

Neuromuscular Centre

2806607

Registered Charity No 1023606

Management Committee Members (Trustees)

A Brindley (Chairman)
J Connor (Centre User)
E Cottrell (Centre User)
P Davies
J W Edwards
L Grzadzielewska (Centre User)
M Jackson (Centre User)
K Landry
D Leather (Centre User)
F Logan
A Morriss (Centre User)
P Quinn (Centre User)
L Woolley (Centre User)
Muscular Dystrophy Group

Secretary

A C Bate

Company Number

2806607 (England and Wales)

Registered Charity Number

1023606

Registered Office

Neuromuscular Centre
Woodford Lane West
Winsford
Cheshire CW7 4EH

Solicitors

Barrow & Cook
5/7 Victoria Square
St Helens
Merseyside WA10 1

Auditors

Moores Rowland
Clifford's Inn
Fetter Lane
London EC4A 1AS

Bankers

Barclays Bank plc
21 Dingle Walk
Winsford
Cheshire CW7 1AG

Other Information:

The Neuromuscular Centre is affiliated to the Muscular Dystrophy Group of Great Britain and Northern Ireland. Trustees of the Muscular Dystrophy Group are the members of the Neuromuscular Centre and a full list is maintained at the Registered Office at 7-11 Prescott Place, London SW4 6BS.



Neuromuscular Centre

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 DECEMBER 1997

The Trustee presents its report and the financial statements for the year ended 31 December 1997.

Objectives

The charity was incorporated on 2 April 1993 as a Company Limited by Guarantee. The charity's objectives are to make available support for individuals with muscular dystrophy and allied neuromuscular conditions by providing training, employment, physiotherapy and hydrotherapy so that individuals can attain their full physical, social, educational and vocational capability in as normal an environment as possible. Information and emotional support is given to both individuals and their families. The objectives remain unchanged from those of previous years.

Policies

The unique combination of services and facilities provided by the charity is offered directly to individuals and their families in the north west and others countrywide, where practicable. The charity has established a small, well respected, graphic arts business, NMC Trading Limited, in which the variety of skills and talents of the individuals involved can be employed, developed and rewarded through therapeutic earnings. The charity provides wheelchair adapted transport for individuals attending the business. Physical management programmes are tailored to the needs of each individual, depending on their type of dystrophy and physical condition, through weekly sessions of physiotherapy and hydrotherapy. As a 'centre of excellence' in the physical management of muscular dystrophy, the charity offers help and advice to other organisations worldwide.

Organisation

The charity employs six full-time members of staff; a joint co-ordinator (physiotherapy) with an assistant, a joint co-ordinator (support) with an assistant, a business manager with an assistant and commencing in August 1997, three National Lottery sponsored salaried trainees with muscular dystrophy in the fundraising department (1) and administration department (2). Additional effort for physiotherapy, care and transport are provided by part-time employees.

Activities, achievements and developments during the year

The charity's extended premises and facilities, effectively doubling its space, became operational from the beginning of the year, enabling an expansion of its services and activities to take place during the year.

During the past year, NMC Trading Limited has employed 6 individuals with muscular dystrophy and provided training to 4 individuals with muscular dystrophy. The charity has provided physiotherapy to over 50 individuals and support to over 120 individuals and their families in the north west and dealt with enquiries for help and assistance nationally and worldwide.

Neuromuscular Centre

TRUSTEE'S REPORT (continued)

FINANCIAL REVIEW

1997 was an important year for the Centre in financial terms. It attracted funding from the National Lottery to support its business trainees. It was also the first year in which external funding was received specifically for the revenue costs of the physiotherapy service.

Although the year ended with a deficit, £30,499 of this was a restricted fund deficit, due largely to the treatment of capital grants required by the Charity SORP. This will be a continuing feature of our accounts as our lease is amortised. Overall, income remained stable, although there were increases in expenditure, particularly in order to secure funds for 1998. Reserves are almost entirely restricted, and largely tied up in Fixed Assets.

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

Company Law requires the Trustee as the director to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that period. In preparing those accounts, the Trustee is required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Companies Act 1985. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A resolution will be proposed at the annual general meeting to reappoint Moores Rowland as auditors for the ensuing year.

By order of the Trustee



Anthony M Lee
Secretary to the Trustee

21 March 1998

Neuromuscular Centre

REPORT OF THE AUDITORS TO THE MEMBER OF THE NEUROMUSCULAR CENTRE

We have audited the accounts on pages 5 to 12.

Respective responsibilities of Trustee and Auditors

As described on page 3, the Trustee (who is also the director for the purposes of Company Law) is responsible for the preparation of the accounts. It is our responsibility as auditors to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Trustee in the preparation of the accounts, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the charitable company as at 31 December 1997 and of incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Moores Rowland
Chartered Accountants
Registered Auditors
London

26 March 1998

Neuromuscular Centre

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 1997

Income and Expenditure	Notes	Unrestricted £	Restricted £	1997 Total £	1996 Total £
Incoming Resources					
Donations		95,184	71,564	166,748	169,384
Investment income		12,234	-	12,234	8,655
Other income		80	-	80	148
Total Incoming Resources		<u>107,498</u>	<u>71,564</u>	<u>179,062</u>	<u>178,187</u>
Resources Expended					
Direct charitable expenditure		80,377	102,063	182,440	178,328
Fundraising and publicity		43,676	-	43,676	17,460
Management and administration of the charity		11,613	-	11,613	9,003
Total Resources Expended	2	<u>135,666</u>	<u>102,063</u>	<u>237,729</u>	<u>204,791</u>
Net Outgoing Resources for the year		(28,168)	(30,499)	(58,667)	(26,604)
Funds brought forward at 1 January		31,167	202,778	233,945	260,549
Funds carried forward at 31 Dec.	7	<u><u>2,999</u></u>	<u><u>172,279</u></u>	<u><u>175,278</u></u>	<u><u>233,945</u></u>

All disclosures only relate to continuing operations.

There are no recognised gains or losses other than those disclosed in the accounts.

Neuromuscular Centre

BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 1997

	Note	1997 £	1996 £
Fixed Assets			
Tangible assets	3	216,882	214,320
Investment in subsidiary	4	<u>9</u>	<u>9</u>
		216,891	214,329
Current Assets			
Debtors	5	40,158	21,128
Cash at bank		<u>71,357</u>	<u>105,875</u>
Total Current Assets		111,515	127,003
Current Liabilities	6	<u>(153,128)</u>	<u>(107,387)</u>
Net Current (Liabilities)/Assets		(41,613)	19,616
Net Assets		<u>175,278</u>	<u>233,945</u>
Represented by			
Restricted Funds		172,279	202,778
Unrestricted Funds		<u>2,999</u>	<u>31,167</u>
Total Funds	7	<u>175,278</u>	<u>233,945</u>

On behalf of the Trustee on 21 March 1998



Anthony M Lee
Secretary to the Trustee

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

1 Accounting Policies

Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and with the Statement of Recommended Practice, 'Accounting by Charities'.

Consolidation

The accounts of Neuromuscular Centre and its subsidiary NMC Trading Ltd are consolidated into the accounts of the ultimate parent company and so consolidated accounts are not prepared for Neuromuscular Centre intermediate group by virtue of the exemption granted by S.228 Companies Act 1985.

Income

Donations and other income are recognised on receipt or accrued as income so soon as it is prudent and practicable to do so.

Grants for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until conditions have been complied with. Grants in respect of expenditure on fixed assets are treated as restricted income and amortised by equal instalments on the same basis as the depreciation charge applicable to the asset concerned.

Expenditure

All expenditure is recognised on an accruals basis and includes irrecoverable VAT where appropriate.

Charitable expenditure includes all expenditure incurred in pursuance of the charity's objectives, including staff and other costs which are shown as 'other costs'. Indirect costs, which have been apportioned on the basis of time allocation are shown as 'support costs'.

'Other Expenditure' includes all costs directly incurred in the provision of those activities and which have not been apportioned under Direct Charitable Expenditure.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Leasehold properties	-	Straight line over the life of the lease
Other equipment	-	Straight line over 4 years.

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

1 Tax Status

The company is a registered charity and is not subject to corporation tax on its current activities.

2 Expenditure

	Direct Costs		Support Costs	Total 1997	Total 1996
	Grants £	Other £	£	£	£
Direct Charitable Expenditure					
Training & Physiotherapy	68,000	99,007	15,433	182,440	178,328
Fundraising and publicity	-	43,676	-	43,676	17,460
Management and Administration					
Audit Fee	-	600	-	600	1,000
Other Costs	-	-	11,013	11,013	8,003
Total	-	600	11,013	11,613	9,003
Total Resources Expended	<u>68,000</u>	<u>143,283</u>	<u>26,446</u>	<u>237,729</u>	<u>204,791</u>

Employee Information

Remuneration of Staff

	1997 £	1996 £
Wages and Salaries	102,317	78,974
Pension	4,051	7,821
Social Security Costs	8,415	4,196
Total	<u>114,783</u>	<u>90,991</u>

Disclosure Information

The average number of employees during the year was 6 (1996: 6), of which 3 (1996: 3) were involved in administration, the balance in direct charitable purposes (1996: 3).

No employee earned more than £40,000 per annum. No expenses were reimbursed to the Trustees.

NMC offers defined contributions to employee's pension arrangements. This is either to an employee's portable scheme or to a funded occupational pension scheme managed by the Equitable Life Assurance Company. Contributions are charged in the accounts as incurred and there were no outstanding contributions at the Balance Sheet date.

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

3 Tangible Assets

	Land & Buildings Leasehold £	Other Equipment £	Total £
Cost at 1 January 1997	214,782	81,533	296,315
Additions	20,284	9,081	29,365
At 31 December 1997	<u>235,066</u>	<u>90,614</u>	<u>325,680</u>
Depreciation at 1 January 1997	23,554	58,441	81,995
Charge for year	14,101	12,702	26,803
At 31 December 1997	<u>37,655</u>	<u>71,143</u>	<u>108,798</u>
Net book value			
At 31 December 1997	<u>197,411</u>	<u>19,471</u>	<u>216,882</u>
At 31 December 1996	<u>191,228</u>	<u>23,092</u>	<u>214,320</u>

All tangible assets are used in functions of the charity and are valued at written down cost. All material assets are used for direct charitable expenditure.

4 Investment in Subsidiary

	£	£
Cost at 1 January 1997 and at 31 December 1997	9	9

In the opinion of the Trustee the aggregate value of the charity's investment in subsidiary undertakings is not less than the amount included in the balance sheet.

The subsidiary is the charity's wholly owned trading subsidiary and its details are as follows:

Company	Country of Registration	Shares held Class	%
NMC Trading Limited	England and Wales	Ordinary	100

The aggregate amount of capital and reserves and the results of this undertaking for the last relevant financial year were as follows:

	Capital and Reserves 1997 £	Loss for the year 1997 £	Capital and Reserves at 31 Dec 1996 £	Loss for the year 1996 £
NMC Trading Limited	(3,550)	(1,030)	(2,520)	(3,301)

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

5 Debtors

	1997 £	1996 £
Amounts owed by related undertakings	38,000	19,000
Other debtors	2,158	2,128
	<u>40,158</u>	<u>21,128</u>

6 Creditors: amounts falling due within one year

	1997 £	1996 £
Trade creditors	-	1,065
Taxation and social security	-	1,314
Amounts owed to related undertakings	129,341	102,376
Accruals and Deferred Income	23,787	2,632
	<u>153,128</u>	<u>107,387</u>

All related undertaking balances are unsecured and do not bear interest.

7 Funds

	Balance at 1 January 1997 £	Movement in Resources Incoming £	Outgoing £	Balance at 31 December 1997 £
Restricted Funds				
Building Fund	169,419	14,800	(11,940)	172,279
Building Equipment	24,749	-	(24,749)	-
Physiotherapy Equipment	8,610	-	(8,610)	-
Other Funds	-	56,764	(56,764)	-
	<u>202,778</u>	<u>71,564</u>	<u>(102,063)</u>	<u>172,279</u>
Unrestricted Funds				
General Funds	31,167	107,498	(135,666)	2,999
Total Funds	<u>233,945</u>	<u>179,062</u>	<u>(237,729)</u>	<u>175,278</u>

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

7 Funds (continued)

Represented by:

	Fixed Assets	Deprec'n	Net Current Assets/(Liabilities)	Total
Restricted Funds				
Building Fund	189,687	(22,528)	5,120	172,279
Unrestricted Funds				
General Funds	135,993	(86,270)	(46,724)	2,999
Total Funds	<u>325,680</u>	<u>(108,798)</u>	<u>(41,604)</u>	<u>175,278</u>

- The Building Fund represents accumulated funds given towards the construction of the extension of the centre and is amortised from the fund over the length of the lease.
- The Building Equipment Fund represents accumulated donations given towards fitting out the centre with appropriate equipment for use in the charitable functions of the organisation and which are likewise amortised.
- The Physiotherapy Fund represents accumulated donations given towards physiotherapy equipment used at the centre with appropriate equipment and which are likewise amortised.
- 'Other Funds' represent other restricted income which is fully expensed during the year.

8. STATUS OF CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to £1. The charitable company does not use 'Limited' as its name by virtue of S.30 of the Companies Act 1985.

9. CONNECTED CHARITY

Neuromuscular Centre is connected to the Joseph Patrick Memorial Trust of 7-11 Prescott Place, London SW4 6BS in that its sole trustee is the Muscular Dystrophy Group of Great Britain and Northern Ireland having similar objectives in relation to muscular dystrophy.

Neuromuscular Centre

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1997

10. RELATED PARTIES

In the Trustee's opinion, the charity's ultimate parent company and controlling party is the Muscular Dystrophy Group of Great Britain and Northern Ireland (a company limited by guarantee) registered in England and Wales.

Copies of the consolidated accounts are available from 7-11 Prescott Place, London SW4 6BS.

Accordingly, advantage has been taken of the exemption from disclosing transactions and balances with other group companies as permitted by Financial Reporting Standard No 8.