REGISTERED NUMBER: 03663530 (England and Wales)

# Abbreviated Unaudited Accounts for the Year Ended 31 December 2012

for

# Dialogue Language Training Ltd

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**Dialogue Language Training Ltd**

**Company Information**
**for the Year Ended 31 December 2012**

| | |
|---|---|
| **DIRECTORS:** | R J Shimwell<br>Ms C Branson<br>Mrs N J K Shimwell |
| **SECRETARY:** | |
| **REGISTERED OFFICE:** | Knighton House<br>Milton Road<br>Swindon<br>Wiltshire<br>SN1 5JA |
| **REGISTERED NUMBER:** | 03663530 (England and Wales) |
| **ACCOUNTANTS:** | King Watkins Ltd<br>The Island House<br>Midsomer Norton<br>Radstock<br>Somerset<br>BA3 2DZ |

**Dialogue Language Training Ltd (Registered number: 03663530)**

**Abbreviated Balance Sheet**
**31 December 2012**

| | Notes | 31.12.12 £ | £ | 31.12.11 £ | £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Intangible assets | 2 | | - | | - |
| Tangible assets | 3 | | 17,590 | | 17,892 |
| | | | 17,590 | | 17,892 |
| **CURRENT ASSETS** | | | | | |
| Debtors | | 152,936 | | 103,673 | |
| Cash at bank | | 80,987 | | 44,653 | |
| | | 233,923 | | 148,326 | |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | | 164,604 | | 116,023 | |
| **NET CURRENT ASSETS** | | | 69,319 | | 32,303 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | 86,909 | | 50,195 |
| **CREDITORS** | | | | | |
| Amounts falling due after more than one year | | | (16,499) | | (16,499) |
| **PROVISIONS FOR LIABILITIES** | | | (3,078) | | (3,038) |
| **NET ASSETS** | | | 67,332 | | 30,658 |
| **CAPITAL AND RESERVES** | | | | | |
| Called up share capital | 4 | | 183 | | 183 |
| Profit and loss account | | | 67,149 | | 30,475 |
| **SHAREHOLDERS' FUNDS** | | | 67,332 | | 30,658 |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

(a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and

(b) of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 11 July 2013 and were signed on its behalf by:

R J Shimwell - Director

The notes form part of these abbreviated accounts

## Notes to the Abbreviated Accounts for the Year Ended 31 December 2012

### 1. ACCOUNTING POLICIES

**Accounting convention**
The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**
Turnover represents net invoiced sales of services and goods, excluding value added tax.

**Goodwill**
Goodwill, being the amount paid in connection with the acquisition of the business in 2003, is being amortised over its estimated useful life of five years from 31 December 2006.

**Tangible fixed assets**
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment - 15% on reducing balance

**Deferred tax**
Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Pension costs and other post-retirement benefits**
The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

### 2. INTANGIBLE FIXED ASSETS

| | Total<br>£ |
|---|---|
| **COST** | |
| At 1 January 2012 and 31 December 2012 | 15,000 |
| **AMORTISATION** | |
| At 1 January 2012 and 31 December 2012 | 15,000 |
| **NET BOOK VALUE** | |
| At 31 December 2012 | - |
| At 31 December 2011 | - |



continued...

## 3. TANGIBLE FIXED ASSETS

| | Total |
|---|---|
| | £ |
| **COST** | |
| At 1 January 2012 | 45,706 |
| Additions | 2,802 |
| At 31 December 2012 | 48,508 |
| **DEPRECIATION** | |
| At 1 January 2012 | 27,814 |
| Charge for year | 3,104 |
| At 31 December 2012 | 30,918 |
| **NET BOOK VALUE** | |
| At 31 December 2012 | 17,590 |
| At 31 December 2011 | 17,892 |

## 4. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

| Number: | Class: | Nominal value: | 31.12.12 £ | 31.12.11 £ |
|---|---|---|---|---|
| 180 | Ordinary | £1 | 180 | 180 |
| 3 | Ordinary B | £1 | 3 | 3 |
| | | | 183 | 183 |

## 5. TRANSACTIONS WITH DIRECTORS

As at 31 December 2012 the company owed directors £3407 (2011: The directors owed the company £733). This was repaid subsequent to year end.

During the year dividends totalling £116,342 were paid to the directors and their close family (2011: £92,821).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.