

Company number 03616607

MENTOR COMMUNICATIONS CONSULTANCY LIMITED
ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2011

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MENTOR COMMUNICATIONS CONSULTANCY LIMITED**ABBREVIATED BALANCE SHEET AS AT 31 DECEMBER 2011****CO NUMBER 03616607**

		2011	2010
	Notes	£	£
FIXED ASSETS			
Tangible assets	1	29,730	34,537
CURRENT ASSETS			
Debtors		97,591	115,013
Cash at bank and in hand		49,830	89,657
		147,421	204,670
CREDITORS Amounts falling due within one year		(109,810)	(164,361)
NET CURRENT ASSETS		37,611	40,309
Total assets less current liabilities		67,341	74,846
Provision for liabilities and charges		(1,800)	(2,100)
		£ 65,541	£ 72,746
CAPITAL AND RESERVES			
Called up share capital	2	100	100
Profit and loss account		65,441	72,646
		£ 65,541	£ 72,746

Abbreviated balance sheet is continued on page 2

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

ABBREVIATED BALANCE SHEET AS AT 31 DECEMBER 2011

Continued from page 1

These abbreviated accounts have been prepared in accordance with the provisions within Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

For the financial year ended 31 December 2011 the company was entitled to exemption from audit under s 477 Companies Act 2006 and no members have deposited a notice under s 476 requiring an audit

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 to 397 of the Companies Act 2006 and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company

Approved by the Board on 31 July 2012 and signed on its behalf



C S Carter
Director

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

STATEMENT OF ACCOUNTING POLICIES

Convention

The financial statements have been prepared under the historical cost convention and under the Financial Reporting Standard for Smaller Entities (effective April 2008)

Turnover

Turnover is the total amount receivable by the company in the ordinary course of business with outside customers, for goods supplied as a principal and for services provided, excluding VAT. Where invoices are issued in advance of a future training event, then this income is deferred until the date that training is provided. Turnover reflects the opening and closing amounts recoverable on contracts, calculated on a contract-by-contract basis, and ascertained by reference to a valuation of work carried out at the balance sheet date. Profit is recognised once the outcome of a contract can reasonably be foreseen, and is calculated after taking into account costs to date, the estimated further costs to completion and any anticipated rectification costs.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of tangible fixed assets over their expected useful lives.

The bases and rates applicable are as follows:

Leasehold improvements	33%	Straight line
Equipment	20%	Reducing balance
Motor vehicles	25%	Straight line

Deferred taxation

Deferred taxation arises as a result of including items of income and expenditure in taxation computations in periods different from those in which they are included in the company accounts. Deferred tax is provided in full on timing differences which result in an obligation to pay more (or less) tax at a future date, at the average tax rates that are expected to apply when the timing differences reverse, based on current tax rates and laws.

Deferred tax assets and liabilities are not discounted.

Hire purchase interest

Hire purchase interest is written off to the profit and loss account on a straight line basis over the term of the agreement.

Pension costs

Contributions payable to the company's defined contribution pension schemes are charged to profit and loss account in the period to which they relate.

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS AS AT 31 DECEMBER 2011

1. Tangible fixed assets

	Leasehold improvements	Motor vehicles	Equipment	Total
	£	£	£	£
COST				
At 1 January 2011	6,200	13,357	44,203	63,760
Additions	-	-	13,192	13,192
Disposals	-	(13,357)	-	(13,357)
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At 31 December 2011	6,200	-	57,395	63,595
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DEPRECIATION				
At 1 January 2011	2,230	5,844	21,149	29,223
Charge for year	3,232	-	7,254	10,486
Disposals	-	(5,844)	-	(5,844)
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At 31 December 2011	5,462	-	28,403	33,865
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NET BOOK VALUE				
At 31 December 2010	<u>£ 3,970</u>	<u>£ 7,513</u>	<u>£ 23,054</u>	<u>£ 34,537</u>
At 31 December 2011	<u>£ 738</u>	<u>-</u>	<u>£ 28,992</u>	<u>£ 29,730</u>

2. Share capital

	2011 £	2010 £
Ordinary shares of £1 each		
Allotted, issued, called up and fully paid	<u>£ 100</u>	<u>£ 100</u>