

3258321

Report of the Trustees and
Financial Statements for the Year Ended 31 March 2000
for
Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee



Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

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for the Year Ended 31 March 2000

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Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Company Information
for the Year Ended 31 March 2000

TRUSTEES: Dr K B Everard MA, DPhil, FRSA
Mr P H Setchell OBE
Mr T S Lawrie
Mr R Hunt
Rev R S Ingamells AKC FIPD
Mrs D Tuck

**SECRETARY & CHIEF
EXECUTIVE:** Mr M J Fairbeard

REGISTERED OFFICE: c/o Welwyn Hatfield YMCA
Peartree Lane
Welwyn Garden City
Hertfordshire
AL7 3UL

REGISTERED NUMBER: 3258321 (England and Wales)

REGISTERED CHARITY NO: 1065875

AUDITORS: George Arthur
Chartered Accountants
and Registered Auditors
36 Lattimore Road
St Albans
Herts
AL1 3XP

BANKERS: Midland Bank PLC
Howardsgate
Welwyn Garden City
Herts
AL8 6BH

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Report of the Trustees
for the Year Ended 31 March 2000

The trustees present their report with the financial statements of the group for the year ended 31 March 2000.

CONSTITUTION

The parent company is a registered charity and was incorporated on 2nd October 1996 as a company limited by guarantee and not having a share capital.

The trustees also act as directors, and are appointed by the members of the group.

The company is affiliated to the National Council of YMCA's.

PRINCIPAL ACTIVITY

The principal activity of the group in the year under review was that of a charity serving the local community by providing low cost accommodation for young people and providing childcare facilities for the community.

REVIEW OF BUSINESS

The results for the year and financial position of the group are as shown in the annexed financial statements.

This has been another busy and exciting year for the parent company and its subsidiary with all of our activities being well supported with both housing occupancy and the take up of childcare places in excess of 95%.

Housing Work

All three hostels have been in surplus this year. Particular mention should be made of Hostel 3 which opened last year, making an £8,257 loss. This year that position has improved to break even, and we envisage a small surplus ongoing.

There have been operational difficulties with our social club resulting in a £6,116 loss this year. The trustees have investigated and dealt with this problem. We expect this activity to achieve break even next year.

Our Hollybush House, loaned by Hertfordshire County Council, continues to cover its costs.

During this year a number of other agencies have begun to operate for the benefit of our residents out of our building. These include the GAP rent deposit scheme, Princes Trust Volunteers and YMCA Training. All of these initiatives have added greatly to the quality and scope of our work with young people.

Childrens Work.

This department has grown during the year. The traditional 65 place nursery lost £5,998 but decisions to increase fees by 10% as well as plans to develop some under used parts of the building to allow another 20 places, should bring this activity back into balance.

The Free Church project is now fully established with a £6,480 prior year loss improving to a £4,500 surplus this year. This facility offers a pre-school nursery, and after school clubs as well as holiday play schemes. All but the pre-school nursery are operating at full capacity.

Further after school clubs are operated at Greenwood Park, Chiswell Green and St Mary's School in Welwyn.

Texellent Micros Limited

The charity's subsidiary, Texellent Micros Limited, is now in it's third year of trading and continues to grow. The directors are pleased to report that, as a result of this growth, the company has made a profit for the year and has therefore been able to donate £4,000 under the gift aid scheme to the charity.

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Report of the Trustees
for the Year Ended 31 March 2000

TRUSTEES

The trustees during the year under review were:

Dr K B Everard MA, DPhil, FRSA

Mr P H Setchell OBE

Mr T S Lawrie

Mrs A J Tuch BSc

- resigned 21.3.00

Mr R Hunt

Rev R S Ingamells AKC FIPD

Mrs D Tuck

Mr K W Budge

- resigned 2.2.00

Mr N M Gill MA Med

- deceased 30.11.99

Mr J Metcalf

- resigned 2.2.00

The trustees holding office at 31 March 2000 did not hold any beneficial interest in the issued share capital of the group at 1 April 1999 or 31 March 2000.

In accordance with the Articles of Association, Dr K B Everard MA, DPhil, FRSA, Mr P H Setchell OBE and Mr R Hunt will retire at the forthcoming Annual General Meeting, and being eligible, will stand for re-election.

Trustees appointed since the year under review:

Mrs J Couchman

Mr V Herath

Mr N A Kirby

Mr A B Tyler

These trustees will retire at the forthcoming Annual General Meeting and, being eligible, will stand for election.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity and Company law requires the trustees (directors) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the group and of the incoming resources and application of resources of the group for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

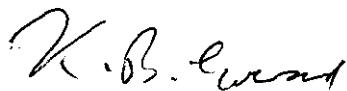
The auditors, George Arthur, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Report of the Trustees
for the Year Ended 31 March 2000

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD OF TRUSTEES:



.....
- Dr K B Everard

Dated: 1/12/2000

Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Report of the Auditors to the Shareholders of
Welwyn Hatfield Young Mens Christian Association and Subsidiary
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We have audited the financial statements on pages six to fourteen which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention (as modified by the revaluation of certain fixed assets) and the accounting policies set out on pages eight and nine.

Respective responsibilities of directors and auditors

As described on page three the trustees, who are also directors of Welwyn Hatfield Young Mens Christian Association for the purposes of company law, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable group's affairs as at 31 March 2000 and of its incoming resources and application of resources, including income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

George Arthur

George Arthur
Chartered Accountants
and Registered Auditors
36 Lattimore Road
St Albans
Herts
AL1 3XP

Dated: 1/2/00

Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Statement of Financial Activities
for the Year Ended 31 March 2000

		<u>2000</u>	<u>1999</u>
	Notes	£	£
INCOMING RESOURCES	2	1,209,291	1,039,699
Direct charitable expenditure		<u>113,424</u>	<u>99,351</u>
		1,095,867	940,348
Administrative and management expenses		<u>1,028,153</u>	<u>915,998</u>
OPERATING RESOURCES	4	67,714	24,350
Interest receivable and similar income		<u>2,704</u>	<u>2,527</u>
		70,418	26,877
Interest payable and similar charges	5	<u>24,289</u>	<u>28,288</u>
NET INCOMING RESOURCES BEFORE TAXATION		46,129	(1,411)
Tax on surplus/(deficit) on trading activities	6	<u>3,518</u>	<u>-</u>
NET INCOMING RESOURCES AFTER TAXATION		42,611	(1,411)
Retained funds brought forward		<u>46,895</u>	<u>-</u>
		89,506	(1,411)
Funds transferred from old charity		-	62,382
Transfers from (to) reserves		<u>105,418</u>	<u>(14,076)</u>
RETAINED RESOURCES CARRIED FORWARD		<u><u>£194,924</u></u>	<u><u>£46,895</u></u>

The notes form part of these financial statements

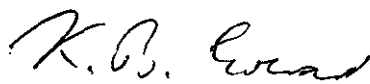
Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Balance Sheet
31 March 2000

		<u>2000</u>		<u>1999</u>	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	7		876,313		841,126
CURRENT ASSETS:					
Stocks	8	12,991		13,332	
Debtors	9	87,653		73,344	
Cash at bank and in hand		<u>16,065</u>		<u>32,483</u>	
		116,709		119,159	
CREDITORS: Amounts falling due within one year	10	<u>200,358</u>		<u>176,229</u>	
NET CURRENT LIABILITIES:			<u>(83,649)</u>		<u>(57,070)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:			792,664		784,056
CREDITORS: Amounts falling due after more than one year	11		<u>206,442</u>		<u>212,945</u>
			<u>£586,222</u>		<u>£571,111</u>
UNRESTRICTED RESERVES:					
Revaluation reserve	15		247,716		247,716
Other reserves	16		143,582		276,500
Retained resources			<u>194,924</u>		<u>46,895</u>
TOTAL FUNDS:			<u>£586,222</u>		<u>£571,111</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

ON BEHALF OF THE BOARD OF TRUSTEES:



- Dr K B Everard

Approved by the Board on ...1/12/2000

The notes form part of these financial statements

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention as modified by the revaluation of land and buildings, and in accordance with the Charities Accounting Statement of Recommended Practice.

The parent company files its own financial statements with Companies House.

The parent company was incorporated as a company limited by guarantee and not having a share capital on 2 October 1996. At the close of business on 31 March 1998, all surplus assets held by or in the name of the Association was transferred to the Welwyn Hatfield Young Mens Christian Association, a company limited by guarantee and not having a share capital.

Incoming resources

All grants, rental, sponsorship, voluntary income and profit share from the joint venture with the National Council of YMCAs are accounted for gross when receivable. Turnover of the 100% owned subsidiary company represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Freehold property	- 2% on cost
Plant and machinery	- 20% on cost
Fixtures and fittings	- 20% on cost and 25% on cost
Motor vehicles	- 20% on cost and 25% on cost
Computer equipment	- 33% on cost

Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The group operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

Designated funds

Designated funds are amounts which have been set aside at the discretion of the trustees for a specific, but not legally binding purpose.

Capitalisation of fixed assets

Fixed assets are included at cost or valuation. Purchases of equipment over £500 are capitalised.

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

1. **ACCOUNTING POLICIES - continued**

Overhead costs

Overhead costs arising centrally and directly attributable to other activities of the organisation have been apportioned to those activities on appropriate bases.

2. **TURNOVER**

The turnover and loss before taxation are attributable to the charitable activities of the parent company and the trading activity of its subsidiary.

3. **STAFF COSTS**

	2000	1999
	£	£
Wages and salaries	585,016	498,538
Social security costs	6,049	2,500
Other pension costs	<u>7,997</u>	<u>-</u>
	<u>599,062</u>	<u>501,038</u>

The average monthly number of employees during the year was as follows:

	2000	1999
Management	3	4
Others	<u>51</u>	<u>49</u>
	<u>54</u>	<u>53</u>

No employee of the charity parent company received £40,000 p.a. or more.

None of the directors (who are also trustees) of the charity parent company received any emoluments during the year under review. Two trustees had travelling expenses reimbursed, amounting to less than £200.

4. **OPERATING SURPLUS**

The operating surplus is stated after charging/(crediting):

	2000	1999
	£	£
Depreciation - owned assets	44,428	53,481
Depreciation - assets on finance leases	1,527	1,527
(Profit)/Loss on disposal of fixed assets	(1,189)	321
Auditors' remuneration	11,757	12,975
Rent	<u>14,908</u>	<u>-</u>
	<u>30,000</u>	<u>25,000</u>
Directors' emoluments	<u>30,000</u>	<u>25,000</u>

Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Notes to the Financial Statements
for the Year Ended 31 March 2000

5. INTEREST PAYABLE AND SIMILAR CHARGES

Interest payable and similar charges includes the following:

	2000	1999
	£	£
Mortgage	18,740	22,718
Loan	2,704	3,746
Free Church Interest	447	-
Gym equipment loan interest	1,399	1,441
Minibus loan interest	<u>666</u>	<u>222</u>
	<u>23,956</u>	<u>28,127</u>

6. TAXATION

The tax charge on the profit on trading activities for the year was as follows:

	2000	1999
	£	£
UK corporation tax	<u>3,518</u>	<u>-</u>

The parent company is a registered charity and is exempt from corporation tax. However, its Childcare activity is subject to taxation, but there is no liability for the current year.

7. TANGIBLE FIXED ASSETS

	<u>Freehold property</u>	<u>Plant and machinery</u>	<u>Fixtures and fittings</u>
	£	£	£
COST OR VALUATION:			
At 1 April 1999	783,446	165,746	22,598
Additions	-	32,220	50,317
Disposals	<u>-</u>	<u>(100,689)</u>	<u>(22,079)</u>
At 31 March 2000	<u>783,446</u>	<u>97,277</u>	<u>50,836</u>
DEPRECIATION:			
At 1 April 1999	3,573	133,305	21,990
Charge for year	12,669	15,924	5,990
Eliminated on disposals	<u>-</u>	<u>(100,689)</u>	<u>(22,079)</u>
At 31 March 2000	<u>16,242</u>	<u>48,540</u>	<u>5,901</u>
NET BOOK VALUE:			
At 31 March 2000	<u>767,204</u>	<u>48,737</u>	<u>44,935</u>
At 31 March 1999	<u>779,873</u>	<u>32,441</u>	<u>608</u>

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

7. TANGIBLE FIXED ASSETS - continued

	<u>Motor vehicles</u>	<u>Computer equipment</u>	<u>Totals</u>
	£	£	£
COST OR VALUATION:			
At 1 April 1999	33,330	43,734	1,048,854
Additions	-	3,916	86,453
Disposals	<u>(16,265)</u>	<u>(25,996)</u>	<u>(165,029)</u>
At 31 March 2000	<u>17,065</u>	<u>21,654</u>	<u>970,278</u>
DEPRECIATION:			
At 1 April 1999	11,816	37,044	207,728
Charge for year	4,266	7,106	45,955
Eliminated on disposals	<u>(10,954)</u>	<u>(25,996)</u>	<u>(159,718)</u>
At 31 March 2000	<u>5,128</u>	<u>18,154</u>	<u>93,965</u>
NET BOOK VALUE:			
At 31 March 2000	<u>11,937</u>	<u>3,500</u>	<u>876,313</u>
At 31 March 1999	<u>21,514</u>	<u>6,690</u>	<u>841,126</u>

Included in land and buildings is freehold land valued at £150,000 (1999 - £0) which is not depreciated.

Cost or valuation at 31 March 2000 is represented by:

	<u>Cost</u>	<u>Revaluation</u>	<u>Totals</u>
	£	£	£
Cost to 1996	362,284	247,716	610,000
Additions post 1996	<u>173,446</u>	<u>-</u>	<u>173,446</u>
	<u>535,730</u>	<u>247,716</u>	<u>783,446</u>

Freehold land and buildings were valued on an open market basis on 19 January 1996 by Palmer Payne, Chartered Surveyors.

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

7. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under finance leases are as follows:

	<u>Computer equipment</u>
	£
COST:	
At 1 April 1999	
and 31 March 2000	<u>4,580</u>
DEPRECIATION:	
At 1 April 1999	1,527
Charge for year	<u>1,527</u>
At 31 March 2000	<u>3,054</u>
NET BOOK VALUE:	
At 31 March 2000	<u>1,526</u>
At 31 March 1999	<u>3,053</u>

8. STOCKS

	2000	1999
	£	£
Stock	<u>12,991</u>	<u>13,332</u>

**9. DEBTORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2000	1999
	£	£
Trade debtors	46,101	41,559
Other debtors	251	4,199
Prepayments	1,155	1,645
Sponsors	-	439
Residents fees - Hostel 1	20,969	9,182
Residents fees - Hostel 2	5,597	4,586
Childcare fees	<u>13,580</u>	<u>11,734</u>
	<u>87,653</u>	<u>73,344</u>

Welwyn Hatfield Young Mens Christian Association and Subsidiary
Limited by Guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

**10. CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2000	1999
	£	£
Bank loans and overdrafts	65,400	59,871
Gym loan	3,378	4,054
Minibus loan	6,600	5,688
Finance leases	8,232	-
Trade creditors	52,475	38,374
Other creditors	3,957	3,278
Contributions from sponsors received in advance	3,675	4,177
Residents fees in advance - Hostel 1	6,068	1,023
Residents fees in advance - Hostel 2	1,704	1,488
Childcare fees in advance	5,498	4,839
Romania fund	1,926	1,566
V.A.T.	5,185	6,601
Social security & other taxes	3,126	9,514
Childcare Parents' Fund	2,571	2,124
Key deposits	933	758
Pension	1,204	856
Taxation	3,518	-
Accrued expenses	<u>24,908</u>	<u>32,018</u>
	<u>200,358</u>	<u>176,229</u>

**11. CREDITORS: AMOUNTS FALLING
DUE AFTER MORE THAN ONE YEAR**

	2000	1999
	£	£
Bank loans	188,151	199,612
Gym loan	-	3,378
Minibus loan	14,025	9,955
Finance leases	<u>4,266</u>	<u>-</u>
	<u>206,442</u>	<u>212,945</u>

12. OPERATING LEASE COMMITMENTS

The following payments are committed to be paid within one year:

	2000	1999
	£	£
Expiring:		
Between one and five years	<u>12,774</u>	<u>-</u>

Welwyn Hatfield Young Mens Christian Association and Subsidiary
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Notes to the Financial Statements
for the Year Ended 31 March 2000

13. SECURED DEBTS

The following secured debts are included within creditors:

	2000	1999
	£	£
Bank loans	253,551	259,483
Other loans	-	23,075
	<u>253,551</u>	<u>282,558</u>

On incorporation all the mortgages and loans were consolidated. This mortgage is fully secured by a first mortgage on the freehold property situated at Peartree Lane, Welwyn Garden City.

14. CALLED UP SHARE CAPITAL

The company is limited by guarantee and does not have a share capital.

15. REVALUATION RESERVE

	2000	1999
	£	£
Revaluation reserve	<u>247,716</u>	<u>247,716</u>

16. OTHER RESERVES

	2000	Transfers in/out	1999
	£	£	£
Future Developments Fund	95,345	(61,047)	156,392
General Reserve	-	(86,083)	86,083
General Maintenance Reserve 1	29,669	9,996	19,673
- designated fund			
General Maintenance Reserve 2	18,568	4,216	14,352
- designated fund			
	<u>143,582</u>	<u>(132,918)</u>	<u>276,500</u>

The movement on the general reserve relates to the release of funds back to the profit and loss account, as the asset to which the reserve relates has been fully depreciated.

The movements on the other reserves relate, in the main, to the release of funds relating to refurbishments, and the redesignation of the loan from the Free Church.

All reserves consist of unrestricted funds.

17. CONTINGENT LIABILITIES

At the Balance Sheet date there were no known contingent liabilities.

18. RELATED PARTY DISCLOSURES

M J Fairbeard, K B Everard, P H Setchell and T S Lawrie are directors of Texellent Micros Limited, a 100% owned trading subsidiary.

19. REGISTERED CHARITY

The company is a registered charity (registered charity no. 1065875) under the Charities Act 1960.

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Report of the Trustees and
Financial Statements for the Year Ended 31 March 2000
for
Welwyn Hatfield Young Mens Christian Association
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Charity Information
for the Year Ended 31 March 2000

TRUSTEES: Dr K B Everard MA, DPhil, FRSA
Mr P H Setchell OBE
Mr T S Lawrie
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Rev R S Ingamells AKC FIPD
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**SECRETARY & CHIEF
EXECUTIVE:** Mr M J Fairbeard

REGISTERED OFFICE: c/o Welwyn Hatfield YMCA
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REGISTERED CHARITY NO: 1065875

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This has been another busy and exciting year for the company with all our activities being well supported with both housing occupancy and the take up of childcare places in excess of 95%.

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Children's Work

This department has grown during the year. The traditional 65 place nursery lost £5,998 but decisions to increase fees by 10% as well as plans to develop some under used parts of the building to allow another 20 places, should bring this activity back into balance.

The Free Church project is now fully established with a £6,480 prior year loss improving to a £4,500 surplus this year. This facility offers a pre-school nursery, and after school club as well as holiday play schemes. All but the pre-school nursery are operating at full capacity.

Further after-school clubs are operated at Greenwood Park, Chiswell Green and St Mary's School in Welwyn.

TRUSTEES

The trustees during the year under review were:

Dr K B Everard MA, DPhil, FRSA

Mr P H Setchell OBE

Mr T S Lawrie

Mrs A J Tuch BSc

- resigned 21.3.00

Mr R Hunt

Rev R S Ingamells AKC FIPD

Mrs D Tuck

Mr K W Budge

- resigned 2.2.00

Mr N M Gill MA Med

- deceased 30.11.99

Mr J Metcalf

- resigned 2.2.00

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Report of the Trustees
for the Year Ended 31 March 2000

The trustees holding office at 31 March 2000 did not hold any beneficial interest in the issued share capital of the company at 1 April 1999 or 31 March 2000.

In accordance with the Articles of Association, Dr K B Everard MA, DPhil, FRSA, Mr P H Setchell OBE and Mr R Hunt will retire at the forthcoming Annual General Meeting, and being eligible, will stand for re-election.

Trustees appointed since the year under review:

Mrs J Couchman
Mr V Herath
Mr N A Kirby
Mr A B Tyler

These trustees will retire at the forthcoming Annual General Meeting, and, being eligible, will stand for election.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law and Company law requires the trustees (directors) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

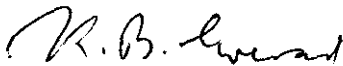
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, George Arthur, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD OF TRUSTEES:



.....
- Dr K B Everard

Dated: 1/12/2000

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Report of the Auditors to the members of
Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

We have audited the financial statements on pages five to thirteen which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000), under the historical cost convention (as modified by the revaluation of certain fixed assets) and the accounting policies set out on page seven.

Respective responsibilities of directors and auditors

As described on page three the trustees, who are also directors of Welwyn Hatfield Young Mens Christian Association for the purposes of company law, are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 2000 and of its incoming resources and application of resources, including income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



George Arthur
Chartered Accountants
and Registered Auditors
36 Lattimore Road
St Albans
Herts
AL1 3XP

Dated: 11/12/2000

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Statement of Financial Activities
for the Year Ended 31 March 2000

		<u>2000</u>	<u>1999</u>
	Notes	£	£
INCOMING RESOURCES	2	1,056,836	896,666
Direct charitable expenditure		<u>27,913</u>	<u>19,381</u>
		1,028,923	877,285
Administrative and management expenses		<u>974,335</u>	<u>853,579</u>
OPERATING RESOURCES	4	54,588	23,706
Interest receivable and similar income		<u>2,704</u>	<u>2,527</u>
		57,292	26,233
Interest payable and similar charges	5	<u>21,252</u>	<u>24,840</u>
NET INCOMING RESOURCES BEFORE TAXATION		36,040	1,393
Tax on surplus on trading activities	6	<u>-</u>	<u>-</u>
NET INCOMING RESOURCES AFTER TAXATION		36,040	1,393
Retained funds brought forward		<u>52,480</u>	<u>-</u>
		88,520	1,393
Funds transferred from old charity		-	65,163
Transfer from (to) Reserves		<u>105,418</u>	<u>(14,076)</u>
RETAINED RESOURCES CARRIED FORWARD		<u>£193,938</u>	<u>£52,480</u>

The notes form part of these financial statements

Welwyn Hatfield Young Mens Christian Association

Limited by guarantee

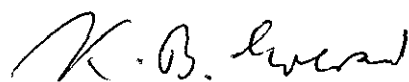
Balance Sheet

31 March 2000

		<u>2000</u>		<u>1999</u>	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	7		872,648		834,142
Investments	8		<u>500</u>		<u>500</u>
			873,148		834,642
CURRENT ASSETS:					
Stocks	9	10,194		10,637	
Debtors	10	72,746		67,429	
Cash at bank and in hand		<u>7,158</u>		<u>32,229</u>	
		90,098		110,295	
CREDITORS: Amounts falling due within one year	11	<u>171,568</u>		<u>155,297</u>	
NET CURRENT LIABILITIES:			<u>(81,470)</u>		<u>(45,002)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:			791,678		789,640
CREDITORS: Amounts falling due after more than one year	12		<u>206,442</u>		<u>212,944</u>
			<u>£585,236</u>		<u>£576,696</u>
UNRESTRICTED FUNDS:					
Revaluation reserve	16		247,716		247,716
Other reserves	17		143,582		276,500
Retained resources			<u>193,938</u>		<u>52,480</u>
TOTAL FUNDS:			<u>£585,236</u>		<u>£576,696</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

ON BEHALF OF THE BOARD OF TRUSTEES:



- Dr K B Everard

Approved by the Board on 1/12/2000

The notes form part of these financial statements

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention as modified by the revaluation of land and buildings, and in accordance with the Charities Accounting Statement of Recommended Practice.

Consolidated financial statements have been prepared and filed separately.

The company was incorporated as a company limited by guarantee and not having a share capital on 2 October 1996. At the close of business on 31 March 1998, all surplus assets held by or in the name of the Association was transferred to the Welwyn Hatfield Young Mens Christian Association, a company limited by guarantee and not having a share capital.

Incoming resources

All grants, rental, sponsorship, voluntary income and profit share from the joint venture with the National Council of YMCAs are accounted for gross when receivable.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 20% on cost
Fixtures and fittings	- 20% on cost
Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

Designated funds

Designated funds are amounts which have been set aside at the discretion of the trustees for a specific, but not legally binding purpose.

Capitalisation of fixed assets

Fixed assets are included at cost or valuation. Purchases of equipment over £500 are capitalised.

Overhead costs

Overhead costs arising centrally and directly attributable to other activities of the organization have been apportioned to those activities on appropriate bases.

2. TURNOVER

The turnover and result before taxation are attributable to the charitable activities of the company.

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

3. STAFF COSTS

	2000	1999
	£	£
Wages and salaries	548,650	457,338
Other pension costs	<u>7,997</u>	<u>-</u>
	<u><u>556,647</u></u>	<u><u>457,338</u></u>

The average monthly number of employees during the year was as follows:

	2000	1999
Management	2	3
Others	<u>51</u>	<u>49</u>
	<u><u>53</u></u>	<u><u>52</u></u>

No employee of the company received £40,000 p.a. or more.

None of the directors (who are also trustees) of the company received any emoluments during the year under review. Two trustees had travelling expenses reimbursed, amounting to less than £200.

4. OPERATING SURPLUS

The operating surplus is stated after charging/(crediting):

	2000	1999
	£	£
Depreciation - owned assets	38,720	48,965
(Profit)/Loss on disposal of fixed assets	(1,189)	321
Auditors' remuneration	10,657	11,975
Hire of equipment	1,903	-
Rent	14,908	-
Donation received from Texellent Micros Limited	<u>4,000</u>	<u>-</u>
Trustees' emoluments	<u>-</u>	<u>-</u>

5. INTEREST PAYABLE AND SIMILAR CHARGES

Interest payable and similar charges includes the following:

	2000	1999
	£	£
Mortgage	18,739	23,177
Free Church Loan Interest	447	-
Gym equipment loan interest	1,399	1,441
Minibus loan interest	<u>666</u>	<u>222</u>
	<u><u>21,251</u></u>	<u><u>24,840</u></u>

6. TAXATION

The company is a registered charity and is exempt from corporation tax. However, its Childcare activity is subject to taxation, but there is no liability for the current year.

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

7. TANGIBLE FIXED ASSETS

	<u>Freehold property</u>	<u>Plant and machinery</u>	<u>Fixtures and fittings</u>
	£	£	£
COST OR VALUATION:			
At 1 April 1999	783,446	165,746	22,079
Additions	-	32,220	50,317
Disposals	<u>-</u>	<u>(100,689)</u>	<u>(22,079)</u>
At 31 March 2000	<u>783,446</u>	<u>97,277</u>	<u>50,317</u>
DEPRECIATION:			
At 1 April 1999	3,573	133,305	21,765
Charge for year	12,669	15,924	5,861
Eliminated on disposals	<u>-</u>	<u>(100,689)</u>	<u>(22,079)</u>
At 31 March 2000	<u>16,242</u>	<u>48,540</u>	<u>5,547</u>
NET BOOK VALUE:			
At 31 March 2000	<u>767,204</u>	<u>48,737</u>	<u>44,770</u>
At 31 March 1999	<u>779,873</u>	<u>32,441</u>	<u>314</u>
	<u>Motor vehicles</u>	<u>Computer equipment</u>	<u>Totals</u>
	£	£	£
COST OR VALUATION:			
At 1 April 1999	33,330	25,996	1,030,597
Additions	-	-	82,537
Disposals	<u>(16,265)</u>	<u>(25,996)</u>	<u>(165,029)</u>
At 31 March 2000	<u>17,065</u>	<u>-</u>	<u>948,105</u>
DEPRECIATION:			
At 1 April 1999	11,816	25,996	196,455
Charge for year	4,266	-	38,720
Eliminated on disposals	<u>(10,954)</u>	<u>(25,996)</u>	<u>(159,718)</u>
At 31 March 2000	<u>5,128</u>	<u>-</u>	<u>75,457</u>
NET BOOK VALUE:			
At 31 March 2000	<u>11,937</u>	<u>-</u>	<u>872,648</u>
At 31 March 1999	<u>21,514</u>	<u>-</u>	<u>834,142</u>

Included in land and buildings is freehold land valued at £150,000 (1999 - £150,000) which is not depreciated.

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

7. TANGIBLE FIXED ASSETS - continued

Cost or valuation of freehold property at 31 March 2000 is represented by:

	<u>Cost</u>	<u>Revaluation</u>	<u>Total</u>
	£	£	
Costs to 1996	362,284	247,716	610,000
Additions	<u>173,446</u>	<u>-</u>	<u>173,446</u>
	<u>535,730</u>	<u>247,716</u>	<u>783,446</u>

Freehold land and buildings were valued on an open market basis on 19 January 1996 by Palmer Payne, Chartered Surveyors.

8. FIXED ASSET INVESTMENTS

The company's investments at the balance sheet date in the share capital of unlisted companies include the following:

Texellent Micros Limited

Nature of business: Computer software consultancy

	%
Class of shares:	holding
Ordinary	100.00

	2000	1999
	£	£
Aggregate capital and reserves	3,874	(5,082)
Profit/(Loss) for the year	<u>8,956</u>	<u>(2,801)</u>

Investments (neither listed nor unlisted) were as follows:

	2000	1999
	£	£
Fixed asset investments-cost	<u>500</u>	<u>500</u>

9. STOCKS

	2000	1999
	£	£
Stock	<u>10,194</u>	<u>10,637</u>

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

**10. DEBTORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2000 £	1999 £
Other debtors	4,251	4,199
Prepayments & accrued income	905	1,645
Sponsors	-	439
Residents fees - Hostel 1	20,969	9,182
Residents fees - Hostel 2	5,597	4,586
Childcare fees	13,580	11,734
Amount owed by subsidiary undertaking	<u>27,444</u>	<u>35,644</u>
	<u>72,746</u>	<u>67,429</u>

**11. CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2000 £	1999 £
Bank loans and overdrafts	65,400	55,800
Gym loan	3,378	4,054
Free Church Loan	6,600	-
Finance leases	5,688	5,688
Trade creditors	41,089	33,324
Other creditors	3,957	3,278
Contributions from sponsors received in advance	3,675	4,177
Residents fees in advance - Hostel 1	6,068	1,023
Residents fees in advance - Hostel 2	1,704	1,488
Childcare fees in advance	5,498	4,839
Romania fund	1,926	1,566
V.A.T.	1,636	297
Social security & other taxes	251	9,514
Childcare Parents' Fund	2,571	2,124
Key deposits	933	758
Pension	1,204	856
Accrued expenses	<u>19,990</u>	<u>26,511</u>
	<u>171,568</u>	<u>155,297</u>

**12. CREDITORS: AMOUNTS FALLING
DUE AFTER MORE THAN ONE YEAR**

	2000 £	1999 £
Bank loans	188,151	199,612
Gym loan	-	3,378
Free Church Loan	14,025	-
Finance leases	<u>4,266</u>	<u>9,954</u>
	<u>206,442</u>	<u>212,944</u>

Welwyn Hatfield Young Mens Christian Association
Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

13. OPERATING LEASE COMMITMENTS

The following payments are committed to be paid within one year:

	2000 £	1999 £
Expiring:		
Between one and five years	<u>5,709</u>	<u>-</u>

14. SECURED DEBTS

The following secured debts are included within creditors:

	2000 £	1999 £
Bank loans	253,551	255,412
Other loans	<u>-</u>	<u>23,075</u>
	<u>253,551</u>	<u>278,487</u>

On incorporation all the mortgages and loans were consolidated. This mortgage is fully secured by a first mortgage on the freehold property situated at Peartree Lane, Welwyn Garden City.

15. CALLED UP SHARE CAPITAL

The company is limited by guarantee and does not have a share capital.

16. REVALUATION RESERVE

	2000 £	1999 £
Revaluation reserve	<u>247,716</u>	<u>247,716</u>

17. OTHER RESERVES

	2000 £	Transfers in/out £	1999 £
Future Developments Fund	95,345	(61,047)	156,392
General Reserve	-	(86,083)	86,083
General Maintenance Reserve 1 - designated fund	29,669	9,996	19,673
General Maintenance Reserve 2 - designated fund	18,568	4,216	14,352
	<u>143,582</u>	<u>(132,918)</u>	<u>276,500</u>

The movement on the general reserve relates to the release of funds back to the profit and loss account, as the asset to which the reserve relates has been fully depreciated.

The movements on the other reserves relate, in the main, to the release of funds relating to refurbishments, and the redesignation of the loan from the Free Church.

All reserves consist of unrestricted funds.

Limited by guarantee

Notes to the Financial Statements
for the Year Ended 31 March 2000

19. **CONTINGENT LIABILITIES**

At the Balance Sheet date there were no known contingent liabilities.

20. **OTHER FINANCIAL COMMITMENTS**

At the year end there were no other financial commitments.

21. **RELATED PARTY DISCLOSURES**

M J Fairbeard, K B Everard, P H Setchell and T S Lawrie are directors of Texellent Micros Limited, a 100% owned trading subsidiary. At 31 March 2000 Texellent Micros Limited owed the parent company £27,444, and £4,000 donation shown in accrued expenses.

22. **REGISTERED CHARITY**

The company is a registered charity (registered charity no. 1065875) under the Charities Act 1960.