Company No. 2253521
Charity No. 327805

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001

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CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
(LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2001

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CENTRE FOR STUDIES ON
INCLUSIVE EDUCATION LIMITED
(LIMITED BY GUARANTEE)

COMPANY INFORMATION

COUNCIL MEMBERS (Directors and Trustees)	Patricia Potts Peter Newell Elizabeth Arrondelle Philippa Russell	(Chair) (Hon.Secretary) (Hon.Treasurer)
COMPANY SECRETARY	Peter Newell	
COMPANY NUMBER	2253521	
CHARITY NUMBER	327805	
AUDITOR	Sue Wickham Chartered Accountant 30 Gwynne Close Tring Herts. HP23 5EN	
BANKERS	Lloyds TSB 39 Threadneedle street London EC2R 8AU	
SOLICITORS	Gillian Radford & Co 459 Harrow Road London W10 4RG	
REGISTERED OFFICE	Room 2S 203 S Block Frenchay Campus Coldharbour Lane Bristol BS16 1QU	

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
(A Company Limited by Guarantee not having a Share Capital)

REPORT OF THE COUNCIL

The Council of Management present their report and the audited accounts for the year ended 31 March 2001.

Legal Status and Governing Document

The charity is a company limited by guarantee and not having a share capital. It is governed by its Memorandum and Articles of Association.

Principal Activities

The Centre for Studies on Inclusive Education Limited (CSIE) is a charity committed to advance the education and/or training of children and young people in the United Kingdom and abroad with special educational needs by promoting public knowledge in all matters concerning their inclusion into ordinary schools and colleges.

Review of Development

The company was incorporated to provide advisory services as outlined above and it is the intention of the council that the company should continue to operate in its present capacity for the foreseeable future.

Results

The accounts show a net income for the year of £2,093. Major donations during the year 2000/2001 include £40,000 from the Barrow Cadbury Trust and £20,000 from the Platinum Trust.

Main achievements and future plans

The year under review began with the Centre's new publication, the Index for Inclusion, arriving in all schools and local education authorities (LEAs) in England following the mailing of over 26,000 copies with a grant from the Department for Education and Employment (DfEE). In addition, sales of the Index reached just over 3,000 during the year, with some authorities such as Essex, Hampshire, Sheffield and Tower Hamlets buying large supplies of the Index for further use by their officers and professionals and in their schools. Permission has also been given to requests from overseas to translate the Index into other languages, including America, Australia, Chile (UNESCO working in Chile and other Latin American and Caribbean countries), Finland, Hong Kong, Norway and Spain. A large number of talks and presentations on the Index were given across the UK and overseas by the authors, Tony Booth and Mel Ainscow, as well as by CSIE staff.

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There was extensive design and planning work undertaken in the year for the Learning Supporters Project, to help give a voice to the rapidly growing number of additional adults working in mainstream classrooms to help facilitate inclusive education. The project consisted of the new CSIE report 'Learning supporters and inclusion: roles, rewards, concerns, challenges' and two day conferences which were to be held in June 2001. The conferences and report were promoted nation-wide in February 2001. The conferences were designed to try and ensure at least 50% of delegates would be learning supporters and the rest made up of teachers, LEA personnel and others, so that the voice of supporters might be more strongly heard.

A strong period of lobbying of Parliament took place while the Education Bill covering special educational needs went through the House of Lords and the Commons (December-March); CSIE sought a change in legislation which would: i) remove the power of LEAs to provide special schools; ii) give the right to all disabled children to properly supported mainstream provision, and iii) require LEAs to make necessary arrangements to implement these changes, including the transfer of resources from segregated to mainstream settings within a specified time scale. The Centre was not successful on these specific measures but did succeed in promoting widely to Peers and MPs the philosophical arguments underpinning inclusive education and, through case studies, how these could work in practice. Publicity was also given to the importance of the Index for Inclusion as a process to help schools break down barriers to learning and participation. The Bill later became the Special Educational Needs and Disability Act 2001, and reduced the number of conditions limiting inclusion from four to two from January 2002, as well as bringing in new duties covering disability discrimination in education which comes into force in September 2002.

During the year the CSIE pamphlet 'Money for inclusion!' was updated and distributed to all schools and LEAs for the second year running, thus encouraging schools to apply for Government grants to help develop inclusion in their areas.

The CSIE database of schools moving towards inclusive education was transferred to another organisation, Parents for Inclusion (Pi) in London, during the year and a phased mail shot of all primary schools was undertaken by the two organisations. Pi began expanding the database as part of its growing advice service and was committed to updating the full list in due course.

Continued attempts to try and get appropriate and accurate data from the DfEE in order for Exeter University to produce another version of the CSIE statistical report showing LEA trends in segregation and inclusion, were unsuccessful. The Centre will continue with these efforts.

It was decided that the two full time employees should each receive a six month sabbatical and the first of these (for Mark Vaughan) took place from September to March, (the second was planned for August 2001-January 2002 - Linda Shaw). In the first sabbatical, Mark Vaughan began work on a new book with Gary Thomas on the history of inclusion for the Open University, and did work trips to Canada and Hong Kong to promote the Index for Inclusion and the work of CSIE. In November a new centre based on the work of CSIE was opened at the Institute of Education in Tai Po, Hong Kong and an application from the Hong Kong centre (Centre for Special Needs and Studies in Inclusive Education - CSNSIE) was submitted

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REPORT OF THE COUNCIL

to the Hong Kong Government for a major grant to translate the Index and trial it in local schools. Plans for the future include to hold the two day conferences on Learning supporters and inclusion in June 2001 and to write a brief follow-up report from the conferences for national distribution. Further promotion of the Index overseas, as well as looking at it's use in UK schools will continue.

Work on the Centre's 20th anniversary in 2002 and the holding of a National Inclusion Week in November 2002 will begin in the autumn of 2001. The Bristol office of CSIE moved in September 2001 to the new Education Faculty of its landlords, the University of the West of England and a new part-time administrator will be appointed in January 2002.

Staff

The CSIE staff are Mark Vaughan (founder) and Linda Shaw, both full-time and Gaye Denley, part-time. It is hoped to expand the number of staff as funding permits.

Membership of the Council

All the members of the Council are directors of the company and also trustees of the charity. There are no other trustees. The persons listed below were all members of the Council throughout the year:-

Patricia Potts	(Chair)
Peter Newell	(Hon.Secretary)
Elizabeth Arrondelle	(Hon.Treasurer)
Philippa Russell	

All members of the council are required to retire at the Annual General meeting and are eligible for re-election at that time. The Council has the power to fill a casual vacancy on the Council from the membership.

Fixed assets

Movements of tangible fixed assets are set out in note 6 on page 13.

Compliance

The accounts comply with current statutory requirements and with the requirements of the charity's Memorandum and Articles of Association.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
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REPORT OF THE COUNCIL

Auditors

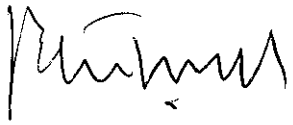
During the year Daeche and Co resigned as auditors and Sue Wickham was appointed in their place. A resolution to re-appoint Sue Wickham as the Company's auditor will be proposed at the Annual General Meeting.

Approval

This report was approved by the Trustees and signed on its behalf on 17 October 2001.

Formerly at:

1 Redland Close
Elm Lane
Redland
Bristol
BS6 6UE



Peter Newell
(Hon.Secretary)

From September 2001:

Room 2S 203
S Block
Frenchay Campus
Coldharbour Lane
Bristol
BS16 1QU

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STATEMENT OF THE COUNCIL OF MANAGEMENT'S RESPONSIBILITIES

Company law requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the excess or deficit of the company for that period. In preparing those financial statements, the Council of Management are required to:-

* select suitable accounting policies and apply them consistently;

* make judgements and estimates that are reasonable and prudent;

* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Council of Management are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR'S REPORT TO THE MEMBERS OF

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

I have audited the financial statements on pages 8 to 14 which have been prepared on the basis of the accounting policies set out on pages 10 to 11.

Respective responsibilities of the Council of Management and Auditor

As described on page 6, the Trustees are responsible for the preparation of the financial statements, which are required to be prepared in accordance with applicable United Kingdom law and accounting standards. It is my responsibility to form an independent opinion, based on my audit, on those statements and to report my opinion to you.

Basis of Opinion

I conducted my audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Council of Management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or other error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In my opinion the financial statements give a true and fair view of the state of affairs of the charity at 31 March 2001 and of its incoming resources and application of resources, including its expenditure over income for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Sue Wickham 25 October 2001

Sue Wickham
Chartered Accountant
and Registered Auditor
30 Gwynne Close
Tring
Herts.
HP23 5EN

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
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STATEMENT OF FINANCIAL ACTIVITIES
AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2001

	Note	2001 Unrestricted funds	2001 Restricted funds	2001 Total funds	2000 Total funds
		£	£	£	£
Incoming resources					
Grants and donations	3	64,144	0	64,144	321,454
Sales of publications and sundry income		53,557	0	53,557	22,868
Conference fees		8,210	0	8,210	23,306
Bank interest		11,344	0	11,344	8,740
Total income		137,255	0	137,255	376,368
Resources expended					
Direct charitable expenditure					
Production of publications and surveys		66,913	2,418	69,331	211,046
Provision of advice, lobbying, liaison with other organisations		18,206	0	18,206	8,335
Costs of talks, seminars and conferences		18,141	0	18,141	41,479
		103,260	2,418	105,678	260,860
Fundraising		8,207	0	8,207	7,732
Administration		21,277	0	21,277	20,618
Total expenditure	4	132,744	2,418	135,162	289,210
Net (outgoing)/ incoming resources for the year		4,511	(2,418)	2,093	87,158
Funds brought forward		243,469	2,418	245,887	158,729
Funds carried forward		247,980	0	247,980	245,887

There are no recognised gains or losses for the current year or prior period other than stated above.

Income and outgoing resources are based on continuing operations.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
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BALANCE SHEET
AS AT 31 MARCH 2001

	Note	2001		2000	
		£	£	£	£
Fixed assets					
Tangible assets	6		3,555		3,834
Current assets					
Stock of publications		5,341		7,845	
Debtors		6,107		25,925	
Prepayments and accrued income		3,059		4,288	
Cash at bank - current account		3,985		63,541	
- deposit accounts		240,451		309,835	
		258,943		411,434	
Creditors: Amounts falling due within one year					
Social security and other taxes		0		2,379	
Other creditors		13,358		165,843	
Accruals and income in advance		1,160		1,159	
		14,518		169,381	
Net current assets			244,425		242,053
Net assets			247,980		245,887
Funds					
Restricted funds			0		2,418
Unrestricted funds			247,980		243,469
	7		247,980		245,887

These accounts were approved by the Council of Management and signed on its behalf on October 17/2001

Patricia Potts

P.Potts
Chair

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001

1 Status

Centre for Studies on Inclusive Education Limited is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute such amount as may be required (not exceeding £1) to the company assets, if it should be wound up, whilst being a member for payment of the company's debts and liabilities contracted before ceasing to be a member.

The company is also a charity registered with the Charity Commissioners (number 327805) and is not subject to United Kingdom taxation.

2 Accounting policies

a) **Basis of accounting**
The accounts are prepared under the historical cost convention, in accordance with applicable Accounting Standards and in accordance with the Statement of Recommended Practice on Charity Accounts. They include the results of the charity's operations which are described in the Council of Management (Trustees' and Directors') Report and all of which are continuing.

The charity has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cashflow statement.

b) **Income**
Grants and donations are accounted for as received by the charity. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received. Other income receivable is credited to income on an accruals basis.

c) **Allocation of expenditure**
All expenditure is included on an accruals basis. Due to the small number of employees at the Centre, the distinction between activities and administration cannot be precisely measured. All direct expenditure is allocated to the appropiate activity. Other costs, including payroll, offices costs and general services are allocated on an estimated basis to the various activities.

d) **Direct charitable expenditure**
Direct charitable expenditure represents the costs of promoting public knowledge in all matters concerning the inclusion of special needs children into ordinary schools and colleges.

e) **Fundraising costs**
Fund raising costs comprise the expenses incurred in inducing trusts, foundations, local education authorities and government departments to contribute financially to the charity's work.

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001
(continued)

f) **Administration**
Management and administration costs comprise the general overhead expenses required to run the charity.

g) **Operating leases**
Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the income and expenditure account as incurred.

h) **Pensions**
The company contributes to defined personal pension schemes maintained by staff. Contributions are charged in the year to which they relate.

I) **Value added tax**
Partial recovery of value added tax is obtained. Value added tax suffered is included in the relevant costs in the Statement of Financial Activities.

j) **Tangible fixed assets and depreciation**
Tangible fixed assets are stated at cost less depreciation. The costs of office furniture and equipment are written off over their expected useful lives of four years.

k) **Stock**
The stock of publications are valued by the Council of Management at the lower of cost and net realisable value.

h) **Fund accounting**
The restricted funds are monies raised for, and their use restricted to, a specific purpose, or income subject to donor restrictions.

3 **Donations and grants**	2001 £	2000 £
Private trusts	60,000	87,500
Corporate sponsors	0	31,580
Department for Education and Employment	0	161,201
National Lottery Charity Board	0	27,377
Local Education Authorities and others	4,144	13,796
	64,144	321,454

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001
(continued)

4 **Total expenditure**

	2001 £	2000 £
Staff costs	74,415	70,614
Operating lease rentals	3,780	3,780
Postage, stationery, telephone, publication costs	37,841	182,146
Travelling, conference and meeting expenses	4,479	18,932
Sundry expenses	7,795	6,109
Advertising and promotion	3,484	5,230
Auditor's remuneration	1,000	1,000
Depreciation	2,368	1,399
	135,162	289,210

No members of the Council are in receipt of remuneration (similarly 2000).

Out of pocket travelling expenses totalling £160 (2000: £104) were re-imbursed to two Council members during the year (2000: one).

Indemnity insurance costing £367 (2000: £208) was taken out to protect the charity and indemnify the trustees against neglect or default in the sum of £100,000 (2000 similarly).

5 **Staff costs**

	2001 £	2000 £
Salaries	63,844	60,480
Social security costs	6,186	5,793
Pensions	4,385	4,341
	74,415	70,614
Average number of persons employed	2	2

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001
(continued)

6 **Tangible fixed assets**

	Office furniture and equipment £
COST	
At 1 April 2000	19,329
Additions	4,633
Disposals	(11,195)
At 31 March 2001	12,767
DEPRECIATION	
At 1 April 2000	15,495
Charge for the year	1,151
Relating to disposals	(7,434)
At 31 March 2001	9,212
NET BOOK VALUE	
At 31 March 2001	3,555
At 31 March 2000	3,834

No capital commitments existed at the balance sheet date.

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2001
(continued)

7 **Analysis of fund balances between the net assets**

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	3,555	0	3,555
Net current assets	244,425	0	244,425
	247,980	0	247,980

8 **Operating lease commitments**

There were no operating lease commitments at 31 March 2001.

9 **Related and connected party transactions**

There were no related or connected party transactions other than disclosed in the accounts.