

KINGSHILL HOUSE LIMITED

ANNUAL REPORT AND ACCOUNTS

31ST MARCH 2000



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COMPANIES HOUSE

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Charity Commission Reference Number: 1055651

Company Registered Number: 3166320

KINGSHILL HOUSE LIMITED

SIGNIFICANT INFORMATION

The Company is established as a Company limited by guarantee and is registered as a charity with the Charity Commission. The affairs of the Company are governed by its memorandum and articles of association. The liability of the Members in the event of the Company being wound up is limited to a sum not exceeding £1 .

Members

Mr K A Hitchings
Dr A R R Telford
Mr D H Batchelor
Mr H Atkinson
Mr R J Littleford
Mrs C M Darlaston
Councillor B E Allen (Dursley Town Council)
Councillor Mrs H A Fowles (Stroud District Council)
Councillor W J Thompson (Stroud District Council)
Councillor Ms M Clifton (Cam Parish Council & Stroud District Council)
Mr P Rummer (Associate Principal, Bristol Old Vic Theatre School)

Directors

Mr K A Hitchings (Chairman)
Dr A R R Telford (Finance)
Mrs C M Darlaston
Mr H Atkinson
Councillor Mr A G Pierce (Dursley Town Council)
Mr A Guy

Company Secretary/Arts Co-ordinator: Miss K J Edmonds

Registered Office:

Kingshill House
Kingshill Lane
Dursley
Glos. GL11 4BZ

KINGSHILL HOUSE LIMITED**SIGNIFICANT INFORMATION****Bankers:**

Lloyds Bank plc	Girobank plc	Stroud & Swindon Building Society
5 Long Street	Bootle	7 Russell Street
Dursley Glos	Merseyside	Stroud
GL11 4HN	GIR OAA	Glos

Solicitors:

Goldinghams
10 Long Street
Wotton-u-Edge
Glos.GL12 7ER

Accountants and Auditors:

Tomlinson Harris
Prospect House
5 May Lane
Dursley
Glos.GL11 4JH

Registered No.	3166320
Charity No.	1055651
VAT No.	666 5671 93

Trustees Responsibilities For The Financial Statements

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the charity for that period. In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

KINGSHILL HOUSE LIMITED

SIGNIFICANT INFORMATION

Trustees Responsibilities For The Financial Statements

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Organisational Structure

The day to day administration of the company is delegated by the Directors to the Company Secretary, who is the only employee. The Directors meet monthly, the Trustees quarterly or as often as the needs of the Company require.

The Year 2000 Issue

The Directors have considered the risk and uncertainties which might affect the charity arising from what is known as "The Year 2000 Issue". It is their view that it will not involve the charity in significant problems or material additional costs.

The Introduction of the Euro

The Directors are of the opinion that the introduction of the Euro is unlikely to involve the charity in significant additional costs until such time as the United Kingdom adopts the currency.

KINGSHILL HOUSE LIMITED

THE TRUSTEES REPORT

The Members present their report and their accounts for the period ended 31 March 2000.

General

Kingshill House Limited has a lease agreement, signed on 18 October 1999 with Stroud District Council to use the property, Kingshill House as a Community Arts Centre. The objective is to provide a centre accessible by the whole community, such that any prevailing barriers to enjoyment of and participation in education and arts community activities are minimised and eventually removed. Kingshill House is to be the stimulus for the rejuvenation of the community providing a lively environment for a wide range of artistic facilities including workshops, performances, rehearsals, exhibitions, classes, seminars, meetings, and other social activities.

Developments, Activities and Achievements during the period

In spite of the rejection of the second application to the Arts Council for lottery funds, continuation of the conversion of Kingshill House has continued thanks to a further grant of £60,000 from Stroud District Council and a grant of £22,792 from the Gloucestershire Environmental Trust. The latter ensured that the internal decoration was done by professional decorators and enabled Kingshill House to be officially opened by David Drew MP in December 1999. Another milestone achieved was to obtain public entertainment and theatre licences and the first performance under these licences was a classical guitar concert on 1 April 2000.

The House is now being used more and more by the local community for meetings, performances, functions and exhibitions of professional and amateur art work, including a successful art exhibition by the Rotary Club of Dursley to raise funds for their adopted charities. From September 2000 Adult Education classes will be run from Kingshill House for the first time.

But there is still work to be done on the House, a temporary bar is being used whilst funds are still sought to convert the lounge area. Funds are needed to refurbish the 1st floor green room, the outside fabric and windows of the building need attention and the grounds landscaped. A disabled lift and a new fire escape are also needed.

Financial Activities and Affairs

The Trustees are very pleased to at last see some revenue coming into the House but finding funds for the remaining project work continues to be difficult. With use of the House expanding the question of staffing also needs to be addressed.

At 31st March 2000 the balance sheet shows net assets of £345. However, £5,589 of these funds were held for restricted purposes. General funds were therefore in deficit. Further grant monies have been received since that date, and the Directors are confident that the company can continue.

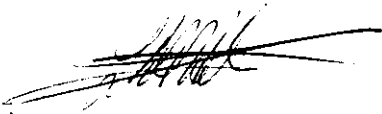
KINGSHILL HOUSE LIMITED

THE TRUSTEES REPORT

Auditors

A resolution to re-appoint Messrs. Tomlinson Harris will be proposed at the Annual General Meeting.

Approved by the trustees on 24.7.00 and signed on their behalf by:

A handwritten signature in black ink, appearing to be 'K. A. Hitchings', written over a horizontal line.

K. A. Hitchings
Chairman

AUDITORS' REPORT

to the members of Kingshill House Limited

We have audited the financial statements on page 7 to 15 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

Respective Responsibilities of Committee of Management and Auditors

As described on page 2 the Trustees are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosure in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming an opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Company's affairs at 31st March 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Date *31st August 2000*

Tomlinson Harris

Tomlinson Harris
Registered Auditors
Prospect House
5 May Lane
Dursley
Glos. GL11 4JH

KINGSHILL HOUSE LIMITED**STATEMENT OF FINANCIAL ACTIVITIES****for the year ended 31st March 2000**

	<u>Notes</u>	<u>General Fund</u>	<u>Restricted Fund</u>	<u>Total Fund</u>	<u>1999</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
INCOME AND EXPENDITURE					
Incoming Resources					
Donations	3	14,708		14,708	1,571
Grants	4	76,050	28,792	104,842	17,753
Gifts		280		280	990
Fundraising		7,250		7,250	9,340
Room Hire		4,476		4,476	2,747
Cottage Rent		2,800		2,800	-
Other Income	5	424		424	240
Bank Interest	6	110		110	248
Total Income		106,098	28,792	134,890	32,889
Resources Expended					
Direct Charitable Expenditure	7	88,869	23,203	112,072	10,753
Management and administration	8	22,737		22,737	20,386
Total Expenditure		111,606	23,203	134,809	31,139
Net Incoming Resources for the Year		(5,508)	5,589	81	1,750
OTHER RECOGNISED GAINS AND LOSSES					
		-	-	-	-
Net Movements in Funds		(5,508)	5,589	81	1,750
Total funds brought forward		264	-	264	(1,486)
TOTAL FUNDS CARRIED FORWARD		(5,244)	5,589	345	264

The notes on page 9 to 14 form an integral part of these accounts

KINGSHILL HOUSE LIMITED**INCOME AND EXPENDITURE ACCOUNT****for the year ended 31st March 2000**

	<u>Notes</u>	<u>£</u>	<u>1999</u>
		<u>£</u>	<u>£</u>
INCOME			
Donations & Grants	3 & 4	119,550	19,324
Fundraising		7,250	9,340
Room Hire		4,476	2,747
Cottage Rent		2,800	-
Gifts		280	990
Other Income	5	424	240
Interest Receivable	6	110	248
Total Income		134,890	32,889
EXPENDITURE	7 & 8	134,809	31,139
Net Income/(Deficit) for the Year		81	1,750

All of the activities undertaken by the charity were continuing activities. Any gains for the period not included in the income and expenditure account are shown in the statement of financial activities.

The notes on page 9 to 14 form an integral part of these accounts

KINGSHILL HOUSE LIMITED**BALANCE SHEET AS AT 31ST MARCH 2000**

	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>1999</u> <u>£</u>	<u>£</u>
FIXED ASSETS					
Tangible Assets	9		3,479		1,649
CURRENT ASSETS					
Stock		540		560	
Debtors	10	1,757		488	
Cash at Bank and in Hand		<u>3,981</u>		<u>3,808</u>	
		6,278		4,856	
CREDITORS: Amounts falling due within one year	11	<u>6,902</u>		<u>3,491</u>	
NET CURRENT (LIABILITIES) ASSETS			<u>(624)</u>		<u>1,365</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			2,855		3,014
CREDITORS: Amounts falling due after more than one year	12		2,510		2,750
			<u>345</u>		<u>264</u>
FUNDS					
Total Funds	13		<u>345</u>		<u>264</u>

Approved by the directors and trustees on 24.7.00

and signed on their behalf:

K. A. Hitchings
Chairman

The notes on pages 9 to 14 form an integral part of these accounts

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000****1. Accounting Policies****Basis of Accounting**

The statement of accounts have been prepared in accordance with the provisions in the Companies Act 1985, the Statement of Recommended Practice Accounting by Charities and applicable accounting standards. Where necessary the headings laid down in the Companies Act have been adapted to meet the special activities of the Company. The Company qualifies as a small company under the Companies Act 1985, the trustees have elected to take advantage of the exemptions under FRS1 not to prepare a cash flow statement.

Income

Donations are accounted for when received by the Company. Other income is accounted for on an accruals basis as far as it is prudent to do so.

Grants

Revenue grants are credited to the income and expenditure account as received.

Taxation

As a registered charity, the Company benefits from Rates relief and is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Depreciation

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures, Fittings and Equipment	20% straight line
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Voluntary Income

The company receives the benefit of work carried out by volunteers. No monetary value is placed on this although the benefit to the company has been considerable.

2. Staff Costs

The only employee of the Company during the period under review was Miss K.J. Edmonds, the Company Secretary. No remuneration is paid to the Trustees. The project director and project manager have continued to provide services free of charge.

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000**

	General Fund £	Restricted Fund £	Total Fund £	1999 £
3. Donations				
General Donations	2,956	-	2,956	1,571
Dursley Operatic & Dramatic Society	11,752	-	11,752	-
	<u>14,708</u>	<u>-</u>	<u>14,708</u>	<u>1,571</u>
4. Grants				
Stroud District Council- Arts Revels	-	2,000	2,000	-
Stroud District Council- Youth Theatre	-	4,000	4,000	-
Stroud District Council - maintenance	15,000	-	15,000	15,000
Stroud District Council - building work	60,000	-	60,000	-
Stroud College	50	-	50	1,753
Gloucestershire Environmental Trust	-	22,792	22,792	-
Cam Parish Council	1,000	-	1,000	1,000
	<u>76,050</u>	<u>28,792</u>	<u>104,842</u>	<u>17,753</u>
5. Other Income				
Sundry Income	424	-	424	240
	<u>424</u>	<u>-</u>	<u>424</u>	<u>240</u>
6. Investment Income				
Interest Receivable	110	-	110	248

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000**

	General Fund £	Restricted Fund £	Total Fund £	1999 £
7. Direct charitable expenditure				
General Repairs	2,856	-	2,856	263
Insurance	4,167	-	4,167	4,328
Decoration Works	1,404	18,703	20,107	346
Building Works	73,341	4,089	77,430	(803)
Architect's Fees	3,795	-	3,795	1,514
Function Costs	3,306	411	3,717	5,105
	<u>88,869</u>	<u>23,203</u>	<u>112,072</u>	<u>10,753</u>
8. Management and administration				
Administrators Salary & National Insurance	11,675	-	11,675	11,161
Other wages	165	-	165	-
Security Costs	229	-	229	339
Water	912	-	912	579
Heat and Light	3,394	-	3,394	3,998
Telephone and Postage	795	-	795	1,020
Stationery and Adverts	409	-	409	618
Legal and Professional	379	-	379	-
Accountancy & Audit Charges	2,300	-	2,300	1,500
Bank Charges	222	-	222	25
Sundry Expenses	853	-	853	388
Depreciation	1,404	-	1,404	758
	<u>22,737</u>	<u>-</u>	<u>22,737</u>	<u>20,386</u>

The average number of employees was one (1999: one).

The accountancy and audit charges noted above includes £1300 in respect of audit services (1999: £1250) and £1000 in respect of other services (1999: £250)

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000****9. Tangible fixed assets**

	<u>Fixtures & fittings</u>
	<u>£</u>
Cost	
Balance brought forward 1st April 1999	3,785
Additions	3,234
Disposals	-
At 31st March 2000	<u>7,019</u>
Depreciation	
Balance brought forward 1st April 1999	2,136
Charge for the period	1,404
Eliminated on disposal	-
At 31st March 2000	<u>3,540</u>
Written down amount as at 31st March 1999	<u>1,649</u>
Written down amount as at 31st March 2000	<u>3,479</u>

10. Debtors

	<u>£</u>	<u>1999</u>
	<u>£</u>	<u>£</u>
Trade Debtors	166	70
H M Customs & Excise	1,464	418
Prepayments	127	-
	<u>1,757</u>	<u>488</u>

11. Creditors: Amounts falling due within one year

	<u>£</u>	<u>1999</u>
	<u>£</u>	<u>£</u>
Other Creditors & Social Security costs	3,045	851
Friends of Kingshill House	220	340
Accruals & Deferred Income	3,637	2,300
	<u>6,902</u>	<u>3,491</u>

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000****12. Creditors: Amounts falling due after more than one year**

	<u>£</u>	<u>£</u>
<u>Loans from Friends of Kingshill House</u>		
Amounts falling due between 1-2 years	220	340
Amounts falling due between 2-5 years	660	1,020
Amounts falling after 5 years	<u>1,630</u>	<u>1,390</u>
	<u>2,510</u>	<u>2,750</u>

The loans from Friends of Kingshill House bear no interest charges and are repayable by annual instalments over 10 years. In return for the interest free loan "Friends" will receive free membership of Kingshill House and all the benefits that are attached to this.

13. Funds

	<u>General Fund £</u>	<u>Restricted Fund £</u>	<u>Total Fund £</u>	<u>1999 £</u>
Balance brought forward 1st April 1999	264	-	264	(1,486)
Incoming resources for the period	106,098	28,792	134,890	32,889
Outgoing resources for the period	(111,606)	(23,203)	(134,809)	(31,139)
At 31st March 2000	<u>(5,244)</u>	<u>5,589</u>	<u>345</u>	<u>264</u>
Represented by:				
Tangible fixed assets	3,479	-	3,479	1,649
Net current assets	(6,213)	5,589	(624)	1,705
Loans Friends	(2,510)	-	(2,510)	(3,090)
	<u>(5,244)</u>	<u>5,589</u>	<u>345</u>	<u>264</u>

KINGSHILL HOUSE LIMITED**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2000****14. Kingshill House**

Kingshill House is occupied by the Company under a lease from Stroud District Council dated 18 October 1999. The term is for 25 years, the initial rent is £5 per annum and will be reviewed after 5 years and every 5 years thereafter. The lease requires that the company be responsible for the repair and maintenance of Kingshill House, and to carry out work as outlined in Note 15, below.

15. Capital Commitments.

The lease from Stroud District Council requires the company to carry out works to the property with an estimated cost of approximately £80,000

The total projected building works are expected to amount to approximately £380,000. To date in excess of £200,000 has been incurred. The balance of the required work and other projected works will be authorised as and when funding becomes available.