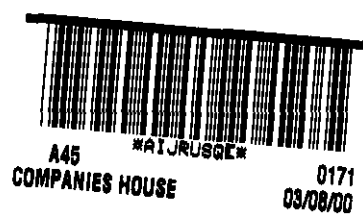


Company Registered No: 2253521

**CENTRE FOR STUDIES ON
INCLUSIVE EDUCATION LIMITED
(LIMITED BY GUARANTEE)**

**REPORTS AND ACCOUNTS
YEAR ENDED 31 MARCH 2000**



**CENTRE FOR STUDIES ON
INCLUSIVE EDUCATION LIMITED
(LIMITED BY GUARANTEE)**

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**CENTRE FOR STUDIES ON
INCLUSIVE EDUCATION LIMITED
(LIMITED BY GUARANTEE)**

COMPANY INFORMATION

COUNCIL MEMBERS (Directors and Trustees)	Patricia Potts (Chair) Peter Newell Elizabeth Arrondelle (Hon. Treasurer) Philippa Russell
SECRETARY	Peter Newell
ADMINISTRATION	M Vaughan
COMPANY NUMBER	2253521
CHARITY NUMBER	327805
AUDITORS	Daeche & Co Chartered Accountants Lindens Chantry Lane Hatfield AL10 9PH
BANKERS	Lloyds Bank Plc 39 Threadneedle Street London EC2R 8AU
SOLICITORS	Gillian Radford & Co 459 Harrow Road London W10 4RG
REGISTERED OFFICE	1 Redland Close Elm Lane Redland Bristol BS6 6UE

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
(A Company Limited by Guarantee not having a Share Capital)
REPORT OF THE COUNCIL

The Council of Management present their report and the audited accounts of the company for the year ended 31 March 2000.

Legal status and governing document

The charity is a company limited by guarantee and not having a share capital. It is governed by its Memorandum and Articles of Association.

Principal activities

The Centre for Studies on Inclusive Education Limited (CSIE) is a charity committed to advance the education and/or training of children and young people in the United Kingdom and abroad with special educational needs by promoting public knowledge in all matters concerning their inclusion into ordinary schools and colleges.

Review of development

The company was incorporated to provide advisory services as outlined above and it is the intention of the Council that the company should continue to operate in its present capacity for the foreseeable future.

Results

The accounts show a net income for the year of £87,158. Major donations received during the year 1999/2000 were £161,201 from the Department for Education and Employment, £40,000 from the Barrow Cadbury Trust, £30,000 from the Esmée Fairbairn Charitable Trust, £27,377 from the National Lottery Charities Board, £26,580 from the British Broadcasting Company Children in Need, £17,500 from the Platinum Trust and £5,000 from Kellogg's.

Main achievements and future plans

The end of the financial year saw the culmination of a major project at CSIE - the *Index for Inclusion*, which was one of the main activities for the year under review. This new CSIE publication was launched at two national day conferences held in London and Bradford in March where a total of 380 delegates received an introduction to the Index process and heard from a number of the trial schools and local education authorities (LEAs). In addition to being sold by the Centre, the Index was also mailed, free to all 26,300 primary, secondary and independent schools and LEAs in England at the request of the Department for Education and Employment (DfEE) who gave CSIE a grant of £133,000 for this distribution.

The Index has been published by CSIE in collaboration with the University of Manchester and Canterbury Christ Church University College and is the result of over three years work by an Index Team of 11 people and feedback from the trials of two earlier versions in a total of 22 schools in six English LEAs. During the trials many meetings were held with the LEAs, the Index Team and the DfEE; there was also a termly Index *Newsletter* from CSIE describing progress with the Index process in each of the trial schools during 1998-99.

Earlier in the year (autumn 1999) a new free leaflet titled *Money for Inclusion!* was distributed to all schools in the UK; this popular leaflet explained the four main areas in Central Government where schools can apply for funds to support development of inclusion. It was agreed to make this an annual activity, updating the leaflet as and where necessary.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

REPORT OF THE COUNCIL

(continued)

Main achievements and future plans

(continued)

The latest version of the Centre's statistical report, *Inclusion 1996-98 - A Continuing Trend*, had to be withdrawn very soon after publication in September following the discovery of incorrect data. This was a major setback and prompted CSIE to withdraw all earlier statistical reports until new work was carried out by Prof. Brahm Norwich, University of London, working with DfEE officials. A meeting was held at the Department in January to try and resolve the problem and new work was set in progress to try and produce a correct version for publication as soon as possible in the near future. The DfEE is also considering revisions to methods of collecting data.

The year also included a new style of promotion of the Centre's five latest publications to all specials schools in the UK, which produced a good response in sales.

The *News Digest*, formerly a publication available from CSIE, summarising the newspaper cuttings on integration and inclusion, became available on our web site on a monthly basis; the printed version is no longer published. The free leaflet *Students' Notes* was updated and reprinted during the year, as was the publication, *Developing An Inclusive Policy For Your School*.

It was agreed that the Centre's database of UK schools working towards inclusive education should be transferred to Parents for Inclusion in London to help them with their advice line service and that CSIE would help to keep the database up to date; work on this project continued through the year.

A new lobbying paper titled *Schools for All* was produced along with a list of proposed amendments to legislation needed to achieve the Centre's long-term aims of inclusion for all pupils and the gradual closure of all special schools; the paper was sent to a wide range of organisations. The paper was issued by CSIE following the recommendations on education by the Government's Disability Discrimination Task Force and in anticipation of a new Bill to reform the law on special educational needs. CSIE continued to be members of the Special Education Consortium and of the Rights Now campaign. Staff also continued to work with the Alliance for Inclusive Education and Network 81.

Future work at CSIE includes a new report on the work of Learning Support Assistants to be launched at our day conference in the summer of 2001. Preparations will begin shortly on the design of CSIE's National Inclusion Week to be held on its 20th anniversary in June 2002; the week will be modelled on the earlier successful Integration Week held in 1992 when the Centre put on a number of activities and more than 150 further events were organised by other organisations, schools, colleges etc. NIW 2002 will entail the revising and updating of some of CSIE's basic free leaflets including *The Inclusion Charter*, as well the production of more substantial reports and the holding of conferences to mark the occasion; work on all these will begin in the near future.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
(A Company Limited by Guarantee not having a Share Capital)
REPORT OF THE COUNCIL
(continued)

Staff

The CSIE staff are Mark Vaughan (founder) and Linda Shaw, both full-time and Gaye Denley, part-time. It is hoped to expand the number of staff as funding permits.

Membership of the Council

All the members of the Council are directors of the company and also trustees of the charity. There are no other trustees. The persons listed below were members of the Council throughout the year:-

Patricia Potts	(Chair)
Peter Newell	(Hon. Secretary)
Elizabeth Arrondelle	(Hon. Treasurer)
Philippa Russell	

All members of the Council are required to retire at the Annual General Meeting and are eligible for re-election at that time. The Council has the power to fill a casual vacancy on the Council from the membership.

Fixed assets

Movements of tangible fixed assets are set out in *Note 5* on page 11.

Year 2000

All matters identified were attended to and all systems have continued to operate properly over the Year 2000 date-change and through any rollover procedures that have occurred at a later date.

Auditors

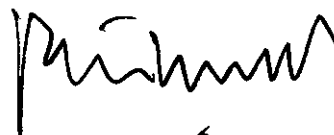
Daeche & Co do not seek reappointment as auditors. It is proposed Ms S Wickham, Chartered Accountant, be appointed in their place.

Approval

This report was approved by the Council on 6 July 2000 and signed on its behalf.

BY ORDER OF THE COUNCIL

1 Redland Close
Elm Lane
Redland
Bristol BS6 6UE



P W NEWELL
Hon. Secretary

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

STATEMENT OF COUNCIL OF MANAGEMENT'S RESPONSIBILITIES

Company law requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the Company for that period. In preparing those financial statements, the Council of Management are required to:

select suitable accounting policies and apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Council of Management are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS' REPORT TO THE MEMBERS
OF
CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

We have audited the financial statements on pages 7 to 12 which have been prepared under the accounting policies set out on pages 9 and 10.

Respective responsibilities of Council of Management and Auditors

As described on page 5 the Council of Management are responsible for the preparation of financial statements, which are required to be prepared in accordance with applicable United Kingdom law and accounting standards. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Council of Management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charity at 31 March 2000 and of its incoming resources and application of resources, including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chantry Lane
Hatfield
Herts AL10 9PH

2 August 2000



Chartered Accountants and
Registered Auditors

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2000

Summary of income and expenditure account

	<i>Note</i>	Unrestricted funds £	Restricted funds £	Total funds 2000 £	Total funds 1999 £
Incoming resources					
Grants and donations	3	106,296	215,158	321,454	144,872
Sales of publications and sundry income		22,868	-	22,868	20,669
Conference fees		23,306	-	23,306	18,896
Bank interest		<u>8,740</u>	<u>-</u>	<u>8,740</u>	<u>6,375</u>
Total income		<u>161,210</u>	<u>215,158</u>	<u>376,368</u>	<u>190,842</u>
Resources expended					
Direct charitable expenditure					
Production of publications and surveys		11,138	199,908	211,046	47,432
Provision of advice, lobbying, liaison with other organisations		4,669	3,666	8,335	11,593
Costs of talks, seminars and conferences		<u>32,313</u>	<u>9,166</u>	<u>41,479</u>	<u>43,081</u>
		48,120	212,740	260,860	102,106
Fund-raising		7,732	-	7,732	8,518
Administration		<u>20,618</u>	<u>-</u>	<u>20,618</u>	<u>19,316</u>
Total expenditure	4	<u>76,470</u>	<u>212,740</u>	<u>281,882</u>	<u>129,940</u>
Net incoming/(outgoing) resources for the year		84,740	2,418	87,158	60,902
Funds brought forward		<u>158,729</u>	<u>-</u>	<u>158,729</u>	<u>97,827</u>
Funds carried forward	6	<u>243,469</u>	<u>2,418</u>	<u>245,887</u>	<u>158,729</u>

There are no recognised gains or losses for the current or prior period other than stated above.

Income and net incoming resources are based on continuing operations.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

BALANCE SHEET 31 MARCH 2000

	<i>Note</i>	<u>2000</u>	<u>1999</u>
		£	£
Tangible fixed assets	5	3,834	<u>1,425</u>
Current assets			
Stock of publications		7,845	4,651
Debtors		25,925	3,558
Prepayments and accrued income		4,288	2,645
Cash at bank - current account		63,541	4,358
- deposit accounts		<u>309,835</u>	<u>144,945</u>
		<u>411,434</u>	<u>160,157</u>
Less:			
Creditors: Amounts falling due within one year			
Social security and other taxes		2,379	28
Other creditors		165,843	1,913
Accruals and income in advance		<u>1,159</u>	<u>912</u>
		<u>169,381</u>	<u>2,853</u>
Net current assets		<u>242,053</u>	<u>157,304</u>
Net assets		<u>245,887</u>	<u>158,729</u>
Capital	6		
Restricted income funds		2,418	-
Unrestricted funds		<u>243,469</u>	<u>158,729</u>
		<u>245,887</u>	<u>158,729</u>

The accounts were approved by the Council of Management on 6 July 2000 and signed on its behalf by :-

Patricia Potts

P POTTS
Chair

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000

1. Status

Centre for Studies on Inclusive Education Limited is a company limited by guarantee and not having a share capital. Every member of the company undertakes to contribute such amount as may be required (not exceeding £1) to the company assets if it should be wound up whilst being a member for payment of the company's debts and liabilities contracted before ceasing to be a member.

The company is also a charity registered with the Charity Commissioners (Number 327805) and is not subject to United Kingdom taxation.

2. Accounting policies

Basis of preparation of accounts

The accounts are prepared under the historical cost convention, in accordance with applicable Accounting Standards and with the Statement of Recommended Practice on Charity Accounts. They include the results of the charity's operations which are described in the Council of Management's (Directors and Trustees) Report and all of which are continuing.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement.

Tangible fixed assets and depreciation

The costs of office furniture and equipment are written off over their expected useful lives of four years.

Stock

The stock of publications are valued by the Council of Management at the lower of cost and net realisable value.

Income

Grants and donations are accounted for as received by the charity. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received. Other income receivable is credited to income on an accruals basis.

Expenditure

All expenditure is included on an accruals basis.

Value added tax

Partial recovery of value added tax is obtained. Value added tax suffered is included in the relevant costs in the Statement of Financial Activities.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2000
(continued)**

2. Accounting policies (continued)

Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to income and expenditure account as incurred.

Allocation of expenditure

Due to the small number of employees of the Centre, the distinction between activities and administration cannot be precisely measured. All direct expenditure is allocated to the appropriate activity and other costs including payroll, offices costs and general services are allocated on an estimated basis to the various activities.

Pensions

The company contributes to defined contribution personal pension schemes maintained by staff. Contributions are charged in the year to which they relate.

3. Donations and grants

	<u>2000</u>	<u>1999</u>
	£	£
Private trusts	87,500	87,500
Corporate sponsors	31,580	25,000
Department for Education and Employment	161,201	16,600
National Lottery Charity Board	27,377	-
Local Education Authorities and others	13,796	8,450
Teacher Training Agency	<u>-</u>	<u>7,322</u>
	<u>321,454</u>	<u>144,872</u>

4. Total expenditure

	<u>2000</u>	<u>1999</u>
	£	£
Staff costs	70,614	65,289
Operating lease rentals	3,780	3,780
Postage, stationery, telephone, publication costs	182,146	23,027
Travelling, conference and meeting expenses	18,932	29,578
Sundry expenses including irrecoverable VAT	6,109	5,165
Advertising and promotion	5,230	964
Auditors' remuneration	1,000	800
Depreciation	<u>1,399</u>	<u>1,337</u>
	<u>289,210</u>	<u>129,940</u>

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED
(A Company Limited by Guarantee not having a Share Capital)

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2000
(continued)

4. Expenditure (continued)

No members of the Council are in receipt of remuneration (similarly 1999).

	<u>2000</u>	<u>1999</u>
Staff costs:-	£	£
Salaries	60,480	55,790
Social security costs	5,793	5,308
Pensions	<u>4,341</u>	<u>4,191</u>
	<u>70,614</u>	<u>65,289</u>

Average number of persons employed 2 2
Council members' expenses reimbursed
Out of pocket travelling expenses totalling £104 (1999 £102) were reimbursed to a Council member during the year (1999 one).

Indemnity insurance costing £208 was taken out to protect the charity and indemnify the trustees against neglect or default in the sum of £100,000 (1999 similarly).

5. Tangible fixed assets

	<u>Office furniture and equipment</u> £
Cost	
1 April 1999	15,521
Additions	<u>3,808</u>
31 March 2000	<u>19,329</u>
Depreciation	
1 April 1999	14,096
Charge for the year	<u>1,399</u>
31 March 2000	<u>15,495</u>
Net Book Value	
31 March 2000	<u>3,834</u>
31 March 1999	<u>1,425</u>

No capital commitments existed at the balance sheet date.

CENTRE FOR STUDIES ON INCLUSIVE EDUCATION LIMITED

(A Company Limited by Guarantee not having a Share Capital)

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2000
(continued)**

6. Analysis of fund balances between the net assets

	Unrestricted	Restricted	Total
	£	£	£
Tangible fixed assets	3,834	-	3,834
Net current assets	<u>239,635</u>	<u>2,418</u>	<u>242,053</u>
	<u>243,469</u>	<u>2,418</u>	<u>245,887</u>

7. Operating lease commitments

At 31 March 2000 the company was committed to an annual rental of £3,780 in respect of premises occupied under an agreement expiring on 31 July 2000.

8. Related and connected party transactions

There were no related or connected party transactions other than disclosed in the accounts.