

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD
ANNUAL REPORT AND FINANCIAL STATEMENTS

31 MARCH 2011

Charity Number 327805
Company Registration Number 2253521

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CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2011

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CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

Reference and administration details of the Charity and its advisors

YEAR ENDED 31 MARCH 2011

Status

Centre for Studies on Inclusive Education Limited is a company limited by guarantee incorporated on 9 May 1988 and a registered UK charity. The governing document is its Memorandum and Articles of Association.

Directors and Trustees

Gervase Leyden	Chair/Secretary	Chair until January 2010 Secretary from September 2010
Brigid Jackson-Dooley	Acting Chair/Chair	Acting Chair from January 2010 Chair from September 2010
Ruth Tosh		
Peter Newell	Hon. Secretary	Resigned September 2010
Tara Flood		Resigned June 2010
Jonathan Bartley		Appointed November 2010

Registered Office

New Redland Building
Coldharbour Lane
Frenchay
Bristol
BS16 1QU

Independent Examiner

Bristol Community Accountancy Project
The Park
Daventry Road
Knowle
Bristol
BS4 1DQ

Bankers

Lloyds TSB	CAF Bank	Birmingham Midshires
39 Threadneedle Street	25 Kings Hill Avenue	PO Box 81
London	Kings Hill	Pendeford Business Park
EC2R 8AU	West Malling	Wobaston Road
	Kent	Wolverhampton
	ME19 4JQ	WV9 5HZ

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2011

Key Facts about CSIE

- Established in 1982, the Centre has been active for 29 years
- CSIE is a registered company (2253521) and a registered charity (327805)
- At the heart of CSIE activities lies a firm commitment to every child's right to a good education in their local community.
- The Centre works towards raising public awareness and transforming education, so that everyone can benefit from, and contribute to, day to day life in ordinary local schools
- CSIE's work had previously focused on disability equality issues. While these remain a priority, the Centre is nowadays concerned with improving schools for all young people as well as adults, particularly those at risk of marginalisation or discrimination.
- CSIE is well respected in the education world, staff are often invited to speak at conferences, contribute to round table discussions and speak to journalists about current educational developments.
- Significant CSIE achievements in recent years include:
 - i) the publication and translation of the *Index for Inclusion* (Booth & Ainscow, 2002, currently being revised), a set of materials to support inclusive school development through self-review of the school's cultures, policies and practices,
 - ii) the series on *Inclusion and Segregation Trends* (latest issue published 2005), the only publication that tracks comparative statistics on how local authorities are progressing away from segregation,
 - iii) the contribution of CSIE staff to writing Article 24 (Education) of the United Nations Convention on the Rights of Persons with Disabilities (2004-06);
 - iv) the series of national events to learn about overseas models of mainstream education for all and explore how to develop more inclusive schools (2009)
- The Centre has undergone significant internal changes since 2007. After 25 years of minimum change in staff and trustees' complement, the then two co-directors left the Centre and a new director took over. Among the changes that followed are a new website and a three-year strategy paper, available on request.
- Despite scrupulous financial management, the financial statement for 2010-11 records a significant deficit. This solely reflects continued lack of external funding for CSIE.

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TRUSTEES REPORT

YEAR ENDED 31 MARCH 2011

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st March 2011

Reference and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Structure, Governance and Management

Organisational Structure:

The charity is under the overall control and direction of the Council of Trustees, who meet quarterly.

Recruitment, Appointment & Training of Trustees

Peter Newell was appointed to the Council of Trustees at the formation of the Company and the Charity in 1987; after fourteen years of consistent service to CSIE, he stepped down in September 2010. Tara Flood was appointed to the Council of Trustees in July 2006 but had to step down in June 2010 due to increasing pressure within her own organisation (the Alliance for Inclusive Education). Gervase Leyden and Ruth Tosh were appointed in February 2008 and Brigid Jackson-Dooley in September 2009. At the meeting in February 2010, the Trustees and staff had discussed the need to recruit new Trustees. In June Trustees extended an invitation to Jonathan Bartley, the father of a disabled child who shortly before the general election in May had confronted David Cameron on Conservative Party policy on inclusive education. He accepted the invitation and was appointed to the CSIE Council in November 2010.

All Trustees are required to retire at the Annual General Meeting and are eligible for re-election at that time.

All of the Trustees are experts in inclusive education in one way or another, with many additional skills and gifts to bring to the regular meetings and the progress of the Centre generally.

Objects and Activities

The Charity's objects are to advance inclusive education for all children and young people, particularly those at risk of discrimination or exclusion, in the United Kingdom and abroad. CSIE seeks to bring to light discrepancies in current policies and practice and to promote the human rights of children and young people who are marginalised or discriminated against.

Activities aspire to transform current attitudes and practice, by advancing public knowledge and supporting the development of inclusive schools and other educational settings.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2011

Key activities for the year under review were.

- developing a range of new publications and launching the CSIE guide on developing a single equality policy in schools;
- working towards a new edition of the Index for Inclusion, including a pilot project in Norfolk,
- revising and reprinting the basic information leaflet about CSIE;
- recruiting a new member of staff following the resignation of Chris Goodey,
- fundraising for core budget;
- holding training events for practitioners on the implications of the Equality Act 2010; and
- hosting a doctoral student from Italy in a voluntary internship placement.

Achievements and Performance

The information that follows is presented with reference to key priorities as identified in CSIE's Strategic Plan 2010 – 2013

Key priority one: to promote and protect children's rights in schools and other educational settings.

- **Single Equality Policy guide:** A CSIE guide on developing a single equality policy in schools was launched in April 2010. The publication brings together the statutory duties to promote gender, ethnicity and disability equality and to promote community cohesion. The guide had been commissioned by South Gloucestershire Council and was developed in close collaboration with school leaders from this authority and in consultation with officers from a range of local authorities. Users of the guide have given CSIE most positive feedback on it.
- **Parent guide:** Work on a new CSIE parents' guide to the law on inclusive education continued during the year under review. The materials were presented at a workshop in the London Borough of Ealing in June 2010 and a further pilot was run involving the parent partnership service of Bath and North East Somerset. The final draft of the parent guide was revised in light of changes brought in by the Equality Act 2010 and of comments received from this third pilot. The project, however, has been put on hold, due to lack of funds to meet design and printing costs.
- **New information leaflet:** A new leaflet has been developed, offering responses to frequently asked questions on schooling for lesbian, gay, bisexual and transgender children and young people. This has been made available on the CSIE website and has also been added to the list of publications which CSIE makes available free of charge.
- **Index for inclusion:** During the year under review CSIE staff have continued to work with Professor Tony Booth, principal author, on the development of the revised edition of the

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TRUSTEES REPORT

YEAR ENDED 31 MARCH 2011

CSIE publication *Index for inclusion: developing learning and participation in schools*. The *Index* remains a very popular resource with practitioners, has been translated into 37 languages and is in use in more countries throughout the world. The final draft of the third edition, substantially revised and expanded, is being piloted in thirty-three schools in Norfolk, in a project launched in December 2010 involving a range of infant, junior, primary, secondary and special schools. The revised edition is expected to be launched in May 2011. Plans to adapt the *Index* for use in further and higher education were discussed at an international meeting in June 2010, work on this adaptation is expected to commence when the revised edition for schools has been published.

- **Index for inclusion in Kosovo:** In the process of considering distributing the *Index for inclusion* to all its schools, The Ministry of Education in Kosovo planned a study visit in the UK. Representatives from the Ministry of Education, local University and voluntary sector organisations in Kosovo visited London for a week in June 2010, which was jointly planned by CSIE and Save the Children UK. CSIE organised a number of visits to schools that have used the *Index* and set up meetings for the Kosovo delegation with Professor Tony Booth, principal author of the *Index*, and CSIE staff. Tony Booth was subsequently invited and visited Kosovo in December 2010.
- **Welcome Workbook:** CSIE's publication *The Welcome Workbook: a self review framework for expanding inclusive provision in your local authority* was presented to an international audience at the Inclusive and Supportive Education Congress (ISEC) in Belfast in August 2010 and to a group of local authority officers at a conference in Manchester in September 2010. Delegates at both events expressed a strong interest in, and offered positive feedback on, the publication. Staff at Manchester Metropolitan University have expressed an interest to work with CSIE on a project exploring how the resource is being used and how it might be further developed. Funds are being sought to enable this collaboration.
- **Other publications:** CSIE has continued to be represented on the editorial board of the quarterly publication *Inclusion Now*, produced in collaboration with the Alliance for Inclusive Education and Parents for Inclusion. Transforming the role of the SENCO, a book published by the Open University Press as a key text for the national award for Special Educational Needs Co-ordinators (SENCOs), for which Artemi Sakellariadis wrote a chapter, was published in September 2010. During the year under review Artemi Sakellariadis also wrote a chapter for Special Educational Needs. *A Guide for Inclusive Practice*, a book due to be published by SAGE in November 2011. CSIE has written a number of letters that have appeared in the national press, issued press releases and spoken to journalists; CSIE views have thus appeared in publications such as The Independent, The Times, the Times Educational Supplement (TES), Disability Now, and Disability News Service.

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- **Training for practitioners:** In February and March 2011 CSIE delivered training workshops in Bristol, London and Manchester on the implications of the Equality Act 2010 for schools and local authorities. Feedback from participants has been consistently positive, for example: "All excellent – thought provoking, clear presentation, useful materials" and "I found the course extremely helpful in framing the actions required within own local authority. The specific information and details were excellent."
- **Talks and presentations:** CSIE staff have assisted staff at the University of Bristol's Graduate School of Education to develop the inclusion element of the PGCE course, have delivered presentations for postgraduate students at the University of Bristol, the University of the West of England and the University of London, Institute of Education; a keynote presentation at a conference on inclusive education in Dublin, and a seminar on gender equality as part of LGBT History Month. Artemi Sakellariadis represented CSIE at the International Congress of Qualitative Inquiry, at no cost to CSIE, in May 2010. Em Williams represented CSIE at the Schools Out conference in London, in February 2011. Artemi Sakellariadis delivered a seminar in Manchester on alternative forms of academic writing focusing on her chapter on the rationale for mainstream schooling for disabled pupils
- **Further links with other organisations:** CSIE was a signatory in the advertisement by the Campaign for State Education (CASE) "Markets are for commodities, not children", which appeared in the Times on 19 April 2010, and has been represented at a meeting of the CASE national executive where future collaboration between the two organisations was explored. Luz de Galindo, director of Corporacion Sindrome de Down from Bogota Colombia, visited CSIE in December 2010 and expressed a strong interest in the *Index for inclusion* and potential collaboration between the two organisations

Key priority two: to contribute to the development and implementation of national policy and legislation.

- **Communication with the Department for Children, Schools and Families (until May 2010) and the Department for Education (after May 2010)** correspondence with regard to the state of the law on inclusion and on the practical implications of a commitment to parental choice, which had been entered into in the previous year, has been continued during the year under review. In addition, CSIE wrote to Sarah Teather soon after her appointment as Minister for Children and Families, requesting an audience with her, but it has not been possible to arrange a meeting
- **Responses to consultations:** During the year under review, CSIE has responded to the Select Committee consultation on behaviour & discipline; European consultation on sex discrimination in UK; the Select Committee inquiry into the role of Ofsted; the Department

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for Education's Call For Views on the (then) forthcoming Green Paper; the Government Equalities Office consultation on the public sector equality duty; and the Department for Education's consultation on the White Paper (CSIE response also personally communicated to Michael Gove). All responses to consultations and contributions to inquiries are available on the CSIE website.

- **Special Educational Consortium:** CSIE has been represented on the steering group of the Special Educational Consortium. Key activities during the year under review include the Academies Bill, the White Paper and subsequent Education Bill and the Green Paper on special educational needs and disability. In addition, Artemi Sakellariadis represented CSIE at the Special Educational Consortium meeting with Ofsted, in anticipation of the new framework.

Key priority three: to maintain and develop internal and external operations to help achieve CSIE's objectives.

- **Staff changes:** Chris Goodey left the organisation in April 2010. Following a national recruitment process, Em Williams was appointed in the role of Campaigner in August 2010.
- **Funding:** Outline bids were submitted to Dulverton Trust and Esmée Fairbairn Foundation in April 2010 but were both unsuccessful. A full application was submitted to the Reaching Communities strand of the Big Lottery Fund in June 2010 but was unsuccessful; new outline applications were submitted in November and December 2010 and a full application was invited and is due to be submitted in May 2011. A bid to be named UK contact for Inclusion-Europe's international research project was unsuccessful. A tender was submitted to QCDA for Play England's call for case study writers, this, too, was unsuccessful. Funding requests have been submitted to: the Marsh Christian Trust, the Jephcott Charitable Trust, the Brook Trust, Garfield Weston Foundation, The Porter Foundation, The Leche Trust, Haymills Charitable Foundation, the Variety Club, The Stanley Picker Trust, The Daniel Howard Trust, Michael Sacher Charitable Trust, Dumbreck Charity, the Barbara Ward Children's Foundation and a number of other organisations. The Reuben Foundation donated £500 but all other requests were either unsuccessful or the outcome was still pending at the end of the year under review. CSIE staff have attended workshops and other events to help fundraising efforts. Letters have been sent to 10 of the larger organisations in the sector, requesting financial support for CSIE; the RNIB have donated £5,000 but no other organisation offered assistance. The Platinum Trust has informed CSIE that it will continue offering a grant of £30,000 per annum until March 2013, at which point the Trust will cease all current funding. During the year under review the Platinum Trust has made an additional donation of £2,000, to assist with upgrading computer equipment and a study visit to Canada to explore the inclusive provision at the Hamilton-Wentworth Catholic District School Board, which has been educating all children in mainstream schools since 1969.

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- **CSIE office space:** The University of the West of England, where CSIE has rented office space for many years, had indicated in 2009 that the arrangement would have to end. The CSIE office was relocated within the same building in August 2010 as a temporary arrangement until summer 2011, when CSIE will have to find alternative accommodation.
- **Information exchange:** The CSIE website continues to be developed as a forum for promoting the rationale of inclusion for all and as a means to represent ongoing CSIE work and news on relevant current issues. The donations pages have been updated and information on CSIE training events has been given greater prominence. Newsletters have been distributed in April, June, September and March.
- **Publicity:** The main information leaflet on CSIE has been revised, reprinted and distributed to a wide range of schools, local authorities and other organisations.
- **Other:** a) Financial reporting processes for quarterly Council meetings have been reviewed and further improved, more detailed information is now made available to Trustees, including comparative data from previous financial year and presenting income and expenditure by activity as well as by project. b) A publication feedback form has been designed and is being sent out with every publication sold, with the expectation that this will aid understanding of the impact of CSIE work. c) CSIE staff have attended a free training event on employment law and the resulting consultation confirmed that CSIE is compliant with health & safety regulations. d) Anna Pietrocarlo, doctoral student from Italy, has undertaken a voluntary internship during March 2010 and worked on updating references for CSIE publications.

Public benefit

In engaging in the above range of activities, which support the development of inclusive education for all children and young people, CSIE work stands to improve the school experiences and life chances of children and young people at risk of marginalisation or exclusion. By encouraging schools and other educational settings to become responsive to the full diversity of learners, CSIE work helps to ensure that everyone feels welcomed, valued and respected. This is consistent with national policy stating aspirations of developing a more inclusive society.

Future plans

CSIE's top priority for the year ahead is to secure funding that will enable the Centre to continue to operate and carry on with all planned activities.

In the year ahead CSIE looks forward to launching a number of new publications, including the fully revised new edition of the *Index for inclusion* and, funding permitting, the next in the series of *Segregation Trends* publications. There are also plans to monitor the use of the *Welcome Workbook* with a view to further developing this resource. Funding permitting, a collaborative project will be launched with staff at Manchester Metropolitan University who

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are interested in the further development of the *Welcome Workbook*. In addition to publications for which work has already commenced, there are plans for more new projects, such as a publication on the rationale for including all children and young people in ordinary local schools.

Plans are underway to develop and offer a range of training packages for schools and local authorities interested in developing more inclusive provision.

CSIE expects to continue to respond to government consultations, particularly with reference to the development of "special education" provision as outlined in the Department for Education's Green Paper and as expected to be described in further documentation. CSIE remains committed to contributing to the formulation of national legislation and policy with regard to the development of more inclusive provision in mainstream schools.

CSIE looks forward to setting up an online forum of supporters of inclusion for all, a suggestion that was repeatedly put forward during the national events of December 2009. There are further plans to develop a web-based knowledge base in close liaison with teachers and other school staff, to offer practical help for the inclusion of all learners in mainstream schools.

CSIE also has plans for a number of research projects, such as the full cost of segregated provision and parents' views on efficient education of disabled children and/or those said to have special needs.

Organisational structure

The charity is under the overall control and direction of the Council of Trustees, who meet quarterly.

CSIE staff for the year under review were.

- Artemi Sakellariadis, Director,
- Chris Goodey, Assistant Director (until April 2010);
- Em Williams, Campaigner (from August 2010);
- Sarah Hobbs, Administrator.

The Trustees delegate the day to day running of CSIE to Artemi Sakellariadis, Director, Chris Goodey, Assistant Director, Em Williams, Campaigner, and Sarah Hobbs, Administrator.

It is hoped to expand the number of staff as funding permits.

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Financial position of CSIE

The trustees can confirm that the assets of CSIE are available and adequate to fulfil the obligations of the charity as stated below. CSIE had net assets of £36,500 at 31 March 2011 of which £34,500 is held in general unrestricted funds

Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be six months of the resources expended, which equates to £49,395 based on expenditure in 2010-11. At this level, the Trustees feel that the current activities of the Charity can continue until new funding is secured

At £31,520, the unrestricted free reserves (total unrestricted reserves less unrestricted fixed assets) at the year end represent 64% of the target reserves of £49,395.

The reserves policy further states that, should CSIE's income become insufficient to support the charity's obligations and charitable activities, reserve funds may be used to supplement this and, therefore, avoid serious disruption to charitable work. Should the level of reserves fall below that equivalent to 3 months' coverage of expenditure, absolute priority will be given to fund-raising activities.

Reserve funds are held as cash in high interest deposit accounts. In an attempt to maintain instant access while benefiting from high interest, as well as for reasons of additional security, two separate accounts are being held currently these are at Birmingham Midshires Building Society and Charities Aid Foundation (CAF) Bank.

This policy is reviewed annually. It was last reviewed in March 2011 and will be reviewed again no later than March 2012.

Investment policy

The trustees' policy on investments is to ensure the best return with interest payments while safeguarding the quality of the placement of funds.

Risk review

The trustees have considered the possible major risks to the Charity and have established systems to mitigate these risks.

Independent Examination

A resolution to re-appoint Bristol Community Accountancy Project as the Charity's Independent Examiner will be proposed at the forthcoming Annual General Meeting

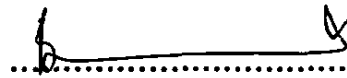
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Approval

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008) The report was approved by the trustees and signed on their behalf by


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Brigid Jackson-Dooley
(Chair)

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 MARCH 2011

I report on the accounts of the company for the year ended 31st March 2011 which are set out on pages 14 to 20

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act, to follow the procedures laid down in the general Directions given by the Charity Commission under
- section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the
- Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Joanne Trowbridge MAAT
Bristol Community Accountancy Project
The Park, Daventry Road
Knowle, Bristol
BS4 1DQ

Joanne Trowbridge

Dated

21/6/11

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2011

		Unrestricted Funds	Restricted Funds	Total Funds 2011	Total Funds 2010
	Note	£	£	£	£
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income	2	35,593	2,000	37,593	40,228
Investment income		251	-	251	1,514
<i>Incoming resources from charitable activities</i>	3	19,847	-	19,847	36,727
Other incoming resources		36	-	36	531
Total incoming resources		<u>55,727</u>	<u>2,000</u>	<u>57,727</u>	<u>79,000</u>
Resources expended					
<i>Costs of generating funds</i>					
Cost of generating voluntary income	4	18,448	-	18,448	20,810
<i>Charitable activities</i>	5				
Training & Information		56,537	-	56,537	69,588
Lobbying		17,881	-	17,881	24,283
<i>Governance costs</i>	6	5,924	-	5,924	7,023
Total resources expended		<u>98,790</u>	<u>-</u>	<u>98,790</u>	<u>121,704</u>
Net incoming/(outgoing) resources					
- net income/(expenditure) for the year	7	(43,063)	2,000	(41,063)	(42,704)
Gross transfers between funds		-	-	-	-
Previous Year adjustment	8	(542)	-	(542)	-
Total funds at 1 April 2010		<u>78,105</u>	<u>-</u>	<u>78,105</u>	<u>120,809</u>
Total funds at 31 March 2011		<u>34,500</u>	<u>2,000</u>	<u>36,500</u>	<u>78,105</u>

All of the activities of the charity are classed as continuing

The notes on pages 16 to 20 form part of these financial statements

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

BALANCE SHEET

YEAR ENDED 31 MARCH 2011

	Note	2011 £	2010 £
Fixed Assets	10	2,980	7,064
Current assets			
Stock of publications		12,998	12,998
Trade debtors	11	4,176	16,366
Prepayments and other debtors		545	41
Cash at bank -			
Lloyds TSB Current Account		119	561
Birmingham Midshires Deposit Account		10,000	35,000
CAF Accounts		9,976	10,421
		<u>37,814</u>	<u>75,387</u>
Creditors : Amounts falling due within one year	12	(4,294)	(4,346)
Net current assets		<u>33,520</u>	<u>71,041</u>
Net assets		<u><u>36,500</u></u>	<u><u>78,105</u></u>
Funds			
Restricted funds		2,000	-
Unrestricted funds		34,500	78,105
		<u><u>36,500</u></u>	<u><u>78,105</u></u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act

The directors acknowledge their responsibilities for

- (i) ensuring that the company keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 396, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company

These financial statements were approved by the trustees on 8/6/11 and are signed on their behalf by

Brigid Jackson-Dooley - Chair

Gervase Leyden - Secretary

The notes on pages 16 to 20 form part of these financial statements

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2011

1 Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities issued in March 2005
- b) Income from donations is included incoming resources when these are receivable, except as follows
- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods
 - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met
- c) Resources expended are recognised in the period in which they are incurred. Resources expended include any attributable VAT which cannot be recovered
- d) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated on the following basis, which is an estimate, based on staff time in the year, of the amount attributable to each activity
- | | |
|-------------------------------------|-----|
| Cost of generating voluntary Income | 20% |
| Training and information | 55% |
| Lobbying | 20% |
| Governance | 5% |
- e) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease
- f) The company contributes to defined personal pension schemes maintained by staff. Contributions are charged to the year in which they relate
- g) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows
- Website development - 3 years
 - Office furniture & equipment - 4 years
- h) The stock of publications are valued by the trustees at the lower of cost and net realisable value
- i) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees
- j) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2011

2 Voluntary Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Grants -				
The Platinum Trust	30,000	2,000	32,000	30,000
RNIB	5,000	-	5,000	5,000
Commonwealth Fellowship fund	-	-	-	4,844
Donations	593	-	593	384
	<u>35,593</u>	<u>2,000</u>	<u>37,593</u>	<u>40,228</u>

3 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Sale of publications	12,794	-	12,794	22,716
Publications Royalties	1,435	-	1,435	3,763
Training & Seminars	5,618	-	5,618	3,840
Consultancy	-	-	-	6,408
	<u>19,847</u>	<u>-</u>	<u>19,847</u>	<u>36,727</u>

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2011

4 Cost of generating voluntary income	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Fund Raising Expenses	567	-	567	-

5 Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Training and Information:				
Commonwealth Fellowship Fund	-	-	-	4,844
Production & Distribution costs	5,615	-	5,615	1,656
Travel	1,309	-	1,309	1,031
Conferences	-	-	-	4,222
Professional Fees	438	-	438	1,638
Lobbying:				
Production & Distribution costs	-	-	-	2,168
Travel	-	-	-	1,305
	<u>7,362</u>	<u>-</u>	<u>7,362</u>	<u>16,864</u>

Support costs

Staff Costs	72,098	-	72,098	81,953
Recruitment Expenses	2,301	-	2,301	-
Conferences	605	-	605	235
Accommodation	4,152	-	4,152	4,152
Post & Stationery	294	-	294	1,607
Telephone	-	-	-	43
Sundry Costs	897	-	897	107
Website Costs	528	-	528	-
Payroll Costs	379	-	379	408
Information & Subscriptions	365	-	365	291
Stock written off	-	-	-	7,538
Insurance	1,341	-	1,341	980
Depreciation	4,084	-	4,084	4,931
Loss on disposal of fixed asset	-	-	-	562
Bank Charges	129	-	129	212
Storage	2,234	-	2,234	-
	<u>89,407</u>	<u>-</u>	<u>89,407</u>	<u>103,019</u>

Allocation of support costs

	2011 £	2010 £
Support Costs	(89,407)	(104,050)
Cost of generating funds	17,881	20,810
Training & Information	49,175	57,228
Lobbying	17,881	20,810
Governance	<u>4,470</u>	<u>5,202</u>
	<u>-</u>	<u>-</u>

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LTD
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YEAR ENDED 31 MARCH 2011

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Sundry Costs	281	-	281	336
Independent Examiners Fees	1,173	-	1,173	1,485
	<u>1,454</u>	<u>-</u>	<u>1,454</u>	<u>1,821</u>

7 Net incoming resources for the year

This is stated after charging:

	2011 £	2010 £
Depreciation	4,084	4,931
Independent Examiners fee	<u>578</u>	<u>1,485</u>

8 Previous year adjustment due to outstanding debtors from 2009 onwards being written off

9 Taxation

The charity is exempt from corporation tax on its charitable activities

10 Tangible fixed assets

	Office furniture & Equipment £	Total £
Cost		
At 1 April 2010	23,816	23,816
	<u>23,816</u>	<u>23,816</u>
Depreciation		
At 1 April 2010	16,752	16,752
Charge for the year	4,084	4,084
At 31 March 2011	<u>20,836</u>	<u>20,836</u>
Net book value		
At 31 March 2011	<u>2,980</u>	<u>2,980</u>
At 31 March 2010	<u>7,064</u>	<u>7,064</u>

YEAR ENDED 31 MARCH 2011

2011	2010
£	£

Trade debtors	4,176	16,366
	<u>4,176</u>	<u>16,366</u>

2011	2010
£	£

Trade creditors	812	442
Other taxation and social security	2,904	2,904
Accruals - Independent Examination	578	1,000
	<u>4,294</u>	<u>4,346</u>

2011	2010
£	£

Salaries	62,552	71,311
Social Security Costs	5,960	6,551
Pension Contributions	3,586	4,091
	<u>72,098</u>	<u>81,953</u>

3 4

There were no members of staff who received emoluments in excess of £60,000 per annum (2010 - Nil)

No trustees received any reimbursement in the year or previous years

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.