SOUND SENSE – Financial Statements
For the year ended 31 March 2016

Company registration number 3933421
Charity number 1080918

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A11 21/12/2016 #49
COMPANIES HOUSE

Members of the board and professional advisers

The board of trustees
Sam Dunkley
Jessica Abrams
Pam Burnard
Adele Drake
Graham Dowdall
Bela Emerson
Rebecca Gross
Xenia Horne
Rebecca Mather
Olivia McLennan
Siggy Patchitt
Rachael Perrin
Elizabeth Viggers

Company secretary

To 1 November 2016	*From 1 November 2016*
Kathryn Deane	Åsa Malmsten

Registered office

To 1 November 2016	*From 1 November 2016*
Riverside House	6 Mill Cottages
Rattlesden	Aylesbury Rd
Bury St Edmunds	Wing
Suffolk	Leighton Bizzard
IP30 0SF	LU7 0PE

Independent examiners
Ed Day
Chartered accountant
Pipistrelles' Barn
Pond Hall Road
Hadleigh
IP7 5PQ

Bankers
Lloyds Bank
Cornhill N
Ipswich
Suffolk

Solicitors
Rudlings & Wakelam
1 Woolhall Street
Bury St Edmunds
Suffolk

Trustees' annual report

The trustees, who are also directors for the purposes of the Companies Act, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2016.

Reference and administrative details of the charity, trustees and advisers
The full name of the company is Sound Sense, company registered number 3933421. The company is a charity registered with the Charity Commission for England and Wales. Details of the company's registered office and other company information are set out on page 1.

The trustees who are also company directors, who served the charity during the year were:

Sam Dunkley	Chair
Jessica Abrams	Appointed 24 Nov 15
Janet Ayers	Resigned 24 Nov 15
Pam Burnard	
Adele Drake	
Graham Dowdall	
Bela Emerson	
Rebecca Gross	
Xenia Horne	
Rebecca Mather	
Olivia McLennan	
Juwon Ogungbe	Resigned 24 Nov 15
Siggy Patchitt	
Rachael Perrin	Appointed 24 Nov 15
Elizabeth Viggers	

Structure, governance and management
The company is constituted as a private charitable company limited by guarantee. The company's objects and powers and other constitutional matters are set out in its governing document and its Memorandum and Articles of Association.

Appointment of trustees to serve on the board of directors requires election by the members. All members are informed in advance of their right to stand for election, and are encouraged to do so. Trustees also take steps to encourage nominations from member groups under-represented on the board. The Articles of Association provide that one-third of the board retire at each annual general meeting. The Articles allow any member who has served for not more than two consecutive terms of three years and any former member who has not served during the previous twelve months to offer themselves for election to the board. The board is entitled to appoint further trustees to fill casual vacancies or to increase their number until the next annual general meeting. Any person so appointed to the board must be a member of the company. The board may also appoint non-members with specialist skills or knowledge on a yearly basis for up to six consecutive years.

A chair is elected by the trustees to serve for three years, after which they must resign from the board. Sam Dunkley was appointed chair from the 24 November 2014.

New board members benefit from an induction process at their first board meeting, and contact with and support from the chair thereafter.

The trustees in the form of the Board of Management are responsible for the overall strategic development and control of the charity's activities. Sub-committees may also exist to deal with various issues.

Day to day operational management of the charity is delegated by the trustees to their director, Kathryn Deane (see also p7)

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to minimise those risks. Significant external risks to funding are minimised by carrying a reasonable level of unrestricted reserves. Internal risks are minimised by the implementation of procedures for authorisation of transactions. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Objectives and activities

Our objectives

Sound Sense is established to promote, maintain, improve and advance education particularly by the improvement and development of public taste, appreciation and understanding of music. Our particular contribution to that aim is to support the activity of *community music*. This is music-making which:

- involves musicians from any musical discipline working with people to enable them to develop active and creative participation in music
- is concerned with putting equal opportunities into practice
- happens in all types of community, however defined, where it reflects the context in which it takes place.

In other words, community musicians work primarily to improve the lives of disadvantaged and vulnerable people through music-making; and (as a second-tier or infrastructure organisation) we support their work in two specific ways:

- by promoting the significance and value of community music
- by assisting in the professional development of community musicians.

(This is our *mission*).

Public Benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit; and are confident that our work results in more capable community musicians, who then can provide better services to the ultimate beneficiaries of our work as described below. Trustees have also considered the guidance on public benefit and fee charging. The organisation relies on grants and the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of our activities for those on low incomes.

Strategies.

Our strategic plan for 2015-18 is both challenging and realistic.

Improving community music sets out the who, why and how of Sound Sense (our purpose, values and beneficiary focuses) which lead directly to the essential three outcomes for our work:
Outcome 1: Improving financial performance
Outcome 2: Improving Sound Sense now and in the future.
Outcome 3: Improving community music and music practitioners.

The strategy contains a work plan which describes the elements we believe will best deliver those outcomes.
We continue to use our outcomes-focused method of assessing how well we are doing against our workplan. As in previous years, the board will be able to scrutinise the work done and challenge assessments of progress.

Users and beneficiaries

Our users and beneficiaries consist of professional community music practitioners and community music organisations, including those working or with an interest in community music, such as musicians, teachers, researchers, administrators and others. Through the work of practitioners, our beneficiaries also include participants.
We involve these users in the work we do in a number of ways, including through *Sounding Board* and *Bulletin Board*, events, mapping exercises, ad-hoc meetings and phone conversations, formal consultation exercises, and through committees, sub-committees and AGMs. Each of our immediate users will during the year work with many hundreds, sometimes thousands, of participants in music-making activities – typically those from vulnerable and disadvantaged backgrounds – and these people form the *ultimate beneficiaries* of our work.

We are dependent on membership fees for our basic income, but we have held these for the last seven years at a modest £55 a year for individuals – including the essential benefit of free public liability insurance. To help those who find even this subscription level difficult, we had a subsidised rate for non-earning individuals of just £19 a year, and we accepted payments by quarterly instalments. We also offered advice, information and contacts for free to all on our website and through our social media. Our advocacy work benefits all our users without charge.

Activities
Here we describe the major activities of the year, under the headings of our strategic plan.

Improving financial performance
Membership numbers have increased by 5% to February 2015 allowing membership income to increase by 3.1% over the period.

Partnerships enables us to work better, more efficiently, or cheaper. Here follows a description of our key partnership relationships.

Music Education Council (MEC)
MEC is our conduit to the formal music education sector and we continue to build on this partnership. Sound Sense director gave one of two keynote speeches at summer road shows in Leeds and London on the subject of music education for all. The director also chairs the MEC music education awards, awarded this year within the Rhinegold music teacher awards as part of Expo 2016. The submissions are a great source of learning material, case studies, good practice etc.

ArtWorks Alliance (AWA)
AWA is our other key partnership. AWA is the UK umbrella for organisations with strategic or developmental interest in any branch of participatory arts, including community arts, socially-engaged arts, voluntary arts and arts in education and learning. Membership covers all art forms, geographical areas, ways of working and purposes of the work. This is a project to improve the professional development of artists working in participatory settings. The initial project (ArtWorks Navigator partnership) ran over three years to 2015 and will now continue as ArtWorks Alliance, funded by Paul Hamlyn Foundation. The project is expected to run for another year or more. Sound Sense is a founding member of ArtWorks Alliance and as such is leading on the strategic and developmental art form organisations together with People Dancing, NAWE and others.

Improving Sound Sense

Sound Sense continues to improve its structures to ensure continued delivery of our objectives.
To aid development, Sound Sense took part in a "growth voucher" scheme from Department of Business Innovation and Skills which enabled us to think through our development issues, talk to a BIS adviser, and discuss issues with a consultant.

Improving community musicians and music

Professional development of community musicians
By helping community musicians get better at what they do we contribute to improving the lives of many thousands of disadvantaged and vulnerable people through music-making. We provided support through a package of measures for our members, including public liability insurance and Disclosure & Barring Service (DBS) checks; *Sounding Board*, the UK journal of community music; a newsletter *Bulletin Board* (distributed electronically), a regularly updated website at www.soundsense.org; and an email helpline for individual enquiries.

International Centre for Community Music (ICCM)
As the UK representative body for community music, part of our remit is to connect with the worldwide community of community music. Doing this effectively has been challenging, so we are very pleased to have formed a partnership with this new venture, set up by Sound Sense member Prof Lee Higgins at York St John University.

We collaborated with ICCM on setting up and running the inaugural international community music student research conference. And the partnership was also invaluable in supporting our bid to host the community music preconference at ISME 2016 (see below)

International Society of Music Educators (ISME)
ISME 2016 is the biennial world music education conference, coming to Glasgow in mid-July 2016 (first time to the UK since 1996). Sound Sense partnered Edinburgh Youth Music Forum and Sage Gateshead in bidding for the right to host the community music activity seminar, to be held in Edinburgh the week before, and won.

Sound Sense was successful in negotiating reduced fees for ISME membership (a precondition for submitting a proposal to present), cutting them from some £120 to under £50. We have also done our best to keep costs down and raise

funding, in order to make the delegate fees as inexpensive as we can and got rates back to £100 for the four days with lunch and refreshments and various evening dos and 50% off for fulltime students.

CCSkills Community Arts Qualifications Advisory Group
This year Sound Sense joined a new CCSkills Community Arts Qualifications Advisory Group. This looks at the Community Arts framework which we have had a major hand in developing over the years, improving its content to meet the standards of the apprenticeship reform programme converting it to new Apprenticeship Standards by September 2017. The group also formally advises on the curriculum development for the new National College for the Creative and Cultural Industries' community arts strand.

Improving community music for young people

Musical Inclusion Evaluation and Networking is a large-scale evaluation Sound Sense carried out. It has spanned nearly four financial years, culminating in a very comprehensive report, *The power of equality 2*. Financially, this was a very well worthwhile project, increasing our turnover by 24% over the past three years. In terms of advocacy the work proved very useful, as the report was well received by its commissioners, who said that our "very detailed and insightful analysis provided a solid foundation for the further development of musical inclusion work across the sector." Adoption of our recommendations, said Youth Music, would move the sector "closer towards a musically inclusive England where all children in challenging circumstances will experience the multi-faceted benefits of music-making."

Improving community music for older people

A choir in every care home (ACIECH), is a study into the importance of singing in care homes, funded by the Baring Foundation. The project is led by Live Music Now and Sound Sense is playing a leading role in its research. The work is being described in a series of working papers – by the end of the financial year we were analysing a large amount of rich data, which would lead us to a series of recommendations for future developments in the field.

Performance and achievements
2015/16 proved to be a year of high performance and achievements in a number of areas.

Key partnerships with ArtWorks Alliance and Music Education Council, enhanced our work in the areas of professional development and advocacy. Sound Sense completed the very successful Musical Inclusion Evaluation and Networking project, culminating a very comprehensive report, *The power of equality 2*

The research into *A choir in every care home* gave us a wealth of knowledge and practice. This important work is expected to continue to develop over future years.

Over the past 12 months, Sound Sense has developed an important relationship with CCSkills, advising on the development of an arts apprenticeship scheme. We have also partnered with Edinburgh Youth Music Forum and Sage Gateshead and are planning to host a community music activity seminar, to be held in Edinburgh the week leading up to the biennial world music education conference, which is coming to Glasgow in July 2016.

Financial performance and review
Reserves policy the trustees' policy is to carry enough reserves to enable the organisation to operate at least the level of activity of this year for as long as possible into the future – bearing in mind that the organisation's basic-level sustainable business model does not allow for that level of activity.

Based on known funding and contract income, and prudent estimates of membership income, the free reserves of £58,234 are still sufficient to maintain this level of activity for more than two years.

Investment powers and policies the trustees' investment powers are to retain surplus funds not immediately required in such investments, securities or property as thought fit subject to any legal restrictions. Currently, the organisation splits its reserves between various charity deposit accounts, balancing a desire to operate ethically with a need to maximise interest rates and to ensure funds are not placed at undue risk.

Financial review by carrying out two extensive funded projects in the year (*A choir in every care home* and *Musical Inclusion*); and through tight control over spending, there was a surplus on net incoming unrestricted funds, of £6,745 (2015: deficit of £7,050). This is the first time in seven years that such surplus has been made.

The total net incoming resources for the year amounted to a surplus of £841 (2015: deficit of £7,591), As director Kathryn Deane tendered her resignation during the year, a designated redundancy fund was no longer needed for its original purpose, and instead was directed towards the costs of recruiting and inducting the new director. The fund stood at £16,748 at 31 March 2015, and (following expenditure incurred on recruitment) closed at £13,146 at 31 March 2016.

Plans for future periods

Immediate activity for 2016 – 17 is dominated by three major projects, *A choir in every care home, ArtWorks Alliance* and *Succession.*

A choir in every care home (ACIECH) – the project was a resounding success, with positive reports from both care – side and arts- side and excellent evidence that the project should continue. With our colleague Live Music Now we are making plans for a large-scale campaign to encourage more singing in care homes, starting with preliminary steps for which we have been invited by Baring Foundation to apply for funding.

ArtWorks Alliance (AWA) is a key partner for Sound Sense. As a cross art form, third tier organisation, this partnership allows our advocacy work to reach further as well as improving the professional development of artists working in participatory setting. As such, we are making plans to strengthen and further develop this partnership.

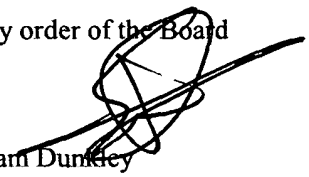
Succession - As part of its risk-management strategy, the board and director Kathryn Deane began, in March 2014, to consider the consequences of its director leaving: in such a small organisation as Sound Sense they could be very destabilising if not planned for thoroughly. A succession sub-group of board members was formed to explore the issues, and reported to board in November 2014 with several recommendations. In line with those, Kathryn Deane announced to board in November 2015 her intention to retire in November 2016, providing board with comprehensive plans for how the process might be managed to minimise disruption to Sound Sense's work.

The two main elements of the succession project were to be recruitment and handover. Recruitment was to be a board-level activity and planned to take place from late April 2016 to mid-June 2016. Handover to the next director was planned to take place from beginning of September to end November 2016.

Recruitment and handover were to be funded from the designated restructuring fund. The fund's original purpose was to pay redundancy and other restructuring costs should the organisation not be sustainable in the future: with the director of 21 years leaving, provision for redundancy became negligible; and the increasingly firm position of Sound Sense ensured that restructuring became much less likely.

The succession project has been very successful, and the next director, Åsa Malmsten took up post at the beginning of September, with Kathryn Deane gradually reducing her involvement in Sound Sense and leaving completely before the end of 2016

By order of the Board



Sam Dunkley
Chair/Director

Date: 17th November 2016

INDEPENDENT EXAMINER'S STATEMENT TO THE MEMBERS

ON THE UNAUDITED ACCOUNTS OF

SOUND SENSE

This report on the accounts of the charity for the year ended 31 March 2016, which are set out on page 9 to 17, is in respect of an examination carried out under s.145 of the Charities Act 2011.

Respective responsibilities of the charity and the examiner

As members of the charity you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 144 of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(7)(b) of the Act.

That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

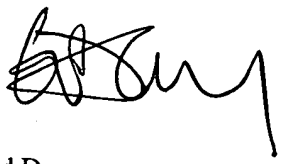
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ed Day
Pipistrelles' Barn
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SOUND SENSE

Statement of Financial Activities

Year ended 31 March 2016

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
						Note 2a
Income						
Donations and legacies	2	-	-	-	-	46,963
From charitable activities						
- developing community music		43,400	-	37,866	81,266	41,702
Investments	3	286	-	-	286	284
Total income		43,686	-	37,866	81,552	88,949
Expenditure						
Raising funds						
On charitable activities		28,109	3,602	49,001	80,712	96,542
Total expenditure	4	28,109	3,602	49,001	80,712	96,542
Net income (expenditure)	6	15,577	(3,602)	(11,135)	840	(7,593)
Funds brought forward		55,587	16,748	(1,308)	71,027	78,620
Transfers between funds		(8,832)	-	8,832	-	-
Funds carried forward	10	62,332	13,146	(3,611)	71,867	71,027

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The **notes on pages 11 to 17 form part of these financial statements**

SOUND SENSE
Balance sheet
31 March 2016

	Note	2016 £	£	2015 £
Fixed assets				
Tangible assets	7		-	-
Current assets				
Debtors	8	685		4,271
Cash at bank		90,682		83,807
		91,367		88,078
Creditors: Amounts falling due within one year	9	(19,500)		(17,051)
Net current assets			71,867	71,027
Net assets	11		71,867	71,027
Funds				
Restricted	10		(3,611)	(1,308)
Designated	10		13,146	16,748
Unrestricted			62,332	55,587
Total funds			71,867	71,027

For the year ending 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the board on 17 Nov 2016 and are signed on their behalf by:

Sam Dunkley
Chair/Director

The notes on pages 11 to 17 form part of these financial statements

SOUND SENSE
Notes to the financial statements
Year ended 31 March 2016

1. Accounting policies

Basis of Accounting
The financial statements have been prepared under the historical cost convention and in accordance with the provisions applicable to companies' subject to the small companies' regime. The financial statements have been prepared in accordance with the Statement of Recommended Practice, effective 1 January 2015 applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

Fund Accounting
Unrestricted Funds:
The general fund consists of funds which the charity may use at its discretion for the main objects of the charity.

Restricted Funds:
The restricted fund account consists of funds upon which donors have imposed restriction on the use of funds. The fund comprises grants received for specific projects.

Going Concern
The financial statements have been prepared on the going concern basis, which assumes that the charity will continue to operate for the foreseeable future. The trustees are satisfied that this basis is appropriate as the charity has shown it is possible to operate at break-even, and also has significant unrestricted reserves.

Investment assets and income
Bank, building society and similar interest is included in the accounts on a receivable basis.

Depreciation
Depreciation is calculated to write off the cost of any asset costing more than £500, less its estimated residual value, over the useful economic life of that asset as follows: Equipment and fixtures: 2 years

Income
The principal sources of income received by the charity are accounted for as follows: -

Grants:
Grants receivable are credited to the relevant fund in the period to which they relate.

Donations:
Donations and other voluntary income are credited to the relevant fund when received. The monetary value of donated assets is only reflected in the accounts if material and their value can be reasonably determined.

1. **Accounting policies** (continued)

Membership income:
Membership income is accounted for on an accruals basis. Income apportioned to a later period is included as deferred income.

Other income from charitable activities:
Sounding Board advertising, other publications, information sales, events, contracts and other income are included in the accounts when receivable

2. **Grants receivable**

	Funds 2016 £	Funds 2015 £
From charitable activities		
The Baring Foundation [1]	**19,412**	-
Paul Hamlyn Foundation	**-**	6,091
Youth Music	**18,454**	40,872
Total grants	**37,866**	46,963

[1] Includes expenses reimbursed of £912 (2015 £591)

2a. **Comparative Statement of Financial Affairs**
The detailed Statement of Financial Affairs for the year ended 31 March 2015 is set out below

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2015 £
Income				
Donations and legacies	**-**	**-**	**46,963**	**46,963**
From charitable activities				
- developing community music	**41,702**	**-**	**-**	**41,702**
Investments	**284**	**-**	**-**	**284**
Total income	**41,986**	**-**	**46,963**	**88,949**
Expenditure				
Raising funds				
On charitable activities	**42,406**	**-**	**54,136**	**96,542**
Total expenditure	**42,406**	**-**	**54,136**	**96,542**
Net income (expenditure)	**(420)**	**-**	**(7,173)**	**(7,593)**
Funds brought forward	**62,637**	**15,599**	**384**	**78,620**
Transfers between funds	**(6,630)**	**1,149**	**5,481**	**-**
Funds carried forward	**55,587**	**16,748**	**(1,308)**	**71,027**

3. Investment income

	2016	2015
	£	£
Bank interest receivable	286	284

4. Total resources expended

	On-going activities	Contract services and projects	2016	2015
	£	£	£	£
Wages and salaries, general	17,497	23,580	41,077	29,382
Wages & salaries, member services	10,795	-	10,795	15,171
Project running costs	-	7,372	7,372	26,550
Running costs, member services [1]	14,406		14,406	17,190
Information and advocacy	-	-	-	-
Premises and office costs	3,412	1,256	4,668	1,157
Depreciation	-	-	-	-
Examination fees	400	-	400	400
Board costs	1,738	-	1,738	1,769
Other	256	-	256	4,922
	48,504	32,208	80,712	96,541

The aggregate payroll costs were:	2016	2015
	£	£
Wages and salaries	49,115	42,001
Social security costs	2,757	2,552
	51,872	44,553

Particulars of employees:

	2016	2015
The average number of staff was	No.	No.
Full-time equivalents	1.2	1
numbers of individuals	2	1

No employee's emoluments exceeded £60,000

5. Taxation

No corporation tax arises on the activities of the company due to its charitable status.

6. Net outgoing resources

Net outgoing resources are stated after charging:

	2016	2015
	£	£
Depreciation	-	-
Examiners' fees	400	400

7. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1 April 2015	**21,936**	**21,936**
Additions	-	-
Disposals	-	-
At 31 March 2016	**21,936**	**21,936**
Depreciation		
At 1 April 2015	**21,936**	**21,936**
Charge for the year	-	-
Relative to disposals	-	-
At 31 March 2016	**21,936**	**21,936**
Net book value		
At 31 March 2016	-	-
		-
At 31 March 2015	-	-

8. Debtors

	2016	2015
	£	£
Trade debtors	**685**	4,271
Prepayments	-	-
	685	4,271

9. Creditors: amounts falling due within one year

	2016	2015
	£	£
Trade creditors	**6,102**	5,752
PAYE and social security	**1,041**	962
Deferred income	**5,040**	4,829
Accruals	**7,317**	5,508
	19,500	17,051

10. Restricted and designated funds

	Balance at 1 April 15	Movement in resources: Incoming	Transfers	Outgoing	Balance at 31 March 16
Restricted funds	£	£	£	£	£
A choir in every care home	-	19,412	-	(18,925)	487
ArtWorks	-	-	-	(4,098)	(4,098)
Musical inclusion	(1,308)	18,454	8,832	(25,978)	-
	(1,308)	37,866	8,832	(49,001)	(3,611)
Designated funds					
Succession	16,748	-	-	(3,602)	13,146
	16,748	-	-	(3,602)	13,146

Description of funds and transfers

A choir in every care home A proect to investigate the importance of singing in care homes, and to encourage more of the practice. Sound Sense is one of a number of partners, led by Live Music Now, and the figures figures here represent its own share of the grant and of expenditure. The project is expected to continue in future years

ArtWorks A project to improve the professional development of artists working in participatory settings. The initial project ran over three years to 2015; continuation work is expected to run for a further year at least. Grant income is being sought to contribute to costs, otherwise transfers from core resources will be made in future years.

Musical Inclusion Evaluation of Youth Music's flagship grants programme to support music making with children. in challenging circumstances, plus networking support for the grantees. The project ran over four years and has now concluded

Succession This fund was originally set up to allow for redundancy costs should the organisation not able to afford a full-time director in future years. With the director announcing her retirement the fund became unnecessary for that purpose, so is instead being applied to the costs of recruiting and inducting the next director.

11. Analysis of net assets (between restricted and unrestricted funds)

	Tangible fixed assets £	Other net assets £	Total £
Restricted funds:			
A choir in every care home	-	487	487
ArtWorks	-	(4,098)	(4,098)
Musical Inclusion	-	-	-
	-	(3,611)	(3,611)
Unrestricted funds	-	62,332	62,332
Designated funds	-	13,146	13,146
	-	71,866	71,866

12. Transactions with the trustees

Six members of the board (eight in 2015) received reimbursed expenses from the charity as follows:

	2016 £	2015 £
Board expenses	1,201	1,270
TOTAL	1,201	1,270

No trustee received remuneration during the period

13. Company limited by guarantee

The company has no share capital and is limited by guarantee. Each member is liable for an amount not exceeding £1 upon winding up.

14. Control

The company is under the control of the trustees, who are company directors

The following page does not form part of the statutory financial statements which are the subject of the independent examiners' report on p8

SOUND SENSE
Notes to the financial statements
Year ended 31 March 2016

	2016		2015
	£	£	£
Income			
Grants – ongoing activities		-	-
Grants – projects [1]		**37,866**	46,963
Ongoing activities:			
Sounding Board Advertising		-	458
Membership fees		**41,714**	40,454
Contract Services		**150**	335
Expenses reimbursed		**379**	406
Sundry income		-	50
Contract services and projects:			
Contract services		**1,000**	-
Expenses reimbursed [1]		**157**	-
Bank interest receivable		**286**	284
Total income		**81,552**	88,949
Charitable expenditure:			
Wages and salaries, general	**38,314**		27,158
Wages & salaries, member services	**10,795**		15,171
Project running costs	**7,637**		26,550
Member services	**14,406**		17,190
Postage, telephone, stationary, misc	**1,715**		1,635
Insurance	**252**		246
Travel and subsistence	**1,327**		2,024
Expenses reimbursable	**1,179**		997
Bank charges	**166**		1,142
		75,791	92,114
Governance			
Wages and salaries	**2,763**		2,224
Property cost	**-**		15
Postage, telephone, stationary and photocopying	**20**		20
Independent examination fees	**400**		400
Board costs	**1,737**		1,769
		4,920	4,428
Total expenditure		**80,711**	96,542
Net incoming/(outgoing) resources for the year		**841**	(7,593)

[1] Grants - projects includes expenses reimbursed of £912 (2015 £591)