KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Company Registration Number:
03468293 (England and Wales)

Abbreviated (Unaudited) Accounts

Period of accounts

Start date: 01st July 2011

End date: 30th June 2012

SUBMITTED

KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Company Information
for the Period Ended 30th June 2012

Director:	O O OBAKIN- Non Executive Y A AKINYEMI
Company secretary:	Y A AKINYEMI
Registered office:	66 Buckingham Road Borehamwood Hertfordshire WD6 2QY
Company Registration Number:	03468293 (England and Wales)

KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Abbreviated Balance sheet
As at 30th June 2012

	Notes	2012 £	2011 £
Fixed assets			
Intangible assets:		**0**	0
Tangible assets:		**0**	0
Total fixed assets:		**0**	0
Current assets			
Stocks:		**2,100**	0
Debtors:		**15,036**	10,037
Cash at bank and in hand:		**1,496**	8,896
Total current assets:		**18,632**	18,933
Creditors			
Creditors: amounts falling due within one year		**10,980**	16,100
Net current assets (liabilities):		**7,652**	2,833
Total assets less current liabilities:		**7,652**	2,833
Total net assets (liabilities):		**7,652**	2,833

The notes form part of these financial statements

KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Abbreviated Balance sheet
As at 30th June 2012
continued

	Notes	2012 £	2011 £
Capital and reserves			
Called up share capital:	3	**11,000**	11,000
Profit and Loss account:		**(3,348)**	(8,167)
Total shareholders funds:		**7,652**	2,833

For the year ending 30 June 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

The financial statements were approved by the Board of Directors on 27 March 2013

SIGNED ON BEHALF OF THE BOARD BY:

Name: Y A AKINYEMI
Status: Director

The notes form part of these financial statements

KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Notes to the Abbreviated Accounts
for the Period Ended 30th June 2012

1. Accounting policies

Basis of measurement and preparation of accounts

The financial statements have been prepared under the historical cost convention and include the results of the company's operations which are described in the Directors' Report and all of which are continuing.

Turnover policy

Turnover represents billing for all cleaning contracts including jobs subcontracted to other cleaning companies (e.g. window cleaning) but excluding value added tax.

Tangible fixed assets depreciation policy

Depreciation of fixed assets is provided by the straight-line method at a rate calculated to write off the cost of such assets over their estimated useful life. The current estimate for all categories of our assets is four years.

KEYSTONE OFFICE MANAGEMENT COMPANY LIMITED

Notes to the Abbreviated Accounts
for the Period Ended 30th June 2012

3. Called up share capital

Allotted, called up and paid

Previous period			**2011**
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	11,000	1.00	**11,000**
Total share capital:			**11,000**

Current period			**2012**
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	11,000	1.00	**11,000**
Total share capital:			**11,000**

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.