Lambeth Chinese Community Association

(A Company Limited by Guarantee)

Annual Report and Financial Statements

For the year ended 31 March 2013

Charity Number: 802002
Company Number: 02404310

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Lambeth Chinese Community Association
Annual Report and Accounts for the year ended 31 March 2013

Contents

	Page
Directors' Annual Report	1 - 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 - 16

Directors' Annual Report for the year ended 31 March 2013

The Directors of the Company, who are also the Trustees of the Charity for the purposes of Charity Law, present their Annual Report and Accounts for the year ended 31 March 2013

1. Reference and Administrative Details

Name of Charity	Lambeth Chinese Community Association
Charity Registration Number	802002
Company Registration Number	02404310
Registered & Operational Office	69 Stockwell Road London SW9 9PY
Bankers	HSBC Bank Plc 28 Borough High Street London SE1 1YB
Accountants	Samuel & Associates 36 Charcroft Gardens Enfield Middlesex EN3 7HA
Reporting Accountants	Ellisons Chartered Certified Accountants 92 Avon Road Upminster Essex RM14 1RF

The directors and trustees who served during the period to the date of this report are

Ms Teresa Ng	Chair	elected 10 11 09
Ms Magdeleine Chia	Vice-Chair	elected 10 11 09
Mr Peter Choi	Secretary	elected 10 11 09
Ms Sin Ying Hau	Member	elected 10 11 09
Ms Stella Lee	Member	elected 16 11 10
Ms Kin Thing Leung	Member	elected 16 11 10

Directors' Annual Report for the year ended 31 March 2013

2. Structure, Governance and Management

Governing Document

Lambeth Chinese Community Association is a registered charity and a company limited by guarantee and incorporated on 14 July 1989 Lambeth Chinese Community Association is also known and referred to as LCCA The maximum liability of each member is limited to £1 LCCA is governed by its Memorandum and Articles of Association

Appointment and induction of Trustees

The Trustees of the Charity, who are also Directors of the Company, are elected at the AGM or co-opted by the Directors

Newly elected or appointed Trustees are provided with a comprehensive induction pack containing LCCA's Memorandum and Articles of Association, the last annual accounts, roles and responsibilities of charity trustees, and mentoring by established trustees

Organisational Structure

LCCA is governed by its Executive Committee which is responsible for setting the strategic direction and policies of the charity The Executive Committee carry the ultimate responsibility for the conduct of LCCA and for ensuring that the charity satisfies its legal and contractual obligations Trustees meet monthly and delegate the day-to-day operations of the organisation to senior management A register of members is maintained at the registered office and is available to the public

Related Parties

LCCA is a member of Lambeth Voluntary Action Council (LVAC), the umbrella support organisation for charities and voluntary organisations in the London Borough of Lambeth LCCA relies on LVAC for training courses for both staff and trustees LCCA also co-operates with the UK Association of Chinese Schools in the running of its Saturday Chinese School and is a member of Advice UK

Major risks

The Trustees recognise that any major risks to which the charity is exposed need to be reviewed and systems put in place to mitigate those risks To that end LCCA is continually monitoring and managing its risk, reviewing the corporate risk register and ensuring action plans are in place to mitigate its key risks

Included in external risks is that of the loss of funding The effects of this have been minimised by the procedures in place, which have resulted in funding being secured from a variety of sources including contracts with local authorities The charity continues to seek to diversify its funding sources Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company These procedures are periodically reviewed to ensure that they still meet the needs of the charity

Directors' Annual Report for the year ended 31 March 2013

3. Objectives and Activities

Objects

The objects of the charity are

(1) To advance the education among the inhabitants of the London Borough of Lambeth, in particular among members of the Chinese community, and to advance the education of the public in Chinese history, art, culture and traditions

(2) To provide or assist in the provision of facilities for the recreation and other leisure time occupation for the inhabitants of the London Borough of Lambeth and in particular in the interests of social welfare and with the objects of improving their conditions of life

(3) To relieve poverty, sickness, and distress among members of the Chinese community in the London Borough of Lambeth

(4) To work towards the elimination of racial discrimination and the promotion of good relations between persons of different ethnic origins residing or working in the London Borough of Lambeth

The Charity aims to be the first point of contact in Lambeth and the surrounding boroughs for those Chinese who need assistance, advice and support in their daily lives in a foreign land We aim to help the elderly Chinese in particular to fight isolation and ill-health and provide a welcoming presence in our areas of operation for that purpose

We have adopted the strategies of direct provision of services and support by ourselves and in collaboration with statutory authorities in the boroughs we operate in

In view of the above LCCA carried out the following projects in the year

Older People Health Services

Aims to provide a base for the Chinese elderly for easy access to mainstream social services and cultural activities as needed for their daily life The service includes advice and information, health programmes with periodical health seminars, conferences, weekly Tai Chi exercises, fortnightly yoga classes, quarterly birthday parties, learning programmes, celebrations, events and outings Health checks and health talks are run in partnership with Lambeth PCT Health Events are run in partnership with Age UK Lambeth in February and the Lambeth Celebrating Age festival held in October to highlight the need of older people

Luncheon Club

LCCA offers a pleasant and comfortable meeting place for the elderly to increase their social contact and reduce their isolation and loneliness and to promote a high quality of life for everyone The club provides once-a-week well-balanced meals at a subsidised cost

Domiciliary Care

This is contracted by Lambeth, Wandsworth and Southwark Social Services LCCA acts as an agent to provide quality homecare services to housebound people living in Lambeth, Wandsworth and Southwark Its main purpose is to facilitate and improve the enjoyment of life for those elderly Chinese residents of south London who often lead isolated and socially excluded lives due to old age and physical disabilities

Directors' Annual Report for the year ended 31 March 2013

Carers' Support

LCCA gives emotional support and practical advice to those people who care for friends, relatives and family members Services and activities include drop-in benefit advice sessions, outings, learning and exercise classes The National Carers Week was held in June 2012 to highlight the outstanding jobs that the carers had done

Health for Everyone

This is a two-year project funded by The City Bridge Trust, with the aim of promoting good health and better understanding of the issues relating to mental wellbeing and encouraging service users to adopt a more active lifestyle in old age and retirement

Chinese New Year Celebration

The yearly celebration aims to promote Chinese and culture across the boroughs

Chinese School

The LCCA runs a term-time Saturday Chinese School to teach Chinese children and adults alike who wish to learn to speak, read or write Chinese

Mandarin Language for Adults

The course runs in the Centre with the aim of teaching Mandarin to adults and advancing education by exploring aspects of Chinese society and culture

English Language for Adults

The classes run in the Centre are designed for the member users who wish to improve their communication skill in English reading, writing, listening and speaking

Contribution of Volunteers

The charity receives help and support from its volunteers to whom we are most grateful During the year 12 volunteers contributed a total of 1 890 hours of work to the charity The value of this help is estimated at £14,039 using the minimum wage rate of £6 19 per hour

Fundraising

Efforts have been made, and will continue to be made, to seek support to develop new projects to meet emerging needs

LCCA Premises

LCCA has its own property and is completely debt free due to early mortgage redemption in March 2010

4 Achievements and Performance

LCCA had been busy throughout the year in all its projects In the year, the weekly **Luncheon Club** served a total of 1,177 (2011/12 -1,051) meals at subsidized prices The Club also provided opportunities for leisure and social activities

Directors' Annual Report for the year ended 31 March 2013

Our **Advice Services** provided independent, impartial and confidential free advice to elderly people in Lambeth and surrounding boroughs In the year we provided advice and other sessions in the following areas:

	2013	2012
❖ Benefits	725	711
❖ Housing	83	79
❖ Health	97	102
❖ Translation	492	503
❖ Referrals	37	47
❖ General information	792	783

Domiciliary Home Care Services is run on contract with Lambeth Social Services (LSS) and also acted as an agency for Wandsworth and Southwark Social Services The services have been officially licensed by the Care Quality Commission (CQC), ensuring a high standard of care services is delivered The users are approved by and registered with the LSS and LCCA delivers the services on contract In the year, there were 27 (2011/12 28) clients to whom a total of 10,785 (2011/12 14,023) hours were delivered Service users were mostly of Chinese and Vietnamese Chinese origin

Carers' Support Service identified and helped 16 (2011/12 21) carers to deal with 208 case work including benefits, debts, housing, schoolings, medical appointments, telephone interpretation, transport and community care service The National Carers Week in June benefited 43 participants

Health Programmes
During the year, we provided a series of regular workshops, welfare advice sessions, mental health counselling sessions, health talks, conference, exercise classes, social and recreational activities to promote health in the community In the year, the project benefited over 128 people

The **Chinese Language School** continues a delivery of a high standard learning programme to the children of Chinese families in South London The school ran in 10 (2010/11 10) classrooms in the year and benefited 160 (2011/12 150) pupils

Mandarin Language -
The intermediate classes take place in the Centre and runs on a weekly basis During the year, we helped 14 learners to improve their language skills reading, writing and listening

English Language
The weekly class started from November 2012 and takes place in the Centre During the year, the project benefited 8 member users including young mothers, pensioners and carers

Staff Training
LCCA expanded its training provisions for staff, carers and volunteers which benefited 12 (2011/12 10) in the year The areas covered included Dementia, Food Hygiene and moving handling

Fundraising
In the past year, we successfully obtained two small grants to upgrade the Centre's IT equipment and a health seminar of 'Staying Warm' to raise awareness of old people's well being in the community Other applications for promoting learning programme, neighbourhood community safety and recreational activities have been submitted to several funding agencies, the outcomes of which are being awaited

Directors' Annual Report for the year ended 31 March 2013

Centre Improvement
In January 2013, the Centre had electrical installation work done and approved by a registered electrical company in accordance with British standards This is the first of a series of improvement projects on the property

5 Financial Review

Financial Position
Incoming Resources in the year amounted to £238,738 (2011/12 £253,737) of which £12,284 (2011-12 £9,216) related to project-restricted activities

A deficit of £7,044 was made in the year (2011/12 £3,208) At 31 March 2013 total funds amounted to £323,276 (2011/12 £330,320) of which £456 (2011/12 £3,606) represented restricted funds

Reserves Policy

The trustees are required to ensure that free monies are available in each financial year to meet any reasonable foreseeable contingency The charity will maintain a projection of income for at least one year ahead and will ensure that this continues to be derived from as wide a variety of sources as possible They will take all necessary steps to ensure that at no time within this period would it be possible for the cessation of one or more funding streams to present so serious a challenge to the future of the organisation that it could not be managed so as to continue to provide a best value service

In reviewing the potential costs that could arise should a significant reduction in income be suffered, the trustees have determined that 'free' reserves (unrestricted plus designated reserves less net fixed assets) should be maintained equal to 12 months of normal total operating expenditure This is equivalent to about £246,000 in 2012/13 The amount of the current reserves of £186,020 is below the required amount and the trustees have resolved to make reasonable surpluses in the future to build up the reserves

Principal Funding Sources

The Trustees extend their gratitude to the following funders who have continued to support the charity

- Lambeth, Southwark and Wands worth Social Services,
- Lambeth Education
- The Co-operative Community Fund
- The City Bridge Trust and
- The general Chinese community
- Age UK Lambeth

Additionally, project-specific funding was received from

Funder	Project
Lambeth Social Services	Domiciliary Care
Wandsworth Social Services	Domiciliary Care
Southwark Social Services	Domiciliary Care
Lambeth Education	Chinese Language School
UK Association of Chinese Schools	
The City Bridge Trust	Health for Everyone
The Co-operative Community Fund	Centre IT Equipment
Age UK Lambeth	Staying Warm
General Chinese community and businesses	Chinese New Year Celebration

Directors' Annual Report for the year ended 31 March 2013

The charity is also grateful to the following partners and sponsors and donors

Partnerships & Networking

Wandsworth Community Transport
Stockwell YMCA Healthy Living Centre
Stockwell Community Resource Centre
Lambeth Voluntary Action Council
Advice UK
Age UK Lambeth

Sponsors & Donors

See Woo Trading Limited
Sing Tao Chinese Newspaper
Sun Luen Trading Co Ltd
Superior Food Products (Essex) Ltd
Joy King Lau Chinese Restaurant
H Mart Super Store
Wing Yip Foods
Bank of East Asia
Spectrum Radio
Chinese Channel

6. Future Plans LCCA future development strategies

Under the current economic climate in the country, and in the borough, numbers of voluntary organisations in Lambeth have had funding cuts The LCCA is focussing on income generation with providing and improving older people services Domiciliary is the LCCA's biggest project to look at for possible service expansion Training will be made available for care workers to update their professional skills in order to improve service quality and efficiency If feasible care workers are to be made available in geographical areas beyond the current Council boundaries, the service would be more successful in winning contracts and bids

Capacity building will also be one of the areas for the organization in order to become more competitive in source-bidding Management committee members and directors will look at ways to improve changes taking place in the charity sector, and continue to act positively in guiding the organization towards facing challenges and solving problems

Development of new projects and services will continue to pay sufficient attention to new arrivals to the UK, as well as to older people Helping new arrivals to obtain training and employment opportunities will be placed in the future development agenda of the organization Whilst older people and the more established residents remain the main target of the organization's services, those who need help to settle through updating skills and social integration should gradually become the organization's target of service, in the next decade

By order of the Board

Ms Teresa Ng, Chair
27 June 2013

Independent Examiner's Report to the Trustees of Lambeth Chinese Community Association

I report on the accounts of the company for the year ended 31 March 2013 which are set out on pages 9 to 16

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention
(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Henry M Adjetey FCCA
ELLISONS
92 Avon Road
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Essex RM14 1RF

27 June 2013

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2013

	Notes	Unrestricted	Restricted	Total 2013	Total 2012
Incoming resources		£	£	£	£
Incoming resources from generated funds					
Voluntary income	2				
Gifts and donations		2,797	-	2,797	1,332
Membership dues		863	-	863	1,000
Activities for generating funds					
Investment income	3	147	-	147	104
Incoming resources from charitable activities					
Education and awareness	4	21,862	4,500	26,362	24,893
Health and poverty reduction	5	200,785	7,784	208,569	226,408
Total incoming resources		226,454	12,284	238,738	253,737
Resources expended					
Cost of generating voluntary income		5,513	-	5,513	5,923
Cost of charitable activities					
Education and awareness	6	16,801	4,500	21,301	18,848
Health and poverty reduction	7	203,820	10,934	214,754	227,944
Total Charitable Expenditure	8	220,621	15,434	236,055	246,792
Governance costs	9	4,214	-	4,214	4,230
Total resources expended		230,348	15,434	245,782	256,945
Net movement in funds	10	(3,894)	(3,150)	(7,044)	(3,208)
Total funds brought forward		326,714	3,606	330,320	333,528
Total funds carried forward	14	322,820	456	323,276	330,320

Balance Sheet as at 31 March 2013

	Notes	Unrestricted £	Restricted £	Total 2013 £	Total 2012 £
Fixed Assets					
Tangible assets	11	137,112	-	137,112	142,193
Current Assets					
Debtors	12	61,128	-	61,128	45,784
Cash at bank and in hand		134,351	456	134,807	156,709
		195,479	456	195,935	202,493
Creditors Amounts falling due within one year	13	9,771	-	9,771	14,366
Net current assets		185,708	456	186,164	188,127
Net assets		322,820	456	323,276	330,320
Funds of the Charity	14				
General		322,820	-	322,820	326,714
Restricted		-	456	456	3,606
		322,820	456	323,276	330,320

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008)

The Trustees are of the opinion that the company is entitled to the exemptions from audit conferred by Section 477 of the Companies Act 2006

The Trustees confirm that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at 31 March 2013 and of its results for the year then ended in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The financial statements were approved by the Trustees on **27 June 2013** and signed on their behalf by

mchia

Ms Magdeleine Chia - Director

Company registration number **02404310**

Notes to the accounts

1 Accounting Policies

The principal accounting policies are summarised below The accounting policies have been applied consistently throughout the year and the preceding year

a) Basis of Preparation

The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 2006, applicable accounting standards and the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities, issued in March 2005

b) Company Status

The Charity is a company limited by guarantee The members of the company are the Trustees who are also ordinary members and named on page 1 In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity

c) Fund Accounting

Unrestricted Funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the Charity's objects and that have not been designated for other purposes

Restricted Funds are funds subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal

d) Incoming Resources

Recognition of Incoming Resources
These are included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources,
- the trustees are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

e) Resources Expended

Recognition of Expenditure and Liabilities
Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

Expenditure is recognised on an accruals basis as a liability is incurred

Costs of Charitable Activities
These comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries They include both costs that can be directly allocated to the charity's activities and costs of an indirect nature necessary to support these activities.

Notes to the accounts

Governance Costs
These are the costs associated with the governance arrangements of the charity They include the costs of the preparation and examination of statutory accounts, trustees meetings and the costs of any legal advice given to trustees on governance or constitutional matters

All costs are charged between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource Costs relating to a particular activity (or project) are allocated directly, others are apportioned on an appropriate basis.

f) Volunteer Help
The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report, where material

g) Fixed Assets
Tangible Fixed Assets for charity's own use
These are capitalised if they can be used for more than one year, and cost at least £500 They are valued at cost or, if gifted, at the value to the charity on receipt

A fixed asset acquired fully or partly from a restricted grant is included at its full cost of acquisition without netting off the grant proceeds and the grant reported as an incoming resource Where the use of the asset such acquired is not restricted by the grantor, an amount equal the grant is transferred into a designated fund to be written off over the useful life of the asset in accordance with the recommendations of SORP 2005, paragraph 111

h) Depreciation

Freehold Land & Buildings are not depreciated in view of their high level of maintenance Other Tangible Fixed Assets are depreciated so as to write off their cost less any estimated residual value over their useful lives at the following rates

Freehold property	50 years
Improvement to building	15% straight line
Other fixed assets	15% straight line

2. Voluntary income

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Gifts and donations	2,797	-	2,797	1,332
Membership dues	863	-	863	1,000
	3,660	-	3,660	2,332

3. Investment income

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Bank interest received	147	-	147	104

Notes to the accounts

4. Education and Awareness

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Chinese New Year	570	-	570	2,864
Chinese School Project	21,292	4,500	25,792	22,029
	21,862	4,500	26,362	24,893

5. Health and poverty

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Domiciliary Care	190,222	-	190,222	220,287
Health	-	7,084	7,084	-
Day Care Services-Old People Project	1,165	-	1,165	775
Outreach Ext	-	700	700	-
Elderly Luncheon Club	-	-	-	2
Recreation and Stress Relief	9,398	-	9,398	628
Mental Health and Community Projects	-	-	-	4,716
	200,785	7,784	208,569	226,408

6. Education and Awareness

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Chinese New Year Celebration	-	-	-	2,116
Chinese School Project	16,801	4,500	21,301	16,732
	16,801	4,500	21,301	18,848

7. Health and Poverty Reduction

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Carers' Support	-	4,381	4,381	3,693
Domiciliary Care	181,684	-	181,684	200,401
Day Care Services-Old People's Project	13,867	-	13,867	17,194
Recreation and Stress Relief	7,569		7,569	400
Outreach Ext	700	-	700	-
Mental Health and Community Projects	-	6,553	6,553	6,256
	203,820	10,934	214,754	227,944

Notes to the accounts

8. Total charitable expenditure

	Health and poverty	Education and awareness	Total 2013	Total 2012
	£	£	£	£
Direct expenditure (based on usage)				
Direct programme costs	15,378	10,336	25,714	14,784
Direct Staff costs	172,361	7,621	179,982	209,797
Total direct costs	187,739	17,957	205,696	224,581
Support costs (based on staff time)				
Support Staff costs	5,219	400	5,619	6,171
Premises costs	7,765	1,544	9,309	10,461
Office costs	14,031	1,400	15,431	11,502
Total support costs	27,015	3,344	30,359	28,134
Total charitable expenditure	214,754	21,301	236,055	252,715

9 Governance costs

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Professional fees	1,800	-	1,800	1,800
External scrutiny fees	2,400	-	2,400	2,400
AGM and trustee meeting expenses	14	-	14	30
	4,214	-	4,214	4,230

10. Surplus for the year

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
The surplus for the year is stated after charging				
Depreciation	5,081	-	5,081	3,284
External scrutiny fees	2,400	-	2,400	2,400
Staff costs	182,300	8,814	191,114	214,768
Social security costs	14,861	718	15,579	16,513

Notes to the accounts

11. Tangible fixed assets

	Freehold property	Improvement to property	Plant & machinery	Furniture & fittings	Total
	£	£	£	£	£
Cost					
At 1 April 2012	146,727	12,984	13,019	10,297	183,027
Additions	-	-	-	-	-
At 31 March 2013	146,727	12,984	13,019	10,297	183,027
Depreciation					
1 April 2012	18,242	3,026	11,333	8,233	40,834
Charge for the year	2,570	1,948	310	253	5,081
At 31 March 2013	20,812	4,974	11,643	8,486	15,620
Net book value					
At 31 March 2013	125,915	8,010	1,376	1,811	137,112
At 31 March 2012	128,485	9,958	1,686	2,064	142,193

12. Debtors

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Trade debtors and other debtors	58,233	-	58,233	38,870
Prepayments	2,895	-	2,895	6,914
	61,128	-	61,128	45,784

13. Creditors' amounts due within one year

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Trade creditors	52	-	52	2,479
Accruals	2,957	-	2,957	2,690
Deferred income-School fees	6,762	-	6,762	9,197
	9,771	-	9,771	14,366

Notes to the accounts

14 Movements in reserves

	Balance at 1 April 2012 £	Incoming resources £	Outgoing resources £	Balance at 31 March 2013 £
Unrestricted funds	326,714	226,454	(230,348)	322,820
Restricted funds	£	£	£	£
Mental Health & Community Projects	3,606	12,284	(15,434)	456
Total funds movements	330,320	238,738	(245,782)	323,276