

REGISTERED NUMBER: 2875673 (England and Wales)

ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2002

FOR

WESLEY SECRETARIES LIMITED



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FOR THE YEAR ENDED 30 NOVEMBER 2002**

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WESLEY SECRETARIES LIMITED

**COMPANY INFORMATION
FOR THE YEAR ENDED 30 NOVEMBER 2002**

DIRECTOR: Julie Bradley

SECRETARY: Siew Tee Ong

REGISTERED OFFICE: 1st Floor
105-111 Euston Street
London
NW1 2EW

REGISTERED NUMBER: 2875673 (England and Wales)

ACCOUNTANTS: Anthonisz Neville
Chartered Accountants
105-111 Euston Street
London
NW1 2EW

WESLEY SECRETARIES LIMITED

**ABBREVIATED BALANCE SHEET
30 NOVEMBER 2002**

		30.11.02		30.11.01	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	2		30		40
CURRENT ASSETS:					
Debtors		100		610	
Cash at bank		907		1,144	
		<u>1,007</u>		<u>1,754</u>	
CREDITORS: Amounts falling due within one year		<u>575</u>		<u>1,571</u>	
NET CURRENT ASSETS:			<u>432</u>		<u>183</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:			<u><u>£462</u></u>		<u><u>£223</u></u>
CAPITAL AND RESERVES:					
Called up share capital	3		100		100
Profit and loss account			362		123
SHAREHOLDERS' FUNDS:			<u><u>£462</u></u>		<u><u>£223</u></u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 30 November 2002.

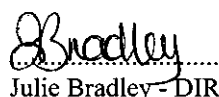
The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2002 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges her responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:


Julie Bradley - DIRECTOR

Approved by the Board on 13 Feb 03

The notes form part of these financial statements

WESLEY SECRETARIES LIMITED

**NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2002**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures & Fittings - 25% on reducing balance

Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2. TANGIBLE FIXED ASSETS

	Total
	<u>£</u>
COST:	
At 1 December 2001	
and 30 November 2002	400
	<u> </u>
DEPRECIATION:	
At 1 December 2001	360
Charge for year	10
	<u> </u>
At 30 November 2002	370
	<u> </u>
NET BOOK VALUE:	
At 30 November 2002	30
	<u> </u>
At 30 November 2001	40
	<u> </u>

3. CALLED UP SHARE CAPITAL

Authorised, allotted, issued and fully paid:

Number:	Class:	Nominal value:	30.11.02	30.11.01
			£	£
100	Ordinary	£1	100	100
			<u> </u>	<u> </u>

WESLEY SECRETARIES LIMITED

**REPORT OF THE ACCOUNTANTS TO THE DIRECTOR OF
WESLEY SECRETARIES LIMITED**

The following reproduces the text of the report prepared for the director in respect of the company's annual financial statements, from which the abbreviated financial statements (set out on pages two to three) have been prepared.

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 30 November 2002 set out on pages one to twelve and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Anthony Nevill

Anthony Nevill
Chartered Accountants
105-111 Euston Street
London
NW1 2EW

Dated: 13th Feb - 2003