

REGISTERED NUMBER: 02207708 (England and Wales)

ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2002
FOR
CARA PERSONNEL EMPLOYMENT LTD



CARA PERSONNEL EMPLOYMENT LTD

**CONTENTS OF THE ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2002**

	Page
Company Information	1
Abbreviated Balance Sheet	2
Notes to the Abbreviated Financial Statements	3

CARA PERSONNEL EMPLOYMENT LTD

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2002**

DIRECTOR: Mrs J K O'Neill

SECRETARY: Miss A Sammon

REGISTERED OFFICE: Waters Meet
Willow Avenue
New Denham
Buckinghamshire
UB9 4AF

REGISTERED NUMBER: 02207708 (England and Wales)

ACCOUNTANTS: PCB Financial Limited
Accountants & Tax Advisors
Waters Meet, Willow Avenue
New Denham
Buckinghamshire UB9 4AF

CARA PERSONNEL EMPLOYMENT LTD**ABBREVIATED BALANCE SHEET
31 AUGUST 2002**

	Notes	31/8/02		31/8/01	
		£	£	£	£
FIXED ASSETS:					
Tangible assets	2		8,885		15,929
CURRENT ASSETS:					
Debtors		51,202		61,718	
Cash at bank and in hand		95		112	
		51,297		61,830	
CREDITORS: Amounts falling due within one year	3	94,400		104,858	
NET CURRENT LIABILITIES:			(43,103)		(43,028)
TOTAL ASSETS LESS CURRENT LIABILITIES:			£(34,218)		£(27,099)
CAPITAL AND RESERVES:					
Called up share capital	4		100		100
Profit and loss account			(34,318)		(27,199)
SHAREHOLDERS' FUNDS:			£(34,218)		£(27,099)

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 August 2002.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2002 in accordance with Section 249B(2) of the Companies Act 1985.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

Mrs J K O'Neill - Director

Approved by the Board on 27 June 2003

The notes form part of these financial statements

CARA PERSONNEL EMPLOYMENT LTD

NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2002

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover

Turnover represents net invoiced sales of services, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Motor vehicles	- 25% on cost

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

Pensions

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

2. TANGIBLE FIXED ASSETS

	Total
	£
COST:	
At 1 September 2001	
and 31 August 2002	31,048
DEPRECIATION:	
At 1 September 2001	15,120
Charge for year	7,043
At 31 August 2002	22,163
NET BOOK VALUE:	
At 31 August 2002	8,885
At 31 August 2001	15,929

3. CREDITORS

The following secured debts are included within creditors:

	31/8/02	31/8/01
	£	£
Bank overdrafts	25,388	24,584

CARA PERSONNEL EMPLOYMENT LTD

**NOTES TO THE ABBREVIATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2002**

4. CALLED UP SHARE CAPITAL

Authorised:				
Number:	Class:	Nominal	31/8/02	31/8/01
		value:	£	£
1,000	Ordinary	£1	<u>1,000</u>	<u>1,000</u>
Allotted, issued and fully paid:				
Number:	Class:	Nominal	31/8/02	31/8/01
		value:	£	£
100	Ordinary	£1	<u>100</u>	<u>100</u>