

**THE CONSORTIUM OF
LESBIAN, GAY AND BISEXUAL
VOLUNTARY & COMMUNITY ORGANISATIONS
ANNUAL REPORT & ACCOUNTS
YEAR ENDED 31ST MARCH 2001**



WATERMAN BROWN LTD
Chartered Accountants & Registered Auditors
19 Richmond Road
Exeter

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY & COMMUNITY ORGANISATIONS**
(formerly Lesbian, Gay & Bisexual Voluntary Sector Consortium)

**A PRIVATE COMPANY LIMITED BY GUARANTEE
WITHOUT SHARE CAPITAL**

Company Registration number 3534603

DIRECTORS

J Dickey
P Greasley
T Sharpe
T Doyle

J Shelley (chair)
S Suriyaprakasam
D Deshmukh

J Beveridge
P Martin
C Curtis
P Barnett

COMPANY SECRETARY & REGISTERED OFFICE

J Fox
322 Upper Street
Islington
London N1 2XQ

AUDITORS

Waterman Brown Ltd
19 Richmond Road, Exeter EX4 4JG

BANKERS

Co-operative Bank plc

DIRECTORS' REPORT

The Trustees present their report and the audited financial statements for the year ended 31st March 2001.

Objectives

The principal objectives for which the company is formed are, by charitable means, to help develop and maximise the effectiveness of voluntary organisations run by and for lesbians, gay men and bisexual people, and to promote good practice within member organisations. In furtherance of these objectives the company has the following aims:

- i) To publicise the work of lesbian, gay and bisexual organisations, and to encourage and assist the development of partnerships between them.
- ii) To assist lesbian, gay and bisexual organisations to develop their capacity to achieve their purpose more effectively.
- iii) To promote volunteering within the lesbian, gay and bisexual communities.
- iv) To promote good practice in the use and employment of volunteers in lesbian, gay and bisexual organisations.
- v) To work with other volunteer support agencies to promote awareness of lesbian, gay and bisexual issues.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY & COMMUNITY ORGANISATIONS**

DIRECTORS' REPORT - CONTINUED

YEAR ENDED 31ST MARCH 2001

Review of Activities

2000/2001 has proved an exciting period, with major developments in funding reflecting the groundwork achieved in the first two years of the strategic grant from the Home Office Active Community Unit and marking a significant expansion of the Consortium's activities in England.

Thanks to a three year grant from the 'Community Fund', the Consortium has been able to employ a team of four additional members of staff from January 2001. Three Regional Development Officers are based around England, and are already making significant progress in supporting lesbian, gay and bisexual groups in the regions. The London office has been strengthened with the employment of an Administrator and the funding of the Director's post to be full-time. The Consortium has also been successful in generating revenue for events and training to build the capacity of member organisations. The Consortium would particularly like to thank the Lloyds TSB Foundation for their donation of over £50,000 to be spent over two years.

The company is established for charitable purposes and has made an application for formal recognition as a registered charity with the Charity Commission. The application is still being negotiated, but the Consortium still believe that the Commissioners will recognise that the company's aims and objectives are charitable.

Key achievements during the year included:

- * A continued expansion in the Consortium's membership, now comprising over 200 organisations working in and with the lesbian, gay and bisexual communities.
- * Information and support for member organisations including the quarterly newsletter, funding briefings and an update of the Directory.
- * The Consortium's second national conference in Sheffield in November 2000.
- * Further development of the Consortium's links with second-tier agencies, including awareness raising and training with staff of local councils for voluntary service and volunteer bureaux, which can support lesbian, gay and bisexual groups at local level.

Future developments

Looking forwards, the Consortium's team will be working with the membership to develop a range of networks, events and regional conferences during 2001. Through this work the Consortium hopes to be able to raise the profile of lesbian, gay and bisexual volunteering and of groups in informing policy. The Board recognises the Consortium's need to further diversify its income sources and, in particular, to build unrestricted income to ensure the continuance of the Consortium's services in the long term. The November AGM agreed to introduce a fee-paying 'supporters' membership category, which will be launched during 2001.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY & COMMUNITY ORGANISATIONS**

DIRECTORS' REPORT - CONTINUED

YEAR ENDED 31ST MARCH 2001

Review of transactions and financial position

The company made a surplus of income over expenditure of £16,657 and had reserves to carry forward totalling £20,298. The funding from the National Lottery Charities Board, 'Community Fund' continues for three years from January 2001 and these funds will enable the company to continue its operations in the English regions. The charity has secured further funding from the Home Office, Active Community Unit' which will continue to support the core strategic activities in London.

Voluntary help

The company's services are provided with the assistance of the 11 directors who are unpaid.

Auditors

The auditors, Waterman Brown Ltd, have expressed their willingness to continue to act as the company's auditors. A resolution for their re-appointment and to fix their remuneration will be submitted to the forthcoming Annual General Meeting.

Officers serving on the board

The full list of the officers who served during the year to 31st March 2001 is as follows:
('E' denotes an Executive member and 'B' denotes an Ordinary member)

J Shelley (E)	P Barnett (E) (appointed 4/11/00)	J Beveridge (B)
P Greasley (E)	S Suriyaprakasam (B)	D Deshmukh (B)
J Dickey (E)	C Curtis (B)	J Frith (B) (resigned 4/11/00)
T Sharpe (E)	T Doyle (B)	P Martin (B) (appointed 4/11/00)

K Patel acts as a non voting, observer to the board.

Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company's affairs and of the surplus or deficit of income for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY & COMMUNITY ORGANISATIONS**

DIRECTORS' REPORT - CONTINUED

YEAR ENDED 31ST MARCH 2001

Directors' Responsibilities cont.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that financial statements comply with relevant statute. They are also responsible for safe-guarding the company's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By order of the Directors

A handwritten signature in black ink, appearing to read 'J. P. H.', is written over a horizontal line. The signature is flanked by two small 'x' marks.

Secretary

**REPORT OF THE AUDITORS TO THE MEMBERS OF
THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY AND COMMUNITY ORGANISATIONS
YEAR ENDED 31ST MARCH 2001**

We have audited the financial statements on pages 6 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

Respective responsibilities of Trustees and Auditors

As described in the Directors' Report, the directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on the financial statements and report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board.

An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion, the financial statements give a true and fair view of the company's state of affairs as at 31st March 2001, and of its surplus of income over expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Waterman Brown Ltd

WATERMAN BROWN LTD

Chartered Accountants &
Registered Auditors

Date: 27th July 2001

19 Richmond Road
Exeter

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY AND COMMUNITY ORGANISATIONS**

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31ST MARCH 2001

		GENERAL FUND (Unrestricted)	COMMUNITY FUND (Restricted Funds)	AWARDS FOR ALL	TOTAL FUNDS	TOTAL FUNDS
	Notes	2001 £	2001 £	2001 £	2001 £	2000 £
INCOMING RESOURCES						
Conference fees		4,145	-	-	4,145	-
Grants receivable	2	42,850	51,135	4,250	98,235	30,250
Sponsorship income	3	270	-	-	270	275
Interest receivable	9	568	-	-	568	98
TOTAL INCOMING RESOURCES		47,833	51,135	4,250	103,218	30,623
RESOURCES EXPENDED						
Direct charitable expenditure	4	31,641	36,661	4,250	72,552	25,434
Management & administration	5	3,589	965	-	4,554	2,753
Publicity & fundraising costs	6	4,250	5,205	-	9,455	3,353
TOTAL RESOURCES EXPENDED		39,480	42,831	4,250	86,561	31,540
NET INCOMING/(OUTGOING) RESOURCES	7	8,353	8,304	-	16,657	(917)
TOTAL FUNDS BROUGHT FORWARD		3,641	-	-	3,641	4,558
TOTAL FUNDS CARRIED FORWARD		11,994	8,304	-	20,298	3,641

The only recognised surplus or deficit for the year under review was the reported surplus of £16,657. (2000 deficit of £917). All the surplus relates to continuing operations. The company has made no other gains or losses other than those shown above.

The General Fund is regarded as an unrestricted & undesignated fund. The Community Fund and Awards For All Fund are restricted funds.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY AND COMMUNITY ORGANISATIONS**

INCOME & EXPENDITURE ACCOUNT

YEAR ENDED 31ST MARCH 2001

	Notes	Year ended 31st March 2001		Year ended 31st March 2000	
		£	£	£	£
INCOME					
Conference fees			4,145		-
Grants receivable	2		98,235		30,250
Sponsorship income	3		270		275
			102,650		30,525
EXPENDITURE					
Charitable activities	8	72,552		25,434	
Administration expenses	9	4,554		2,753	
Publicity & fundraising expenses	10	9,455		3,353	
			86,561		31,540
OPERATING SURPLUS/(DEFICIT)	7		16,089		(1,015)
INTEREST RECEIVABLE & SIMILAR INCOME	9		568		98
SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE (Profit for the period on ordinary activities before taxation)			16,657		(917)
TAXATION OF PROFIT ON ORDINARY ACTIVITIES	10		-		-
SURPLUS/(DEFICIT) FOR THE YEAR AFTER TAXATION			16,657		(917)
ACCUMULATED TOTAL FUNDS BROUGHT FORWARD			3,641		4,558
ACCUMULATED TOTAL FUNDS AT 31ST MARCH 2001		£	20,298	£	3,641

The only recognised surplus or deficit for the year under review was the reported surplus of £16,657. (2000 deficit of £917). All the surplus relates to continuing operations. The company has made no other gains or losses other than those shown above.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY AND COMMUNITY ORGANISATIONS**

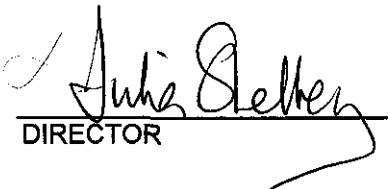
BALANCE SHEET

AT 31ST MARCH 2001

	Notes	2001		2000	
		£	£	£	£
FIXED ASSETS	11		9,077		1,742
CURRENT ASSETS					
Debtors & prepayments	12	12,442		547	
Cash at bank		44,757		4,795	
Petty cash		209		50	
		57,408		5,392	
CREDITORS, AMOUNTS FALLING DUE WITHIN ONE YEAR	13	46,187		3,493	
NET CURRENT ASSETS			11,221		1,899
TOTAL NET ASSETS		£ 20,298		£ 3,641	
FINANCED BY:					
GENERAL FUND	16		11,994		3,641
COMMUNITY FUND	16		8,304		-
AWARDS FOR ALL FUND	16		-		-
TOTAL FUNDS		£ 20,298		£ 3,641	

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Directors and signed on their behalf on 27th July 2001 by:


DIRECTOR


DIRECTOR

THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL VOLUNTARY AND COMMUNITY ORGANISATIONS

NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2001

1) ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice.

- i) Income & expenditure are recognised on an accruals basis, except that donations and legacies are recognised only upon receipt unless the donor advises otherwise. VAT is included in expenditure. Grants are treated as income for the period to which the grantor assigns the grant.
- ii) Office equipment at the Head Office is depreciated so as to write off its cost at 25% on a reducing balance basis. Office equipment for specific projects are depreciated over the life of the project.
- iii) Charitable activities consist of expenses incurred to further the company's aims and objectives of developing and maximising the effectiveness of lesbian, gay and bisexual organisations. Charitable expenditure includes costs of training, sponsorship, grants and support to such organisations. The costs of liaising with member organisations, the preparation of directories and conferences are included as well as a suitable proportion of support costs, which, in the directors' opinion, relate to such activities
- iv) Salaries and consultant's fees, equipment depreciation and office overheads & consumables are apportioned between charitable activities, administrative expenses and fund-raising & advertising according to a best estimate of the time taken on each activity.

2) ANALYSIS OF GRANTS

	GENERAL FUND 2001	COMMUNITY FUND 2001	AWARDS FOR ALL 2001	TOTAL FUNDS 2001	TOTAL FUNDS 2000
RECEIPTS IN YEAR:					
Home Office Active Community Unit	30,000	-	-	30,000	30,000
Active Community Unit - Training bursary	250	-	-	250	-
National Lottery Charities Board - Community Fund	-	43,872	-	43,872	-
Lloyds TSB Foundation *	51,400	-	-	51,400	-
Millennium Festival Awards for All	-	-	4,250	4,250	-
TOTAL RECEIPTS IN YEAR	81,650	43,872	4,250	129,772	30,000
Opening debtors adjustment	(250)	-	-	(250)	-
Closing debtors adjustment	-	7,263	-	7,263	250
Funds allocated to deferred income *	(38,550)	-	-	(38,550)	-
INCOMING GRANTS FOR YEAR	42,850	51,135	4,250	98,235	30,250

3) ANALYSIS OF SPONSORSHIP INCOME

	GENERAL FUND 2001	COMMUNITY FUND 2001	AWARDS FOR ALL 2001	TOTAL FUNDS 2001	TOTAL FUNDS 2000
Womens Resource Centre	250	-	-	250	-
Advertisements & mailings.	20	-	-	20	275
	270	-	-	270	275

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2001

4) CHARITABLE EXPENDITURE

	GENERAL FUND 2001 £	COMMUNITY FUND 2001 £	AWARDS FOR ALL 2001 £	TOTAL FUNDS 2001 £	TOTAL FUNDS 2000 £
DIRECT CHARITABLE EXPENDITURE					
National conference expenses	5,766	-	4,239	10,005	-
Members training	385	382	-	767	2,071
Travel & subsistence	546	2,985	-	3,531	914
Salaries	11,592	19,157	-	30,749	9,834
Telephone, fax & other communications	529	465	-	994	392
Printing & publicity of directories & services	1,607	1,794	-	3,401	3,302
Print, stationery & postage	1,999	574	-	2,573	1,319
	22,424	25,357	4,239	52,020	17,832
CHARITABLE SUPPORT COSTS					
Salaries	3,566	5,894	-	9,460	3,026
Telephone, fax & other communications	164	143	-	307	121
Rent & meeting rooms	3,634	857	-	4,491	3,450
Print, stationery & postage	615	177	-	792	406
Subscriptions	518	10	-	528	109
Training	248	1,213	-	1,461	-
Recruitment fees	28	2,569	-	2,597	-
Depreciation	379	438	-	817	490
Miscellaneous	65	3	11	79	-
TOTAL CHARITABLE EXPENDITURE	31,641	36,661	4,250	72,552	25,434

5) ADMINISTRATIVE EXPENSES

	GENERAL FUND 2001 £	COMMUNITY FUND 2001 £	AWARDS FOR ALL 2001 £	TOTAL FUNDS 2001 £	TOTAL FUNDS 2000 £
AGM & Board meeting expenses	897	-	-	897	343
Legal fees	1,293	-	-	1,293	1,175
Audit fee	893	752	-	1,645	893
Other professional fees	204	135	-	339	107
Insurances	152	78	-	230	145
Bank charges	150	-	-	150	90
TOTAL ADMINISTRATION EXPENSES	3,589	965	-	4,554	2,753

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2001

6) PUBLICITY & FUND-RAISING EXPENSES	GENERAL FUND 2001 £	COMMUNITY FUND 2001 £	AWARDS FOR ALL 2001 £	TOTAL FUNDS 2001 £	TOTAL FUNDS 2000 £
Salaries	2,675	4,420	-	7,095	2,270
Telephone, fax & other communications	122	107	-	229	91
Rent & office service charges	641	151	-	792	600
Printing & publicity	284	317	-	601	-
Print, stationery & postage	461	132	-	593	305
Depreciation	67	78	-	145	87
TOTAL PUBLICITY EXPENSES	4,250	5,205	-	9,455	3,353

7) NET SURPLUS/(DEFICIT)	2001 £	2000 £
The net surplus/(deficit) of income over expenditure is stated after charging:		
Depreciation	962	577
Audit fee	1,645	893
Other amounts payable to auditors	270	-

8) STAFF COSTS & TRUSTEES' EXPENSES

During the year the charity employed, on average, two persons. The total staff costs were £47,304 (2000 - £15,130), including national insurance contributions. No director received any remuneration. Directors received reimbursed expenses incurred on the company's behalf totalling £751 (2000 - £1,136).

9) INTEREST RECEIVABLE

Interest receivable on the company's ordinary bank account amounted to £568 (2000 - £98)

10) TAXATION

No corporation tax was due on the surplus or investment income in 2001 because the company has been established by charitable means and for the public benefit. It has not engaged in trading activities as defined by the Income and Corporation Taxes Act 1988. Similarly no corporation tax charge arises on the deficit/surplus in years ended 31st March 2000 or 1999.

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
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NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2001

11) FIXED ASSETS

	Office Equipment		
	General	Community	TOTAL
	Fund	Fund	
<i>Cost</i>	£	£	£
Brought forward	2,863	-	2,863
Additions	44	8,253	8,297
As at 31st March 2001	2,907	8,253	11,160
<i>Depreciation</i>			
Brought forward	1,121	-	1,121
Charge for year	446	516	962
As at 31st March 2001	1,567	516	2,083
<i>Net Book Value</i>			
As at 31st March 2001	1,340	7,737	9,077
As at 31st March 2000	1,742	-	1,742

The use of office equipment is apportioned 85% to charitable activities and 15% to publicity and fund-raising.

12) DEBTORS, amounts falling due within one year

	2001	2000
	£	£
Grants, conference fees & sponsorship receivable	7,262	250
Other debtors & prepayments	4,947	288
Interest receivable	233	9
	12,442	547

13) CREDITORS, amounts falling due within one year

	2001	2000
	£	£
Trade creditors	4,678	3,361
Other taxation & social security	2,769	-
Deferred income	38,550	-
Other creditors & accruals	190	132
	46,187	3,493

**THE CONSORTIUM OF LESBIAN, GAY AND BISEXUAL
VOLUNTARY AND COMMUNITY ORGANISATIONS**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2001

14) STATUS, CONNECTED CHARITIES & RELATED PARTY TRANSACTIONS

The company is incorporated by charitable means and is limited by guarantee without share capital. The company is not part of any group or specifically connected with any other charity or group.

Yorkshire MESMAC, a Consortium member, has provided space for the Regional Development Officer for the Northern Region, for the sum of £500. Colchester Gay Switchboard, also a member organisation provided space for the Regional Development Officer based in Colchester for the sum of £341. These amounts are regarded as fair market value for office space provided.

15) GOING CONCERN & CHARGES

The company is dependent on the continued support of the Home Office which is the main source of its grant income. The Home Office holds a charge over any asset costing over £1,000 and has the right to demand repayment of any underspent funds from its grant. The Home Office grant funding was initially for three years ending 31st March 2001, but has been extended for a further three years.

Additional funding has been secured from the Community Fund of the National Lottery Charities Board for regional development work within the English regions. This project is dependent on this grant which is for a duration of three years ending 31st December 2003.

16) RESTRICTED FUNDS

The Community Fund is a restricted fund. Grant income is provided by the National Lottery Charities Board (England), Community Fund specifically for the placement and associated costs of three regional development officers in England and administration costs at the London head office.

The Awards For All Fund is a restricted fund. A grant was provided by the Millennium Festival Awards For All Programme to contribute to the costs of the Year 2000 National Gay, Lesbian and Bisexual Voluntary & Community Organisations National Conference in Sheffield.

The General Fund is funded by the Home Office, Active Community Unit and is unrestricted. The General Fund also received a substantial donation from the Lloyds TSB Foundation, via PACE, a registered charity, to be spread over a two year period. The donation was made to towards the Capacity Development Programme which includes regional events in England, and Wales, two national conferences, development of a website and external evaluation.