Lambeth Chinese Community Association

(A Company Limited by Guarantee)

Annual Report and Financial Statements

For the year ended 31 March 2012

Charity Number: 802002
Company Number: 02404310



Lambeth Chinese Community Association
Annual Report and Accounts for the year ended 31 March 2012

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Lambeth Chinese Community Association
Annual Report and Accounts for the year ended 31 March 2012

Directors' Annual Report for the year ended 31 March 2012

The Directors of the Company, who are also the Trustees of the Charity for the purposes of Charity Law, present their Annual Report and Accounts for the year ended 31 March 2012

1 Reference and Administrative Details

Name of Charity	Lambeth Chinese Community Association
Charity Registration Number	802002
Company Registration Number	02404310
Registered & Operational Office	69 Stockwell Road London SW9 9PY
Bankers	HSBC Bank Plc 28 Borough High Street London SE1 1YB
Accountants	Samuel & Associates 36 Charcroft Gardens Enfield Middlesex EN3 7HA
Reporting Accountants	Ellisons Chartered Certified Accountants 92 Avon Road Upminster Essex RM14 1RF

The directors and trustees who served during the period to the date of this report are

Ms Teresa Ng	Chair	elected 10 11 09
Ms Magdeleine Chia	Vice-Chair	elected 10 11 09
Mr Peter Choi	Secretary	elected 10 11 09
Ms Sin Ying Hau	Member	elected 10 11 09
Ms Stella Lee	Member	elected 16 11 10
Ms Kin Thing Leung	Member	elected 16 11 10

Directors' Annual Report for the year ended 31 March 2012

2. Structure, Governance and Management

Governing Document

Lambeth Chinese Community Association is a registered charity and a company limited by guarantee and incorporated on 14 July 1989 Lambeth Chinese Community Association is also known and referred to as LCCA The maximum liability of each member is limited to £1 LCCA is governed by its Memorandum and Articles of Association

Appointment and induction of Trustees

The Trustees of the Charity, who are also Directors of the Company, are elected at the AGM or co-opted by the Directors

Newly elected or appointed Trustees are provided with a comprehensive induction pack containing LCCA's Memorandum and Articles of Association, the last annual accounts, roles and responsibilities of charity trustees, and mentoring by established trustees

Organisational Structure

LCCA is governed by its Executive Committee which is responsible for setting the strategic direction and policies of the charity The Executive Committee carry the ultimate responsibility for the conduct of LCCA and for ensuring that the charity satisfies its legal and contractual obligations Trustees meet monthly and delegate the day-to-day operations of the organisation to senior management A register of members is maintained at the registered office and is available to the public

Related Parties

LCCA is a member of Lambeth Voluntary Action Council (LVAC), the umbrella support organisation for charities and voluntary organisations in the London Borough of Lambeth LCCA relies on LVAC for training courses for both staff and trustees LCCA also co-operates with the UK Association of Chinese Schools in the running of its Saturday Chinese School and is a member of Advice UK

Major risks

The Trustees recognise that any major risks to which the charity is exposed need to be reviewed and systems put in place to mitigate those risks To that end LCCA is continually monitoring and managing its risk, reviewing the corporate risk register and ensuring action plans are in place to mitigate its key risks

Included in external risks is that of the loss of funding The effects of this have been minimised by the procedures in place, which have resulted in funding being secured from a variety of sources including contracts with local authorities The charity continues to seek to diversify its funding sources Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company These procedures are periodically reviewed to ensure that they still meet the needs of the charity

Directors' Annual Report for the year ended 31 March 2012

3 Objectives and Activities

Objects
The objects of the charity are

(1) To advance the education among the inhabitants of the London Borough of Lambeth, in particular among members of the Chinese community, and to advance the education of the public in Chinese history, art, culture and traditions

(2) To provide or assist in the provision of facilities for the recreation and other leisure time occupation for the inhabitants of the London Borough of Lambeth and in particular in the interests of social welfare and with the objects of improving their conditions of life

(3) To relieve poverty, sickness, and distress among members of the Chinese community in the London Borough of Lambeth

(4) To work towards the elimination of racial discrimination and the promotion of good relations between persons of different ethnic origins residing or working in the London Borough of Lambeth

The Charity aims to be the first point of contact in Lambeth and the surrounding boroughs for those Chinese who need assistance, advice and support in their daily lives in a foreign land We aim to help the elderly Chinese in particular to fight isolation and ill-health and provide a welcoming presence in our areas of operation for that purpose

We have adopted the strategies of direct provision of services and support by ourselves and in collaboration with statutory authorities in the boroughs we operate in

In view of the above LCCA carried out the following projects in the year

Older People Services
Aims to provide a base for the Chinese elderly for easy access to mainstream social services and cultural activities as needed for their daily life The service includes advice and information, health programmes with periodical health seminars, conferences, weekly Tai Chi exercises, quarterly birthday parties, learning programmes, celebrations, events and outings Health checks and health talks are run in partnership with Lambeth PCT Health Events are run in partnership with Age UK Lambeth and the Lambeth Celebrating Age festival held in October to highlight the need of older people

Luncheon Club
LCCA offers a pleasant and comfortable meeting place for the elderly to increase their social contact and reduce their isolation and loneliness and to promote a high quality of life for everyone The club provides once-a-week well-balanced meals at a subsidised cost

Domiciliary Care
This is contracted by Lambeth, Wandsworth and Southwark Social Services LCCA acts as an agent to provide quality homecare services to housebound people living in Lambeth, Wandsworth and Southwark Its main purpose is to facilitate and improve the enjoyment of life for those elderly Chinese residents of south London who often lead isolated and socially excluded lives due to old age and physical disabilities

Directors' Annual Report for the year ended 31 March 2012

Mental Health Counselling Project
This project, funded by 'The Triangle Trust Fund', aims to promote Chinese residents' awareness about mental health illnesses and help them acquire knowledge for early symptom detection and problem prevention

Carers' Support
LCCA gives emotional support and practical advice to those people who care for friends, relatives and family members Services include drop-in benefit advice sessions and regular self-help group meetings The National Carers Week was held in June 2011 to highlight the outstanding jobs that the carers had done

Community Service Project
The project, funded by Lambeth Metropolitan Police, aims to promote a sense of healthy and safe living among the local Chinese community who live in the borough of Lambeth

Health for Everyone
This is a two-year project funded by The City Bridge Trust, with the aim of promoting good health and better understanding of the issues relating to mental wellbeing and encouraging service users to adopt a more active lifestyle in old age and retirement

Chinese New Year Celebration
The yearly celebration aims to promote Chinese performing arts and culture across the boroughs

Chinese School
LCCA runs a term-time Saturday Chinese School to teach Chinese children and adults alike who wish to learn to speak, read or write Chinese

Mandarin Language for Adults
The course runs in the Centre with the aim of advancing education by exploring aspects of Chinese society and culture

Contribution of Volunteers
The charity receives help and support from its volunteers to whom we are most grateful During the year 28 volunteers contributed a total of 2,989 hours of work to the charity The value of this help is estimated at £18,173 using the minimum wage rate of £6 08 per hour

LCCA Premises
LCCA has its own property and is completely debt free due to early mortgage redemption in March 2010

Fundraising
Efforts have been made, and will continue to be made, to seek support to develop new projects to meet emerging needs In the past year, five applications for projects of Health for Everyone, Community Service, Karaoke Competition, A Book Publication and Outreach Service were successfully obtained to raise awareness of old people's wellbeing, neighbourhood safety and education in the community Other applications for promoting learning programme and recreational activities to celebrate the coming year's Diamond Jubilee and Olympics have been submitted to several funding agencies, the outcomes of which are being awaited

Directors' Annual Report for the year ended 31 March 2012

4. Achievements and Performance

LCCA had been busy throughout the year in all its projects **The Luncheon Club** was cut down from two days to one day a week In the year, it served a total of 1,051 (2010/11-2,201) meals at subsidized prices The Club also provided opportunities for leisure and social activities

Our **Elderly Advice Services** provided independent, impartial and confidential free advice to elderly people in Lambeth and surrounding boroughs In the year we provided advice and other sessions in the following areas

	2011-12	2010-11
❖ Benefits	711	733
❖ Housing	79	109
❖ Health	102	122
❖ Translation	503	482
❖ Referrals	47	54
❖ General information	783	803

Our biggest project is the **Domiciliary Home Care Services** This project is run on contract with Lambeth Social Services (LSS) and also acted as an agency for Wandsworth and Southwark Social Services The services have been officially licensed by the Care Quality Commission (CQC), ensuring a high standard of care services is delivered The users are approved by and registered with the LSS and LCCA delivers the services on contract In the year there were 28 (2011/12 38) clients to whom a total of 14,023 (2010/11 20,086) hours were delivered Service users were mostly of Chinese and Vietnamese Chinese origin

The **Carers' Support** service identified and helped a total of 21 (2010/11 19) carers in the year and dealt with 379 case work including benefits, debts, housing, schoolings, healthcare, telephone interpretation, transport and community care service The national Carers Week in June benefited 68 participants

Our **Health Programmes** of weekly Tai Chi classes, monthly health checks, periodic health talks and health conferences benefited 223 (2010/11 201) elderly people in the year

Mental Health Counselling Project: This one-year project, starting in November 2011, is funded by 'The Triangle Trust Fund' In the period to 31 March 2012, we helped a total of 35 service users to deal with mental health problems and provided them with 65 counselling sessions

Community Service Project· This one year project funded by Lambeth Metropolitan Police ended in October and then had a further three month's fund to extend it to January 2012 In the year, a series of regular seminars and advice sessions, running in partnerships with Metropolitan Police and London Fire Brigade, were carried out to help 62 local residents and LCCA member users to boost their confidence in the neighbourhood in which they lived

The **Chinese Language School** continues delivery of a high standard learning programme to the children of Chinese families in South London The school ran in 10 (2010/11 10) classrooms in the year and benefited 150 (2010/11 150) pupils

Mandarin Language for beginners
The class takes place in the Centre and runs on a weekly basis During the year, the course took 12 learners through a wide range of topics such as socialising, singing, shopping and getting around

Staff Training
LCCA expanded its training provisions for staff, carers and volunteers which benefited 10 (2010/11 28) in the year The areas covered included manual handling, infection control, health & safety and first-aid

Directors' Annual Report for the year ended 31 March 2012

5. Financial Review

Financial Position

Incoming Resources in the year amounted to £253,737 (2011/12- £344,241) of which £9,216 (2010/11- £24,266) related to project-restricted activities

A deficit of £3,208 was made in the year (2010/11 £41,612 surplus) At 31 March 2012 total funds amounted to £330,320 (2010/11 £333,528) of which £3,606 (2010/11 - £3,875) represented restricted funds

Reserves Policy

The trustees are required to ensure that free monies are available in each financial year to meet any reasonable foreseeable contingency The charity will maintain a projection of income for at least one year ahead and will ensure that this continues to be derived from as wide a variety of sources as possible They will take all necessary steps to ensure that at no time within this period would it be possible for the cessation of one or more funding streams to present so serious a challenge to the future of the organisation that it could not be managed so as to continue to provide a best value service

In reviewing the potential costs that could arise should a significant reduction in income be suffered, the trustees have determined that 'free' reserves should be maintained equal to 12 months of normal total operating expenditure This is equivalent to about £260,000 in 2011-12 The amount of the current reserves of £326,714 is above the required amount and the trustees have decided to put aside a designated amount of £100,000 towards a major building refurbishment (£80,000) which is anticipated in late 2012 to early 2013 and to support projects such as Carers' Support (£20,000) which used to be financed by restricted funds until new funding can be found

Principal Funding Sources

The Trustees extend their gratitude to

- Lambeth, Southwark and Wandsworth Social Services,
- Lambeth Education
- Lambeth Metropolitan Police,
- Wakeham Trust Grant
- The Triangle Trust Fund
- The City Trust Bridge and
- The general Chinese community

who have continued to support the charity

Directors' Annual Report for the year ended 31 March 2012

Additionally, project-specific funding was received from

Funder	Project
Lambeth Social Services	Domiciliary Care
Wandsworth Social Services	Domiciliary Care
Southwark Social Services	Domiciliary Care
Metropolitan Police	Community Project
Lambeth Education UK Association of Chinese Schools	Chinese Language School
Wakeham Trust Grant	Karaoke Competition
The Triangle Trust Fund	Mental Health Counselling Project
The City Bridge Trust	Health for Everyone
General Chinese community and businesses	Chinese New Year Celebration

The charity is also grateful to the following partners and sponsors and donors

Partnerships & Networking

Lambeth Primary Care Trust- Refugee Health Team
Wandsworth Community Transport
Stockwell YMCA Healthy Living Centre
Stockwell Community Resource Centre
Lambeth Voluntary Action Council
Metropolitan Police
Advice UK
Age UK Lambeth
King's College
London Fire Brigade

Sponsors & Donors

See Woo Trading Limited
Sing Tao Chinese Newspaper
Sun Luen Trading Co Ltd
Superior Food Products (Essex) Ltd
China of Boulevard Chinese Restaurant
New Loong Fung Chinese Restaurant
Wing Yip Foods
Age UK Lambeth
Bank of East Asia
Chinese Channel
Spectrum Radio

Directors' Annual Report for the year ended 31 March 2012

6. Future Plans

In April 2011, Lambeth Council decided to withdraw 100% of its funding support to the eight voluntary day centres that run services for older people and carers in the borough- including LCCA This decision has a huge impact on the health and wellbeing of older people, with around 10,000 older people per year missing out on befriending services and social, educational and physical activities Many people rely on these services to alleviate social isolation by making and meeting new friends Soon after the Council cuts, the LCCA trustees drew up a contingency plan for approval to use the 'free' reserves to carry on with these two projects (Older People and Carers Support) until 2013, subject to review Thus, Domiciliary Care Service becomes the major project which hugely supports the running cost in the Centre

Despite a demonstration that took place outside the Lambeth Town Hall on 1st July by over 200 elderly people to protest against the total Council cuts to the services, the Council has finally announced savings of about £1m in 2012-2015 Social Care budget This budget reduction will have an adverse effect on our Home Care Project - the most vulnerable people who are or who might be eligible to receive social care services

In the next few years, the LCCA's financial situation will be extremely difficult due to the financial constraints still remain by the Local Government We need to continue exploring the possibility of other funding sources while volunteers, donations and fundraising are essential to keep the Centre running

By order of the Board

Ms Teresa Ng, Chair

25 July 2012

Independent Examiner's Report to the Trustees of Lambeth Chinese Community Association

I report on the accounts of the company for the year ended 31 March 2012 which are set out on pages 10 to 18

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

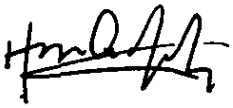
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention
(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Henry M Adjetey FCCA
ELLISONS
92 Avon Road
Upminster
Essex RM14 1RF

25 July 2012

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2012

	Notes	Unrestricted	Restricted	Total 2012	Total 2011
Incoming resources		£	£	£	£
Incoming resources from generated funds					
Voluntary income	2				
Gifts and donations		1,332	-	1,332	3,600
Membership dues		1,000	-	1,000	1,311
Activities for generating funds					
Investment income	3	104	-	104	124
Incoming resources from charitable activities					
Education and awareness	4	20,393	4,500	24,893	21,552
Health and poverty reduction	5	221,692	4,716	226,408	317,654
Total incoming resources		244,521	9,216	253,737	344,241
Resources expended					
Cost of generating voluntary income		5,923	-	5,923	-
Cost of charitable activities					
Education and awareness	6	14,348	4,500	18,848	18,411
Health and poverty reduction	7	222,959	4,985	227,944	280,421
Total Charitable Expenditure		237,307	9,485	246,792	298,832
Governance costs	8	4,230	-	4,230	3,797
Total resources expended	9	247,460	9,485	256,945	302,629
Net movement in funds	10	(2,939)	(269)	(3,208)	41,612
Total funds brought forward		329,653	3,875	333,528	291,916
Total funds carried forward	15	326,714	3,606	330,320	333,528

Balance Sheet as at 31 March 2012

	Notes	Unrestricted £	Restricted £	Total £	2011 £
Fixed Assets					
Tangible assets	11	142,193	-	142,193	145,477
Current Assets					
Debtors	12	45,784	-	45,784	43,932
Cash at bank and in hand		153,103	3,606 00	156,709	153,436
		198,887	3,606 00	202,493	197,368
Creditors Amounts falling due within one year	13	14,366	-	14,366	9,317
Net current assets		184,521	3,606 00	188,127	188,051
Net assets		326,714	3,606 00	330,320	333,528
Funds of the Charity	14				
General		226,714	-	226,714	289,653
Designated		100,000	-	100,000	40,000
Restricted		-	3,606	3,606	3,875
		326,714	3,606	330,320	333,528

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008)

The Trustees are of the opinion that the company is entitled to the exemptions from audit conferred by Section 477 of the Companies Act 2006

The Trustees confirm that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at 31 March 2012 and of its results for the year then ended in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The financial statements were approved by the Trustees on **25 July 2012** and signed on their behalf by

mchia

Ms Magdeleine Chia, Director

Company registration number **02404310**

Notes to the accounts

1. Accounting Policies

The principal accounting policies are summarised below The accounting policies have been applied consistently throughout the year and the preceding year

a) Basis of Preparation

The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 2006, applicable accounting standards and the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities, issued in March 2005

b) Company Status

The Charity is a company limited by guarantee The members of the company are the Trustees who are also ordinary members and named on page 1 In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity

c) Fund Accounting

Unrestricted Funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the Charity's objects and that have not been designated for other purposes

Restricted Funds are funds subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal

d) Incoming Resources

Recognition of Incoming Resources
These are included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources,
- the trustees are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

e) Resources Expended

Recognition of Expenditure and Liabilities
Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

Expenditure is recognised on an accruals basis as a liability is incurred

Notes to the accounts

Costs of Charitable Activities

These comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries They include both costs that can be directly allocated to the charity's activities and costs of an indirect nature necessary to support these activities

Governance Costs

These are the costs associated with the governance arrangements of the charity They include the costs of the preparation and examination of statutory accounts, trustees meetings and the costs of any legal advice given to trustees on governance or constitutional matters

All costs are charged between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource Costs relating to a particular activity (or project) are allocated directly, others are apportioned on an appropriate basis

f) Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report, where material

g) Fixed Assets

Tangible Fixed Assets for charity's own use

These are capitalised if they can be used for more than one year, and cost at least £500 They are valued at cost or, if gifted, at the value to the charity on receipt

A fixed asset acquired fully or partly from a restricted grant is included at its full cost of acquisition without netting off the grant proceeds and the grant reported as an incoming resource Where the use of the asset such acquired is not restricted by the grantor, an amount equal the grant is transferred into a designated fund to be written off over the useful life of the asset in accordance with the recommendations of SORP 2005, paragraph 111

h) Depreciation

Freehold Land & Buildings are not depreciated in view of their high level of maintenance Other Tangible Fixed Assets are depreciated so as to write off their cost less any estimated residual value over their useful lives at the following rates

Freehold property	50 years
Improvement to building	15% straight line
Other fixed assets	15% straight line

Notes to the accounts

2 Voluntary income

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Gifts and donations	1,332	-	1,332	3,600
Membership dues	1,000	-	1,000	1,311
	2,332	-	2,332	4,911

3 Investment income

	Unrestricted	Restricted	Total	Total
	£	£	£	£
Bank interest received	104	-	104	124

4. Education and Awareness

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Chinese New Year	2,864	-	2,864	3,757
Chinese School Project	17,529	4,500	22,029	17,795
	20,393	4,500	24,893	21,552

5. Health and poverty

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Carers' Support	-	-	-	14,266
Domiciliary Care	220,287	-	220,287	249,293
Elderly Luncheon Club	2	-	2	5,789
Day Care Services-Old People Project	775	-	775	30,630
Recreation and Stress Relief	628	-	628	12,176
Mental Health and Community Projects	-	4,716	4,716	5,500
	221,692	4,716	226,408	317,654

Notes to the accounts

6. Education and Awareness

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Chinese New Year Celebration	2,116	-	2,116	2,359
Chinese School Project	12,232	4,500	16,732	16,052
	14,348	4,500	18,848	18,411

7 Health and Poverty Reduction

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Carers' Support	2,605	1,088	3,693	12,664
Domiciliary Care	200,401	-	200,401	213,011
Elderly Luncheon Club	-	-	-	12,299
Day Care Services-Old People's Project	17,194	-	17,194	28,688
Recreation and Stress Relief	400	-	400	11,164
Mental Health and Community Projects	2,359	3,897	6,256	2,595
	222,959	4,985	227,944	280,421

8 Governance costs

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Professional fees	1,800	-	1,800	1,350
External scrutiny fees	2,400	-	2,400	2,350
AGM and trustee meeting expenses	30	-	30	97
	4,230	-	4,230	3,797

Notes to the accounts

9 Resources expended

	Health and poverty	Education & awareness	Total	2011
	£	£	£	£
Direct expenditure (based on usage)				
Direct programme costs	4,403	10,381	14,784	34,911
Direct Staff costs	201,569	8,228	209,797	229,559
Total direct costs	205,972	18,609	224,581	264,470
Support costs (based on staff time)				
Support Staff costs	6,109	62	6,171	13,661
Premises costs	10,366	95	10,461	7,558
Office costs	11,420	82	11,502	13,143
Total support costs	27,895	239	28,134	34,362
Governance costs	4,188	42	4,230	3,797
Total resources expended	238,055	18,890	256,945	302,629

10 Surplus for the year

	Unrestricted	Restricted	Total	2011
	£	£	£	£
The surplus for the year is stated after charging				
Depreciation	3,284	-	3,284	3,455
External scrutiny fees	2,130	270	2,400	2,350
Wages and salaries	206,514	8,254	214,768	231,364
Social security costs	15,878	635	16,513	11,855

Notes to the accounts

11. Tangible fixed assets	Freehold property	Improvement to property	Plant & machinery	Furniture & fittings	Total
	£	£	£	£	£
Cost					
At 1 April 2011	146,727	12,984	13,019	10,297	183,027
Additions	-	-	-	-	-
At 31 March 2012	146,727	12,984	13,019	10,297	183,027
Depreciation					
At 1 April 2011	15,620	3,026	11,035	7,869	37,550
Charge for the year	2,622	-	298	364	3,284
At 31 March 2012	18,242	3,026	11,333	8,233	15,620
Net book value					
At 31 March 2012	128,485	9,958	1,686	2,064	142,193
At 31 March 2011	131,107	9,958	1,984	2,428	145,477

12 Debtors

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Trade debtors and other debtors	38,870	-	38,870	38,335
Prepayments	6,914	-	6,914	5,597
	45,784	-	45,784	43,932

Notes to the accounts

13. Creditors: amounts due within one year

	Unrestricted	Restricted	Total	2011
	£	£	£	£
Trade creditors	2,479	-	2,479	-
Accruals	2,690	-	2,690	2,845
Deferred income-School fees	9,197	-	9,197	6,472
	14,366	-	14,366	9,317

14 Movements in reserves

	Balance at 1 April 2011	Incoming resources	Outgoing resources	Balance at 31 March 2012
	£	£	£	£
Unrestricted funds	329,653	244,521	247,460	326,714
Restricted funds	£	£	£	£
Chinese School Project	-	4,500	4,500	-
Carers' Support	1,088	-	1,088	-
Mental Health and Community Projects	2,787	4,716	3,897	3,606
	3,875	9,216	9,485	3,606