

**ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED**  
**30 SEPTEMBER 2008**  
**FOR**  
**PROTEM SERVICES LIMITED**

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**PROTEM SERVICES LIMITED**

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for the Year Ended 30 September 2008**

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**PROTEM SERVICES LIMITED**  
**COMPANY INFORMATION**  
**for the Year Ended 30 September 2008**

**DIRECTORS:**

Dr D J Rooke  
Mrs A Rooke  
Mrs C Plinston

**SECRETARY:**

Mrs C Plinston

**REGISTERED OFFICE:**

Langstone House  
4A Rusper Road  
Horsham  
West Sussex  
RH12 4BD

**REGISTERED NUMBER:**

3633992 (England and Wales)

**PROTEM SERVICES LIMITED**  
**ABBREVIATED BALANCE SHEET**  
**30 September 2008**

|                                              | Notes | 2008<br>£      | 2007<br>£      |
|----------------------------------------------|-------|----------------|----------------|
| <b>FIXED ASSETS</b>                          |       |                |                |
| Tangible assets                              | 2     | 348            | 3,014          |
| Investments                                  | 3     | 23,000         | 23,000         |
|                                              |       | <u>23,348</u>  | <u>26,014</u>  |
| <b>CURRENT ASSETS</b>                        |       |                |                |
| Debtors                                      |       | 92,433         | 243,448        |
| Cash at bank and in hand                     |       | 55,872         | 29,239         |
|                                              |       | <u>148,305</u> | <u>272,687</u> |
| <b>CREDITORS</b>                             |       |                |                |
| Amounts falling due within one year          |       | 116,786        | 176,886        |
| <b>NET CURRENT ASSETS</b>                    |       | <u>31,519</u>  | <u>95,801</u>  |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>54,867</u>  | <u>121,815</u> |
| <b>CAPITAL AND RESERVES</b>                  |       |                |                |
| Called up share capital                      | 4     | 2              | 2              |
| Profit and loss account                      |       | 54,865         | 121,813        |
| <b>SHAREHOLDERS' FUNDS</b>                   |       | <u>54,867</u>  | <u>121,815</u> |

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 September 2008.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2008 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The notes form part of these abbreviated accounts

**PROTEM SERVICES LIMITED**  
**ABBREVIATED BALANCE SHEET**  
**30 September 2008**

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board of Directors on 8 February 2009 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Dr D J Rooke', written in a cursive style.

Dr D J Rooke - Director

The notes form part of these abbreviated accounts

# **PROTEM SERVICES LIMITED**

## **NOTES TO THE ABBREVIATED ACCOUNTS**

### **1. ACCOUNTING POLICIES**

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

#### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - at varying rates on cost

#### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### **2. TANGIBLE FIXED ASSETS**

|                       | Total<br>£ |
|-----------------------|------------|
| <b>COST</b>           |            |
| At 1 October 2007     | 40,438     |
| Additions             | 426        |
|                       | <hr/>      |
| At 30 September 2008  | 40,864     |
|                       | <hr/>      |
| <b>DEPRECIATION</b>   |            |
| At 1 October 2007     | 37,424     |
| Charge for year       | 3,092      |
|                       | <hr/>      |
| At 30 September 2008  | 40,516     |
|                       | <hr/>      |
| <b>NET BOOK VALUE</b> |            |
| At 30 September 2008  | 348        |
|                       | <hr/>      |
| At 30 September 2007  | 3,014      |
|                       | <hr/>      |

### **3. FIXED ASSET INVESTMENTS**

Investments (neither listed nor unlisted) were as follows:

|                         | 2008<br>£ | 2007<br>£ |
|-------------------------|-----------|-----------|
| Other intangible assets | 23,000    | 23,000    |
|                         | <hr/>     | <hr/>     |

**PROTEM SERVICES LIMITED**

**NOTES TO THE ABBREVIATED ACCOUNTS**

**4. CALLED UP SHARE CAPITAL**

Authorised:

| Number: | Class:   | Nominal<br>value: | 2008<br>£    | 2007<br>£    |
|---------|----------|-------------------|--------------|--------------|
| 1,000   | Ordinary | 1.00              | <u>1,000</u> | <u>1,000</u> |

Allotted, issued and fully paid:

| Number: | Class:   | Nominal<br>value: | 2008<br>£ | 2007<br>£ |
|---------|----------|-------------------|-----------|-----------|
| 2       | Ordinary | 1.00              | <u>2</u>  | <u>2</u>  |

**5. TRANSACTIONS WITH DIRECTORS**

The Directors operated a current account throughout the period which ended the period with a credit balance.