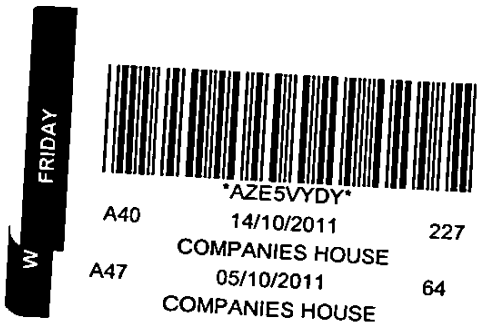
# Lambeth Chinese Community Association

**(A Company Limited by Guarantee)**

## Annual Report and Financial Statements

## For the year ended 31 March 2011

**Charity Number: 802002**
**Company Number: 02404310**



# Lambeth Chinese Community Association
# Annual Report and Accounts for the year ended 31 March 2011

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## Directors' Annual Report for the year ended 31 March 2011

The Directors of the Company, who are also the Trustees of the Charity for the purposes of Charity Law, present their Annual Report and Accounts for the year ended 31 March 2011

### 1 Reference and Administrative Details

| | |
|---|---|
| Name of Charity | Lambeth Chinese Community Association |
| Charity Registration Number | 802002 |
| Company Registration Number | 02404310 |
| Registered & Operational Office | 69 Stockwell Road<br>London<br>SW9 9PY |
| Bankers | HSBC Bank Plc<br>28 Borough High Street<br>London<br>SE1 1YB |
| Accountants | Samuel & Associates<br>36 Charcroft Gardens<br>Enfield<br>Middlesex<br>EN3 7HA |
| Reporting Accountants | Ellisons<br>Chartered Certified Accountants<br>92 Avon Road<br>Upminster<br>Essex<br>RM14 1RF |

The directors and trustees who served during the period to the date of this report are

| | |
|---|---|
| Ms Teresa Ng | Chair, elected 10 11 09 |
| Ms Magdeleine Chia | Vice-Chair, elected 10 11 09 |
| Mr Peter Choi | Secretary, elected 10 11 09 |
| Ms Sin Ying Hau | elected 10 11 09 |
| Ms Stella Lee | elected 16 11 10 |
| Ms Kin Thing Leung | elected 16 11 10 |

## Directors' Annual Report for the year ended 31 March 2011

### 2. Structure, Governance and Management

**Governing Document**

Lambeth Chinese Community Association is a registered charity and a company limited by guarantee and incorporated on 14 July 1989 Lambeth Chinese Community Association is also known and referred to as LCCA The maximum liability of each member is limited to £1 LCCA is governed by its Memorandum and Articles of Association

**Appointment and induction of Trustees**

The Trustees of the Charity, who are also Directors of the Company, are elected at the AGM or co-opted by the Directors

Newly elected or appointed Trustees are provided with a comprehensive induction pack containing LCCA's Memorandum and Articles of Association, the last annual accounts, roles and responsibilities of charity trustees, and mentoring by established trustees

**Organisational Structure**

LCCA is governed by its Executive Committee which is responsible for setting the strategic direction and policies of the charity The Executive Committee carry the ultimate responsibility for the conduct of LCCA and for ensuring that the charity satisfies its legal and contractual obligations Trustees meet monthly and delegate the day-to-day operations of the organisation to senior management A register of members is maintained at the registered office and is available to the public

**Related Parties**

LCCA is a member of Lambeth Voluntary Action Council (LVAC), the umbrella support organisation for charities and voluntary organisations in the London Borough of Lambeth LCCA relies on LVAC for training courses for both staff and trustees LCCA also co-operates with the UK Association of Chinese Schools in the running of its Saturday Chinese School and is a member of Advice UK

**Major risks**

The Trustees recognise that any major risks to which the charity is exposed need to be reviewed and systems put in place to mitigate those risks To that end LCCA is continually monitoring and managing its risk, reviewing the corporate risk register and ensuring action plans are in place to mitigate its key risks

Included in external risks is that of the loss of funding The effects of this have been minimised by the procedures in place, which have resulted in funding being secured from a variety of sources including contracts with local authorities The charity continues to seek to diversify its funding sources Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company These procedures are periodically reviewed to ensure that they still meet the needs of the charity

## Directors' Annual Report for the year ended 31 March 2011

### 3 Objectives and Activities

**Objects**
The objects of the charity are

(1) To advance the education among the inhabitants of the London Borough of Lambeth, in particular among members of the Chinese community, and to advance the education of the public in Chinese history, art, culture and traditions

(2) To provide or assist in the provision of facilities for the recreation and other leisure time occupation for the inhabitants of the London Borough of Lambeth and in particular in the interests of social welfare and with the objects of improving their conditions of life

(3) To relieve poverty, sickness, and distress among members of the Chinese community in the London Borough of Lambeth

(4) To work towards the elimination of racial discrimination and the promotion of good relations between persons of different ethnic origins residing or working in the London Borough of Lambeth

The Charity aims to be the first point of contact in Lambeth and the surrounding boroughs for those Chinese who need assistance, advice and support in their daily lives in a foreign land We aim to help the elderly Chinese in particular to fight isolation and ill-health and provide a welcoming presence in our areas of operation for that purpose

We have adopted the strategies of direct provision of services and support by ourselves and in collaboration with statutory authorities in the boroughs we operate in

In view of the above LCCA carried out the following projects in the year

**Older People Services**
Aims to provide a base for the Chinese elderly for easy access to mainstream social services and cultural activities as needed for their daily life The service includes advice and information, health programmes with periodical health seminars, conferences, weekly Tai Chi exercises, quarterly birthday parties, learning programmes, celebrations, events and outings The Lambeth Celebrating Age Festival ran along with the Council and local voluntary organisations to highlight the need of older people

**Luncheon Club**
LCCA offers a pleasant and comfortable meeting place for the elderly to increase their social contact and reduce their isolation and loneliness and to promote a high quality of life for everyone The club provides twice-a-week well-balanced meals at a subsidised cost

**Domiciliary Care**
This is contracted by Lambeth, Wandsworth and Southwark Social Services LCCA acts as an agent to provide quality homecare services to housebound people living in Lambeth, Wandsworth and Southwark Its main purpose is to facilitate and improve the enjoyment of life for those elderly Chinese residents of south London who often lead isolated and socially excluded lives due to old age and physical disabilities

## Directors' Annual Report for the year ended 31 March 2011

**Mental Health Counselling Project:**
The project, funded by 'The Triangle Trust Fund', aims to promote Chinese residents' awareness about mental health illnesses and help them acquire knowledge for early symptom detection and problem prevention

**Carers' Support**
LCCA gives emotional support and practical advice to those people who care for friends, relatives and family members Services include drop-in benefit advice sessions and regular self-help group meetings The National Carers Week was held in June 2010 to highlight the outstanding jobs that the carers had done

**Community Project**
The project, funded by Lambeth Metropolitan Police, aims to promote in the local Chinese community a sense of healthy and safe living in the borough of Lambeth

**Women's Group**
This project aims to help Chinese women increase their social circle of friendships thus reducing the undesirable emotional impacts of their solitary existence

**Chinese New Year Celebration**
The yearly celebration aims to promote Chinese performing arts and culture across the boroughs

**Chinese School**
LCCA runs a term-time Saturday Chinese School to teach Chinese to children and adults alike who wish to learn to speak, read or write Chinese

**Mandarin Language for beginners**
The introductory course runs in the Centre with the aim of advancing education by exploring aspects of Chinese society and culture

**Contribution of Volunteers**
The charity receives help and support from its volunteers to whom we are most grateful During the year 28 volunteers contributed a total of 4,122 hours of work to the charity We estimate the value of this help at £24,443 using the minimum wage rate of £5 93 per hour

**LCCA Premises**
LCCA has its own property and is completely debt free due to early mortgage redemption in March 2010

**Fundraising**
Efforts have been made, and will continue to be made, to seek support to develop new projects to meet emerging needs In the past year, three applications for projects for mental health, community safety and Chinese chess tournament were successfully obtained to raise awareness of mental health issues, neighbourhood safety and youth activities in the community Other applications for promoting older people's wellbeing and encouraging young children's leisure activities have been submitted to several funding agencies, the outcomes of which are being awaited

## Directors' Annual Report for the year ended 31 March 2011

**4. Achievements and Performance**

LCCA had been busy throughout the year in all its projects **The Luncheon Club** was run two days a week and served a total of 2,201 (2009/10-3,013) meals at subsidized prices The Club also provided opportunities for leisure and social activities

Our **Elderly Advice Services** provided independent, impartial and confidential free advice to elderly people in Lambeth and surrounding boroughs In the year we provided advice and other sessions in the following areas

| | 2011 | 2010 |
|---|---|---|
| ❖ Benefits | 733 | 765 |
| ❖ Housing | 109 | 231 |
| ❖ Health | 122 | 99 |
| ❖ Translation | 482 | 502 |
| ❖ Referrals | 54 | 68 |
| ❖ General information | 803 | 711 |

Our biggest project is the **Domiciliary Home Care Services** This project is run on contract with Lambeth Social Services (LSS) and also acting as an agency for Wandsworth and Southwark Social Services The services have been officially licensed by the Care Quality Commission (CQC), assuring a high standard of care services delivered The users are approved by and registered with the LSS and LCCA delivers the services on contract In the year there were 38 (2009/10 39) clients to whom a total of 20,086 (2009/10 18,166) hours were delivered Service users were mostly of Chinese and Vietnamese Chinese origin

The **Carers' Support** service identified and helped a total of 19 (2009/10 20) carers in the year and dealt with 368 case work including benefits, housing, schooling, healthcare, telephone interpretation and transport The national Carers Week benefited 80 participants

Our **Health Programmes** of Tai Chi classes, monthly complementary therapies, health checks, periodical health talks, health conference benefited 201 (2009/10 192) elderly people in the year

The **Chinese Language School** continues delivery of a high standard learning programme to the children of Chinese families in South London The school ran in 10 (200910 10) classrooms in the year and benefited 150 (2009/10 140) pupils A one-day Chinese Chess Tournament was supported by The Wakeham Trust Grant to encourage children's leisure activities

**Mandarin Language for beginners**

The class takes place in the Centre and runs on a weekly basis During the year, the course has taken 15 learners through a wide range of topics such as socialising, singing, shopping and getting around

**Staff Training**

LCCA expanded its training provisions for staff, carers and volunteers which benefited 28 (2009/10 33) in the year The areas covered included mental health first-aid, medication handling, manual handling, health & safety and hoist

**Mental Health Counselling Project**· This one-year project, started in November 2010, is funded by 'The Triangle Trust Fund' In the period to 31 March 2011, it helped a total of 22 service users to deal with mental health related symptoms

## Directors' Annual Report for the year ended 31 March 2010

**Community Fund:** This one year project is funded by Lambeth Metropolitan Police Since the project launched in October 2010, we have held regular seminars to help 48 local residents and 50 LCCA member users with basic knowledge about where and how to approach relevant offices in order to report an incident or ask for initial assistance

**Mu-Lan Awards**
We are very proud that Connie Jay (Chairperson Emeritus), Magdeleine Chia (Vice-Chairperson) and Maria Gingell (Domiciliary Care Consultant) have been presented with the 2010 Mu-Lan Awards to highlight their achievements and contributions to the Chinese community in the UK

**Investment Activities**
The charity does not currently hold material investments

### 5 Financial Review

**Financial Position**

Incoming Resources in the year amounted to £344,241 (2009/10 £310,000) of which £24,266 (2009/10 £18,573) related to project-restricted activities

A surplus of £41,612 was made in the year (2009/10 £35,630) At 31 March 2011 total funds amounted to £333,528 (2009/10 £291,916) of which £3,875 (2009/10 - £nil) represented restricted funds

**Reserves Policy**

The trustees are required to ensure that free monies are available in each financial year to meet any reasonable foreseeable contingency The charity will maintain a projection of income for at least one year ahead and will ensure that this continues to be derived from as wide a variety of sources as possible They will take all necessary steps to ensure that at no time within this period would it be possible for the cessation of one or more funding streams to present so serious a challenge to the future of the organisation that it could not be managed so as to continue to provide a best value service

In reviewing the potential costs that could arise should a significant reduction in income be suffered, the trustees have determined that 'free' reserves should be maintained equal to 12 months of normal total unrestricted operating expenditure This is equivalent to about £290,000 The amount of the current reserves of £330,000 is slightly above the required amount and the trustees have decided to put aside a designated amount of £40,000 towards a major building refurbishment which is anticipated in 2012

**Principal Funding Sources**

The Trustees extend their gratitude to

- Lambeth, Southwark and Wandsworth Social Services,
- Lambeth Education
- Lambeth Metropolitan Police,
- Wakeham Trust Grant
- The Triangle Trust Fund, and
- The general Chinese community

who have continued to support the charity

## Directors' Annual Report for the year ended 31 March 2011

Additionally, project-specific funding was received from

| Funder | Project |
|---|---|
| Lambeth Social Services | Elderly Day Centre Project<br>Domiciliary Care<br>Carers Support |
| Metropolitan Police | Community Project |
| Wandsworth Social Services | Domiciliary Care |
| Southwark Social Services | Domiciliary Care |
| Lambeth Education<br>UK Association of Chinese Schools<br>Wakeham Trust Grant | Chinese Language School |
| The Triangle Trust Fund | Mental Health Counselling Project |
| General Chinese community and businesses | Chinese New Year Celebration |

The charity is also grateful to the following partners and sponsors and donors

**Partnerships & Networking**

| | |
|---|---|
| Lambeth Primary Care Trust- Refugee Health Team | Metropolitan Police |
| Wandsworth Community Transport | King's College Hospital |
| Stockwell YMCA Healthy Living Centre | Advice UK |
| Stockwell Community Resource Centre | NHS London |
| Lambeth Voluntary Action Council | |

**Sponsors & Donors**

| | |
|---|---|
| See Woo Trading Limited | Wing Yip Foods |
| Hang Fong Food Products | Sing Tao Chinese Newspaper |
| Joy King Lau Restaurant | Spectrum Radio |
| Sun Luen Trading Co Ltd | Chinese Channel |
| Superior Food Products (Essex) Ltd | Bank of East Asia |

**Funds in Deficit**
No funds were in deficit as at the balance sheet date

**Investment Policy**
The charity does not have any substantial investments

## Directors' Annual Report for the year ended 31 March 2011

### 6 Future Plans

LCCA aims to continually improve access to its services and intends to extend them to an even wider area of the community through increased provision of home visits and expansion to neighbouring boroughs of Lambeth Efforts will be made in particular to maintain and improve the homecare service, ensuring that service quality meets the standards required by the Care Quality Commission For short term plans the LCCA will inform service users of the changes regarding personalization of social care, and will prepare the weekend school to achieve a Quality Assurance Accreditation Scheme

LCCA will face challenges over the next few years Most significantly, our financial position will change as the recession impacts on the Government's spending budgets As a result of the Local Authority cuts, the Lambeth Council announced in January 2011 that funding support to all voluntary sector-run older people's day centre services in the borough would be discontinued This will include considerations for LCCA's Home Care Project which is the lifeline of the organization and is operated on Council contracts In the coming year certain types of clients will have their service provisions reviewed and their service hours are bound to be cut or reduced in order to meet the budget savings target set out by the government

From 1 April 2011, both projects of LCCA's Old People and Carers Support are to have 100% funding cuts from the Lambeth Social Services The LCCA trustees are extremely concerned about the loss of funding and the impact on the lives of Chinese people in the community They have quickly reached a contingency plan to use the 'free' reserves to maintain the LCCA's unique services and keep it running in the next 2 years, subject to review, in order to continue supporting the local Chinese community

As other service providers in the Third Sector, LCCA's future financial situation is dependent largely on the economic prospect of the region and even the country as a whole LCCA management is aware of the reducing trend of Council support and other funding resources Future strategic plans will take into account the long lasting effects of the recession, even though we hope this will change and grow in the near future with the support of new funding

By order of the Board

Magdeleine Chia, LCCA Director

17 August 2011

## Independent Examiner's Report to the Trustees of Lambeth Chinese Community Association

I report on the accounts of the company for the year ended 31 March 2011 which are set out on pages 10 to 18

**Respective Responsibilities of Trustees and Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention
(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



**Henry M Adjetey FCCA**
ELLISONS
92 Avon Road
Upminster
Essex RM14 1RF

**17 August 2011**

**Statement of Financial Activities**
**(Incorporating an Income and Expenditure Account)**
**for the year ended 31 March 2011**

| | Notes | Unrestricted | Restricted | Total 2011 | Total 2010 |
|---|---|---|---|---|---|
| **Incoming resources** | | £ | £ | £ | £ |
| Incoming resources from generated funds | | | | | |
| **Voluntary income** | 2 | | | | |
| Gifts and donations | | 3,600 | | 3,600 | 3,710 |
| Membership dues | | 1,311 | | 1,311 | 1,022 |
| **Activities for generating funds** | | | | | |
| Investment income | 3 | 124 | - | 124 | 102 |
| **Incoming resources from charitable activities** | | | | | |
| Education and awareness | 4 | 17,052 | 4,500 | 21,552 | 21,424 |
| Health and poverty reduction | 5 | 297,888 | 19,766 | 317,654 | 282,831 |
| Other incoming resources | 6 | - | - | - | 911 |
| **Total incoming resources** | | 319,975 | 24,266 | 344,241 | 310,000 |
| **Resources expended** | | | | | |
| **Cost of charitable activities** | | | | | |
| Welfare and Support | | - | - | - | 1,824 |
| Education and awareness | 7 | 13,911 | 4,500 | 18,411 | 20,663 |
| Health and poverty reduction | 8 | 265,162 | 15,259 | 280,421 | 248,292 |
| **Total Charitable Expenditure** | | 279,073 | 19,759 | 298,832 | 270,779 |
| Governance costs | 9 | 3,165 | 632 | 3,797 | 3,591 |
| **Total resources expended** | 10 | 282,238 | 20,391 | 302,629 | 274,370 |
| Net movement in funds | | 37,737 | 3,875 | 41,612 | 35,630 |
| Total funds brought forward | | 291,916 | - | 291,916 | 256,286 |
| Total funds carried forward | 15 | 329,653 | 3,875 | 333,528 | 291,916 |

**Balance Sheet as at 31 March 2011**

| | Notes | Unrestricted £ | Restricted £ | Total £ | 2010 £ |
|---|---|---|---|---|---|
| **Fixed Assets** | | | | | |
| Tangible assets | 12 | 145,477 | - | 145,477 | 148,933 |
| **Current Assets** | | | | | |
| Debtors | 13 | 43,932 | - | 43,932 | 52,846 |
| Cash at bank and in hand | | 149,561 | 3,875 | 153,436 | 109,283 |
| | | 193,493 | 3,875 | 197,368 | 162,129 |
| Creditors Amounts due within one year | 14 | 9,317 | - | 9,317 | 19,145 |
| Net current assets | | 184,176 | 3,875 | 188,051 | 142,984 |
| **Net assets** | | 329,653 | 3,875 | 333,528 | 291,916 |
| **Funds of the Charity** | 15 | | | | |
| General | | 289,653 | - | 289,653 | 251,916 |
| Designated | | 40,000 | - | 40,000 | 40,000 |
| Restricted | | - | 3,875 | 3,875 | - |
| | | 329,653 | 3,875 | 333,528 | 291,916 |

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Statement of Recommended Practice Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities (effective April 2008)

The Trustees are of the opinion that the company is entitled to the exemptions from audit conferred by Section 477 of the Companies Act 2006

The Trustees confirm that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for

- ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at 31 March 2011 and of its results for the year then ended in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The financial statements were approved by the Trustees on **17 August 2011** and signed on their behalf by

Peter Choi, LCCA Secretary

Company registration number **02404310**

**Notes to the accounts**

**1 Accounting Policies**

The principal accounting policies are summarised below The accounting policies have been applied consistently throughout the year and the preceding year

**a) Basis of Preparation**

The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 2006, applicable accounting standards and the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities, issued in March 2005

**b) Company Status**

The Charity is a company limited by guarantee The members of the company are the Trustees who are also ordinary members and named on page 1 In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity

**c) Fund Accounting**

**Unrestricted Funds** comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the Charity's objects and that have not been designated for other purposes

**Restricted Funds** are funds subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal

**d) Incoming Resources**

**Recognition of Incoming Resources**
These are included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources,
- the trustees are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

**e) Resources Expended**

**Recognition of Expenditure and Liabilities**
Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

Expenditure is recognised on an accruals basis as a liability is incurred

**Notes to the accounts**

**Costs of Charitable Activities**

These comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries They include both costs that can be directly allocated to the charity's activities and costs of an indirect nature necessary to support these activities

**Governance Costs**

These are the costs associated with the governance arrangements of the charity They include the costs of the preparation and examination of statutory accounts, trustees meetings and the costs of any legal advice given to trustees on governance or constitutional matters

All costs are charged between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource Costs relating to a particular activity (or project) are allocated directly, others are apportioned on an appropriate basis

**f) Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report, where material

**g) Fixed Assets**

**Tangible Fixed Assets for charity's own use**

These are capitalised if they can be used for more than one year, and cost at least £500 They are valued at cost or, if gifted, at the value to the charity on receipt

A fixed asset acquired fully or partly from a restricted grant is included at its full cost of acquisition without netting off the grant proceeds and the grant reported as an incoming resource Where the use of the asset such acquired is not restricted by the grantor, an amount equal the grant is transferred into a designated fund to be written off over the useful life of the asset in accordance with the recommendations of SORP 2005, paragraph 111

**h) Depreciation**

Freehold Land & Buildings are not depreciated in view of their high level of maintenance Other Tangible Fixed Assets are depreciated so as to write off their cost less any estimated residual value over their useful lives at the following rates

| | |
|---|---|
| Freehold property | 50 years |
| Improvement to building | 15% straight line |
| Other fixed assets | 15% straight line |

**Notes to the accounts**

**2 Voluntary income**

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Gifts and donations | 3,600 | - | 3,600 | 3,710 |
| Membership dues | 1,311 | - | 1,311 | 1,022 |
| | 4,911 | - | 4,911 | 4,732 |

**3 Investment income**

| | Unrestricted | Restricted | Total | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Bank interest received | 124 | - | 124 | 102 |

**4. Education and Awareness**

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Chinese New Year | 3,757 | - | 3,757 | 2,936 |
| Chinese School Project | 13,295 | 4,500 | 17,795 | 18,488 |
| | 17,052 | 4,500 | 21,552 | 21,424 |

**Notes to the accounts**

## 5 Health and poverty

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Carers' Support | - | 14,266 | 14,266 | 14,073 |
| Domiciliary Care | 249,293 | - | 249,293 | 228,881 |
| Elderly Luncheon Club | 5,789 | - | 5,789 | 7,945 |
| Day Care Services-Old People Project | 30,630 | - | 30,630 | 30,630 |
| Recreation and Stress Relief | 12,176 | - | 12,176 | 1,302 |
| Mental Health and Community Projects | - | 5,500 | 5,500 | - |
| | 297,888 | 19,766 | 317,654 | 282,831 |

## 6 Other incoming resources

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Project administration fees | - | - | - | 911 |

## 7 Education and Awareness

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Chinese New Year Celebration | 2,359 | - | 2,359 | 1,567 |
| Chinese School Project | 11,552 | 4,500 | 16,052 | 19,096 |
| | 13,911 | 4,500 | 18,411 | 20,663 |

## 8 Health and Poverty Reduction

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Carers' Support | - | 12,664 | 12,664 | 13,583 |
| Dom Care | 213,011 | - | 213,011 | 186,192 |
| Elderly Luncheon Club | 12,299 | - | 12,299 | 17,892 |
| Day Care Services-Old People's Project | 28,688 | - | 28,688 | 29,546 |
| Recreation and Stress Relief | 11,164 | - | 11,164 | 1,079 |
| Mental Health and Community Projects | - | 2,595 | 2,595 | - |
| | 265,162 | 15,259 | 280,421 | 248,292 |

**Notes to the accounts**

**9. Governance costs**

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Professional fees | 1,200 | 150 | 1,350 | 1,800 |
| External scrutiny fees | 2,087 | 263 | 2,350 | 1,748 |
| AGM and trustee meeting expenses | 85 | 12 | 97 | 43 |
| | 3,165 | 632 | 3,797 | 3,591 |

**10 Resources expended**

| | Education and awareness | Health and poverty | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Direct expenditure ( based on usage)** | | | | |
| Direct programme costs | 10,364 | 24,547 | 34,911 | 25,009 |
| Direct Staff costs | 7,671 | 221,888 | 229,559 | 207,418 |
| **Total direct costs** | 18,035 | 246,435 | 264,470 | 232,427 |
| **Support costs (based on staff time)** | | | | |
| Support Staff costs | 137 | 13,524 | 13,661 | 17,553 |
| Premises costs | 76 | 7,482 | 7,558 | 9,027 |
| Office costs | 163 | 12,980 | 13,143 | 11,772 |
| **Total support costs** | 376 | 33,986 | 34,362 | 38,352 |
| **Total charitable expenditure** | 18,411 | 280,421 | 298,832 | 270,779 |
| **Governance costs** | 38 | 3,759 | 3,797 | 3,591 |
| **Total resources expended** | 18,449 | 284,180 | 302,629 | 274,370 |

**11 Surplus for the year**

| | Unrestricted | Restricted | Total | 2010 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| The surplus for the year is after charging | | | | |
| Depreciation | 3,455 | - | 3,455 | 3,850 |
| External scrutiny fees | 2,087 | 263 | 2,350 | 1,748 |
| Wages and salaries | 223,397 | 7,967 | 231,364 | 220,508 |
| Social security costs | 11,357 | 498 | 11,855 | 10,743 |

**Notes to the accounts**

| 12. Tangible fixed assets | Freehold property £ | Improvement to property £ | Plant and machinery £ | Furniture and fittings £ | Total £ |
|---|---|---|---|---|---|
| **Cost** | | | | | |
| At 1 April 2010 | 146,727 | 12,984 | 13,019 | 10,297 | 183,027 |
| Additions | - | - | - | - | - |
| At 31 March 2011 | 146,727 | 12,984 | 13,019 | 10,297 | 183,027 |
| **Depreciation** | | | | | |
| At 1 April 2010 | 12,944 | 3,026 | 10,685 | 7,440 | 34,095 |
| Charge for the year | 2,676 | - | 350 | 429 | 3,455 |
| At 31 March 2011 | 15,620 | 3,026 | 11,035 | 7,869 | 37,550 |
| **Net book value** | | | | | |
| At 31 March 2011 | 131,107 | 9,958 | 1,984 | 2,428 | 145,477 |
| At 31 March 2010 | 133,783 | 9,958 | 2,334 | 2,857 | 148,932 |

**13. Debtors**

| | Unrestricted £ | Restricted £ | Total £ | 2010 £ |
|---|---|---|---|---|
| Trade debtors | 38,335 | - | 38,335 | 38,910 |
| Prepayments | 5,597 | - | 5,597 | 13,936 |
| | 43,932 | - | 43,932 | 52,846 |

**14 Creditors amounts due within one year**

| | Unrestricted £ | Restricted £ | Total £ | 2010 £ |
|---|---|---|---|---|
| Trade creditors | - | - | - | 4,719 |
| Accruals | 2,845 | - | 2,845 | 2,839 |
| Deferred income-School fees | 6,472 | - | 6,472 | 11,587 |
| | 9,317 | - | 9,317 | 19,145 |

**Notes to the accounts**

**15 Movements in reserves**

| | Balance at 1 April 2010 | Incoming resources | Outgoing resources | Balance at 31 March 2011 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Unrestricted funds** | 291,916 | 319,975 | 282,238 | 329,653 |
| **Restricted funds** | £ | £ | £ | £ |
| Chinese School Project | - | 4,500 | 4,500 | - |
| Carers' Support | - | 14,266 | 13,178 | 1,088 |
| Mental Health and Community Projects | - | 5,500 | 2,713 | 2,787 |
| | - | 24,266 | 20,391 | 3,875 |