Charity Registration No. 1069085

Company Registration No 03512607 (England and Wales)

MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

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CONTENTS

	Page
Legal and administrative information	2 – 3
Trustees' report	4 - 9
Independent auditors' report	10 - 11
Statement of financial activities	12
Balance sheet	13
Notes to the accounts	14 – 21

MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2008

ADMINISTRATIVE INFORMATION

REGISTERED COMPANY NUMBER:	03512607
REGISTERED CHARITY NUMBER:	1069085
BOARD OF TRUSTEES:	Dr Mark Button – Chair Julia Hughes Simon Walton Ric Carey Colin Thorpe Paul Whicker
Observers	Inspector Richard Taylor Councillor Andy Fraser
FINANCE SUB COMMITTEE	Ric Carey – Chair Mark Button Colin Thorpe Paul Whicker
Officers in attendance:	Charlie Adie Kathryn Brewer
COMPANY SECRETARY:	Charlie Adie
CHIEF EXECUTIVE:	Charlie Adie
REGISTERED OFFICE:	53 Kent Road Southsea Hampshire PO5 3HU
PRINCIPAL ADDRESS:	Floor U2 The Guildhall Guildhall Square Portsmouth PO1 2AL
BANKERS:	Co-operative Bank 46/48 Arundel Street Portsmouth Hampshire PO1 1TD
	CAF Gold Fund Kings Hill West Malling Kent ME19 4TA
SOLICITORS:	Blake Lapthorn Tarlo Lyons Harbour Court North Harbour Portsmouth PO6 4ST
AUDITORS:	Jones Avens 53 Kent Road Southsea Hampshire PO5 3HU

MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2008

ADMINISTRATIVE INFORMATION

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MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2008

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2008

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the audited financial statements for the year ended 31 March 2008 The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements of the charity which comply with statutory requirements and the governing document

REFERENCE AND ADMINISTRATIVE INFORMATION
Refer to page 1

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The company was incorporated on 18 February 1998 and is limited by guarantee The company is registered as a charity The company is governed by the articles and memorandum of association The articles and memorandum of association grant wide powers of investment to the Trustees

Trustees
The charity is governed by the Board of Trustees comprising not less than two or more than eight members At each general meeting one third of the members shall retire and will be eligible for re-election

The trustees, who are also the directors for the purpose of company law, who served during the year were

Dr Mark Button – Chair of Board
Julia Hughes – Chair of HR sub-group
Simon Walton – Chair of Service Delivery and Development sub-group
Ric Carey (appointed 1st May 2007) – Chair of Finance sub-group
Colin Thorpe (appointed 1st May 2007)
Paul Whicker (appointed 24th October 2007)

None of the trustees has any beneficial interest in the company All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up

In addition there are two observers who are able to attend Board meetings, neither of whom are trustees

Inspector Richard Taylor
Councillor Margaret Foster

The addition of three new members during the year has brought significant additional capacity to the Board and has led to a renewed dynamic both at full Board meetings and various other activities in which the Board members engage Such other activities have included Board members taking a lead role in developing staff benefits, a major IT review, the introduction of an all new website and specific aspects of human resources including recruitment

Training and induction into all aspects of Motiv8 has been delivered to all new Board members and offered to others

Motiv8 continues to benefit from the on going support of two observers, who contribute significantly in different ways to the knowledge and experience necessary to provide good governance to Motiv8 In addition the observers each have a detailed understanding of aspects of the services that Motiv8 offer and as such can provide scrutiny and input

The sub-groups of the Board covering Finance and Human Resources have continued to meet regularly throughout the year As a result of a review of governance arrangements a third sub-group of the Board covering Service Delivery and Development has been established Alongside the introduction of this third group has been a review of membership of each resulting in new chair arrangements and membership to best utilise the skills of the members

Risk Management
In 2007 the Board adopted and implemented a Risk Mapping process that follows Charity Commission guidance and considers risk under five headings This process is subject to on-going, and not less than annual, review led by the Finance sub-group Having assessed the major risks to which the charity is exposed the Trustees are satisfied that systems are in place to mitigate exposure to the major risks

Systems in place include a comprehensive Policy and Procedure Manual that has been subject to ongoing review and a major annual update in April 2008, as well as independent audit through the Health and Safety Executive Adventurous Activities Licensing Authority (AALA) Regulations in December 2007 Other systems include a series of Officer led management meetings covering Operations, Finance, Fundraising, IT, Administration, Publicity, Health and Safety, HR and Quality, these in turn feed into the quarterly sub-groups of the Board and then full Board meetings Each area of activity is reported to the Board quarterly through a Red/Amber/Green scorecard style report

The five headings under which risk is considered are as follows, including reference to the major risks identified during 2007 and the control procedure, shown in brackets, which ensure that in all instances exposure to risk is mitigated

1 Governance and Management no major risks identified
2 Operational risk
- Competition (closely monitor service delivery, develop partnerships within Integrated Youth Support Services (IYSS) and Targeted Youth Support (TYS), maintain profile with stakeholders)
- Capacity and use of resources including tangible fixed assets (train more minibus drivers, ensure effective use of premises, maintain kit and equipment)
- Security of assets (implemented comprehensive asset register and tagging)
- Fund-raising (continued work to diversify income, provide clear links between delivery and Local Area Agreement / Children and Young People's Plan targets)
- Procedural and system documentation (on going review of operational policy accompanied by appropriate training)
3 Financial Risk
- Dependency on narrow range of income sources (diversify income streams, have reserve policy in place)
4 Environmental and External factors
- Government Policy (Motiv8 is well informed and needs to remain so, on going review of balance between reliance on grants, trading and public service delivery, align with emerging IYSS, TYS and specialist Youth Justice Board delivery)
5 Compliance Risk
- Health and Safety Law (during the year extensive work undertaken to update operational policy in line with gaining licence from Health and Safety Executive Adventurous Activities Licensing Authority Regulations in December 2007)

OBJECTIVES AND ACTIVITIES

Charitable objectives
The objects for which the association was established are 'To promote for the benefit of the public the protection of people and property from criminal acts and to reduce crime and the fear of crime through strategic and social crime prevention methods'

MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2008

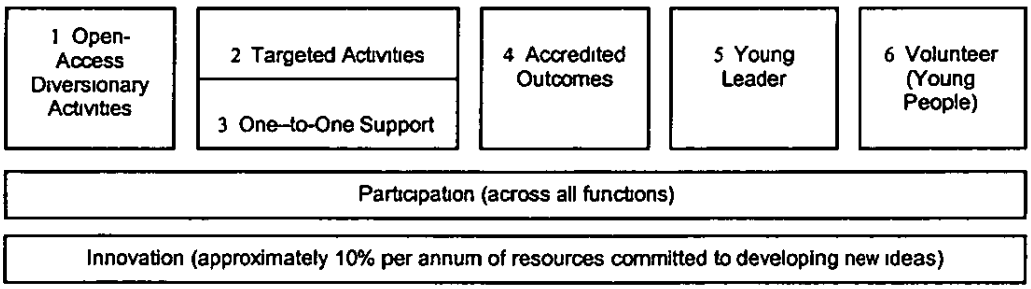
Charity's aims
Motiv8 seeks to achieve the charity's objectives primarily through direct service provision to targeted young people most at risk of offending or anti-social behaviour However, we also work within the context of the wider local community to achieve our objectives and achieve evidence-based outcomes for the young people we work with At all times Motiv8 aims to be a leader and an innovator in its field

Charity's main objectives for the year
As stated in the Trustees' Report 2006/07, the future plans to be carried forward during 2007/08 were to

- Be clearly recognised as an independent voluntary sector organisation and partner of choice
- Be recognised for a core delivery process, which can be simply communicated to beneficiaries and all other stakeholders
- Maintain and develop services for young people, providing continuity of support and opportunities for young people to develop
- Continue the development of evidence based information about outcomes of young people and have the tools to capture, interpret and report them
- Organise its resources (people, premises and equipment) and delivery to allow for sustainable development
- Develop a broad portfolio of income to reduce risk and ensure financial sustainability
- Continue to develop effective business systems
- Progress towards gaining an Adventure and Activities Licensing Authority (AALA) Licence

Principal activities
During the year ended 31st March 2008 Motiv8's activities were planned in order to achieve the charities aims and our main objectives for the year The principal method of delivery of provision to young people being through a range of interventions and services to those aged 8-25 years who are at risk of offending or anti-social behaviour, with the focus being on young people aged 13-19 years The principal objective of this work is the reduction or cessation of offending or anti-social behaviour, whilst there are clear secondary links to promoting education, employability, health and social care outcomes

During the year Motiv8 introduced a structure delivery process model within which services can be defined



- Open access 'Diversionary' activities group work provision delivered in specific localities with the objective of engaging through choice with those most at risk of offending or anti-social behaviour. For some this will be the limit of their involvement with Motiv8, for others it can lead to internal referral to 'targeted' work
- Referral based 'Targeted' work (core business) this is split between group activities and one-to-one support
  - Group activities are focused around development using a wide variety of mediums from sport to the arts, consultations to outdoor activities During many of these activities there is the opportunity for young people to gain accreditation, i e Duke of Edinburgh Awards, First Aid certificate, a range of sporting and outdoor activity qualifications (e g canoeing, diving, climbing, sailing, navigation).
  - One-to-one support applies a solution focused therapy approach to help young people set goals and move on in their lives The emphasis is typically, but not exclusively, around emotional and behavioural issues or transitions relating to education, work or training

- Participation and Progression Motiv8 believes that young people should have a voice in reviewing, designing and potentially the delivery of services In addition young people should be given the opportunity to progress and whilst often this will primarily be achieved through moving on and engaging with 3rd parties, on occasions this need can be met within Motiv8 through Young Leaders and Volunteering
- Innovation during the past year Motiv8, alongside the Youth Offending Team (YOT), has developed a service targeted at young people in custody returning to Portsmouth In addition work focused on health matters, specifically risk taking behaviour, has evolved as part of the Portsmouth Adolescent Health Pilot programme

Whilst the process model captures Motiv8's core services to young people, the organisation continues to provide an accredited qualification in youth work as part of induction for all staff, including volunteers There are then further development opportunities for volunteers many of whom go on to support the successful Appropriate Adult service

The trustees would like to thank all of the staff and particularly volunteers who contribute so much to the work of the charity to ensure that it serves hundreds of young people

ACHIEVEMENTS AND PERFORMANCE

The whole team, which extends to include all front line delivery workers, volunteers, sessional staff, placement students, those with management responsibilities, the administration team, partner agencies who support Motiv8 in delivery and trustees, have had a busy year with good all round performance which has been outstanding in specific areas

All of the main objectives listed above have seen significant progress and/or achievement as detailed below

- Motiv8 has taken a founding role in establishing the Portsmouth Children and Young People Voluntary Sector Alliance, a network of over sixty voluntary organisations The Alliance has provided key partners with a forum with which to support representation and provide advocacy and scrutiny to relevant subject matter Motiv8's CEO was voted as Young People's Theme Champion with the Safer Portsmouth Partnership (CDRP for Portsmouth) in June 2007 Strong partnership links have been developed within Gosport
- Having consulted widely with stakeholders Motiv8 moved to the delivery process model from 1st October 2007 New literature and a complete new website (www.motiv8south org uk) provide clarity as to how the organisation is setup
- A key element of the move to the new delivery process model has been the introduction of community based teams, of which there are currently four (three in Portsmouth and one in Gosport). Each has a consistent staff team operating from an accessible venue which leads to greater continuity of support for young people.
- 2007 saw the introduction of an Operational Target Tracking sheet, this provides organisational level quantative data on delivery, referrals and outcomes, as well as individual team or project data; all of which is Red/Amber/Green assessed The process has been used to monitor performance at an operational level as well as provide information to the Board During the period a specification has been written for a new monitoring database which is expected to be fully functional in summer 2008
- Resources (operational staff, premises, activities etc) are now aligned around the delivery process model rather than individual projects, including the operational establishment of 4 locality based teams each operating out of premises within their respective communities Budget setting has adopted a full cost recovery model, with allocations set to cover fixed and variable overheads. This method of working allows for clear income targets to support specific work, as well as providing flexibility to match resource to need
- During the year Motiv8 received income from twenty-eight separate funds in addition to investment income Private income for the year rose from 12% to 17% of the total

- The management team have adopted a consistent pattern of management meetings covering various aspects of the business, these in turn feed into the sub-groups of the Board and full Board meetings During the year a third sub-group of the Board was established to provide scrutiny and oversight to Service Delivery and Development Through the net gain process (part of ChangeUp) Motiv8 has undertaken a major IT review which has resulted in a series of proposals that will be implemented in 2008 Robust systems around Risk Mapping and the PQASSO quality system were completed to an initial level in the year and will all be further enhanced over the next 12 months
- Motiv8 is proud to report that it gained a licence under the Health and Safety Executive Adventurous Activities Licensing Authority (AALA) Regulations in December 2007

At the core of Motiv8's work is the desire to serve and support young people, this can be evidence through continued high levels of performance during the year ending 31st March 2008 including

- In total over 1000 young people engaged in a wide range of provision, with 136 receiving intensive one-to-one support
- Young people supported by Motiv8 have participated in a variety of consultations which have directly impacted the future priorities within the Portsmouth Children and Young People's Plan specifically to encourage a positive image of young people, through the Adolescent Health Pilot programme young people have influenced the standards set for GP surgeries in being welcoming to young people, an assessment by looked after children and young people of the options for conducting their reviews has been fed back to social care management to influence future planning and review methodology
- Motiv8 supported young people in establishing a new youth facility which is now run by the young people and has seen over 250 young people get involved in a 12 month period
- Motiv8 Outdoors has delivered varied and exciting services to challenging young people resulting in eleven young people completing all four modules of the Duke of Edinburgh award and a further sixteen working towards the award Over sixty young people gained other nationally recognised certificates
- The Re turn project has been launched to provide vital holistic support to young people returning home to Portsmouth from custody This project has won praise from the Youth Offending Team, resulting in an expansion of the service to include the Gosport area

FINANCIAL REVIEW

The Statement of Financial Activities for the year ended 31 March 2008 is set out on page 12 of the financial statements A summary of the financial results and the work of the charity are set out below

There were net incoming resources of £918,098 for the year ended 31 March 2008, of which £40,180 was a surplus/deficit on unrestricted funds and (£21,828) was restricted, compared to net unrestricted incoming resources of £85,333 for the previous year

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained to a level equivalent to between three and six months expenditure The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised As at year end unrestricted reserve funds represent approximately twenty weeks expenditure
At 31 March 2008 funds totalling £105,844 have been designated by the trustees in respect of funds represented by fixed assets, planned future development and contingency costs, more information on these designations is given in note 14 to the accounts

Funding
The trustees wish to acknowledge the support of the following organisations, without whom the charity would be unable to operate

- Portsmouth City Council
  - Community Safety
  - Social Care within Children Families and Learning Directorate
  - Small grant to voluntary sector
  - Teenage Pregnancy Unit
  - Adolescent Health Pilot Programme
  - Community Improvement Partnership
  - Sports Development
- Connexions South Central
  - Positive Activities for Young People
  - Voluntary sector grants
  - Personal Adviser (YOT)
  - Not in Education Employment or Training (NEET) Programmes
- The Children's Fund (Portsmouth and Hampshire)
- Youth Opportunity Fund
- Nationwide Foundation
- The Rank Foundation
- The Tudor Trust
- National Youth Agency / Department of Health
- Youth Justice Board / Wessex Youth Offending Team
- Wessex Youth Offending Team / Rainer
- The Big Lottery
- Crime Concern / The Big Lottery
- St Lukes Church of England Comprehensive School, Portsmouth
- Basingstoke Schools Plus
- Portsmouth and SE Hampshire Partnership / Global Grants
- Hampshire Constabulary
- University of Portsmouth
- The CP Centre
- North End Young People's Project

Asset cover for funds
There are adequate and available assets of each fund sufficient to meet all liabilities and obligations

Future plans
Motiv8 plans to

- embed the core delivery process (based on Youth Inclusion Project style of delivery) and ensure that it is clearly understood by all stakeholders especially young people
- ensure sustainability through achievement of contractual commitments, diversity in income streams and identifying and developing new opportunities
- be able to clearly articulate outcomes and impact of work, where appropriate relating them to national, regional and local targets
- maintain good cash flow and governance arrangements
- continue to develop effective business systems, including those necessary to support localised delivery
- introduce measures around stakeholder satisfaction
- be recognised as a voluntary sector provider of excellent and innovative services for young people and a partner of choice
- publish a 5 year Business Plan

MOTIV8 SOUTH LIMITED

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2008

CHANGES IN FIXED ASSETS
The movements in fixed assets in the year are set out in note 10 to the financial statements

STATEMENT OF TRUSTEES' RESPONSIBILITIES
Company and charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period

In preparing those financial statements, the trustees have

- selected suitable accounting policies and then applied them consistently,
- made judgements and estimates that are reasonable and prudent,
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepared the financial statements on the going concern basis

The trustees have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985 They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that

- the charity is operating efficiently and effectively,
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the charity or for publication is reliable,
- the charity complies with relevant laws and regulations

DISCLOSURE OF INFORMATION TO AUDITORS
Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information

AUDITORS
A resolution proposing that Jones Avens be re-appointed as auditors of the charity will be put to the annual general meeting

Approved by the board of trustees on 30th July 2008 and signed on their behalf



TRUSTEE

MOTIV8 SOUTH LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF MOTIV8 SOUTH LIMITED

We have audited the accounts of Motiv8 South Limited for the year ended 31 March 2008 set out on pages 12 to 21 These accounts have been prepared under the accounting policies set out on page 14 and 15

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985 Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and auditors
As described on page 9 the trustees, who are also the directors of Motiv8 South Limited for the purpose of company law, are responsible for the preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985 We also report to you whether in our opinion the information given in the Trustees' Report is consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed

We read other information contained in the Trustees' Report, and consider whether it is consistent with the audited accounts We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts Our responsibilities do not extend to any other information

Basis of audit opinion
We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts

MOTIV8 SOUTH LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF MOTIV8 SOUTH LIMITED

Opinion
In our opinion

- the accounts give a true and fair view in accordance with the United Kingdom Generally Accepted Accounting Practice of the state of the charity's affairs as at 31 March 2008 and of its incoming resources and application of resources in the year then ended,
- the accounts have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Trustees' Report is consistent with the accounts

Jones Avens
Chartered Accountants
Registered Auditor
53 Kent Road
Southsea
Hampshire
PO5 3HU

Dated. 30th July 2008

MOTIV8 SOUTH LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2008

	Notes	Unrestricted Funds £	Designated funds £	Restricted funds £	Total 2008 £	Total 2007 £
Incoming resources from generated funds						
Donations and legacies	2	**139300**	**-**	**-**	**139300**	153800
Investment income	4	**20889**	**-**	**-**	**20889**	11461
		160189	**-**	**-**	**160189**	165261
Incoming resources from charitable activities	3	**488135**	**-**	**234499**	**722634**	757214
Other incoming resources	5	**35275**	**-**	**-**	**35275**	33794
Total incoming resources		**683599**	**-**	**234499**	**918098**	956269
Resources expended						
Costs of generating funds	6					
Fundraising and publicity costs		**29672**	**-**	**-**	**29672**	30521
Charitable activities						
Provision of services for young people	6	**608941**	**-**	**254479**	**863420**	857896
Governance costs	7	**8743**	**-**	**-**	**8743**	8515
Total resources expended		**647356**	**-**	**254479**	**901835**	896932
Net incoming/(outgoing) resources before transfers		**36243**	**-**	**(19980)**	**16263**	59337
Gross transfers between funds		**3937**	**(2089)**	**(1848)**	**-**	-
Net income/(expenditure) for the year/ Net movement in funds		**40180**	**(2089)**	**(21828)**	**16263**	59337
Fund balances at 1 April 2007		**221018**	**107933**	**60719**	**389670**	330333
Fund balances at 31 March 2008		**261198**	**105844**	**38891**	**405933**	389670

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985

All transactions are derived from continuing activities

MOTIV8 SOUTH LIMITED

BALANCE SHEET
AS AT 31 MARCH 2008

	Notes	£	2008 £	£	2007 £
Fixed assets					
Tangible assets	10		9832		15357
Current assets					
Debtors	11	110134		99509	
Cash at bank and in hand		407471		397643	
		517605		497152	
Creditors: amounts falling due within one year	12	(121504)		(122839)	
Net current assets			396101		374313
Total assets less current liabilities			405933		389670
Income funds					
Restricted funds	13		38891		60719
Unrestricted funds					
Designated funds	14		105844		107933
Other charitable funds			261198		221018
			405933		389670

The accounts were approved by the Board on 30th July 2008

Trustee

MOTIV8 SOUTH LIMITED

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

1 Accounting policies

1.1 Basis of preparation
The accounts are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and the Companies Act

1.2 Incoming resources
Income from donations and grants, including capital grants, is included in incoming resources when receivable, except as follows

When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods

When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

1.3 Resources expended
Resources expended include irrecoverable VAT, are accounted for on an accruals basis, classified under appropriate headings and apportioned where necessary

Direct charitable expenditure
This includes all expenditure directly related to the objects of the charity

Governance costs
Governance costs include those included in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements

1.4 Tangible fixed assets and depreciation
Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows.

Computer equipment	50% straight line
Fixtures, fittings and equipment	20-50% straight line
Motor vehicles	25% straight line
Outdoor equipment	25-50% straight line

1.5 Leasing and hire purchase commitments
Operating lease rentals are recognised in the statement of financial activities as incurred

1.6 Restricted funds
Restricted funds are funds subject to specific conditions imposed by donors as to how they may be used The purposes and uses of the restricted funds are set out in note 13 to the accounts

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

1 Accounting policies (Continued)

1 7 Designated funds
Designated funds have been set up to assist in identifying those funds which are not free funds. They represent amounts which have been put aside out of unrestricted funds at the discretion of the trustees The purposes and uses of the designated funds are set out in note 14 to the accounts

1.8 Unrestricted funds
Unrestricted funds represent funds which are expendable at the discretion of the trustees in the furtherance of the objects of the charity

2 Donations and legacies

	2008	2007
	£	£
Donations and gifts	-	2000
Grants receivable for core activities	**139300**	151800
	139300	153800

3 Incoming resources from charitable activities

	Unrestricted Funds	Restricted funds	Total 2008	Total 2007
	£	£	£	£
Service level agreements and grants	**488135**	**234499**	**722634**	757214

Included within income relating to service level agreements and grants are the following grants

	2008	2007
	£	£
Portsmouth City Council	**188038**	146970
Department of Health	**18000**	68299
Connexions South Central	**240722**	231170
Wessex Youth Offending Team/Rainer	**46796**	41055
Youth Justice Board/Wessex Youth Offending Team	**86000**	84000
Big Lottery Fund	**53332**	72616
The Rank Foundation	-	40000
Nationwide Foundation	**50000**	-
Other	**39746**	73104
	722634	757214

MOTIV8 SOUTH LIMITED

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

4 Investment income

	2008 £	2007 £
Interest receivable	**20889**	11461

5 Other incoming resources

	2008 £	2007 £
Other income	**35275**	33794

6 Total resources expended

	Staff Costs £	Depreciation £	Other Costs £	Total 2008 £	Total 2007 £
Cost of generating funds					
Fundraising and publicity costs	**24661**	**-**	**5011**	**29672**	30521
Charitable activities					
Provision of services for young people	**602390**	**11800**	**249230**	**863420**	857896
Governance costs	**-**	**-**	**8743**	**8743**	8515
	627051	**11800**	**262984**	**901835**	896932

Governance costs includes payments to the auditors of £3525 (2007 £2425) for audit fees and £1150 (2007 £6755) for other services

The company has a service agreement with Portsmouth City Council under which the Council had provided services and office accommodation The accommodation has been quantified at £88400 and included as income and corresponding expenditure

	2008 £	2007 £
Charitable activities other costs comprise.		
Other staff and volunteer costs	**30381**	52069
Activity and event costs	**65959**	71512
Rent and room hire	**93227**	88470
Other expenses	**59663**	47271
	249230	259322

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

7 Governance costs

	2008 £	2007 £
Directors and Officers Indemnity Insurance	**798**	798
Legal and professional	**2861**	943
Audit and accountancy	**4675**	6472
Bank charges and interest	**409**	302
	8743	8515

8 Trustees

None of the trustees received any remuneration or expenses during the year (2007 - £Nil)

9 Employees

Number of employees
The average number of full time employees during the year was

	2008 Number	2007 Number
Chief Executive	**1**	1
Direct Charitable Staff	**33**	28
	34	29

	2008 £	2007 £
Employment costs		
Wages and salaries	**581149**	568386
Social security costs	**45902**	45475
	627051	613861

There were no employees whose annual emoluments were £60000 or more

MOTIV8 SOUTH LIMITED

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

10 Tangible fixed assets

	Computer Equipment	Fixtures, fittings & Equipment	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2007	23847	10019	21992	55858
Additions	2286	3989	-	6275
At 31 March 2008	**26133**	**14008**	**21992**	**62133**
Depreciation				
At 1 April 2007	22321	1686	16494	40501
Charge for the year	2668	3634	5498	11800
At 31 March 2008	**24989**	**5320**	**21992**	**52301**
Net book value				
At 31 March 2008	**1144**	**8688**	**-**	**9832**
At 31 March 2007	1526	8333	5498	15357

11 Debtors

	2008	2007
	£	£
Trade debtors	**90853**	85875
Prepayments and accrued income	**19281**	13634
	110134	99509

12 Creditors: amounts falling due within one year

	2008	2007
	£	£
Trade creditors	**23779**	2567
Accruals	**97725**	120272
	121504	122839

Accruals includes deferred income of £69190 (2007 £95159) in respect of projects where funding has been received in advance of the following year

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held on trust for specific purposes

	Balance at 1 April 2007	Movement in funds: Incoming resources	Resources expended	Transfers	Balance at 31 March 2008
	£	£	£	£	£
Group Support Service	-	86000	(86000)	-	-
Big Lottery Fund	12527	53332	(59463)	-	**6396**
The Rank Foundation	46692	-	(46692)	-	-
Minibus Grant	1500	-	-	(1500)	-
Global Grant	-	1500	(1500)	-	-
Tudor Trust	-	8500	(8500)	-	-
Youth Worker Grant	-	4000	(4000)	-	-
Big Lottery Fund Grant	-	9000	(6142)	-	**2858**
Nationwide Foundation	-	50000	(30000)	-	**20000**
CAMHS (Portsmouth)	-	4000	(4000)	-	-
Young Money	-	18167	(8182)	(348)	**9637**
	60719	234499	(254479)	(1848)	**38891**

The Group support service works wholly or mainly in group settings with clients, including outdoor challenging activities and indoor work in educational and recreational group settings

The Big Lottery Fund has granted £177460 over three years to enable the provision of outdoor education to all young people who access Motiv8 services and integrated into, and in support of, other services and learning experiences with additional young people across Portsmouth who are at risk This is the second year of the grant and the balance carried forward includes £6396 in respect of outdoor equipment included in fixed assets

The Rank Foundation is funding a co-ordinator post and associated activities for the A 3 Project in partnership with the Police and The Children's Fund

A Connexions grant assisted in the purchase of the new minibus, an amount is transferred to unrestricted funds equivalent to the depreciation charged each year

The Global Grant was given for volunteering training and activities

The Tudor Trust has granted £8500 towards the salary of the Director of Operations

The PCC small grant of £4000 was to part fund a youth worker post and sessional support hours

The Big Lottery Fund Grant from Crime Concern is to enhance the activities of the Youth Inclusion Programme to develop community spaces

Nationwide Foundation are supporting Motiv8 to develop a programme for young people transitioning from secure estate back home to Portsmouth

CAMHS (Portsmouth) provided a one off grant to support the development and refurbishment of 175 London Road

Young Money is the name given to the Youth Opportunity Fund within Portsmouth Motiv8 has supported young people in accessing this money and provided a range of activities

MOTIV8 SOUTH LIMITED

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2008

14 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes

		Movement in funds			
	Balance at 1 April 2007 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2008 £
Fixed assets	5525	-	-	(2089)	**3436**
Organisation Development	20000	-	-	-	**20000**
Programme Closure Costs	10000	-	-	15000	**25000**
Premises	25000	-	-	(10000)	**15000**
Fundraising	5000	-	-	-	**5000**
Service Evaluation	10000	-	-	(5000)	**5000**
Profile Development	5000	-	-	-	**5000**
People Development	10000	-	-	-	**10000**
Benefits Package	17408	-	-	-	**17408**
	107933	-	-	(2089)	**105844**

The fixed asset fund is an amount equivalent to the net book value of fixed assets at the balance sheet date

The Organisation Development fund is for external consultation and expertise to support the development and planning for Motiv8's future.

The Programme Closure Costs fund is designated to cover potential redundancy and programme closure costs Whilst Motiv8 would always seek to ensure that funders recognise the redundancy implications of programme closures, in the event of this not happening, it is prudent for management to ensure that the charity has sufficient funds to pay for the liability

A Premises fund has been designated to investigate new premises including building, feasibility and design costs, additional funds are currently awaited to support the feasibility study

A separate fund has been designated to continue the development of a successful fundraising strategy

The Service Evaluation fund is intended to evaluate Motiv8 delivery

The Profile Development fund represents monies put aside to help update Motiv8's profile e g revisions to website, annual review, other literature.

The People Development fund has been set up as, in addition to routine staff training, Motiv8 wishes to invest in capacity building through development of its people.

The Benefits Package fund represents an allocation of funds in preparation of developing a benefits package for staff

15 Analysis of net assets between funds

	Unrestricted Funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2008 are represented by				
Tangible fixed assets	-	3436	6396	**9832**
Net current assets	261198	102408	32495	**396101**
	261198	105844	38891	**405933**

16 Obligations under operating leases

At 31 March 2008 the charity was committed to pay £1223 within one year under a photocopier lease expiring in March 2011

At 31 March 2008 the charity was committed to pay £7000 within one year under a property lease expiring in November 2011 The rent is to increase by £250 per annum to the end of the lease