Lambeth Chinese Community Association

(A Company Limited by Guarantee)

Annual Report and Financial Statements

For the year ended 31 March 2009

Charity Number: 802002
Company Number: 02404310

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Lambeth Chinese Community Association
(A company limited by guarantee)

Financial Statements for the year ended 31 March 2009

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Lambeth Chinese Community Association

Directors' Annual Report for the year ended 31 March 2009

The Directors of the Company, who are also the Trustees of the Charity for the purposes of Charity Law, present their Annual Report and Accounts for the year ended 31 March 2009.

1. Reference and Administrative Details

Name of Charity:	Lambeth Chinese Community Association
Charity Registration Number:	802002
Company Registration Number:	02404310
Registered & Operational Office:	69 Stockwell Road London SW9 9PY
Bankers:	HSBC Bank Plc 28 Borough High Street London SE1 1YB
Accountants:	Samuel & Associates 36 Charcroft Gardens Enfield Middlesex EN3 7HA
Reporting Accountants	Ellisons Chartered Certified Accountants 92 Avon Road Upminster Essex RM14 1RF

The directors and trustees who served during the period to the date of this report are:

Ms Teresa Ng	Chair
Ms Magdeleine Chia	Vice-Chair
Mr Peter Choi	Secretary, co-opted 20.08.09
Ms Connie Jay	elected 09.12.08
Ms Sin Ying Hau	elected 09.12.08
Mr Jim Cheng	elected 09.12.08
Mr Robin Wang	elected 09.12.08, resigned 24.08.09
Ms Elaine To	elected 09.12.08, resigned 07.06.09
Ms Sarah Leong	resigned 09.12.08
Dr Jacob Ghazarian	resigned 18.12.08

Lambeth Chinese Community Association

Directors' Annual Report for the year ended 31 March 2009

2. Structure, Governance and Management

Governing Document

Lambeth Chinese Community Association is a registered charity and a company limited by guarantee and incorporated on 14 July 1989. Lambeth Chinese Community Association is also known and referred to as LCCA. The maximum liability of each member is limited to £1. LCCA is governed by its Memorandum and Articles of Association.

Appointment and induction of Trustees

The Trustees of the Charity, who are also Directors of the Company, are elected at the AGM or co-opted by the Directors.

Newly elected or appointed Trustees are provided with a comprehensive induction pack containing LCCA's Memorandum and Articles of Association, the last audited accounts, roles and responsibilities of charity trustees, and mentoring by established trustees.

Organisational Structure

LCCA is governed by its Executive Committee which is responsible for setting the strategic direction and policies of the charity. The Executive Committee carry the ultimate responsibility for the conduct of LCCA and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet monthly and delegate the day-to-day operation of the organisation to senior management. A register of members is maintained at the registered office and is available to the public.

Related Parties

LCCA is a member of Lambeth Voluntary Action Council (LVAC), the umbrella support organisation for charities and voluntary organisations in the London Borough of Lambeth. LCCA relies on LVAC for training courses for both staff and trustees. LCCA also co-operates with the UK Association of Chinese Schools in the running of its Saturday Chinese School.

Major Risks

The Trustees recognise that any major risks to which the charity is exposed need to be reviewed and systems put in place to mitigate those risks. To that end LCCA is continually monitoring and managing its risk, reviewing the corporate risk register and ensuring action plans are in place to mitigate its key risks.

Included in external risks is that of the loss of funding. The effects of this have been minimised by the procedures in place, which have resulted in funding being secured from a variety of sources including contracts with local authorities. The charity continues to seek to diversify its funding sources. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Lambeth Chinese Community Association

Directors' Annual Report for the year ended 31 March 2009

3. Objectives and Activities

Objects
The objects of the charity are:

(1) To advance the education among the inhabitants of the London Borough of Lambeth, in particular among members of the Chinese community, and to advance the education of the public in Chinese history, art, culture and traditions.

(2) To provide or assist in the provision of facilities for the recreation and other leisure time occupation for the inhabitants of the London Borough of Lambeth and in particular in the interests of social welfare and with the objects of improving their conditions of life.

(3) To relieve poverty, sickness, and distress among members of the Chinese community in the London Borough of Lambeth.

(4) To work towards the elimination of racial discrimination and the promotion of good relations between persons of different ethnic origins residing or working in the London Borough of Lambeth.

The Charity aims to be the first point of contact in Lambeth and the surrounding boroughs for those Chinese who need assistance, advice and support in their daily lives in a foreign land. We aim to help the elderly Chinese in particular to fight isolation and ill-health and provide a welcoming presence in our areas of operation for that purpose.

We have adopted the strategies of direct provision of services and support by ourselves and in collaboration with statutory authorities in the boroughs we operate.

In view of the above LCCA carried out the following projects during the year:

Outreach Advice
Funded by the Big Lottery Fund, this project aims to minimize the difficulties faced by those living in Lambeth who may be unable to access advice and benefits entitlements due to isolation, frailty, disabilities or chronic illnesses.

Older People Services
Aims to provide a base for elderly Chinese to have easy access to mainstream social services and cultural activities needed for their daily life. The service includes advice and information, health programmes with periodical health seminars, conferences, eye tests, weekly Tai Chi exercises, quarterly birthday parties, learning programmes, celebrations, events and outings.

Luncheon Club
LCCA offers a pleasant and comfortable meeting place for the elderly to increase their social contact and reduce their isolation and loneliness and to promote a high quality of life for everyone. The club provides, twice a week, well balanced meals at a subsidised cost.

Refugee Project
The project is funded by Lambeth Education. The primary aim of the project is to assist new arrivals of refugees and asylum-seekers from the Far East in their effort to settle and begin a new life in Britain.

Carers' Support
LCCA gives emotional support and practical advice and counselling services to those people who care for friends, relatives and family members. Services include drop-in benefit advice sessions and regular self-help group meetings.

Domiciliary Care
This is contracted by Lambeth, Wandsworth and Southwark Social Services. LCCA acts as an agent to provide quality homecare services to housebound residents of Lambeth, Wandsworth and Southwark. Its main purpose is to facilitate and improve the enjoyment of life for those elderly Chinese residents of south London who often lead isolated and socially excluded lives due to old age, physical disability and infirmity.

Women's Group
This project aims to help Chinese women increase their social circle of friendships thus reducing the undesirable emotional impacts of their solitary existence. During the year it received a donation of £500 from the Mercers' Company to help fund a trip to Bruges.

Chinese New Year Celebration
This yearly celebration aims to promote Chinese performing arts and culture across the boroughs.

Chinese School
LCCA runs a term-time Saturday Chinese School to teach Chinese to Chinese children and adults alike who wish to learn to speak, read or write Chinese.

Contribution of Volunteers
The charity receives help and support from its volunteers to whom it is most grateful. During the year 36 volunteers contributed a total of 4,737 hours of work to the charity. The value of this help is estimated at £27,143 using the minimum wage rate of £5.73 per hour.

4. Achievements and Performance

LCCA has been busy throughout the year on all its projects. **The Luncheon Club** was run two days a week and served a total of 2,563 (2007/08 - 2,852) meals at subsidized prices. The Club also provided opportunities for leisure and social activities.

Our **Elderly Advice Services** provided independent, impartial and confidential and free advice to elderly people in Lambeth and surrounding boroughs. During the year we provided advice and other sessions in the following areas:

	2009	2008
❖ Benefits	587	496
❖ Housing	198	150
❖ Health	94	84
❖ Translation	312	202
❖ Referrals	95	80
❖ General information	670	442

Our biggest project is the **Domiciliary Home Care Services**. This project is run on contract with Lambeth Social Services (LSS) and also acting as an agency for Wandsworth and Southwark Social Services. The services have been officially to the Care Quality Commission (CQC), assuring a high standard of care services delivered. The users are approved by and registered with the LSS and LCCA delivers the services on contract. In the year there were 29 (2007/08 - 25) clients to whom a total of 12,640 (2007/08 - 9,707) hours were delivered. Service users were mostly of Chinese and Vietnamese Chinese origin.

The **Outreach Welfare Advice** service, funded by the Big Lottery, ended in April 2008.

The **Carers' Support** service identified and helped a total of 18 (2007/08 - 15) carers in the year with counselling and training over 6 sessions.

Our **Health Programmes** of Tai Chi classes, monthly complementary therapies and health checks benefited 170 elderly people in the year.

The **Chinese Language School** is getting ever more popular. The school ran in 12 classrooms in the year and benefitted 150 (2007/08 - 140) pupils.

Staff Training
LCCA expanded its training provision for staff, carers and volunteers which benefitted 28 (2007/08 - 26) in the year. The areas covered included housing, NVQ Welfare Benefits, benefits review policies, community care NCVO certification, in-house training in manual handling, abuse and medication.

The Refugee Advice Project started in November 2008 and was funded by the Metropolitan Police. During the period to March 2009, it helped a total of 25 new immigrants and asylum seekers most of whom were from mainland China and Vietnam.

Investment Activities
The charity does not currently hold material investments.

5. Financial Review

Financial Position

Incoming Resources for the year amounted to £267,555 (2007/08 - £258,271) of which £22,425 (2007/08 - £52,475) related to project restricted activities.

A surplus of £27,163 (2007/08 - £21,033) was made in the year. At 31 March 2009 Total Reserves amounted to £256,286 (2007/08 - £229,123) of which £200,113 (2007/08 - £172,834) represented unrestricted funds.

Lambeth Chinese Community Association

Directors' Annual Report for the year ended 31 March 2009

Reserves Policy

The trustees are required to ensure that free monies are available in each financial year to meet any reasonable foreseeable contingency. The charity will maintain a projection of income for at least one year ahead and will ensure that this continues to be derived from as wide a variety of sources as possible. They will take all necessary steps to ensure that at no time within this period would it be possible for the cessation of one or more funding streams to present so serious a challenge to the future of the organisation that it could not continue to provide a best value service.

In reviewing the potential costs that could arise should a significant reduction in income be suffered, the Trustees have determined that 'free' reserves should be maintained equal to between 3 and 6 months' normal total operating expenditure. This is equivalent to between £60,000 and £120,000. The amount of the current reserves of £200,113 is over these limits. The trustees have therefore decided to use the excess reserves to pay off the balance of the bank loan taken to purchase the freehold of the building the charity occupies.

Principal Funding Sources

The Trustees extend their gratitude to Lambeth Social Services and the Big Lottery Fund and the general Chinese community who continued to support the charity.

Additionally, project-specific funding was received from:

Funder	Project
Lambeth Social Services	Elderly Day Centre Project Domiciliary Care Carers Support
Metropolitan Police	Refugee Project/Peace Month
Wandsworth Social Services	Domiciliary Care
Southwark Social Services	Domiciliary Care
Big Lottery Fund	Outreach Advice Elderly Chinese Mental Health
Lambeth Education UK Association of Chinese Schools	Chinese Language School
The Mercers' Company	Women's Project

The charity is also grateful to the following partners and sponsors and donors:

Partnerships & Networking

Lambeth Primary Care Trust
Vietnamese Refugee Council
Stockwell YMCA Healthy Living Centre
Stockwell Community Resource Centre
Lambeth Refugee Health Team
Metropolitan Police
Lambeth College
V & A Museum
Horniman Museum
Far East Arts Associations

Sponsors & Donors

See Woo Trading Limited
Hang Fong Food Products
Joy King Lau Restaurant
Sun Luen Trading Co Ltd
Bank of East Asia
Mount Tai Foods Ltd
City Harbour Chinese Restaurant
China Insurance Co. (UK) Ltd
Wing Yip Foods
Sing Tao Chinese Newspaper
Spectrum Radio
Chinese Channel
Gerrard's Corner Chinese Restaurant
Golden Dragon Restaurant
Superior Food Products (Essex) Ltd

Funds in Deficit

No funds were in deficit at the balance sheet date.

Investment Policy

The charity does not have any substantial investments

6. Future Plans

LCCA aims to continually improve access to its service, and intends to extend its service to an even wider area of the community through increased provision of home visits and expansion to neighbouring boroughs of Lambeth. Specifically, LCCA aims to revive its outreach and mental health projects in the medium to long term but over the next twelve months, it plans to refurbish its freehold property and upgrade its computers and kitchen equipment.

On behalf of the Board

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Magdaleine Chia
Vice Chair

19 October 2009

Accountants' Report to the Members of

Lambeth Chinese Community Association

We report on the accounts for the year ended 31 March 2009 set out on pages 9 to 18.

This report is made solely to the charity's members, as a body, in accordance with Section 249C of the Companies Act 1985. Our reporting work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an independent accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our reporting work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and reporting accountants
As described on page 6 the company's Trustees, who are also the directors of Lambeth Chinese Community Association for the purpose of company law, are responsible for the preparation of the accounts, and they consider that the company is exempt from **an audit.** It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion
Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion
In our opinion:

(a) the accounts are in agreement with the accounting records kept by the charitable company under section 221 of the Companies Act 1985;

(b) having regard only to, and on the basis of, the information contained in those accounting records:

(i) the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and

(ii) the charitable company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

Ellisons

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Ellisons
Chartered Certified Accountants
92 Avon Road
Upminster
Essex RM14 1RF

19 October 2009

Lambeth Chinese Community Association

Statement of Financial Activities for the year ended 31 March 2009 (Incorporating an Income and Expenditure Account)

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
Incoming resources		£	£	£	£
Incoming resources from generated funds					
Voluntary income					
Gifts and donations	2	3,275	-	3,275	9,764
Membership dues	2	708	-	708	1,064
Activities for generating funds					
Fundraising activities	2	1,680	-	1,680	4,292
Investment income	3	1,299	-	1,299	2,376
Incoming resources from charitable activities					
Welfare and support	4	-	3,800	3,800	12,380
Education and awareness	5	14,780	4,500	19,280	19,191
Health and poverty reduction	6	206,958	14,125	221,083	187,033
Other incoming resources	7	16,430	-	16,430	22,171
Total incoming resources		245,130	22,425	267,555	258,271
Resources expended					
Cost of generating funds					
Cost of generating voluntary income		-	-	-	219
Fundraising costs	8	1,524	-	1,524	5,879
Cost of charitable activities:					
Welfare and support	9	-	3,915	3,915	14,104
Education and awareness	10	19,665	4,500	24,165	22,753
Health and poverty reduction	11	192,636	13,913	206,549	187,541
Other resources expended	12	-	-	-	5,037
Total Charitable Expenditure		213,825	22,328	236,153	235,533
Governance costs	13	4,026	213	4,239	1,705
Total resources expended	14	217,851	22,541	240,392	237,238
Net movement in funds before transfers		27,279	(116)	27,163	21,033
Transfers between funds		-	-	-	-
Net movement in funds after transfers	15	27,279	(116)	27,163	21,033
Total funds brought forward		172,834	56,289	229,123	208,090
Total funds carried forward	20	200,113	56,173	256,286	229,123

There are no recognised gains or losses in the year other than those included in the Statement of Financial Activities.

All activities derive from continuing operations.

Lambeth Chinese Community Association
Balance Sheet as at 31 March 2009

	Notes	Unrestricted £	Restricted £	Total £	2008 £
Fixed Assets					
Tangible assets	16	103,174	48,459	151,633	155,297
Current Assets					
Debtors	17	30,992	-	30,992	16,036
Cash at bank and in hand		90,497	7,714	98,211	109,786
		121,489	7,714	129,203	125,822
Creditors: amounts due within one year	18	18,258	-	18,258	14,996
Net current assets		103,231	7,714	110,945	110,826
Creditors: amounts due after one year	19	6,292	-	6,292	37,000
Net assets		200,113	56,173	256,286	229,123
Funds of the Charity					
Unrestricted	20			200,113	172,834
Restricted	20			56,173	56,289
				256,286	229,123

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities (effective January 2007).

The Trustees are of the opinion that the company is entitled to the exemptions from audit conferred by Section 249A(1) of the Companies Act 1985.

The Trustees confirm that no member or members have requested an audit pursuant to Section 249B(2) of the Companies Act 1985.

The Trustees are responsible for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
- preparing accounts which give a true and fair view of the state of affairs of the company as at 31 March 2009 and of its results for the year then ended in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The financial statements were approved by the Trustees on 19 October 2009 and signed on their behalf by:

mchia

Magdeleine Chia (Vice Chair)

Peter Choi (Director)

Lambeth Chinese Community Association

Notes to the Financial Statements for the year ended 31 March 2009

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

a) Basis of Preparation

The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 1985, applicable accounting standards and the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities, issued in March 2005.

The Charity has availed itself of paragraph 3 (3) of Schedule 4 of the Companies Act 1985 and hence no separate Statement of Financial Activities (SoFA) and Income and Expenditure Account have been prepared for the Charity and the Company as permitted by section 230 of the Companies Act and paragraph 423 of the SORP.

b) Company Status

The Charity is a company limited by guarantee. The members of the company are the Trustees who are also ordinary members and named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

c) Fund Accounting

Unrestricted Funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the Charity's objects and that have not been designated for other purposes.

Restricted Funds are funds subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

d) Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SoFA) when

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

e) Resources Expended

Recognition of Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Expenditure is recognised on an accruals basis as a liability is incurred.

Notes to the Financial Statements for the year ended 31 March 2009

Costs of Charitable Activities

These comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. They include both costs that can be directly allocated to the charity's activities and costs of an indirect nature necessary to support these activities.

Governance Costs

These are the costs associated with the governance arrangements of the charity. They include the costs of the preparation and examination of statutory accounts, trustees meetings and the costs of any legal advice given to trustees on governance or constitutional matters.

All costs are charged between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity (or project) are allocated directly; others are apportioned on an appropriate basis.

f) Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report, where material.

g) Fixed Assets

Tangible Fixed Assets for charity's own use
These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

A fixed asset acquired fully or partly from a restricted grant is included at its full cost of acquisition without netting off the grant proceeds and the grant reported as an incoming resource. Where the use of the asset such acquired is not restricted by the grantor, an amount equal the grant is transferred into a designated fund to be written off over the useful life of the asset in accordance with the recommendations of SORP 2005, paragraph 111.

h) Depreciation

Freehold Land & Buildings are not depreciated in view of their high level of maintenance. Other Tangible Fixed Assets are depreciated so as to write off their cost less any estimated residual value over their useful lives at the following rates:

Freehold property	50 years
Improvement to building	15% straight line
Other fixed assets	15% straight line

Lambeth Chinese Community Association

Notes to the Financial Statements for the year ended 31 March 2009

2. Voluntary income	Unrestricted	Restricted	Total	2008
	£	£	£	£
Gifts and donations	3,275	-	3,275	9,764
Membership dues	708	-	708	1,064
Fundraising events	1,680	-	1,680	4,292
	5,663	-	5,663	15,120

3. Investment income	Unrestricted	Restricted	Total	2008
	£	£	£	£
Bank interest received	1,299	-	1,299	2,376

4. Welfare and Support	Unrestricted	Restricted	Total	2008
	£	£	£	£
Outreach Advice	-	-	-	12,380
Refugee Project	-	2,000	2,000	-
Chinese Earthquake Appeal		1,800	1,800	-
Probation	-	-	-	-
	-	3,800	3,800	12,380

5. Education and Awareness	Unrestricted	Restricted	Total	2008
	£	£	£	£
Chinese School Project	14,780	4,500	19,280	19,191

Notes to the Financial Statements for the year ended 31 March 2009

6. Health and poverty	Unrestricted £	Restricted £	Total £	2008 £
Carers' Support	-	14,125	14,125	15,368
Domiciliary Care	169,133	-	169,133	110,289
Elderly Mental Health	-	-	-	19,727
Elderly Luncheon Club	6,140	-	6,140	7,337
Day Care Services-Old People Project	30,327	-	30,327	33,812
Women Support	1,358	-	1,358	500
	206,958	14,125	221,083	187,033

7. Other incoming resources	Unrestricted £	Restricted £	Total £	2008 £
Project administration fees	16,430	-	16,430	22,171

8. Fundraising costs	Unrestricted £	Restricted £	Total £	2008 £
Dues and Subscriptions	-	-	-	894
Workshops/Activities	542	-	542	550
Refreshments	282	-	282	3,853
Room Hire	440	-	440	440
Travel and miscellaneous	72	-	72	27
Volunteers' expenses	188	-	188	115
	1,524	-	1,524	5,879

9. Welfare and Support	Unrestricted £	Restricted £	Total £	2008 £
Outreach Advice	-	1,745	1,745	12,777
Refugee Project	-	370	370	1,327
Chinese Earthquake Appeal	-	1,800	1,800	-
	-	3,915	3,915	14,104

Notes to the Financial Statements for the year ended 31 March 2009

10. Education and Awareness	Unrestricted £	Restricted £	Total £	2008 £
Chinese School Project	19,665	4,500	24,165	22,753

11. Health and Poverty	Unrestricted £	Restricted £	Total £	2008 £
Carers' Support	-	13,913	13,913	12,870
Dom Care	155,161	-	155,161	120,001
Elderly Mental Health	-	-	-	19,256
Elderly Luncheon Club	9,814	-	9,814	9,544
Day Care Services-Old People's Project	26,516	-	26,516	25,656
Women Support	1,145	-	1,145	214
	192,636	13,913	206,549	187,541

12. Other resources expended	Unrestricted £	Restricted £	Total £	2008 £
Centre development costs	-	-	-	5,037

13. Governance costs	Unrestricted £	Restricted £	Total £	2008 £
Professional fees	2,342	124	2,466	450
External scrutiny fees	1,650	87	1,737	1,231
AGM and trustee meeting expenses	34	2	36	10
Sundry expenses	-	-	-	14
	4,026	213	4,239	1,705

Lambeth Chinese Community Association

Notes to the Financial Statements for the year ended 31 March 2009

14. Resources expended

	Welfare and Support £	Educ. and awarenes s £	Health and poverty £	Fund-raising £	Total £	2008 £
Direct expenditure (based on usage)						
Direct costs	2,000	11,326	28,201	1,524	43,051	52,338
Staff costs	1,915	10,150	145,924	-	157,989	156,302
Premises costs	-	-	-	-	-	5,037
Total direct costs	3,915	21,476	174,125	1,524	201,040	213,677
Support costs (based on staff time)						
Staff costs	-	964	13,311	-	14,275	749
Premises costs	-	784	8,442	-	9,226	7,747
Office costs	-	941	10,664	-	11,605	13,360
Total support costs	-	2,689	32,417	-	35,106	21,856
Governance costs	-	136	4,103	-	4,239	1,705
Total resources expended	3,915	24,301	210,645	1,524	240,392	237,238

15. Surplus for the year	Unrestricted £	Restricted £	Total £	2008 £
The surplus for the year is after charging:				
Depreciation	3,665	-	3,665	5,824
External scrutiny fees	1,650	87	1,737	1,231
Wages and salaries	148,413	12,906	161,319	148,660
Social security costs	11,037	960	11,997	8,142

16. Tangible fixed assets	Freehold property £	Improvement to property £	Plant and machinery £	Furniture and fittings £	Total £
Cost					
At 1 April 2008	146,727	12,984	13,019	9,147	181,877
Additions	-	-	-	-	-
At 31 March 2009	146,727	12,984	13,019	9,147	181,877
Depreciation					
At 1 April 2008	7,220	3,026	9,788	6,546	26,580
Charge for the year	2,790	-	485	390	3,665
At 31 March 2009	10,010	3,026	10,273	6,936	30,245
Net book value					
At 31 March 2009	136,717	9,958	2,746	2,211	151,633
At 31 March 2008	139,507	9,958	3,231	2,601	155,297

17. Debtors	Unrestricted £	Restricted £	Total £	2008 £
Trade debtors	25,604	-	25,604	12,710
Prepayments	5,388	-	5,388	3,326
	30,992	-	30,992	16,036

18. Creditors: amounts due within one year	Unrestricted £	Restricted £	Total £	2008 £
Bank loans	7,734	-	7,734	7,734
Trade creditors	2,662	-	2,662	196
Accruals	2,992	-	2,992	2,476
Deferred income-School fees	4,870	-	4,870	4,590
	18,258	-	18,258	14,996

Notes to the Financial Statements for the year ended 31 March 2009

19. Creditors: amounts due after more than one year

	Unrestricted £	Restricted £	Total £	2008 £
Bank loans	6,292	-	6,292	37,000

20. Movements in reserves

	Balance at 1 April 2008 £	Incoming resources £	Outgoing resources £	Balance at 31 March 2009 £
Unrestricted funds	172,834	245,130	217,851	200,113
Restricted funds				
Gifts and donations	1,200	-	-	1,200
Welfare and Support	7,365	3,800	3,915	7,250
Education and Awareness	-	4,500	4,500	-
Health and poverty	8,710	14,125	13,913	8,922
Other incoming resources	39,014	-	213	38,801
	56,289	22,425	22,541	56,173
Total reserves	229,123	267,555	240,392	256,286