

**COMPANIES HOUSE  
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Registered number  
03277686

**Brenchley Gardens Management Company Limited**

**Report and Accounts**

**30 April 2003**



## **Brenchley Gardens Management Company Limited**

### **Directors' Report**

The directors present their report and accounts for the year ended 30 April 2003.

#### **Principal activities**

The company's principal activity during the year continued to be the management of Flats 1 to 6 located at 143 Forest Hill Road, Forest Hill, London, SE23 3QU.

#### **Directors**

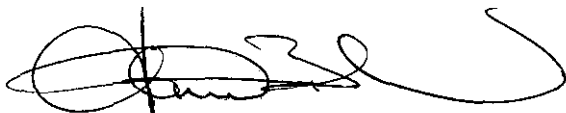
The directors who served during the year and their interests in the share capital of the company were as follows:

|                                              | £1 Ordinary shares |      |
|----------------------------------------------|--------------------|------|
|                                              | 2003               | 2002 |
| Susan Cross                                  | 1                  | 1    |
| Hannah Jane Dumbleton (appointed 17/09/2002) | 1                  | -    |
| Anna Sofia Hay (appointed 17/09/2002)        | 1                  | -    |
| Dr Ritchie Williamson                        | 1                  | 1    |

#### **Small company special provisions**

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on <sup>26 NOVEMBER</sup> 26 October 2003.



Mrs Jennie Bunting  
Company Secretary

**Brenchley Gardens Management Company Limited**  
**Accountants' Report**

**Accountants' report on the unaudited accounts**  
**to the directors of Brenchley Gardens Management Company Limited**

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 30th April 2003, set out on pages 3 to 5, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

We certify that the expenditure shown in the annexed income and expenditure account for the year ended 30 April 2003 is in accordance with the books and records of the company as presented to us by your managing agents: Acorn Estate Management.

A. Gooch & Co. Ltd.  
Chartered Certified Accountants

95 High Street  
Beckenham  
Kent  
BR3 1AG

October 2003

**Brenchley Gardens Management Company Limited**  
**Income and Expenditure Account**  
**for the year ended 30th April 2003**

|                                   | Notes | 2003<br>£   |
|-----------------------------------|-------|-------------|
| <b>Income</b>                     |       |             |
| Service charges receivable        |       | <u>7670</u> |
| <b>Expenditure</b>                |       |             |
| Light and heat                    |       | 150         |
| Bank charges                      |       | 4           |
| Insurance                         |       | 258         |
| Repairs and maintenance           |       | 582         |
| Companies House penalty           |       | 100         |
| Door Entry System                 |       | 705         |
| Refuse removal                    |       | 920         |
| Roof repairs- reserve fund        |       | 642         |
| Survey fees                       |       | 773         |
| Sundry expenses                   |       | 15          |
| Accountancy fees                  |       | 684         |
| Management fees                   |       | <u>1287</u> |
|                                   |       | <u>6120</u> |
| Net income for the financial year | 5     | <u>1550</u> |

**Brenchley Gardens Management Company Limited**  
**Balance Sheet**  
**as at 30 April 2003**

|                                                       | Notes | 2003<br>£    | 2002<br>£    |
|-------------------------------------------------------|-------|--------------|--------------|
| <b>Current assets</b>                                 |       |              |              |
| Debtors                                               | 2     | 5,501        | -            |
| Cash at bank and in hand                              |       | <u>988</u>   | <u>4,741</u> |
|                                                       |       | 6,489        | 4,741        |
| <b>Creditors: amounts falling due within one year</b> | 3     | (3,088)      | (2,890)      |
| <b>Net current assets</b>                             |       | <u>3,401</u> | <u>1,851</u> |
| <b>Net assets</b>                                     |       | <u>3,401</u> | <u>1,851</u> |
| <b>Capital and reserves</b>                           |       |              |              |
| Called up share capital                               | 4     | 6            | 6            |
| Income and Expenditure account                        | 5     | 3,395        | 1,845        |
| <b>Shareholders' funds</b>                            |       | <u>3,401</u> | <u>1,851</u> |

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its income and expenditure for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.



Susan Cross

Director

Approved by the board on 21 November ~~October~~ 2003

**Brenchley Gardens Management Company Limited**  
**Notes to the Accounts**  
**for the year ended 30 April 2003**

**1 Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

**Turnover**

Turnover represents the invoiced value of service charges billed for the year by the company.

**Comparatives**

Comparative figures for the income and expenditure account for the year ended 30th April 2002 are not available.

| <b>2 Debtors</b>       | <b>2003</b>  | <b>2002</b> |
|------------------------|--------------|-------------|
|                        | <b>£</b>     | <b>£</b>    |
| Unpaid service charges | 2,507        | -           |
| Prepaid insurance      | 2,994        | -           |
|                        | <u>5,501</u> | <u>-</u>    |

Account was not taken of insurance prepaid in the previous year ended 30th April 2002.

| <b>3 Creditors: amounts falling due within one year</b> | <b>2003</b>  | <b>2002</b>  |
|---------------------------------------------------------|--------------|--------------|
|                                                         | <b>£</b>     | <b>£</b>     |
| Trade creditors                                         | 1,626        | 2,655        |
| Other creditors                                         | 1,462        | 235          |
|                                                         | <u>3,088</u> | <u>2,890</u> |

| <b>4 Share capital</b>              | <b>2003</b> | <b>2002</b> |
|-------------------------------------|-------------|-------------|
|                                     | <b>£</b>    | <b>£</b>    |
| Authorised:                         |             |             |
| Ordinary shares of £1 each          | <u>100</u>  | <u>100</u>  |
|                                     | <b>2003</b> | <b>2002</b> |
|                                     | <b>No</b>   | <b>No</b>   |
| Allotted, called up and fully paid: |             |             |
| Ordinary shares of £1 each          | <u>6</u>    | <u>6</u>    |

| <b>5 Income and Expenditure account</b> | <b>2003</b>  | <b>2002</b>  |
|-----------------------------------------|--------------|--------------|
|                                         | <b>£</b>     | <b>£</b>     |
| At 1 May                                | 1,845        | 1,845        |
| Retained income                         | 1,550        | -            |
|                                         | <u>3,395</u> | <u>1,845</u> |
| At 30 April                             |              |              |