Registered Charity Number 1058879
Company Registration Number 03261721

REDEMPTORIST PUBLICATIONS

(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

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REDEMPTORIST PUBLICATIONS

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

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ADMINISTRATIVE INFORMATION

Registered Charity Number 1058879
Company Registration Number 03261721

Registered Office
Alphonsus House
Chawton
Alton, GU34 3HQ

Trustees and Directors
Rev R J McAinsh C Ss R
Rev G Mulligan C Ss R
Rev M O'Mahony C Ss R
Rev C Corrigan C Ss R
Rev J McManus C Ss R
Rev D Keegan C Ss R
Rev R Reid C Ss R

Company Secretary

Rev D McBride C Ss R

Senior Management Team

Rev D McBride C Ss R - Director
Christine Thirkell - Assistant Director

Auditors
Flander Tovell LLP
Stag Gates House
63/64 The Avenue
Southampton, SO17 1XS

Bankers
National Westminster Bank PLC
City of London Office
1 Princes Street
London, EC2R 8PH

Solicitors
Witham Weld
70 St George's Square
London, SW1V 3RD

REDEMPTORIST PUBLICATIONS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2012

The Trustees (who are also the Directors) present their Report with the financial statements of the Charitable Company for the year ended 31 December 2012

PRINCIPAL ACTIVITY

The principal activity of the Charitable Company in the year under review was that of the publication and distribution of religious material for the purposes of the advancement of the Charity

STRUCTURE, GOVERNANCE AND MANAGEMENT

Redemptorist Publications is a Charitable Company limited by guarantee, having no share capital The objects for which the Charitable Company is established are set out in the Memorandum and Articles of Association dated 11 July 1996 The Charitable Company was incorporated on 10 October 1996

All the Trustees are priests or brothers of The Congregation of the Most Holy Redeemer, which was authorised by the Roman Catholic Church as a religious order in 1749 and which has spread to most countries throughout the world The Congregation of the Most Holy Redeemer has been working in the UK since 1845 and has been developing its publication work since 1960 Today, in the UK, there are about sixty members of the Congregation

The Trustees of Redemptorist Publications are also Trustees of The Congregation of the Most Holy Redeemer (Registered Charity number 252041, Scotland Registration number SCO39359) and The Ace of Clubs (Registered Charity number 1055187, Registered Company number 03080066) Both of these charities are closely linked to Redemptorist Publications in their objectives of spreading the Christian Gospel and helping those in society who are in greatest need

The work of the Congregation of the Most Holy Redeemer is managed by fundraising and donations It does not receive any grants for the education of students or the administration of the parishes

Trustees are elected by the members of the Congregation of the Most Holy Redeemer for a term of four years, the Provincial Superior (Chairman) cannot hold office for more than three terms Trustees are trained within the ordinary procedures of the Roman Catholic Church and are subject to the laws of the Church In all matters relating to finance and civil law the Trustees are aware of the importance of seeking appropriate professional advice

In accordance with Article 42 of the Articles of Association, the Trustees of Redemptorist Publications generally delegate their powers to a committee on an annual basis This committee consists of a majority of Trustees, with other members from outside of the Congregation of the Most Holy Redeemer acting as advisors to the Trustees Redemptorist Publications employs about thirty staff members who bring professional expertise to the furthering of the objectives of the Charitable Company

The principal risk to which the Charitable Company is exposed is the diminishing market for Roman Catholic and, indeed, Christian written material this is reflected in the falling church attendance in the UK In recent years the Trustees of Redemptorist Publications have met this challenge by developing appropriate material for those who are seeking a realistic spirituality in their lives but do not attend church In addition, the Trustees have expanded the market to other countries, many of the products are sold outside the UK and are translated into other languages

OBJECTIVES AND ACTIVITIES

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission s general guidance on public benefit

The objects for which the Charitable Company was established, as set out in the Memorandum and Articles of Association, are ' The charitable purposes which advance the religious and other charitable work for the time being carried on by or under the direction of the Society being the voluntary association of men known as The Congregation of the Most Holy Redeemer as the Directors shall from time to time think fit' (Article 3)

The principal activity of the Charitable Company is the publication and distribution of religious material for the purposes of the advancement of the charitable objectives, and the advancement of religion amongst the public who access it The nature of this religious material has changed over the years it was originally mainly directed at Roman Catholics but, in recent years, has extended to Anglicans and other people of Christian faith as well as people with no explicit religious faith All material produced by Redemptorist Publications has, as its aim, the furthering of the human growth of all people through the better understanding of the life and teaching of Jesus Christ

REDEMPTORIST PUBLICATIONS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2012

There continues to be an inevitable, and healthy, tension' between the business need to generate funds to support the charitable works of the Congregation of the Most Holy Redeemer and the desire to ensure a wider availability of the written word Our objective is to ensure at all times that our pricing structure is fair, and compares well to other publishers The Trustees intend the materials, and the associated benefits, to be as widely available to the public as possible – and to that end, employ electronic means of distribution as well as distribution in paper form

ACHIEVEMENTS AND PERFORMANCE

The publishing year began with a 21st anniversary edition, updated and including a new CD, of *Seasons of the Word* by Denis McBride, C Ss R , which was popularly received Following submissions to the liturgy office, we received concordats for four liturgical publications that would prove sought-after pastoral resources in the parish

The New Easter Triduum
The New Marriage Book within Mass
The New Baptism Book within Mass
The New Funeral Book within Mass

We did not receive permission, as requested, to publish the forms for the last three rites *outside Mass,* we will continue to petition the liturgy office for these needed resources

As our public benefit project for 2012, we had commissioned an expert, Cristina Gangemi, to rethink and rework the book, *I Belong Special*, for children with learning difficulties, together with *I Belong Leaders' and Parents Guide* In order that these editions could be sold at the same price as the other products in the I Belong series the cost of developing this edition, together with a substantial amount of the print costs were done as part of our charitable work These were successfully published in 2012 and are making their mark

Also as part of our charitable work we agreed to fund the salary of £22,500 per annum for a youth worker for the main charity, the London Province of the Redemptorists, with the understanding that he would do some work for the publications office

In preparation for the Olympic Games in London, and in association with Missio and More than Gold, we prepared a popular magazine to offer reflections for 100 days In preparation for the Year of Faith we produced *Your Diary for the Year of Faith*, which proved a popular and rewarding publication

Aimed at families, we published an A4 booklet, *Family Spirituality* by Bairbre Cahill, as an outreach to help ordinary families celebrate the importance of their own life as part of the Church Also for families, we produced our regular *Lent* and *Advent Extra* And for schools, we published *My Homework Diary 2012*, an annual which increases its popularity each year The new audio book by the established lecturer, Fr Daniel O'Leary, extended our range of CDs

Our energetic and committed Sales and Marketing teams continued their outreach at national exhibitions throughout the UK, meeting regular customers and adding many new ones, as well as acting as a resource for many diocesan and specialist gatherings

FINANCIAL REVIEW

The full detailed figures for financial activities are shown in the accounts However, it is appropriate to comment on some key points

The turnover for 2012 fell from £3,152,226 to £3,002,482 The Charitable Company has a surplus this year of £243,944 compared to £225,699 in 2011

The Charitable Company makes grants primarily to The Congregation of the Most Holy Redeemer to support its work both in the UK and elsewhere, particularly Zimbabwe Decisions on how this is done and what sums are involved are determined by the Trustees In the current year charitable donations to The Congregation of the Most Holy Redeemer amounted to £176,543

PLANS FOR FUTURE PERIODS

The Strategic Development plan states the objectives of the Charitable Company, and the implementation of this Plan by means of the Annual Development Plan, with its Key Targets, are the chief priority for the near and medium-term future

REDEMPTORIST PUBLICATIONS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2012

Emphasis is again being placed on developing online sales next year, particularly when the new website is launched, and on increasing penetration into the schools and youth markets

TRUSTEES

The Trustees during the year under review were

Rev R J McAinsh C Ss R
Rev G Mulligan C Ss R
Rev M O Mahony C Ss R
Rev C Corrigan C Ss R
Rev J McManus C Ss R
Rev D Keegan C Ss R
Rev R Reid C Ss R

The Trustees named in this report are also the Directors of the Charitable Company The power to appoint or elect trustees of the Charitable Company rests with the board of Trustees

INVESTMENT POLICY

The Trustees have the power to invest in such assets as they see fit in keeping with the Charitable Company s ethical and moral principles The policy is to maintain income whilst preserving the real value of assets for use in meeting the Charitable Company s objectives All major decisions are made by the Trustees on the recommendation of the Trustees Committee In this they are guided by the following principles -

- In keeping with good practice, the Trustees endeavor by the prudent investment of assets to supplement the income of Redemptorist Publications, to help the Charitable Company carry out its purposes effectively in the short term
- To maintain and, if possible, to increase the value of the invested funds to secure the long term future of Redemptorist Publications
- To support the charitable purposes of the main Charitable Company by devoting income from investments as required and agreed by the Trustees

RESERVES POLICY

The Charitable Company's reserves are all unrestricted It is the policy of the Charitable Company to hold reserves in its unrestricted general funds which have not yet been committed or designated for any particular purpose £518,846 has been identified as a reserve for St Clements, £364,210 for office buildings and £1,000,000 as working capital to support the business Much of the general reserves are available to provide the Congregation of the Most Holy Redeemer with a financial cushion as it seeks to maintain some of its apostolic ventures and ensure proper provision can be made for its elderly and sick priests and brothers, and an amount has been identified as general reserves At 31 December 2012 the general reserves amounted to £1,699,989 (2011 - £1,444,045)

RISK MANAGEMENT

A full Risk Register is maintained and reviewed regularly Risks are assessed, and prioritised, in terms of likelihood, impact and controls that are in place Each new project is assessed on its merits, which includes its financial viability The Trustees are conscious that because of the nature of their work – a service to the Christian communities – there will be times when they agree to projects which will not necessarily be cost effective An example of this could be providing material for minority groups The Trustees Committee ensures that the whole enterprise is run in a sound financial way and is able to weigh such potential losses against the overall success of the Charitable Company, thereby ensuring that no unnecessary or excessive risks are taken

CHARITABLE DONATIONS

In addition to financial donations (including £176,543 donated to the Congregation of the Most Holy Redeemer), the Charitable Company donated hundreds of pounds' worth of books and CDs to the Redemptorist Mission in Zimbabwe

REDEMPTORIST PUBLICATIONS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2012

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also Directors of Redemptorist Publications for the purposes of company law) are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company Law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for the year In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in operation

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

PROVISION OF INFORMATION TO AUDITORS

In so far as the Trustees are aware

- there is no relevant audit information of which the Charitable Company's Auditor is unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Auditor is aware of that information

AUDITORS

The auditors, Flander Tovell LLP, are deemed to be reappointed under Section 487(2) of the Companies Act 2006

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities and in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

ON BEHALF OF THE BOARD:

Rev R J McAinsh C Ss R - TRUSTEE

Rev M. P. O'MAHONY CSSR
Rev - TRUSTEE

Maurice P. O'Mahony CSsR

Dated 29/5/13

REDEMPTORIST PUBLICATIONS

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF REDEMPTORIST PUBLICATIONS FOR THE YEAR ENDED 31 DECEMBER 2012

We have audited the financial statements of Redemptorist Publications for the year ended 31 December 2012 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report

REDEMPTORIST PUBLICATIONS

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF REDEMPTORIST PUBLICATIONS FOR THE YEAR ENDED 31 DECEMBER 2012

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2012, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, and
- have been prepared in accordance with the requirement of the Companies Act 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Fiander Tovell LLP

Andrew Quicke FCA (Senior Statutory Auditor)
For and on behalf of Fiander Tovell LLP

Fiander Tovell LLP
Registered Auditors
Stag Gates House
63/64 The Avenue
Southampton
SO17 1XS
Date 30/5/2013

REDEMPTORIST PUBLICATIONS

STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account) FOR THE YEAR ENDED 31 DECEMBER 2012

	Notes	Unrestricted & Total Funds 2012 £	Total Funds 2011 £
Incoming Resources			
Incoming resources from charitable activities	2	3,002,482	3,152,226
Incoming resources from generated funds:			
Investment income	3	10,963	12,299
Total Incoming Resources		3,013,445	3,164,525
Resources Expended			
Costs of charitable activities	4	2,775,366	2,892,700
Governance costs	4	22,629	20,897
Total Resources Expended		2,797,995	2,913,597
Net incoming/(outgoing) resources before other recognised gains and losses on investments		**215,450**	250,928
Realised (losses)/gains on investment assets		(2,483)	(31,993)
Net Incoming/(outgoing) resources for the year		**212,967**	218,935
Unrealised gains/(losses) on investment assets	10	30,977	6,764
Net Movement in Funds		**243,944**	225,699
Fund Balances brought forward at 1 January 2012		**3,490,891**	3,265,192
Fund Balances carried forward at 31 December 2012		3,734,835	3,490,891

There are no recognised gains and losses other than those passing through the income and expenditure account All income and expenditure is in respect of the company's continuing activities

REDEMPTORIST PUBLICATIONS

BALANCE SHEET AS AT 31 DECEMBER 2012

	Note	2012		2011	
		£	£	£	£
Fixed Assets					
Tangible Assets	9	1,095,596		1,139,902	
Investments	10	536,103		507,309	
			1,631,699		1,647,211
Current Assets					
Stocks	11	437,993		413,371	
Debtors	12	399,866		546,280	
Bank and Cash		1,559,400		1,176,888	
		2,397,259		2,136,539	
Less Creditors due within one year	13	(294,123)		(292,859)	
Net Current Assets			2,103,136		1,843,680
Total Assets Less Current Liabilities			**3,734,835**		**3,490,891**
Represented by					
Unrestricted Funds					
General Reserves	15		1,699,989		1,444,045
Designated Funds	15		1,883,056		1,891,526
Revaluation Reserve	15		151,790		155,320
Total Funds			**3,734,835**		**3,490,891**

The financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime

Approved by the Board on 29TH MAY 2013 and signed on their behalf

Rev R J McAinsh C Ss R - Trustee

Maurice P O'Mahony CSsR M.P.O MAHONY CSSR

Rev - Trustee

Company Registration No. 03261721

REDEMPTORIST PUBLICATIONS

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2012

	Notes	2012 £	2011 £
Net cash inflow/(outflow) from operating activities	1	382,922	286,870
Returns on investment and servicing of finance	2	9,241	8,462
Capital expenditure net of disposals	2	(9,651)	(45,979)
Capital expenditure and financial investment Transfer of funds to equity portfolio	2	-	-
Increase/(Decrease) in cash in the period		382,512	249,353
Reconciliation of net cash flow to movement in net funds	3		
Increase/(decrease) in cash in the period		382,512	249,353
Changes in net funds resulting from cash flows		382,512	249,353
Net funds at 1 January 2012		1,176,888	927,535
Movement in net funds in the period		382,512	249,353
Net funds at 31 December 2012		**1,559,400**	**1,176,888**

REDEMPTORIST PUBLICATIONS

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2012

1 Reconciliation of changes in resources to net cash inflow/(outflow) from operating activities

	2012 £	2011 £
Net incoming/(outgoing) resources before other recognised gains/(losses) on investments	215,450	250,928
Bank interest received	(9,241)	(8,462)
Portfolio income received	(1,722)	(3,837)
Commission charges on portfolio	1,422	2,401
Depreciation charges	51,614	53,707
Loss on disposal	2,343	8
(Increase)/decrease in stocks	(24,622)	41,201
Decrease/(increase) in debtors	146,414	(116,926)
Increase in creditors	1,264	67,850
Net cash inflow/(outflow) from operating activities	382,922	286,870

2 Analysis of cash flows for headings shown net in the cashflow statement

Returns on investment and servicing of finance		
Interest received	9,241	8,462
Net cash inflow from returns on investment and servicing of finance	**9,241**	**8,462**
Capital expenditure and financial investment:		
Purchase of tangible fixed assets	(9,651)	(46,479)
Proceeds from disposal of tangible fixed assets	-	500
Investment in share portfolio net of amounts reinvested	-	-
Net cash outflow from capital expenditure	**(9,651)**	**(45,979)**

3 Analysis of changes in net funds

	At 1 January 2012 £	Cash flow £	At 31 December 2012 £
Net Cash			
Cash at bank and in hand	1,176,888	382,512	1,559,400
Total	**1,176,888**	**382,512**	**1,559,400**

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

1 Accounting Policies

(i) *Introduction and accounting basis*

The financial statements have been prepared under the historic cost convention, modified to include the revaluation of certain fixed assets and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006 The principal accounting policies adopted in the preparation of the financial statements are set out below

As the company is a charity, the wording of the statutory formats required by the Companies Act 2006 has been appropriately amended in order to give a true and fair view

(ii) *Incoming resources*

All incoming resources are included in the statement of financial activies when the charity is entitled to the income and the amount can be quantified with reasonable accuracy The following specific policies are applied to particular categories of income

- Incoming resources from charitable trading activity are accounted for when earned Income relating to publications for dates after the year end is deferred until the period to which it relates
- Investment income is recognised on a receivable basis

(iii) *Resources expended*

Expenditure is recognised on an accruals basis when a liability is incurred

Charitable expenditure comprises expenditure by the charity in furtherance of the general objective of the charity

Governance costs include those costs incurred in the governance of the charity, primarily associated with constitutional and statutory requirements

Support costs include central functions and have been allocated to the activity cost categories, charitable costs and governance on a basis consistent with the use of resources within these activities

(iv) *Taxation*

Irrecoverable VAT is not separately analysed and is charged to the statement of financial activities when the expenditure to which it relates is incurred and is allocated as part of its related expenditure

(v) *Fund accounting*

The charity does not have any restricted funds

The unrestricted funds of the charity are divided into designated funds and general reserves Designated funds are determined by the trustees from time to time and are held for specific purposes

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

1 Accounting Policies (continued)

(vi) *Foreign currencies*

Transactions in foreign currencies are translated at the exchange rate ruling at the date of the transaction Monetary assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date Exchange differences are dealt with in the Statement of Financial Activities

(vii) *Tangible fixed assets and depreciation*

Depreciation is calculated to write down the cost, or valuation, less estimated residual value of all tangible fixed assets, other than freehold land, held for charity use Single items costing less than £1,000 are not capitalised

Freehold property	50 years straight line
Freehold property - St Clements	Not depreciated - see note 9
Plant and machinery	15% reducing balance
Fixtures and fittings	15% reducing balance
Motor vehicles	25% reducing balance
Computer Equipment	Over 3 to 5 years straight line
Website Development	3 years straight line

(viii) *Stock and work in progress*

Stock and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

(ix) *Pension costs*

The company operates a money purchase pension scheme Contributions are charged to the income and expenditure account as incurred The pension scheme's assets are held seperately from those of the company and are managed by independent fund managers, who are responsible for matters of investment policy and the actual payment of pensions to the persons so entitled to it

(x) *Fixed Asset Investments*

Investments are stated at market value at the balance sheet date The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year

All gains and losses are taken to the statement of financial activities as they arise Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (or purchase date if later) Unrealised gains and losses are calculated as the differences between the market value at the year end and opening market value (or purchase date if later)

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

2 Income from Charitable Activities

	Unrestricted	Restricted	Total 2012	2011
	£	£	£	£
Publication sales	2,925,315	-	2,925,315	3,055,594
Royalties	40,699	-	40,699	58,411
Postage/carriage/sundry	36,468	-	36,468	38,221
	3,002,482	-	3,002,482	3,152,226

3 Investment Income

	Unrestricted	Restricted	Total 2012	2011
	£	£	£	£
Bank interest	9,241	-	9,241	8,462
Dividend income	1,722	-	1,722	3,837
	10,963	-	10,963	12,299

4 Resources Expended

	Basis of Allocation	Charitable expenditure	Governance costs	Total 2012	2011
		£	£	£	£
Donations	Direct	189,416	-	189,416	170,366
Publication and distribution of religious materials	Direct	1,551,412	-	1,551,412	1,722,865
Staff recruitment, training and welfare	Direct	19,370	-	19,370	9,854
Postage and stationery	Direct	17,114	-	17,114	18,357
Advertising, conferences and sponsorship	Direct	27,944	-	27,944	31,598
Bad debts	Direct	(1,864)	-	(1,864)	5,183
Travel and motor expenses	Direct	16,718	-	16,718	15,401
Auditors' remuneration	Direct	-	8,372	8,372	8,578
Legal and professional fees	Direct	32,664	3,892	36,556	37,273
Computer maintenance	Direct	47,826	-	47,826	48,903
Other governance costs	Direct	-	1,009	1,009	1,152
Finance costs	Direct	15,840	-	15,840	19,745
Staff costs	Time	744,292	6,416	750,708	712,835
Premises costs	Usage	27,140	696	27,836	20,897
Office costs	Usage	34,886	895	35,781	36,875
Depreciation and loss on disposal	Usage	52,608	1,349	53,957	53,715
		2,775,366	22,629	2,797,995	2,913,597

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

5 Support Costs

	Total 2012 £	Total 2011 £
Repairs and renewals	5,754	7,835
Telephone and fax	4,898	5,452
Rent, rates and service charge	5,673	5,334
Insurance	3,210	3,521
Light and heat	18,953	12,042
Depreciation and loss on disposals	53,957	53,715
Sundry expenses	25,129	23,588
	117,574	**111,487**

Support costs are allocated between charitable expenditure and governance costs on a basis consistent with the use of resources within these activities and are included within the figures reported in note 4

6 Net Incoming/(Outgoing) resources

	2012 £	2011 £
This is stated after charging		
Auditors' remuneration		
- Audit services	6,372	6,578
- Non - audit services	2,000	2,000
Depreciation of assets and loss on disposals	53,957	53,715

7 Staff Costs

	Total 2012 £	Total 2011 £
Wages and salaries	668,505	627,308
Social security costs	54,062	58,828
Other pension costs	28,141	26,699
	750,708	**712,835**

No employees earned more than £60,000 per annum (2011 1) No higher paid employee (2011 1) had retirement benefits accruing under a money purchase pension scheme and the pension contributions during the year were £nil (2011 £3,770)

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

7 Staff Costs (continued)

The average number of persons employed during the year was 29 (2011 28)

8 Payments to Trustees

No trustee or person with a family or business connection with a trustee, received remuneration in the year, directly or indirectly from the charity

Travel expenses totalling £500 (2011 £504) were reimbursed to the Congregation of the Most Holy Redeemer, a related charity, regarding the trustees during the year

9 Tangible Fixed Assets

	Freehold Property £	Plant, Machinery, Fixtures & Fittings £	Motor Vehicles £	Website Development £	Computer Equipment £	Totals £
Cost or Valuation						
At 1 January 2012	1,118,846	147,937	26,923	49,373	83,238	1,426,317
Additions	-	6,058	-	1,643	1,950	9,651
Disposals	-	-	-	-	(4,741)	(4,741)
At 31 December 2012	1,118,846	153,995	26,923	51,016	80,447	1,431,227
Depreciation						
At 1 January 2012	72,000	111,916	13,902	16,458	72,139	286,415
Charge for the year	12,000	10,682	4,558	17,005	7,369	51,614
Eliminated on disposal	-	-	-	-	(2,398)	(2,398)
At 31 December 2012	84,000	122,598	18,460	33,463	77,110	335,631
Net Book Value						
At 31 December 2012	1,034,846	31,397	8,463	17,553	3,337	1,095,596
At 31 December 2011	1,046,846	36,021	13,021	32,915	11,099	1,139,902

On 29 February 2000 a valuation of the freehold property owned by the charitable company was made by G B Glanfield B Sc (Hons) ARICS on a vacant possession basis, at the sum of £600,000

At 31 December 2000 the charity implemented FRS 15 The directors did not implement a policy of revaluation, choosing to show the property at the carrying value

Since then additional building costs of £518,846 have been incurred on a residential property on the same site and those additions are shown at cost This residential property is not depreciated on the basis that the difference between its cost and its residual value is not material, it has an estimated useful economic life in excess of 50 years and is the subject of regular maintenance and repair

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

9 Tangible Fixed Assets (continued)

If freehold property had not been revalued it would have been included at the following historical cost

	2012 £	2011 £
Historical cost at 1 January 2012 and 31 December 2012	942,346	942,346
Depreciation based on cost		
At 1 January 2012	50,820	42,350
Charge for the year	8,470	8,470
At 31 December 2012	59,290	50,820

Cost or valuation at 31 December 2012 is represented by	Freehold Property £
Revaluation in 2000	176,500
Cost	942,346
	1,118,846

10 Investments

	2012 £	2011 £
Market value at 1 January 2012	507,309	531,102
Additions at cost	506,168	855,211
Disposals at carrying value	(508,351)	(885,768)
Unrealised gains/(losses)	30,977	6,764
Market value at 31 December 2012	536,103	507,309

Investments comprise

Unit trusts	100%	536,103	422,641
Open ended investment companies	0%	-	84,668
	100%	536,103	507,309

11 Stocks and Work in progress

	2012 £	2011 £
Stock of books	423,532	388,058
Other stock	7,029	6,287
Work in progress	7,432	19,026
	437,993	413,371

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

12 Debtors

	2012	2011
	£	£
Trade debtors	235,256	315,726
Other debtors	70,579	118,781
Prepayments	77,750	96,763
VAT	8,758	10,971
Other loans	4,966	2,264
	397,309	544,505
Amounts falling due after more than one year		
Other loans	2,557	1,775
Total debtors	399,866	546,280

13 Creditors: amounts falling due within one year

	2012	2011
	£	£
Trade creditors	203,034	199,265
Other creditors	17,702	8,462
Social security and other taxes	21,441	25,753
Accrued expenses and deferred income	51,946	59,379
	294,123	**292,859**

Income of £nil (2011 £23,029) has been deferred All of the deferred income brought forward has been released to income during the year

14 Pensions

The charitable company operates a defined contribution pension scheme The assets of the scheme are held separately from those of the company in an independently administered fund The pension cost charge of £21,342 (2011 £26,699) represents contributions payable by the company to the fund At the year end there were contributions outstanding of £nil (2011 £nil)

15 Unrestricted funds

	Revaluation Reserve	Designated Funds	General Reserves	Total
	£	£	£	£
At 1 January 2012	155,320	1,891,526	1,444,045	3,490,891
Incoming resources	-	-	3,013,445	3,013,445
Resources expended	-	-	(2,797,995)	(2,797,995)
Realised/unrealised investment gains/(losses)	-	-	28,494	28,494
Transfer between funds	(3,530)	(8,470)	12,000	-
At 31 December 2012	151,790	1,883,056	1,699,989	3,734,835

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

16 Analysis of net assets between funds

	Revaluation Reserve	Designated Funds	General Reserves	Total Reserves
	£	£	£	£
Tangible fixed assets	151,790	883,056	60,750	1,095,596
Investments	-	-	536,103	536,103
Current assets	-	1,000,000	1,397,259	2,397,259
Current liabilities	-	-	(294,123)	(294,123)
	151,790	1,883,056	1,699,989	3,734,835

17 Designated Funds

	Balance at 1 January 2012	Incoming Resources	Outgoing Resources	Transfers to/from General Reserves	Balance at 31 December 2012
	£	£	£	£	£
St Clements fund	518,846	-	-	-	518,846
Office buildings fund	372,680	-	-	(8,470)	364,210
Working capital reserve	1,000,000	-	-	-	1,000,000
	1,891,526	-	-	(8,470)	1,883,056

St Clements Fund

This fund is the value of the St Clements property owned by the charity that is provided for use by the Redemptorist community

Office Buildings Fund

This fund represents the premises used by the charity in the course of its normal operations The transfer represents the depreciation charged during the year

Working Capital Reserve

This fund represents the working capital designated by the Trustees as being required to maintain the charity's normal operational capacity

18 Capital commitments

	2012	2011
	£	£
Contracted for but not provided for in these financial statements	10,000	10,000

REDEMPTORIST PUBLICATIONS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

19 Related party disclosures

The charitable company is controlled by its members who are also directors and trustees

The charitable company is related to The Congregation of the Most Holy Redeemer (CMHR), a registered Charity, by virtue of the common control by the same group of persons All transactions during the year were made on an arm's length basis

Charitable donations of £176,543 (2011 £170,366) were made to CMHR

At the balance sheet date the company owed £17,702 (2011 £8,462) to CMHR in relation to donations pledged

As part of its charitable support for CMHR the charitable company provides payroll and administrative services including the payment of salaries in advance of reimbursement At the balance sheet date, the company was owed £56,117 (2011 £76,293)

The charitable company pays royalties in respect of its publications including royalties to Rev J McManus C Ss R , a trustee He received £1,163 for sales made in 2012 (2011 £1,121), under an arm's length agreement equivalent to that paid to third parties

The charitable company is related to Ace of Clubs (Clapham), a registered Charity, by virtue of the common control by the same group of persons All transactions during the year were made on an arm's length basis

As part of its charitable support for Ace of Clubs (Clapham) the charitable company provides payroll and administrative services including the payment of salaries in advance of reimbursement At the balance sheet date, the company was owed £nil (2011 £40,408)