Company number 3616607

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2004

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MENTOR COMMUNICATIONS CONSULTANCY LIMITED

ABBREVIATED BALANCE SHEET AS AT 31 DECEMBER 2004

	Notes	2004 £	2003 £
FIXED ASSETS			
Tangible assets	1	9,602	8,714
CURRENT ASSETS			
Debtors		15,337	33,993
Cash at bank and in hand		34,624	11,462
		49,961	45,455
CREDITORS: Amounts falling due within one year		(42,902)	(49,364)
NET CURRENT ASSETS/(LIABILITIES)		7,059	(3,909)
Total assets less current liabilities		16,661	4,805
Provision for liabilities and charges		(1,200)	(1,100)
		£ 15,461	£ 3,705
CAPITAL AND RESERVES			
Called up share capital	2	100	100
Profit and loss account		15,361	3,605
		£ 15,461	£ 3,705

Abbreviated balance sheet is continued on page 2

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

ABBREVIATED BALANCE SHEET AS AT 31 DECEMBER 2004

Continued from page 1

These annual accounts have not been audited because the company is entitled to the exemption provided by s249A(1) Companies Act 1985 and members have not required the company to obtain an audit of its accounts for the period in accordance with s249B(2).

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records that comply with s221 Companies Act 1985. The directors also acknowledge their responsibilities for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with s226 Companies Act 1985, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

Signed on behalf of the Board on 3 June 2005

D M Carter
Director



MENTOR COMMUNICATIONS CONSULTANCY LIMITED

STATEMENT OF ACCOUNTING POLICIES

Convention

The financial statements have been prepared under the historical cost convention and under the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover is the total amount receivable by the company in the ordinary course of business with outside customers, for goods supplied as a principal and for services provided, excluding VAT.
Where invoices are issued in advance of a future training event, then this income is deferred until the date that training is provided.

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of tangible fixed assets over their expected useful lives.

The bases and rates applicable are as follows:

Equipment	20%	Reducing balance

Deferred taxation

Deferred tax is provided on the liability method to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes. Tax deferred is accounted for in respect of all material timing differences. The company has not adopted a policy of discounting deferred tax assets and liabilities.

Pension costs

Contributions payable to the company's defined contribution pension schemes are charged to profit and loss account in the period to which they relate.

MENTOR COMMUNICATIONS CONSULTANCY LIMITED

NOTES TO THE ABBREVIATED ACCOUNTS AS AT 31 DECEMBER 2004

1. Tangible fixed assets

	Equipment
	£
COST	
At 1 January 2004	18,365
Additions	3,289
At 31 December 2004	21,654
DEPRECIATION	
At 1 January 2004	9,651
Charge for year	2,401
At 31 December 2004	12,052
NET BOOK VALUE	
At 31 December 2003	£ 8,714
At 31 December 2004	£ 9,602

2. Called up share capital

	2004	2003
	£	£
Ordinary shares of £1 each:		
Authorised	£ 1,000	£ 1,000
Allotted, issued and fully paid	£ 100	£ 100