

REGISTERED NUMBER: 3633992 (England and Wales)

ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED
30 SEPTEMBER 2003
FOR
PROTEM SERVICES LIMITED



PROTEM SERVICES LIMITED

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for the Year Ended 30 September 2003

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PROTEM SERVICES LIMITED
COMPANY INFORMATION
for the Year Ended 30 September 2003

DIRECTORS:

Dr D J Rooke
Mrs A Rooke
Miss C Rooke

SECRETARY:

Miss C Rooke

REGISTERED OFFICE:

Langstone House
4A Rusper Road
Horsham
WEST SUSSEX
RH12 4BD

REGISTERED NUMBER:

3633992 (England and Wales)

PROTEM SERVICES LIMITED
ABBREVIATED BALANCE SHEET
30 September 2003

		2003		2002	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	2		9,026		10,406
Investments	3		23,000		23,000
			<u>32,026</u>		<u>33,406</u>
CURRENT ASSETS:					
Debtors		187,112		128,141	
Cash at bank		2,478		30,252	
		<u>189,590</u>		<u>158,393</u>	
CREDITORS: Amounts falling due within one year		<u>106,519</u>		<u>79,925</u>	
NET CURRENT ASSETS:			<u>83,071</u>		<u>78,468</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:			<u>£115,097</u>		<u>£111,874</u>
CAPITAL AND RESERVES:					
Called up share capital	4		2		2
Profit and loss account			<u>115,095</u>		<u>111,872</u>
SHAREHOLDERS' FUNDS:			<u>£115,097</u>		<u>£111,874</u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 September 2003.

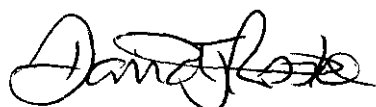
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:



Dr D J Rooke - Director

Approved by the Board on 19 November 2003

The notes form part of these financial statements

PROTEM SERVICES LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS
for the Year Ended 30 September 2003

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - at varying rates on cost

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 October 2002	28,327
Additions	5,395
At 30 September 2003	33,722
DEPRECIATION:	
At 1 October 2002	17,921
Charge for year	6,775
At 30 September 2003	24,696
NET BOOK VALUE:	
At 30 September 2003	9,026
At 30 September 2002	10,406

3. FIXED ASSET INVESTMENTS

Investments (neither listed nor unlisted) were as follows:

	2003	2002
	£	£
Other intangible assets	23,000	23,000

PROTEM SERVICES LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS
for the Year Ended 30 September 2003

4. CALLED UP SHARE CAPITAL

Authorised:		Nominal value:	2003	2002
Number:	Class:		£	£
1,000	Ordinary	1.00	<u>1,000</u>	<u>1,000</u>

Allotted, issued and fully paid:		Nominal value:	2003	2002
Number:	Class:		£	£
2	Ordinary	1.00	<u>2</u>	<u>2</u>

5. TRANSACTIONS WITH DIRECTORS

The Directors operated a current account throughout the period which ended the period with a credit balance.

6. CONTROLLING PARTIES

The company is under the control of the Directors by virtue of their controlling 100% of the issued ordinary share capital.