

REGISTERED NUMBER: 03036613 (England and Wales)

Unaudited Financial Statements for the Year Ended 31 March 2017

for

Bradford Community Payroll and Accounts
Ltd

Bradford Community Payroll and Accounts
Ltd (Registered number: 03036613)

Contents of the Financial Statements
for the Year Ended 31 March 2017

	Page
Company Information	1
Balance Sheet	2
Notes to the Financial Statements	3

Bradford Community Payroll and Accounts
Ltd

Company Information
for the Year Ended 31 March 2017

DIRECTORS:

Ms L M Birch
A K Nair
Ms S E Douglas
Ms S J Freeman
H Siddique
Mrs J Walsh

SECRETARY:

Mrs J E Durrans

REGISTERED OFFICE:

19-25 Sunbridge Road
Bradford
West Yorkshire
BD1 2AY

REGISTERED NUMBER:

03036613 (England and Wales)

ACCOUNTANTS:

Andrew S Parker
2 Meadow Court
Allerton
Bradford
West Yorkshire
BD15 9JZ

Bradford Community Payroll and Accounts
Ltd (Registered number: 03036613)

Balance Sheet
31 March 2017

	Notes	31.3.17 £	£	31.3.16 £	£
FIXED ASSETS					
Tangible assets	4		2,254		4,152
CURRENT ASSETS					
Stocks		1,000		1,000	
Debtors	5	49,952		30,833	
Cash at bank		<u>101,276</u>		<u>100,603</u>	
		152,228		132,436	
CREDITORS					
Amounts falling due within one year	6	<u>36,185</u>		<u>29,522</u>	
NET CURRENT ASSETS			<u>116,043</u>		<u>102,914</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			118,297		107,066
PROVISIONS FOR LIABILITIES			<u>3,428</u>		<u>-</u>
NET ASSETS			<u><u>114,869</u></u>		<u><u>107,066</u></u>
RESERVES					
Retained earnings			<u>114,869</u>		<u>107,066</u>
			<u><u>114,869</u></u>		<u><u>107,066</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The financial statements have been prepared and delivered in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the Board of Directors on 30 October 2017 and were signed on its behalf by:

Ms L M Birch - Director

1. **STATUTORY INFORMATION**

Bradford Community Payroll and Accounts Ltd is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

The presentation currency of the financial statements is the Pound Sterling (£).

2. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Pension costs and other post-retirement benefits

The company participates in a multi-employer defined benefit pension scheme for its employees. Due to the nature of the plan, the accounting charge for the year under FRS 17 represents the employer contributions payable.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 6 .

4. **TANGIBLE FIXED ASSETS**

	Plant and machinery etc £
COST	
At 1 April 2016	33,135
Additions	1,103
At 31 March 2017	<u>34,238</u>
DEPRECIATION	
At 1 April 2016	28,983
Charge for year	3,001
At 31 March 2017	<u>31,984</u>
NET BOOK VALUE	
At 31 March 2017	<u>2,254</u>
At 31 March 2016	<u>4,152</u>

5. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.17 £	31.3.16 £
Trade debtors	47,566	28,288
Other debtors	<u>2,386</u>	<u>2,545</u>
	<u>49,952</u>	<u>30,833</u>

6. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.17 £	31.3.16 £
Amounts owed to group undertakings	14,904	12,718
Taxation and social security	18,572	13,308
Other creditors	<u>2,709</u>	<u>3,496</u>
	<u>36,185</u>	<u>29,522</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

7. PENSION COMMITMENTS

SCHEME: TPT Retirement Solutions - The Growth Plan
COMPANY: Bradford Community Payroll and Accounts

The company participates in the scheme, a multi-employer scheme which provides benefits to some 1,300 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2011. This valuation showed assets of £780m, liabilities of £928m and a deficit of £148m.

A full actuarial valuation for the scheme was carried out at 30 September 2014. This valuation showed assets of £793m, liabilities of £970m and a deficit of £177m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2016 to 30 September 2025: £12,945,440 per annum (payable monthly and increasing by 3% each on 1st April)

From 1 April 2016 to 30 September 2028: £54,560 per annum (payable monthly and increasing by 3% each on 1st April)

Unless a concession has been agreed with the Trustee the term to 30 September 2025 applies.

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

It is these contributions that have been used to derive the company's balance sheet liability.

Present Value of Provision

			31/03/2017	31/03/2016	31/03/2015
	£	£			
Present value of provision			3,428	3,620	2,446

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

		Year ended 31/03/2017	Year ended 31/03/2016
	£		
Provision at start of period		3,620	2,446
Unwinding of discount factor (interest expenses)		71	40
Deficit contribution paid		(370)	(295)
Remeasurements- impact of change in assumptions		107	(57)
Remeasurements- amendments to contribution schedule		-	1,486
Provision at end of period		3,428	3,620

Notes to the Financial Statements - continued
for the Year Ended 31 March 2017

INCOME AND EXPENDITURE IMPACT

		Year ended 31/03/2017	Year ended 31/03/2016
£	£		
Interest expense		71	40
Remeasurements- impact of change in assumptions		107	(57)
Remeasurements- amendments to contribution schedule			1,486
Costs recognised in income and expenditure account		4,230	4,915

ASSUMPTIONS

	31/03/2017 % per annum	31/03/2016 % per annum	31/03/2015 % per annum
Rate of discount	1.32	2.07	1.74

No provision was made in the accounts for the pension deficit at 31/03/16 due to the information not being available. The provision required at the 31/03/2016 is not considered to be material so no adjustment has been made to the reserves brought forward. The full provision of £3,428 has been brought into the 2017 accounts. The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

8. **RELATED PARTY DISCLOSURES**

During the year the company traded with Bradford Community and Voluntary Service, the parent company.

During the year sales of £4,008 (2016 - £3080) were made to the parent company and expenses of 19,915 (2016 - £13,164) were charged by the parent company. These accounts also provide for a charitable donation of £14,513 (2016 - £8,645) to be made to the parent company. At 31 March 2017 the balance owing to the parent company was £14,903. (2016- £12,718).

Bradford Community and Voluntary Service has also given a guarantee to the bank on behalf of Bradford Community Payroll and Accounts Limited.

During the year expenses totalling £131 were reimbursed to directors (2016 - £nil) was reimbursed to directors).

Ashok Nair and Haqueq Siddique, directors of Bradford Community Payroll and Accounts Limited are also directors and trustees of the parent company.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.