

**RAGGED SCHOOL MUSEUM TRUST**

(Company limited by guarantee no. 2308621  
registered charity no. 800538)

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2011**

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**RAGGED SCHOOL MUSEUM TRUST**

(Company limited by guarantee no 2308621, registered charity no 800538)

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**REPORT AND FINANCIAL STATEMENTS**

For the year ended 31 March 2011

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## **RAGGED SCHOOL MUSEUM TRUST**

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### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY ITS TRUSTEES AND ADVISERS**

**For the year ended 31 March 2011**

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|                 |                               |                              |
|-----------------|-------------------------------|------------------------------|
| <b>Trustees</b> | David Brewerton               | Chair (resigned 20 May 2011) |
|                 | Rosleen (Ros) Wilden Brown    | Company Secretary            |
|                 | Imogen Thomas                 | Treasurer                    |
|                 | Paul Berriman                 | (appointed 3 March 2011)     |
|                 | Dr Catherine (Katie) Eagleton | (resigned 12 May 2010)       |
|                 | Anna Faherty                  |                              |
|                 | Rhiannon Goddard              | (resigned 12 May 2010)       |
|                 | Philippa Handyside            | (appointed 3 March 2011)     |
|                 | Bernard Marsh                 |                              |

**Director/Chief Executive** Erica Davies

**Company reg. no.** 2308621

**Charity reg no** 800538

**Registered office** 46 - 50 Copperfield Road  
London E3 4RR

**Accountants** John Ball FCA  
Gotham Erskine LLP  
Chartered Accountants and Statutory Auditors  
Friendly House  
52 - 58 Tabernacle Street  
London EC2A 4NJ

**Bankers** HSBC Bank Plc  
Canada Place  
Canary Wharf  
London E14 5AH

## **RAGGED SCHOOL MUSEUM TRUST**

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### **TRUSTEES' REPORT**

**For the year ended 31 March 2011**

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The members of the Board of Trustees, who act as directors of the Company for the purposes of the Companies Act, and trustees for Charity law purposes, submit their annual report and the financial statements of Ragged School Museum Trust for the year. The Trustees confirm that the annual report and financial statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (revised 2005)'

#### **Structure, governance and management**

Ragged School Museum Trust (the "Charity") is constituted as a registered charity and company limited by guarantee (without share capital), with the charity trustees being directors of the Company. The Charity's memorandum and articles of association govern the Charity's structure, management and objects. Trustees are elected by the Charity's members at the Annual General Meeting (AGM) or co-opted by the Board at other times.

The Trustees are responsible for the proper management and administration of the Charity. All major decisions, with significant financial or staffing implications, are made at Trustees' meetings.

#### **Objects**

The principle object of the Charity, as set out in its memorandum of association, is to provide for the advancement of public education by the provision of a museum.

#### **Objectives and activities**

The primary objects for which the Trust was established remain those by which the work of the year was directed, being

- To advance public education in the local history of the East End of London and the Ragged School Movement through the provision of a public museum and educational activities on site at 46, 48 & 50 Copperfield Road, London E3 4RR,
- To preserve and maintain the buildings onsite at this address,
- To involve members of the local community in the running of the museum

The Trust's vision is to be, and to be known as, the best place in London to experience the life of the Victorian poor.

Specifically the Trust aims to

- Provide children, teachers and families with an understanding of the life of the Victorian poor
- Ensure that visits are enjoyable, inspirational and interactive
- Preserve our buildings and history

The Museum's schools, community, curatorial and volunteer programmes continued to support these core objects over the last year.

#### ***Review of activities for year ended March 2011***

**In 2010 – 11 our priorities were to**

- Maintain the uptake of our schools programme
- Improve our service for special needs groups
- Progress plans for the refurbishment of the buildings
- Deliver a range of placements for students & volunteers
- Increase income from venue hire
- Diversify the range of skills of trustees

During the year we made considerable progress to meeting these objectives, (see below for the list of major achievements)

**TRUSTEES' REPORT**

**For the year ended 31 March 2011**

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**Review of Achievements and performance**

The Museum enjoyed another very successful year, with over 21,865 visitors participating in a wide range of activities. We have collaborated with a range of partners to develop our services to schools, particularly our local schools in the LB Tower Hamlets. The generous grant from the Foyle Foundation has allowed us to make great improvements to our sessions for pupils and adult learners with special educational needs.

These achievements occurred against the backdrop of a UK wide economic downturn which has resulted in considerable uncertainty about local authority grants. The discretionary grants which the LB Tower Hamlets has awarded the Museum in past years are no longer available, and their future remains uncertain, although we do continue to receive a small mainstream grant towards our holiday activities. Ocean New Deal for Communities has been wound up and the grants the Museum has enjoyed for the past 10 years have also come to end. Museum staff have worked hard developing a wide range of contacts to replace these funds by increasing income from venue hire. To achieve this, staff have been very resilient in undertaking weekend and overnight duties to facilitate these hires.

The Museum has made a major leap forward forming a Development Group to advise on the refurbishment of our Grade II listed buildings. All the members have considerable experience of planning and designing a major bid to the Heritage Lottery Fund.

We have been very pleased to form new academic links both in the UK and abroad and to be able to provide valuable training for a wide variety of students in secondary and university education. We are working with the Department of Geography at the Queen Mary University to seek funding for a postgraduate studentship to work on poverty, education and child welfare in late nineteenth-century London, concentrating on Dr Barnardo's organisation.

**Major Achievements of the Year**

- Working with Bamboozle Theatre Company to extend and improve our service for Special Educational Needs groups
- Increasing income from venue hire, and film and photography hire
- Developing the range and extent of holiday activities which promote intergenerational learning
- Forming a Development Group to plan the refurbishment of the buildings
- Increasing and consolidating relationships with corporate supporters, in particular Goldman Sachs and XL
- Consolidating connections with a range of teacher training bodies, providing a variety of out of classroom learning experiences for students. Taking part in Queen Mary University's 'Careers Volunteer Internship Scheme'
- Providing a range of work experience and training for students in secondary and tertiary education
- Providing induction and training for volunteers from sixteen to sixty years old
- Developing links with local schools through the Find Your Talent Scheme and through the support of the Aldgate and All Hallows Barking Foundation
- Forming international relationships with colleagues in the Russian Federation, Germany and Japan
- In collaboration with the Parlour Collective, organising a successful evening as part of Culture 24's Museums at Night

**Museum Learning Service:** The Schools Programme continued to flourish and ran to 95% capacity with 16,147 school visitors. Largely due to the excellent reputation of the Programme such a high capacity has been achieved with minimal advertising. Despite the downturn in the economy the Museum continues to attract significantly more school visits compared with a number of museums with more staff, more space and significantly more funding. In all 550 school sessions have been delivered to 265 schools.

KS1 & KS2 pupils participate in a Victorian Lesson & Victorian kitchen session. The activities develop children's historical knowledge, communication and presentation skills and support both the History and Citizenship areas of the National Curriculum. The KS1 session "Polly's Story" continues to be popular and develops the language skills of children through storytelling and rhymes.

**TRUSTEES' REPORT**

**For the year ended 31 March 2011**

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A teacher wrote to us in 2011 and provided a warm endorsement of the rich experience the Ragged School Museum provides for her pupils

*"We have been visiting the Ragged School Museum for many years now, bringing a class of Year 5 pupils to participate in a fun day of role play and interactive learning as part of their National Curriculum topic on the Victorians. This is an invaluable resource and the children look forward to it. It is not just a one off history trip but a means of extending their learning in other curriculum areas. They dress in costumes for their trip so that they can fully appreciate the lives of the poor Victorians who were educated there, and they take the drama activities very seriously. We follow this up in school with drama based on the founding of the Ragged School and Lord Shaftesbury's attempts to pass the Factory act. We have debates in literacy using persuasive language, and in maths do calculations using imperial money. For PHSE we present an assembly on child labour and the lack of education which still exists today in many countries."*

*All children, regardless of their academic ability benefit from this type of concrete experience and of handling the artefacts in the Victorian kitchen. In fact it is a particularly relevant and stimulating resource for children with special needs and children from other countries who are learning about England's social history.*

*The building itself stimulates productive discussion and the children have often commented on it compared to their current building which is also a Victorian school (with modern facilities of course!) We are in an affluent area of London but this visit helps our children to appreciate the hardships of previous generations and the importance of charities working today with street children all over the world. The Ragged school visit is firmly embedded in our Key stage 2 curriculum and we hope to be able to support and value it for many years to come."*

One of our local schools, based in E3 wrote

*"Our topic during the Spring term was The Victorians, and the children had learnt a great deal of information in class, and they had a genuine interest in the subject. However, nothing could have given them a better understanding and appreciation of the history than attending the sessions at the Ragged School Museum"*

**Pupils with Special Educational Needs:** The Museum provides tailor-made sessions for pupils with special educational needs. The small size of the Museum means that it is not intimidating for the pupils, and we set aside time when they can have the Museum to themselves so that they do not feel rushed or pressured. A grant from the Foyle Foundation enabled the Museum Learning Team to work with the theatre company Bamboozle to help to refine our services. Bamboozle has expertise, developed over many years, in working with people with special educational needs.

A group of special needs adults attending a college in East London wrote of their experience

*"We visited the Museum as part of our course work about the Victorian times. It helped us understand how they lived and worked. Afterwards we visited both the shop and the café. We really enjoyed ourselves and learned a lot. We think it would be really helpful for other students to be able to enjoy the museum"*

**Holiday Activities:** The Museum has long experience in producing innovative creative activities during school half terms and in the holidays. Recognising the high level of deprivation experienced by children in the immediate neighbourhood, our holiday sessions are free and drop-in. (LB Tower Hamlets has the highest rate of child poverty in London. It is the second most deprived borough in London and is the third most deprived borough nationally. 79% of children are in low income families. In 2009, The Local Index of Child Well Being, (Local Government & Communities) ranked LBTH as 353 out of 354 localities). A Save the Children report produced in early 2011 highlights the levels of deprivation for Tower Hamlets children.

Highlight of the year was our collaboration with Mirror Mirror who ran workshops, particularly popular was their Victorian 'camera-less' photography. Participants were enthralled to be able to take their ghostly photographic images home with them.

## RAGGED SCHOOL MUSEUM TRUST

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### TRUSTEES' REPORT

For the year ended 31 March 2011

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The employment of two Bengali speaking teaching assistants makes the activities accessible to the large Bangladeshi community in Tower Hamlets. The activities help children to develop their manual skills through the provision of high quality materials and support. Interacting with our volunteers and other children also helps to develop confidence and self esteem. In all, 2,826 children and adults participated in holiday activities. The themes all reflected some part of the work of Dr Barnardo, Victorian history or literature.

**Development of the Building** Crucial to the future of the Museum is the development of the building, currently around fifty percent of the space is underutilised. With more of the building brought into public use we would be able to provide additional services, especially to schools, and generate increased income. A group has been formed of members who have all considerable experience of developing and overseeing large heritage building projects. They have enthusiastically agreed to help the Museum develop its plans. A conservation statement is in the process of being prepared.

**Students & Volunteers** More than 15 regular volunteers made it possible for the Museum to run such a range of activities, supporting educational and curatorial activities, and providing customer service to a wide range of visitors. Our volunteers span six decades in age and this adds to the appeal of the Museum for many of our visitors.

In addition we were pleased to welcome students on placements and internships with a range of colleges in the UK and abroad. They provided much needed support in delivering schools sessions and developing resources for holiday sessions. We continued, or made, educational links with South Bank University, Greenwich University and the University of Cumbria (Tower Hamlets campus). Several Postgraduate Certificate of Education or BA Primary students from each university visited us as their 'Education in an Alternative Setting' placement. In addition to this, Early Years students from the University of Cumbria have been working with us to help develop our Early Years provision.

We were invited to take part in Queen Mary University's 'Careers Volunteer Internship Scheme'. Alessandra Anoscia, a postgraduate law student has helped us in researching charitable trusts and foundations whose interests match the Museum's work.

**Local connections** As part of the Find Your Talent scheme we worked on the My City project, alongside the Tower of London, Museum of Docklands and The Women's Library, and four Tower Hamlets primary schools. We worked with a group of Somali families from Ben Jonson Primary School, and East End based photographic artist Marysa Dowling to create an art/photography exhibition, which was displayed on the top floor.

**Corporate connections:** Museum staff are enormously grateful to teams of corporate volunteers who have tackled projects which are difficult for the museum staff to achieve. XL has provided two teams who have cleared a mountain of clutter, cleaned the art room and painted a stained gallery wall. A team of six from Goldman Sachs as part of their Community Teamworks initiative "Spring cleaned" the top floor of the No46 and moved some of the clutter that had accumulated there. Aggie Mackenzie of How Clean is Your House kindly provided gratis some of her new range of probiotic cleaning products.

**National & International Collaborations:** Chris Bennion was invited to give a lecture at the Centre for British Studies at Humboldt University, Berlin by Reinhold Wandel (Humboldt University) and Jutta Schwarzkopf (University of Bremen). The occasion was the annual launch of their cross-university journal *Hard Times*. Professor Schwarzkopf then visited us at the museum, to see our education programme in action.

Erica Davies gave a presentation at a conference entitled *Rethinking Childhood / Childhood in the 21st Century*, organised by Professor Sander Gilman at the Birkbeck University, Institute for the Humanities. She also gave a lecture *Dr Barnardo and Photography* at the Bishopsgate Institute.

## **RAGGED SCHOOL MUSEUM TRUST**

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### **TRUSTEES' REPORT**

**For the year ended 31 March 2011**

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Curators from the Russian Federation visited in June 2010. The group were interested to see the Victorian lesson and discuss the role of volunteers at the RSM. The group were sponsored by Visiting Arts in the UK, by the British Council in Moscow and by the Potanin Foundation. The group was led by Anna Genina and Alexandra Smirnova of the British Council Moscow and Natalia Samoinenko of the The Potanin Foundation.

A group of social work academics from Japan visited in pursuit of their study of J Ishii, who set up the Okayama Orphanage, and was very much inspired by the work of Dr Barnardo. The group were lead by Professor Kozo Iwasaki of Niigata University.

**Events** The Museum collaborated with the Parlour Collective, a group of performance artists to organise a successful evening as part of Culture 24's Museums at Night. The event was featured in Time Out.

**Venue Hire** The Museum has continued to generate increased income from venue hire. Bookings for overnight paranormal investigations were brisk and the top floor of No46 Copperfield Road has been much in demand for filming and photography.

#### **Plans for future periods**

The Museum remains committed to its original objects and to delivering high quality activities for all visitors. The focus and interest of the Trust is to present excellent learning opportunities based on the history of Dr Barnardo's Ragged School on site at the museum on Copperfield Road through financially sustainable business models.

- To extend services for Special Educational Needs groups
- To produce a plan for the redevelopment of the building and seeking funding to realise it
- Continuing to seek development partners to secure the future financial stability of the Trust
- Reviewing school charges annually
- Increasing fundraising activities and reflect this in a formal Development & Fundraising Plan
- Maintaining a focus on management of cash flow
- Moving towards a cash flow model that sees 3 month operational costs to hand in addition to reserves
- Maintaining the high level of commercial venue hire income we have achieved in this year and increasing the use of the Museum for filming and photography

#### **Financial review**

Ragged School Museum Trust recorded a deficit of £426 for the year (2010 surplus £214). Total funds at the year end decreased to £158,159 (2010 £158,585).

#### **Reserves policy**

The Trustees operate a reserves policy whereby the free reserves held by the Trust should be approximately three months expenses, which equates to approximately £46,000. This would enable current activities to continue in the short term should funding drop significantly.

At present the free reserves, of £23,000 (2010 £23,000), do not reach this target. In calculating reserves the Trustees have excluded from total funds the restricted income funds of £130,000 and tangible fixed asset fund of £4,187.

Both the policy and its implementation are under regular scrutiny.

#### **Public benefit statement**

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. The public benefit of the Charitable Companies' activities are outlined under 'Objectives and Activities' above.

**RAGGED SCHOOL MUSEUM TRUST**

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**TRUSTEES' REPORT**

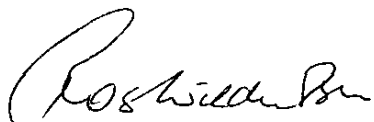
**For the year ended 31 March 2011**

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**Preparation of the report**

The report of the Trustees has been prepared taking advantage of the small companies exemption of section 415A of the Companies Act 2006

This report was approved, and authorised for issue, by the Trustees on 22 June 2011 and signed on their behalf by



Rosleen Wilden Brown  
Company Secretary

## **Independent examiner's report to the Board of Trustees of Ragged School Museum Trust**

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I report on the financial statements for the year ended 31 March 2011 set out on pages 9 to 17

### **Respective responsibilities of Trustees and independent examiner**

As described on page 10 the Trustees, which is the board of directors of Ragged School Museum Trust for the purposes of company law, and the board of trustees for the purposes of charity law, is responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the Trust is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts (under section 43 of the 1993 Act),
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended), and
- state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Trust, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



**John Ball FCA**  
Gotham Erskine LLP  
Chartered Accountants and Statutory Auditors  
Friendly House  
52 - 58 Tabernacle Street  
London EC2A 4NJ  
Date

**RAGGED SCHOOL MUSEUM TRUST (company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**

(Incorporating Income and Expenditure Account & Statement of Total Realised Gains and Losses)

For the year ended 31 March 2011

|                                          | Note | Unrestricted<br>Funds<br>2011<br>£ | Restricted<br>Funds<br>2011<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|------------------------------------------|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                |      |                                    |                                  |                             |                             |
| Voluntary income                         | 2    | 10,064                             | 34,893                           | 44,957                      | 25,481                      |
| Activities for generating funds          | 3    | 30,802                             | -                                | 30,802                      | 25,258                      |
| Bank interest receivable                 |      | 14                                 | -                                | 14                          | 9                           |
| Charitable activities                    | 4    | 92,781                             | 6,948                            | 99,729                      | 125,957                     |
| Other income                             |      | -                                  | -                                | -                           | 75                          |
| <b>TOTAL INCOMING RESOURCES</b>          |      | <b>133,661</b>                     | <b>41,841</b>                    | <b>175,502</b>              | <b>176,780</b>              |
| <b>RESOURCES EXPENDED</b>                |      |                                    |                                  |                             |                             |
| Staff costs                              | 5    | 46,001                             | 71,039                           | 117,040                     | 112,446                     |
| Freelancers fees                         |      | 1,825                              | 2,270                            | 4,095                       | 3,420                       |
| Staff training and recruitment           |      | -                                  | 1,594                            | 1,594                       | 932                         |
| Direct costs - shop                      |      | 8,911                              | -                                | 8,911                       | 8,894                       |
| Direct costs - café                      |      | 1,233                              | -                                | 1,233                       | 1,586                       |
| Minor equipment and maintenance          |      | 1,429                              | -                                | 1,429                       | 1,515                       |
| Workshop materials                       |      | -                                  | 1,896                            | 1,896                       | 297                         |
| Insurance                                |      | 6,203                              | -                                | 6,203                       | 7,171                       |
| Building maintenance                     |      | 1,152                              | -                                | 1,152                       | 9,043                       |
| Cleaning                                 |      | 5,968                              | -                                | 5,968                       | 4,410                       |
| Postage, printing & stationery           |      | 2,393                              | -                                | 2,393                       | 1,417                       |
| Light, heat and water charges            |      | 7,100                              | -                                | 7,100                       | 7,615                       |
| Telephone and internet                   |      | 1,927                              | -                                | 1,927                       | 1,952                       |
| Travel & subsistence                     |      | 593                                | 146                              | 739                         | 656                         |
| Schools programme expenses               |      | -                                  | 122                              | 122                         | 122                         |
| Security costs                           |      | 1,479                              | -                                | 1,479                       | 1,338                       |
| Equipment rental                         |      | 1,305                              | -                                | 1,305                       | 2,160                       |
| Fundraising & publicity                  |      | 1,073                              | 1,029                            | 2,102                       | 644                         |
| Sundry expenses                          |      | 530                                | -                                | 530                         | 338                         |
| Computer, website and software costs     |      | 2,919                              | -                                | 2,919                       | 2,515                       |
| Exhibition and events                    |      | 685                                | -                                | 685                         | 1,998                       |
| Independent examiner's fee               |      | 2,712                              | -                                | 2,712                       | 3,243                       |
| Depreciation and disposal adjustments    |      | 1,394                              | 1,000                            | 2,394                       | 2,479                       |
| Bad debt expense                         |      | -                                  | -                                | -                           | 375                         |
| <b>TOTAL RESOURCES EXPENDED</b>          |      | <b>96,832</b>                      | <b>79,096</b>                    | <b>175,928</b>              | <b>176,566</b>              |
| Net income/(expenditure) before transfer |      | 36,829                             | (37,255)                         | (426)                       | 214                         |
| Transfer between funds                   | 11   | (36,255)                           | 36,255                           | -                           | -                           |
| <b>NET MOVEMENT IN FUNDS</b>             |      | <b>574</b>                         | <b>(1,000)</b>                   | <b>(426)</b>                | <b>214</b>                  |
| <b>TOTAL FUNDS AT 1 APRIL 2010</b>       |      | <b>27,302</b>                      | <b>131,283</b>                   | <b>158,585</b>              | <b>158,371</b>              |
| <b>TOTAL FUNDS AT 31 MARCH 2011</b>      |      | <b>£ 27,876</b>                    | <b>£ 130,283</b>                 | <b>£ 158,159</b>            | <b>£ 158,585</b>            |

The annexed notes form part of these financial statements

**RAGGED SCHOOL MUSEUM TRUST****(Company limited by guarantee no. 2308621, registered charity no. 800538)****BALANCE SHEET****As at 31 March 2011**

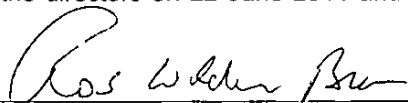
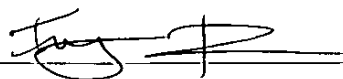
|                                                       | Notes | £             | 2011<br>£        | £             | 2010<br>£        |
|-------------------------------------------------------|-------|---------------|------------------|---------------|------------------|
| <b>FIXED ASSETS</b>                                   |       |               |                  |               |                  |
| Tangible assets                                       | 7     |               | 130,187          |               | 131,438          |
| <b>CURRENT ASSETS</b>                                 |       |               |                  |               |                  |
| Stocks                                                |       | 5,916         |                  | 5,261         |                  |
| Debtors                                               | 8     | 7,554         |                  | 9,600         |                  |
| Cash at bank and in hand                              |       | 30,485        |                  | 31,609        |                  |
|                                                       |       | <u>43,955</u> |                  | <u>46,470</u> |                  |
| <b>CREDITORS: amounts falling due within one year</b> | 9     | (15,983)      |                  | (19,323)      |                  |
| <b>NET CURRENT ASSETS</b>                             |       |               | <u>27,972</u>    |               | <u>27,147</u>    |
| <b>NET ASSETS</b>                                     |       |               | <u>£ 158,159</u> |               | <u>£ 158,585</u> |
| <b>FUNDS</b>                                          |       |               |                  |               |                  |
| Restricted funds                                      | 11    |               | 130,283          |               | 131,283          |
| Unrestricted funds                                    |       |               |                  |               |                  |
| Designated funds                                      | 11    |               | 18,187           |               | 17,438           |
| General fund                                          | 11    |               | 9,689            |               | 9,864            |
|                                                       |       |               | <u>£ 158,159</u> |               | <u>£ 158,585</u> |

For the year ended 31 March 2010 the Company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

**Directors' responsibilities**

- (i) The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476,
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) They were approved, and authorised for issue, by the directors on 22 June 2011 and signed on their behalf by -


**ROSLEEN WILDEN BROWN**

**IMOGEN THOMAS**

The annexed notes form part of these financial statements

## RAGGED SCHOOL MUSEUM TRUST

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### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2011

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#### 1 ACCOUNTING POLICIES

##### ***Basis of preparation of financial statements***

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Charities SORP (Statement of Recommended Practice "Accounting and Reporting by Charities (revised 2005)") and the Financial Reporting Standard for Smaller Entities (effective April 2008)

The effects of events relating to the year ended 31 March 2011 which occurred before the date of approval of the financial statements by the Trustees has been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 31 March 2011 and the results for the year ended on that date

##### ***Fund accounting***

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Board of Trustees in furtherance of the general charitable objectives

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements

Restricted reserves are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund together with a fair allocation of overheads

##### ***Incoming resources***

Incoming resources represents the total income receivable during the year comprising grants, donations and other income, and is allocated to the appropriate Statement of Financial Activities according to whether its condition of use is restricted or unrestricted

##### ***Resources expended***

All expenditure is accounted for on an accruals basis and includes VAT that cannot be recovered

##### ***Freehold property***

The Museum is held as an object of the Charity and was previously considered to be a 'historic asset'. Improvements and renovations carried out over a number of years were treated as revenue expenditure in the year incurred. In 2004-05 the Trustees reconsidered the valuation of the building in line with guidance provided by the Charity Commission. The building was valued in the accounts based on the grant of £150,000 received from the Greater London Council in 1985 used to purchase the building. The grant restricts the use of the building and the asset is therefore considered to be restricted. The annual depreciation charge is based on the original purchase cost of the property, less the estimated cost of the land, spread over 50 years.

There are two restrictive charges over the Freehold property taken out in January and March 1986 by the Greater London Council and presumed to have been transferred to LB Tower Hamlets

##### ***Tangible fixed assets and depreciation***

All assets costing more than £500 are capitalised

# RAGGED SCHOOL MUSEUM TRUST

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 March 2011

Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives using the following rates

|                               |   |                         |
|-------------------------------|---|-------------------------|
| Freehold premises (excl land) | - | 2% of cost              |
| Office equipment              | - | 25% of depreciated cost |
| Displays                      | - | 25% of depreciated cost |

### 2. VOLUNTARY INCOME

|                                 | Unrestricted<br>Funds<br>2011<br>£ | Restricted<br>Funds<br>2011<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|---------------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| The Foyle Foundation            | -                                  | 13,333                           | 13,333                      | 6,667                       |
| Ironmongers' Foundation         | -                                  | -                                | -                           | 2,576                       |
| Eranda Foundation               | -                                  | 7,500                            | 7,500                       | -                           |
| Aldgate and Allhallows          | -                                  | 7,072                            | 7,072                       | -                           |
| Fidelity UK                     | -                                  | 5,000                            | 5,000                       | -                           |
| XL London Charity Committee     | 3,000                              | -                                | 3,000                       | -                           |
| Help a London Child             | -                                  | 1,988                            | 1,988                       | -                           |
| St Katherine and Shadwell Trust | -                                  | -                                | -                           | -                           |
| Schools programme               | -                                  | -                                | -                           | 2,000                       |
| LB Tower Hamlets - Crane repair | -                                  | -                                | -                           | 4,000                       |
| Sundry donations                | 6,370                              | -                                | 6,370                       | 9,329                       |
| Small & other grants            | -                                  | -                                | -                           | 250                         |
| Subscriptions                   | 480                                | -                                | 480                         | 559                         |
| Gifts in kind                   | -                                  | -                                | -                           | 100                         |
| Other income                    | 214                                | -                                | 214                         | -                           |
|                                 | <u>£ 10,064</u>                    | <u>£ 34,893</u>                  | <u>£ 44,957</u>             | <u>£ 25,481</u>             |

### 3. ACTIVITIES FOR GENERATING FUNDS

|             | Unrestricted<br>Funds<br>2011<br>£ | Restricted<br>Funds<br>2011<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|-------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Room hire   | 27,337                             | -                                | 27,337                      | 21,035                      |
| Café income | 3,465                              | -                                | 3,465                       | 4,223                       |
|             | <u>£ 30,802</u>                    | <u>£ Nil</u>                     | <u>£ 30,802</u>             | <u>£ 25,258</u>             |

# RAGGED SCHOOL MUSEUM TRUST

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2011

### 4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

|                     | Unrestricted<br>Funds<br>2011<br>£ | Restricted<br>Funds<br>2011<br>£ | Total<br>Funds<br>2011<br>£ | Total<br>Funds<br>2010<br>£ |
|---------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| LB Tower Hamlets    |                                    |                                  |                             |                             |
| - schools programme | -                                  | -                                | -                           | 9,342                       |
| - ONDC              | -                                  | -                                | -                           | 15,000                      |
| - other             | 2,012                              | 800                              | 2,812                       | 1,900                       |
| - mainstream        | -                                  | 6,148                            | 6,148                       | 6,148                       |
| School income       | 71,065                             | -                                | 71,065                      | 71,544                      |
| Other fee income    | 1,526                              | -                                | 1,526                       | 3,108                       |
| Shop income         | 18,178                             | -                                | 18,178                      | 18,915                      |
|                     | <u>£ 92,781</u>                    | <u>£ 6,948</u>                   | <u>£ 99,729</u>             | <u>£ 125,957</u>            |

### 5. STAFF NUMBERS AND COSTS

|                          | 2011<br>£        | 2010<br>£        |
|--------------------------|------------------|------------------|
| Wages and salaries       | 108,703          | 104,311          |
| National insurance costs | 8,337            | 8,135            |
|                          | <u>£ 117,040</u> | <u>£ 112,446</u> |

The average number of employees in the year, calculated on a full time equivalent basis, was five (2010 five) This included seven 'Victorian teachers' whose time was equivalent to one full time member of staff and the other staff employed on support and governance responsibilities

No employee received remuneration of more than £60,000

### 6. TRUSTEES' REMUNERATION AND REIMBURSED EXPENSES

No Trustee received remuneration for their services during the year No Trustee received any reimbursed expenses during the year (2010 - £Nil)

# RAGGED SCHOOL MUSEUM TRUST

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2011

### 7. TANGIBLE FIXED ASSETS

|                       | Freehold<br>Premises<br>£ | Office<br>Equipment<br>£ | Displays<br>£   | Total<br>£       |
|-----------------------|---------------------------|--------------------------|-----------------|------------------|
| <b>Cost</b>           |                           |                          |                 |                  |
| At 1 April 2010       | 150,000                   | 40,127                   | 12,671          | 202,798          |
| Additions             | -                         | 1,143                    | -               | 1,143            |
| At 31 March 2011      | <u>£ 150,000</u>          | <u>£ 41,270</u>          | <u>£ 12,671</u> | <u>£ 203,941</u> |
| <b>Depreciation</b>   |                           |                          |                 |                  |
| At 1 April 2010       | 23,000                    | 36,448                   | 11,912          | 71,360           |
| Charge for the year   | 1,000                     | 1,204                    | 190             | 2,394            |
| At 31 March 2011      | <u>£ 24,000</u>           | <u>£ 37,652</u>          | <u>£ 12,102</u> | <u>£ 73,754</u>  |
| <b>Net book value</b> |                           |                          |                 |                  |
| At 31 March 2011      | <u>£ 126,000</u>          | <u>£ 3,618</u>           | <u>£ 569</u>    | <u>£ 130,187</u> |
| At 31 March 2010      | <u>£ 127,000</u>          | <u>£ 3,679</u>           | <u>£ 759</u>    | <u>£ 131,438</u> |

### Analysis of the Net Movement in Funds

|                                                                 | 2011<br>£    | 2010<br>£      |
|-----------------------------------------------------------------|--------------|----------------|
| Net movement in funds                                           | (426)        | 214            |
| Net expenditure on fixed assets for the year                    | 1,251        | 2,479          |
| Resources generated in year available to fund future activities | <u>£ 825</u> | <u>£ 2,693</u> |

### 8. DEBTORS

|                            | 2011<br>£      | 2010<br>£      |
|----------------------------|----------------|----------------|
| <b>Due within one year</b> |                |                |
| Fees receivable            | 4,176          | 5,830          |
| Revenue grant due          | -              | 1,700          |
| Prepayments                | 227            | 37             |
| Other debtors              | 3,151          | 2,033          |
|                            | <u>£ 7,554</u> | <u>£ 9,600</u> |

### 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                                       | 2011<br>£       | 2010<br>£       |
|---------------------------------------|-----------------|-----------------|
| Deferred grant income                 | 10,072          | 13,333          |
| Other creditors                       | 2,679           | 1,918           |
| Accruals                              | 3,232           | 4,072           |
|                                       | <u>£ 15,983</u> | <u>£ 19,323</u> |
| <b>Deferred income</b>                |                 |                 |
| Balance brought forward               | 13,333          | 29,843          |
| Amount released to incoming resources | (13,333)        | (29,843)        |
| Amount deferred in the year           | 10,072          | 13,333          |
| Balance carried forward               | <u>£ 10,072</u> | <u>£ 13,333</u> |

# RAGGED SCHOOL MUSEUM TRUST

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2011

### 10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                               | Unrestricted Funds |                | Restricted Funds | Total Funds      |
|-------------------------------|--------------------|----------------|------------------|------------------|
|                               | Designated Funds   | General Funds  |                  |                  |
|                               | 2011               | 2011           | 2011             | 2011             |
|                               | £                  | £              | £                | £                |
| Tangible fixed assets         | 4,187              | -              | 126,000          | 130,187          |
| Current assets                | 14,000             | 25,672         | 4,283            | 43,955           |
| Creditors due within one year | -                  | (15,983)       | -                | (15,983)         |
|                               | <u>£ 18,187</u>    | <u>£ 9,689</u> | <u>£ 130,283</u> | <u>£ 158,159</u> |

### 11. STATEMENT OF FUNDS

|                         | Brought Forward | Incoming Resources | Resources Expended | Transfers    | Carried Forward |
|-------------------------|-----------------|--------------------|--------------------|--------------|-----------------|
|                         | £               | £                  | £                  | £            | £               |
| <b>DESIGNATED FUNDS</b> |                 |                    |                    |              |                 |
| Staffing fund           | 13,000          | -                  | -                  | 1,000        | 14,000          |
| Fixed assets fund       | 4,438           | -                  | -                  | (251)        | 4,187           |
|                         | <u>£ 17,438</u> | <u>£ Nil</u>       | <u>£ Nil</u>       | <u>£ 749</u> | <u>£ 18,187</u> |

#### Staffing fund:

The Trustees established a Staffing fund to help meet unexpected statutory and moral obligations that arise which may not be eligible for support from funders and is based on the potential redundancy liability of staff

#### Fixed assets fund

In accordance with the Statement of Recommended Practice 2005, the Trustees have established a fixed asset designated reserve. This reflects the cost and depreciation of fixed assets purchased from both general funds and from restricted grants where it is considered that there is no continuing restriction. The amount carried forward is equal to the net book value of the related fixed assets at the year end

|                         | Brought Forward  | Incoming Resources | Resources Expended | Transfers       | Carried Forward  |
|-------------------------|------------------|--------------------|--------------------|-----------------|------------------|
|                         | £                | £                  | £                  | £               | £                |
| <b>RESTRICTED FUNDS</b> |                  |                    |                    |                 |                  |
| Building fund           | 127,000          | -                  | (1,000)            | -               | 126,000          |
| Community learning      | -                | 13,936             | (19,659)           | 5,723           | -                |
| School programme        | -                | 27,905             | (58,437)           | 30,532          | -                |
| Development fund        | 4,283            | -                  | -                  | -               | 4,283            |
|                         | <u>£ 131,283</u> | <u>£ 41,841</u>    | <u>£ (79,096)</u>  | <u>£ 36,255</u> | <u>£ 130,283</u> |

#### Building fund:

The fund represents a grant of £150,000 received from the Greater London Council in 1985 to purchase the building. The grant is reduced in line with the depreciation of the building which will be spread over 50 years

## RAGGED SCHOOL MUSEUM TRUST

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2011

#### Community learning:

The programme is mainly funded by LB Tower Hamlets, Fidelity UK and Capital Help a London Child, and covers family activities. Key programme components are holiday activities and the first Sunday of every month programme of events. In addition, adult and further education groups access the Museum's information, collections and resources.

During the year a deficit was incurred on the project, with insufficient funding received to match the expenditure, and as a result the Trustees chose to transfer general funds to match the deficit.

#### Schools programme:

The programme is mainly funded by the Foyle Foundation, Aldgate & Allhallows Barking Exhibition Foundation, the Eranda Foundation and income generated by the programme itself. The expenditure shown above is matched to the restricted income element of the programme, the remaining expenditure is shown as unrestricted. It is specifically for primary schools during term time. The key components to this programme are the mock Victorian lesson, the guides' oral history session, Polly's Story for Key stage 1 and the Special Needs Programme in which the whole spectrum of special educational and physical needs are catered for.

During the year a deficit was incurred on the project, however this project is subsidised with income from the school fees which is treated as unrestricted income. As a result, a transfer was made from general funds, specifically from the school fees received to match the deficit incurred.

#### Development fund:

This fund has not been called on during this financial year.

|                         | Brought Forward | Incoming Resources | Resources Expended | Transfers | Carried Forward |
|-------------------------|-----------------|--------------------|--------------------|-----------|-----------------|
|                         | £               | £                  | £                  | £         | £               |
| <b>SUMMARY OF FUNDS</b> |                 |                    |                    |           |                 |
| Designated Funds        | 17,438          | -                  | -                  | 749       | 18,187          |
| General Funds           | 9,864           | 133,661            | (96,832)           | (37,004)  | 9,689           |
|                         | 27,302          | 133,661            | (96,832)           | (36,255)  | 27,876          |
| Restricted Funds        | 131,283         | 41,841             | (79,096)           | 36,255    | 130,283         |
|                         | £ 158,585       | £ 175,502          | £ (175,928)        | £ Nil     | £ 158,159       |

## 12 MEMBERSHIP

Ragged School Museum Trust is a company limited by guarantee and has no share capital. The liability of each member is limited to £1. The number of members at the end of the financial year was 59 (2010 59).

## 13. OTHER FINANCIAL COMMITMENTS

|                                                                                                          | 2011  | 2010  |
|----------------------------------------------------------------------------------------------------------|-------|-------|
|                                                                                                          | £     | £     |
| Annual commitments under operating leases of the Charity at 31 March 2011 in respect of office equipment |       |       |
| Within one year                                                                                          | 140   | -     |
| Within one to two years                                                                                  | 1,089 | 275   |
| Within two to five years                                                                                 | 180   | 1,242 |

## **RAGGED SCHOOL MUSEUM TRUST**

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### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 March 2011**

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#### **14. GOING CONCERN**

The Trust incurred a small deficit in the year and its "free reserves" at £23,700 are low. The Trustees are actively monitoring the situation and have seen sizeable increases in both voluntary income and also venue hire income. The main reason for the deficit has been a decrease in statutory funding from LB Tower Hamlets and loss of funding from Ocean New Deal for Communities.

The Trustees are confident that the Charity's liabilities will be met as and when they fall due, and are actively looking for new ways to replace the funding lost from statutory funders. Should this not be possible the Trustees consider that the Charity's activities can be reduced to a level at which funding will be sufficient and debts continued to be paid as they fall due.

#### **15 CAPITAL WORKS**

In 2009-10 the Charity commissioned a survey as to the works necessary to develop the building. Total works of £350,000 were detailed, nearly all of which are considered to be of a non-immediate nature and to be undertaken as funds become available.