D BOTTOMLEY LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2004



Company No. 3987921 (England and Wales)

D BOTTOMLEY LIMITED

Company Information

Directors	G D Bottomley J M Bottomley
Secretary	J M Bottomley
Company Number	3987921 (England and Wales)
Registered Office	9 Martin Green Lane Greetland Halifax West Yorkshire HX4 8JJ
Reporting Accountants	Crowthers Accountants 20 Upper Washer Lane King Cross Halifax West Yorkshire HX2 7DR
Bankers	Yorkshire Bank plc Southgate Elland West Yorkshire HX5 0BP

D BOTTOMLEY LIMITED

Contents

	Page
Directors' Report	1
Accountants' Report	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5 - 10

D BOTTOMLEY LIMITED

Directors' Report for the year ended 30 June 2004

The directors present their report and the financial statements for the year ended 30 June 2004.

Principal activities and review of the business
The company's principal activity was that of motor vehicle repairers.

The results for the year are set out on page 3. The directors consider that the profit achieved on ordinary activities before taxation is satisfactory.

Dividends
Interim dividends totalling £9000 (£90 per share) were paid on the ordinary shares during the year. The directors do not recommend a final dividend.

Directors
The Directors who served during the year and their beneficial interest in the company's issued share capital were:

	Ordinary Shares	
	At 30 June 2004	**At 1 July 2003 or subsequent date of appointment**
G D Bottomley	50	50
J M Bottomley	50	50

This report was approved by the board on 14 March 2005 and signed on its behalf.

D Bottomley.

G D Bottomley
Director

D BOTTOMLEY LIMITED

ACCOUNTANTS REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF D BOTTOMLEY LIMITED

In accordance with the engagement letter dated 1 July 2000, and in order to assist you to fulfil your duties under the **Companies Act 1985**, we have compiled the financial statements of the company which comprise the Profit and Loss Account and Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to *members undertaking the compilation of financial statements.*

You have acknowledged on the balance sheet your duty to ensure that the company has kept proper accounting records and to prepare financial statements for the year ended 30 June 2004 that give a true and fair view under the **Companies Act 1985**. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Crowthers
Reporting Accountants
20 Upper Washer Lane
King Cross
Halifax
West Yorkshire
HX2 7DR

14 March 2005

D BOTTOMLEY LIMITED

Profit and Loss Account for the year ended 30 June 2004

	Notes	2004 £	2003 £
Turnover	1, 2	196288	171495
Cost of sales		(122659)	(110879)
Gross profit		73629	60616
Administrative expenses		(34574)	(37059)
Operating Profit	3	39055	23557
Profit on disposal of tangible *fixed assets*		-	-
Profit on ordinary activities before interest		39055	23557
Interest receivable		-	-
Interest payable		-	-
Profit on ordinary activities before taxation		39055	23557
Taxation on profit on ordinary activities	6	(7084)	(3299)
Profit on ordinary activities after taxation		31971	20258
Dividends	7	(9000)	(18000)
Retained profit for the year		22971	2258
Retained profit brought forward		20105	17847
Retained profit carried forward		43076	20105

None of the company's activities were acquired or discontinued during the year and there were no recognised gains and losses for 2003 and 2004 other than those included in the profit and loss account.

The notes on pages 5 to 10 form part of these financial statements.

D BOTTOMLEY LIMITED

Balance Sheet as at 30 June 2004

	Notes	2004		2003	
		£	£	£	£
Fixed assets					
Tangible assets	8		4386		4877
Current assets					
Stocks	9	600		1272	
Debtors	10	46395		36714	
Cash at bank and in hand		20229		11417	
		67224		49403	
Creditors: amounts falling due within one year	11	(28330)		(33880)	
Net current assets (liabilities)			38894		15523
Total assets less current liabilities			43280		20400
Creditors: amounts falling due after more than one year			-		-
Provisions for liabilities and charges: deferred taxation	12		(104)		(195)
Net assets			43176		20205
Capital and reserves					
Called up share capital	13		100		100
Profit and loss account			43076		20105
Shareholders' funds					
- all equity	14		43176		20205

The financial statements were approved by the board on 14 March 2005 and signed on its behalf.

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 249A(1) of the **Companies Act 1985**. Members have not required the company, under section 249B(2) of the **Companies Act 1985**, to obtain an audit for the year ended 30 June 2004.The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s.221 of the **Companies Act 1985**, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 30 June 2004 and of its profit for the year then ended in accordance with the requirements of s.226, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

D Bottomley

G D Bottomley
Director
The notes on pages 5 to 10 form part of these financial statements.

Notes to the financial statements for the year ended 30 June 2004

1 Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements are prepared under the historical cost convention.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

1.2 Turnover

Turnover comprises the invoiced value of goods and services supplied by the company net of Value Added Tax and trade discounts.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation.
Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Tools and Equipment	- 15% per annum straight line basis
Office Equipment	- 15% per annum straight line basis
Motor Vehicles	- 25% per annum straight line basis

1.4 Leasing and hire purchase contracts

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired under finance leases are depreciated over the shorter of the lease term and their useful lives. Assets acquired under hire purchase contracts are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

1.5 Stocks and work in progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.6 Foreign currencies

Monetary assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

1.7 Deferred taxation

The charge for taxation takes into account taxation deferred as a result of timing differences between the treatment of certain items for taxation and accounting purposes. In general, deferred taxation is recognised in respect of all timing differences that have originated but not reversed on the balance sheet date. However, deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted. Deferred taxation is measured on a non-discounted basis at the tax rates that are expected to apply in the periods in which the timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

1.8 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company in respect of the year.

2 Turnover

The whole of the turnover and profit before taxation is attributable to the one principal activity of the company, as motor vehicle repairers.

A geographical analysis of turnover is as follows:-

	2004	2003
	£	£
United Kingdom	196288	171495

3 Operating profit

The operating profit is stated after charging	2004 £	2003 £
Depreciation of tangible fixed assets		
- owned by the company	2078	1577
Operating lease rentals		
- hire of plant and machinery	195	260

4 Staff costs

Staff costs, including directors' remuneration, were as follows:

	2004 £	2003 £
Wages and salaries	51351	51838
Social security costs	4283	4096
Other pension costs	3450	6650
	59084	62584

The average weekly number of employees, including directors, during the year was as follows:

	2004	2003
Motor vehicle repairers	3	3
Office and administration	1	1
	4	4

5 Directors' remuneration

	2004 £	2003 £
Emoluments for services as directors:		
Salaries	8588	9436
Pension costs	3450	6650
	12038	16086

6 Taxation

	2004 £	2003 £
UK Corporation tax – current year	7178	3194
Interest	(3)	-
Total current tax charge	7175	3194
Deferred tax charge /(credit)	(91)	105
	7084	3299

The tax assessed for the period is lower than the standard rate of UK taxation applicable to the company of 19% (2003-19%). The differences are explained below:

	2004 £	2003 £
Profit on ordinary activities before tax	39055	23557
Profit on ordinary activities multiplied by standard rate of 19% (2003-19%)	7420	4476
Marginal relief	(464)	(1261)
Expenses not deductible for tax purposes	131	84
Depreciation for period in excess of capital allowances	91	(105)
Interest	(3)	-
Current tax charge for the period	7175	3194

7 Dividends

	2004 £	2003 £
Interim dividends of £90 per ordinary share - paid	9000	18000

8 **Tangible fixed assets**

	Tools and Equipment £	Office Equipment £	Motor Vehicles £	Total £
Cost				
At 1 July 2003	3034	1228	4800	9062
Additions	1330	257	-	1587
Disposals	-	-	-	-
At 30 June 2004	4364	1485	4800	10649
Depreciation				
At 1 July 2003	1365	382	2438	4185
On disposals	-	-	-	-
Charge for the year	656	223	1199	2078
At 30 June 2004	2021	605	3637	6263
Net book value				
At 30 June 2004	2343	880	1163	4386
At 30 June 2003	1669	846	2362	4877

9 **Stocks**

	2004 £	2003 £
Raw materials	600	400
Work in progress	-	872
	600	1272

10 **Debtors**

	2004 £	2003 £
Due within one year		
Trade debtors	36549	29793
Other debtors	-	-
Directors loan account – see note 16	2555	-
Prepayments and accrued income	7291	6921
	46395	36714

Notes to the financial statements for the year ended 30 June 2004

11 Creditors: amounts falling due within one year

	2004 £	2003 £
Trade creditors	15052	12002
Corporation tax	7178	3194
Social Security and other taxes	898	848
Value added tax	5202	4111
Directors' loan account – see note 16	-	13725
Accruals	-	-
	28330	33880

12 *Deferred taxation*

	2004 £	2003 £
Balance at 1 July 2003	195	90
Charge (credit) for the year	(91)	105
Balance at 30 June 2004	104	195

The provision for deferred taxation is made up of accelerated capital allowances.

13 Called up share capital

	2004 £	2003 £
Authorised		
Ordinary shares of £1 each	1000	1000
Allotted, called up and fully paid		
Ordinary shares of £1 each	100	100

14 *Reconciliation of movement in shareholders' funds*

	2004 £	2003 £
Profit for the year	31971	20258
Less: Dividends	9000	18000
	22971	2258
Opening shareholders' funds	20205	17947
Closing shareholders' funds	43176	20205

Notes to the financial statements for the year ended 30 June 2004

15 Other commitments

At 30 June 2004 the company had annual commitments under non-cancellable operating leases as follows:

	Other	
	2004	**2003**
Expiry date	**£**	**£**
Within one year	-	-
Between one and five years	-	260

16 *Transactions with directors*

During the year various net repayments were made by the company to G D & J M Bottomley *amounting to £16280 in total. The loans are interest free and repayable on demand.* At the balance sheet date the amount outstanding to the company was £2555 (2003 – due from the company £13725)

17 Related parties

The company is controlled by G D and J M Bottomley, by virtue of their ownership of 100% of the issued share capital.