

REGISTERED NUMBER: 02207708 (England and Wales)

UNAUDITED ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2003
FOR
CARA PERSONNEL EMPLOYMENT LTD



CARA PERSONNEL EMPLOYMENT LTD

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FOR THE YEAR ENDED 31 AUGUST 2003**

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CARA PERSONNEL EMPLOYMENT LTD

COMPANY INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2003

DIRECTOR: Mrs J K O'Neill

SECRETARY: Miss A Sammon

REGISTERED OFFICE: 31A Hill Avenue
Amersham
Buckinghamshire
HP6 5BX

REGISTERED NUMBER: 02207708 (England and Wales)

ACCOUNTANTS: PCB Financial Limited
Accountants & Tax Advisors
31a & 31b Hill Avenue
Amersham
Buckinghamshire
HP6 5BX

CARA PERSONNEL EMPLOYMENT LTD

ABBREVIATED BALANCE SHEET

31 AUGUST 2003

		31/8/03		31/8/02	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible assets	2		2,679		8,885
CURRENT ASSETS:					
Debtors		57,919		51,202	
Cash at bank and in hand		155		95	
		58,074		51,297	
CREDITORS: Amounts falling due within one year	3	90,773		94,400	
NET CURRENT LIABILITIES:			(32,699)		(43,103)
TOTAL ASSETS LESS CURRENT LIABILITIES:			£(30,020)		£(34,218)
CAPITAL AND RESERVES:					
Called up share capital	4		100		100
Profit and loss account			(30,120)		(34,318)
SHAREHOLDERS' FUNDS:			£(30,020)		£(34,218)

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 August 2003.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2003 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges her responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

Julie O'Neill
 Mrs J K O'Neill - Director

Approved by the Board on 28/6/04

The notes form part of these abbreviated accounts

CARA PERSONNEL EMPLOYMENT LTD

NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2003

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the *Financial Reporting Standard for Smaller Entities* (effective June 2002).

Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Motor vehicles	- 25% on cost

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 September 2002	31,048
Additions	849
At 31 August 2003	31,897
DEPRECIATION:	
At 1 September 2002	22,162
Charge for year	7,056
At 31 August 2003	29,218
NET BOOK VALUE:	
At 31 August 2003	2,679
At 31 August 2002	8,885

CARA PERSONNEL EMPLOYMENT LTD

**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2003**

3. CREDITORS

The following secured debts are included within creditors:

	31/8/03	31/8/02
	£	£
Bank overdrafts	<u>27,323</u>	<u>25,388</u>

4. CALLED UP SHARE CAPITAL

Authorised:

Number:	Class:	Nominal value:	31/8/03	31/8/02
			£	£
1,000	Ordinary	£1	<u>1,000</u>	<u>1,000</u>

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31/8/03	31/8/02
			£	£
100	Ordinary	£1	<u>100</u>	<u>100</u>