

Co House.

Registered number: 01801708

Charity number: 519540

TREETOPS HOSPICE TRUST

(A company limited by guarantee)

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2015



TREETOPS HOSPICE TRUST

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TREETOPS HOSPICE TRUST**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2015**

Trustees	Mrs J Heath, Chair Mr T I Ferguson, Treasurer (resigned 13 November 2014) Miss S Ansley Mr S Beeley Mr J Davis Dr J Dornan Mr M Fox Dr H Godridge Mr R W Jones Mrs A Johnson (resigned 19 April 2014) Ms H MacDonald (resigned 29 September 2014) Dr S Miller Mr A Perkins Mr R J Smallwood (resigned 29 September 2014) Mr A Wardle Ms K Ashcroft (appointed 28 January 2015) Mr A Sarda, Treasurer (appointed 30 March 2015) Dr M Swanwick (appointed 30 March 2015)
Company registered number	01801708
Charity registered number	519540
Registered office	Treetops Hospice Derby Road Risley Derbyshire DE72 3SS
Company secretary	Mr R Thomas
Chief executive	Mr G Cameron
Independent auditors	BHP, Chartered Accountants 2 Rutland Park Sheffield S10 2PD
Bankers	Santander Bridle Road Bootle Merseyside GIR 0AA
Solicitors	Ellis Fermor & Negus 2 Devonshire Avenue Beeston Nottingham NG9 1BS

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of Treetops Hospice Trust (the company) for the ended 31 March 2015. The Trustees confirm that the Annual report and financial statements of the company and the group comply with the current statutory requirements, the requirements of the company and the group's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

a. Constitution

Treetops Hospice is a registered charity and company limited by guarantee without a share capital and was set up on 20 March 1984 under the name Draycott Hospice Association. The name of the company was changed to Treetops Hospice Trust on 21 June 1993. The charity's governing document is its Memorandum and Articles of Association (last amended on 24 November 2008), which restrict the charity's operations to all such lawful acts as are incidental or necessary to the attainment of its objectives.

b. Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

c. Policies adopted for the induction and training of Trustees

The Board has a written structure for the induction of new Trustees, and a code of conduct for Trustees and the Chief Executive. Trustee induction is managed by the Chief Executive and the Company Secretary and includes written information on the following topics:

- The legal status of the charity and governance
- The structure and staffing of the organization
- Finance information
- Policies and strategy
- Professional advisers

In addition new Trustees have a one day induction where they spend time in the Hospice in order to meet staff from all departments and attendees at Day Care. All new Trustees will spend time with the Chair of the Board and the Chief Executive at an early stage. The charity subscribes to Governance, a journal for Trustees. All Trustees receive individual copies and a copy is held in the general office and Trustees are given information on relevant training courses.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

d. Organisational structure and decision making

The responsibility to ensure appropriate management of the charity is vested in the Board of Trustees, a third of which are elected annually by the members of the Company. To assist the Board in discharging its responsibilities, it receives regular reports on some aspects of its principle functions from the Finance and Income Generation and the Clinical sub-committees. These committees consist of members of the Board of Trustees and senior members of staff. The Finance and Income Generation sub-committee meet to review the financial activity every two months, while the Clinical sub-committee meet every quarter to monitor clinical services. The Board meets six times a year with additional meetings as needed.

The Chief Executive, who leads the management team, is responsible to the Board of Trustees for the day-to-day management of the charity and the execution of the policies and strategies defined by the Board.

e. Risk management

The Board has agreed a risk management structure for the organisation and has identified the major risks to which the organisation is exposed, these are reviewed every six months and appropriate mitigating action is taken accordingly. The Health and Safety committee continue to ensure that all relevant issues are considered and addressed at departmental level and the Health and Safety Responsible Person prepares bi-monthly Health and Safety reports for the Board.

f. Governance

In 2012 the Trustees took place in the Help the Hospices Board Development Project run by Cass Business School. The Help the Hospices Board development programme, funded by the Monument Trust focused on effective governance (i.e. the systems, processes and behaviours that enable trustees/non-executive directors to hold the organisation in trust, steer its work and optimise the benefit to its current and future beneficiaries). The key framework used in the programme was Good Governance – a code for the voluntary and community sector (2nd edition October 2010), which sets out six key principles of effective governance.

The key indicators used to assess the success of the programme included:

- The board has a better understanding of good governance (including clinical)
- The board has reflected on its governance strengths and weaknesses
- The board has greater self-awareness of its culture and behaviours
- The board, led by the Chair has agreed, and is implementing a clear action plan to improve its governance.

The programme consisted of a document review, interviews with chair, Chief Executive and two trustees; three visits to the hospice, including Board meetings and some interim contact.

The Board gave careful consideration to the 11 recommendations in the board development report. It was decided that the Board wanted to focus on:

1. Ensuring the Board focuses on strategic matters
2. Improving the effectiveness of meetings
3. Induction, training and recruitment of trustees
4. Assessing the Board's own performance

Clinical Governance is the remit of the Clinical Sub-Committee, who report to the Board.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

Objectives and Activities

a. Policies and objectives

The objectives of the charity are contained in full in the Memorandum and Articles of the charity. They are also clearly stated in the Vision, Mission and Values statement and are summarised as follows:

Vision

That everyone living within the communities we serve has access to end of life care of the highest quality.

Mission

To make every day count through giving the highest quality support for patients and families living with life limiting illness or affected by death and dying by:

- Ensuring we have the skills and experience to deliver and promote excellence in end of life care provision
- Working in partnership with other local end of life service providers to ensure the best possible patient experience is achieved
- Developing services to reflect the changing needs of the diverse community we serve

Values

Respecting the unique worth of every person

We believe that every person is different but equal, and that everyone's unique needs and contribution should be recognised and supported.

Exercising responsible stewardship

The commitment of our staff and volunteers to making the best use of all our resources enables us to deliver high quality care today and in the future.

Working with hope

Our hope is to enable patients and families supported by the Hospice to live well and die well.

Sustaining a culture of trust, warmth and safety

Everyone who comes into contact with Treetops is treated with care and respect.

b. Strategies for achieving objectives

The Board of Trustees have agreed the strategic direction of the charity through the preparation of a five-year rolling plan. The plan was approved and became effective on the 1st April 2012. The Chief Executive, with departmental managers, continues to develop operational plans and organisational objectives that are encapsulated in the annual budget, which has been approved by the Board. Progress towards achieving objectives is monitored and reviewed through the respective Board and Sub-Committee meetings of the Trustees. All activities of the organisation are monitored and reviewed by the Trustees through the production of monthly management accounts, care service delivery statistics and bi-monthly reports to the Board by the Chief Executive and departmental managers.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

c. Activities for achieving objectives

These objectives are met through the provision of care services as follows:

- Day Care Provision
 - Complementary Therapy
 - Art Therapy
 - Out Patient Clinic
- Support and Information
 - Carer Support
- Counselling and Emotional Support
 - Pre and Post Bereavement Support
- Hospice at Home
- Education

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit. They are confident that the aims and objectives of the charity as manifested in the services it offers, both provide a public benefit and enhance the lives of the people who use the services.

d. Volunteers

Volunteer numbers have grown steadily over the last year and we now have over 600 highly committed people supporting the Hospice with the gift of their time. The volunteers support and enrich the work of the organisation in every department including the Funding and Retail companies. Volunteers receive a general, two and a half hour induction to the Hospice and this is followed by extensive training to prepare them for working in specific departments. The Volunteering Development Coordinator post has suffered over the year from two short-term staff members, both moving on for personal reasons. However, there is now a new staff member in post who will take this role positively into the future.

Volunteers are to be commended for their commitment, not only to their roles, but also to attending statutory training and support meetings. The Hospice would not be able to provide the services it does without the support received from volunteer staff and we are indebted to them for their generosity.

Group strategic report

Achievements and performance

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

b. Review of activities

Provision of Care

Kathy Longden, the Director of Clinical Services, is responsible for the delivery of all clinical activity including Hospice at Home, Day Care and Bereavement Services that are commissioned by Derbyshire and Nottinghamshire CCGs.

Treetops Hospice continues to play a significant role in the provision of supportive palliative care within Derbyshire and Nottinghamshire. We continue to work collaboratively with other health care professionals in ensuring that our services reflect local need and more crucially ensure that our patients' and their carers' voices are heard and ultimately their choices remain at the centre of care provided.

In 2014-2015 the hospice provided 31,220 of Hospice at Home hours. We plan to continue to increase activity year on year in line our five year strategy with a target of 40,000 hours in 2016-2017.

Day Care attendances were down on the previous year by 12% with an occupancy rate of 88%. The total number of places provided was 4,473 of a possible 5,068.

The Bereavement Service provided 2,975 sessions an increase of 38%.

Who uses the services of Treetops Hospice?

Treetops Hospice provides care and support to people who have been diagnosed with life-limiting illnesses with progressive disease and are assessed as being in the later stages of their journey. As a general rule the criteria for care marries with the identification of a patient who is placed on the Gold Standards Framework by their General Practitioner. Commissioners have stipulated that our criteria for referral to Day Care should be for patients that are in their last 12 months of life. However, we have a separate contract that is not limited to the 12 month criteria to provide support for people with long term neurological conditions. Access to our Hospice at Home service should be for those who are assessed as being in the last 6 months of life.

We provide care to people who have expressed a wish to be cared for in their own home and ultimately to give them a real choice of dying in their own home. Care and support also extends to patients' carers and families. We also provide services to bereaved adults, children and their families whether or not they have a previous association with the Hospice.

Treetops Hospice provides services to Derbyshire and Nottinghamshire, which has a population in excess of 1,250,000. All services provided by Treetops Hospice are free of charge at point of delivery.

Overall clinical service objectives for the period were as follows:

- To maintain service delivery to the maximum allowed by departmental budgets ensuring that service level agreement targets are, as a minimum, met.
- To monitor the quality of service delivery by seeking the opinions of both service users and District Nurses and to ensure that the results of audit/evaluation are fed back appropriately to those delivering, receiving and commissioning the services and to the Hospice Board of Trustees.
- To develop new services as planned by the Clinical Sub-Committee and agreed by the Board of Trustees within the limits set by the budget.

The service objectives stated above were all achieved.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

The total number of patients who received care was 1,242 (a decrease of 2% on last year). With 385 adults and children receiving Bereavement Support this brings the total number of individuals who received our care to 1,627 compared with 1,598 last year – an increase of 2%.

Audit/evaluation is continuous in all departments and results indicate that patients, carers and collaborating health professionals are extremely satisfied with the support they receive. The results of audit/evaluation are submitted to and scrutinised by the Clinical Sub-Committee and circulated to the Board of Trustees and to the Clinical Commissioning Groups (CCGs).

As an appendix to our Quality Account for 2014-2015 we have received a statement of approval from Southern Derbyshire CCG which strongly supports the services that we provide to our local communities.

Hospice at Home

Caring for someone with a life-limiting illness at home, 24 hours a day can be both physically and emotionally exhausting. Patients are often admitted to hospital, or hospice, because the family or carers can no longer cope. By providing extra care and support in the home, it is possible to alleviate some of the strain felt by carers and allow the patient to remain at home, if that is their wish, and to die, with dignity, in the place of their choice.

The complexity of patients on our caseload who are choosing to stay in their own homes continues to grow and the role and valuable support of our nurse manager within the department is evident in prioritising care to those patients and their carers who are in most need, ensuring that our Hospice at Home nurses are used in the most effective and appropriate way.

A team of qualified nurses and experienced health care assistants are available 24 hours a day, 365 days a year. The service is managed and co-ordinated by a Nurse Manager (4.5 whole time equivalent); her team consists of a full time nurse co-ordinator and two clerical co-ordinators who between them work the equivalent of 8.5 days per week to co-ordinate the team of 47 skilled and experienced palliative care nurses.

Service delivery targets are set within the service level agreements on which statutory funding is based as follows:

Service Level Agreement	Target Hours	Actual Hours
Derbyshire	21,700	21,823
Nottinghamshire	9,000	9,397

The Hospice at Home service contract with Derbyshire CCGs over performed by 123 hours of the contract and the contract with Nottinghamshire CCGs had an over provision of 397 hours.

The total provision went up from 29,900 to 31,220 hours in increase of 4.4%. A total of 4,614 Hospice at Home episodes of care were provided during the year; an increase of 395 (9%) above the previous year.

The total number of patients cared for by our Hospice at Home service during the period was 699 a decrease of 12 patients (-1.7%) over the previous year. Of these, 607 (87%) people received care for the first time. There were a total of 1,056 referrals to the service compared to 1,051 the previous year.

A total of 491 Hospice at Home patients died during the year. Of these 84% died at home compared with the national average for Hospice at Home services of 73%. (National Council for Palliative Care minimum data set 2013-2014). Of our Hospice at Home patients who identified their preferred place of care, 84% achieved their preference.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

Day Care Unit

Day Care gives people with life-limiting illnesses the opportunity to meet other people, in similar situations, in a secure, caring environment. The aim of Day Care is to improve the patient's quality of life, wherever possible, by providing skilled, high quality care with particular regard given to the management of physical, social, emotional and spiritual needs. A change of environment, social stimulation and activities, appropriate to each individual, are integral parts of the service.

During 2014-2015 our occupancy rate was 88%, which is higher than the national average of 61%. (NCPC minimum data set 2013-2014)

Performance, measured against service level agreements, was as follows:

Service Level Agreement	Target Attendances	Actual Attendance
Derbyshire	4,530	3,841
Nottinghamshire	600	632

As can be seen from the above, the service level target for Nottinghamshire exceeded the contract by 32 attendances (5%). Our Derbyshire target was not met by 689 attendances (-18%).

During 2014-2015 there were 4,473 attendances, which was a decrease of 595 attendances (-13%).

Complementary Therapy Service

Our Complementary Therapy service was extended to the community during the year and is available to patients, carers and the bereaved. The aim is to provide treatments that enable people to cope more effectively with their situation in terms of managing physical and emotional symptoms. Fully qualified therapists offer Aromatherapy, Reflexology, Reiki and Indian head and shoulder massage. During 2014-2015 the number of individual treatments provided was 1,214, an increase of 20%. No service level agreement exists for the service but we are pleased to offer our client group this much valued and appreciated service, which provided therapies for 258 individuals during the year.

Art Therapy Service

During 2014-2015 our Art therapist was on maternity leave. However, during her leave we were able to employ an Art Therapist on a sessional basis that continued to provide a reduced service for our Day Care patients.

Art Therapy is a confidential psychological service, which allows emotional conflicts to be externalised and explored through the making of artwork and the relationship with the therapist. This element of our Day Care provision gives an added dimension of support to clients who are coming to terms with living with life limiting conditions.

We are currently exploring the feasibility of offering Art Therapy to bereaved children and young people as part of the plans to amalgamate a combined and collaborative approach to therapeutic support.

Carers Support

Following the suspension of our Carers support service in February 2014, we decided to research the needs of carers by carrying out feasibility study. The result of the study was to provide a carers support programme with subjects that supported both the physical and psychological needs of carers. It is intended that the service will also develop carer programmes that relate to specific illnesses, symptoms or long term conditions.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

Out Patient Clinic

We continue to host an outpatient clinic staffed by a Palliative Care Consultant from Royal Derby Hospital. This allows the charity to refer patients to the clinic if medical intervention is required and reduces the need for many local people to travel to the city centre for medical assessment/review. No funding is received for this service and so there are no service level agreements. In 2014-2015 a total of 35 people attended of whom 25 were new patients. The total attendances were 130.

Bereavement Services

We continue to receive a financial contribution from Derbyshire CCGs for bereavement support which is provided to people regardless of them having a previous association with Treetops Hospice. We only accept self-referral to the service from adult clients, as this is the best indicator that clients are ready to engage in the therapeutic process. Referrals for support of children and families are accepted from family members and also from interested parties such as school personnel, social workers and children's mental health specialists.

During the year the Bereavement team has increased its numbers from 25 to 34 volunteers (26 Treetops trained volunteers' and 8 volunteer counsellors).

Our Student Placement Service has also grown; we now have 13 students working within the service bringing the total volunteers up to 47.

Service Level Agreement	Target Sessions	Actual Sessions
Derbyshire	1,510	2,246
Nottinghamshire	N/A	113
Other	N/A	100

Although we do not receive any funding we provided a total of 213 sessions to the local community outside Derbyshire.

The total number of clients receiving bereavement support during the year was 385 an increase of 15% from the previous year.

c. Investment policy and performance

The Charity's liquid assets are held solely in interest bearing investment accounts and it does not have any investments, other than the £10,000 invested in Treetops Funding Limited and £1,000 in Treetops Retail Limited. The amount of interest received in this year was £16,444 (2014: £18,475).

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

Financial review

a. Results for the year

The Charity's gross income rose from £3,064,311 to £3,323,308, an increase of £258,997, which is mainly due to legacy income. Gross costs increased from £2,712,698 to £2,974,792 an increase of 9.7%, which was within the targets approved in the budget. This was mainly due to increased investment within Fundraising, Lottery and Retail as well as growth in charitable activities.

Treetops Funding Limited and Treetops Retail Limited

In 2003, Treetops Retail Limited was created for the Retail shops and catering operation. The company is VAT registered. Treetops Funding Limited operates the Treetops Hospice Lottery only.

The Charity's wholly owned trading subsidiaries carry out non-charitable trading activities for the Charity. In 2014-15, the Funding and Retail companies made a profit of £316,910, an increase of 3.9% over the previous year. During the year £315,248 was transferred to the Charity under the Company Gift Aid scheme.

Funding Company – Treetops Hospice Lottery

The Funding Company's turnover rose from £300,961 to £339,387 (12.8%), profit increased from £95,394 to £106,367 (11.5%). The investment in lottery membership recruitment continued during 2014-15.

Retail Company

Treetops Retail Limited made a net profit of £210,543 for the financial year 2014-15. This was an increase of £913 (0.4%) on 2013-14. Total sales increased year on year by 3.15%.

An additional shop was opened in Beeston in May 2013. This brings the total number of shops to fourteen plus the coffee bars and the eBay shop.

Fundraising

Fundraising includes income from the community, events, individual donations, corporate support and trusts. During 2013/14 a re-structure took place as key staff left this department, this led to a period of change and new staff being recruited leading to a reduction of net contribution to £268,360 in 2013/2014.

Legacy income experienced an increase of £261,866 to £292,648, which was significant. Though legacy income is not depended upon for the day to day running of the hospice, it is an important income stream that enables the development of existing or new services. To this end a legacy marketing programme has been started and will be implemented to create awareness within the public domain of the need for gifts in wills and the impact that such generosity can have on service development.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

b. Principal risks and uncertainties

As reported earlier the Board has agreed a risk management structure for the organisation and has identified the major risks to which the organisation is exposed, which are reviewed every six months and appropriate mitigating action is taken accordingly. The most recent review showed that the only item with a high score and hence the highest risk is the potential loss of statutory income. As the NHS puts out more services to tender it is clear that they are looking to reduce their costs at this time of austerity and it is possible that this will have an impact on the Hospice's income. To counter this the Trustees continue to invest in the three income generation streams that already provide the charity with 70% of its income, namely the Lottery, the Retail operations and general fundraising.

The other risks in the intermediate category also focus on income generation but with reasonable reserves and a strategy in place the Trustees are confident in the future financial strength of the organisation.

c. Reserves policy

The Board of Trustees regularly review the level of reserves to ensure that fund levels are appropriate for the current activities and long term aims, should they need to be called upon.

In order to develop long term objectives and ensure the continuation of current services, the Charity needs to have an appropriate level of reserves. The Board of Trustees have agreed an acceptable level to be £800,000, the current reserves amount stands at £976,983. The Trustees are satisfied with the reserves at the balance sheet date and feel it is at a satisfactory level for the charity to discharge its obligations and long term plans in these uncertain financial times.

Plans for the future

a. Future developments

Objectives for 2014-2015

1. Day Care Services

1.1 Outreach and clinics

Working in partnership with the Royal Derby Hospital NHS foundation trust we are hoping to introduce a clinic for patients with non-malignant respiratory diseases where active treatment has been deemed as of not being beneficial. The future support of these patients will then be transferred to community health care and patients will also be referred to our Support and Information service Clinical Nurse Specialist who will be available to patients for their on-going needs. It is also planned that in collaboration with the hospital team a breathlessness support programme is developed.

This model of community clinic will be used to encourage more transitional care to be supported by Treetops Hospice, whilst moving patients away from secondary care settings.

1.2 Support and Information Service

Our successful bid for Big Lottery funding for our Support and Information service includes carer support as one of its outcome measures. During the year Erewash CCG funded a six month feasibility study on the needs of carers. Results of the study recommended the development of carer programmes that will provide advice on caring for the physical needs of patients, end of life decision making including advanced care planning and awareness of good symptom management.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

The programme is aimed at giving carers a forum to express their anxieties and concerns and includes peer support, a recognised benefit of support networks.

We will also be planning the development of programmes that relate to caring for patients with specific illnesses, symptoms or long term conditions.

1.3 Therapeutic Services

Last year's relocation of our Bereavement Service with the introduction of an increased range of counselling, emotional and practical support as well as information provision has brought into sharp focus an awareness that our overall therapeutic services have not previously worked as collaboratively as they might. With this continued growth and development of all of our therapeutic services, and the number of staff who are employed in the departments, it is becoming evident that the structure of our therapeutic services needs to be reviewed.

We believe that collaboration and a shared vision of an overall departmental therapeutic structure would optimise our service user's experience.

1.4 Day Care Unit

With the decrease of referrals of patients who meet the criteria of being within the last 12 months of life, we plan to promote the service to community health professionals. We will also review the option of introducing a second neurological day to increase the number of patients with a longer life expectancy, and whose quality of life is severely limited who can be offered Day Care support.

We will continue to work towards broadening both the psychological and occupational activities offered in Day Care to promote and enhance the guests' experience.

2. Hospice at Home

During 2014-2015 we provided 31,220 hours of care. One of our key objectives for this year is to increase the provision to 36,000 hours and further recruitment will be necessary to achieve this.

The co-ordination team now consists of a Hospice at Home manager employed for 33.75 hours per week, a full time nurse co-ordinator and the equivalent of 8.5 days per week of clerical co-ordination. This level of staffing will be continuously reviewed as the caseload dictates

3. Nursing team development programme

Following the successful completion of the first of two modules of a Post Graduate Certificate in Inter-Professional Practice Education, we will be supporting our Nurse Educator to complete the second and final module in curriculum development.

To maintain the high standards of nursing care that we provide, our in house nurse education programme continues to be a key priority for the organisation.

The programme will include support and education for our registered nurses to help them prepare for Nursing and Midwifery Council re-validation.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2015

4. Bereavement Service

During the year Erewash CCG agreed to fund a six-month pilot to introduce a counselling service for patients and their families and carers affected by life-limiting illnesses. Following evaluation of the pilot, funding for the continuation of this service will be sought from all our commissioning CCGs but if not available the hospice will apply to other possible funding streams for its continuation.

To date, this much needed new service has been well received and supports the employment of a lead counsellor who has been tasked with its development.

With this planned expansion the overall service will be known as Counselling and Emotional Support Service with two departments one which will support people affected by a life limiting illness and the other supporting bereaved people. We will continue to offer placements to counselling students in their final year of professional training. We are pleased to report that there is a high demand for placements which allows us to select only the most competent and committed candidates.

As part of the package we offer our students, is a comprehensive educational programme. During 2015-2016 it is intended that the programme be opened to external paying professionals, to work towards developing a centre of excellence and learning in relation to bereavement work.

Trustees' responsibilities statement

The Trustees (who are also directors of Treetops Hospice Trust for the purposes of company law) are responsible for preparing the Trustees' report (including the Group strategic report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company and the group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TREETOPS HOSPICE TRUST

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2015

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

This report, incorporating the Group strategic report, was approved by the Trustees, in their capacity as company directors, on 27/11/15 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'J. Heath', with a long horizontal stroke extending to the right.

Mrs J Heath, Chair

TREETOPS HOSPICE TRUST

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TREETOPS HOSPICE TRUST

We have audited the financial statements of Treetops Hospice Trust for the year ended 31 March 2015 set out on pages 17 to 39. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2015 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

TREETOPS HOSPICE TRUST
INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF TREETOPS HOSPICE TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Jane Marshall (Senior statutory auditor)

for and on behalf of

BHP, Chartered Accountants

Statutory Auditors

2 Rutland Park
Sheffield
S10 2PD
28 September 2015

TREETOPS HOSPICE TRUST

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2015

		Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
	Note				
Incoming resources					
Incoming resources from generated funds:					
Voluntary income	2	801,627	326,105	1,127,732	903,813
Activities for generating funds	6	1,248,657	-	1,248,657	1,182,455
Investment income	7	16,444	-	16,444	18,475
Incoming resources from charitable activities	8	930,475	-	930,475	959,568
Total incoming resources		2,997,203	326,105	3,323,308	3,064,311
Resources expended					
Costs of generating funds:					
Costs of generating voluntary income	9	221,185	-	221,185	191,289
Cost of generating funds	10	931,747	-	931,747	877,432
Charitable activities	11	1,721,242	80,918	1,802,160	1,619,936
Governance costs	12	19,700	-	19,700	24,041
Total resources expended		2,893,874	80,918	2,974,792	2,712,698
Net incoming resources before transfers		103,329	245,187	348,516	351,613
Transfers between funds	19	613,926	(613,926)	-	-
Net movement in funds for the year		717,255	(368,739)	348,516	351,613
Total funds at 1 April 2014		2,618,756	427,935	3,046,691	2,695,078
Total funds at 31 March 2015		3,336,011	59,196	3,395,207	3,046,691

All activities relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 39 form part of these financial statements.

TREETOPS HOSPICE TRUST
REGISTERED NUMBER: 01801708

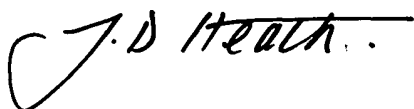
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2015

	Note	£	2015 £	£	2014 £
Fixed assets					
Tangible assets	15		2,359,028		1,941,558
Current assets					
Stocks		2,532		1,207	
Debtors	17	68,459		115,841	
Cash at bank and in hand		1,205,192		1,207,025	
		<u>1,276,183</u>		<u>1,324,073</u>	
Creditors: amounts falling due within one year	18	<u>(240,004)</u>		<u>(218,940)</u>	
Net current assets			<u>1,036,179</u>		<u>1,105,133</u>
Net assets			<u><u>3,395,207</u></u>		<u><u>3,046,691</u></u>
Charity funds					
Restricted funds	19		59,196		427,935
Unrestricted funds			<u>3,336,011</u>		<u>2,618,756</u>
Total funds			<u><u>3,395,207</u></u>		<u><u>3,046,691</u></u>

The financial statements were approved by the Trustees on
by:

27/7/15

and signed on their behalf,



Mrs J Heath, Chair

The notes on pages 21 to 39 form part of these financial statements.

TREETOPS HOSPICE TRUST
REGISTERED NUMBER: 01801708

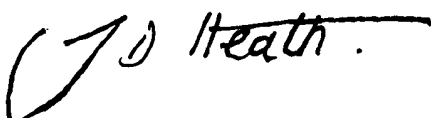
COMPANY BALANCE SHEET
AS AT 31 MARCH 2015

	Note	£	2015 £	£	2014 £
Fixed assets					
Tangible assets	15		2,305,136		1,888,347
Investments	16		11,000		11,000
			2,316,136		1,899,347
Current assets					
Debtors	17	123,310		153,802	
Cash at bank and in hand		1,058,945		1,081,507	
		1,182,255		1,235,309	
Creditors: amounts falling due within one year	18	(166,116)		(149,235)	
Net current assets			1,016,139		1,086,074
Net assets			3,332,275		2,985,421
Charity funds					
Restricted funds	19		59,196		427,935
Unrestricted funds	19		3,273,079		2,557,486
Total funds			3,332,275		2,985,421

The financial statements were approved by the Trustees on
by:

27/7/15

and signed on their behalf,



Mrs J Heath, Chair

The notes on pages 21 to 39 form part of these financial statements.

TREETOPS HOSPICE TRUST

CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2015

	Note	2015 £	2014 £
Net cash flow from operating activities	21	510,330	468,276
Returns on investments and servicing of finance	22	16,444	18,475
Capital expenditure and financial investment	22	(528,607)	(386,328)
(Decrease)/Increase in cash in the year		(1,833)	100,423

RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS
FOR THE YEAR ENDED 31 MARCH 2015

	2015 £	2014 £
(Decrease)/Increase in cash in the year	(1,833)	100,423
Movement in net funds in the year	(1,833)	100,423
Net funds at 1 April 2014	1,207,025	1,106,602
Net funds at 31 March 2015	1,205,192	1,207,025

STATEMENT OF CHANGES IN RESOURCES APPLIED FOR FIXED ASSETS FOR CHARITY USE
FOR THE YEAR ENDED 31 MARCH 2015

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Net movement in funds for the year	717,255	(368,739)	348,516	351,613
Net movement in funds available for future activities	717,255	(368,739)	348,516	351,613

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, applicable accounting standards and the Companies Act 2006.

The statement of financial activities (SOFA) and balance sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

No separate SOFA has been presented for the company alone as permitted by section 408 of the Companies Act 2006 and paragraph 397 of the SORP.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Incoming resources

All incoming resources are included in the statement of financial activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability. For legacies, entitlement is the earlier of the company being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the company where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Legacies are treated as income when they are received, or on a receivable basis when they have been notified prior to the accounting reference date and become capable of financial measurement within a two month period after that date.

TREETOPS HOSPICE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

1. Accounting Policies (continued)

1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources. Premises overheads have been allocated on a floor area basis and other overheads have been allocated on the basis of the head count.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

All resources expended are inclusive of irrecoverable VAT.

1.6 Basis of consolidation

The financial statements consolidate the accounts of Treetops Hospice Trust and all of its subsidiary undertakings ('subsidiaries').

The company has taken advantage of the exemption contained within 408 of the Companies Act 2006 not to present its own Income and expenditure account.

TREETOPS HOSPICE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

1. Accounting Policies (continued)

1.7 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Motor vehicles	-	25% straight line
Fixtures and fittings	-	25% straight line
Office equipment	-	25% straight line

1.8 Investments

Investments are stated at market value at the balance sheet date. The Statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

Investments in subsidiaries are valued at cost less provision for impairment.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.10 Stocks

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

1.11 Pensions

The company contributes to individuals' defined contribution pension schemes. Contributions are charged to the SOFA in the year they are payable.

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

2. Voluntary income

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Donations and sponsorship (note 3)	179,191	61,611	240,802	224,157
Legacies and bequests	292,648	-	292,648	30,782
Income from charitable trusts (note 4)	110,620	-	110,620	82,129
Income from other clubs and organisations	26,178	-	26,178	20,422
Christmas appeal	4,154	-	4,154	3,413
Car boot sales	12,534	-	12,534	16,275
Light Up A Life	12,910	-	12,910	11,804
Easter appeal	4,174	-	4,174	2,734
Recycling	567	-	567	213
Prize draw	14,733	-	14,733	15,183
Miscellaneous	29,345	-	29,345	16,188
Experian Event / Robin Hood event	1,739	-	1,739	7,086
Moonlight walk	61,090	-	61,090	53,195
Gift aid	13,555	-	13,555	17,487
BBC Children In Need	-	9,862	9,862	10,069
Community events	30,798	-	30,798	26,083
Tea for Treetops	7,391	-	7,391	-
Department of Health capital grant	-	236,432	236,432	366,593
Erewash CCG	-	18,200	18,200	-
Total	801,627	326,105	1,127,732	903,813

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

3. Voluntary income - donations and sponsorship

	2015 £
<i>Corporate groups</i>	
Ashbourne Town Council	450
Bramcote Crematorium Joint Committee	4,412
Capital One (Europe) plc	1,000
Essentra Packaging	1,475
Fairgrove Homes	3,032
F C Cartons	360
Flint Bishop & Barnett	801
Health Education East Midlands	608
Inner Wheel Club of Long Eaton	650
The ACT Foundation	961
Lees Brook Community School	334
The Derbyshire Community Foundation	461
Lloyds Bank Long Eaton	6,019
N Smith Charitable Settlement	640
Ockbrook & Borrowash Support Group	415
The Elizabeth Frankland Moore and Star Foundation	540
Rolls Royce Ladies Choir	705
Routen Chaplin & Partners	500
Rotary Club of Beeston	1,047
Rotary Club of Wollaton Park	901
Rutland Masonic Lodge	1,254
Sainsbury's Local	500
Severn Trent Plc	1,100
Saint-Gobain Pipelines plc	450
Strategic Communications Services	7,000
Shipley Womens Institute	500
St Michael and All Angels Church	300
Wilmot Street East Allotment Association	500
Yorkshire Bank	592
Other donations and sponsorship under £300 and individual donations	203,295
	240,802

TREETOPS HOSPICE TRUST**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015****4. Voluntary income - charitable trusts**

	2015 £
Boots	10,000
Broxtow Borough Council	240
East Midlands Airport Community Foundation	1,080
Erewash Borough Council	2,000
Freemasons of Derbyshire	1,000
Greggs Foundation	1,080
Institute of Our Lady of Mercy	1,000
Leeds Building Society Charitable Foundation	1,000
Santander Foundation	5,000
The ACT Foundation	2,500
The Bateman Charity Fund	444
The Derbyshire Community Foundation	1,080
The Dowager Countess Eleanor Peel Trust	10,000
The D'Oyly Carte Charitable Trust	3,000
The Edith Murphy Foundation	5,000
The Elizabeth Frankland Moore and Star Foundation	10,000
The Francis Winham Foundation	2,500
The Helen Jean Cope Charity	2,400
The Holbeck Charitable Trust	1,000
The Jessie Spencer Trust (Eversheds)	5,000
The Jones 1986 Charitable Trust	2,500
The Kobler Trust	350
The Lady Hind Trust	5,000
The Lynn Foundation	500
The Mary Robertson Trust c/o Natwest Nottingham Uni Branch	4,000
The Odin Charitable Trust	3,000
The Percy Bilton Charity	5,041
The Ruffield Charitable Trust	3,100
The Sawley Charities	350
The Sir Jules Thorn Charitable Trust	1,250
The Sobell Foundation	10,000
The Sunshine Foundation	25
The Thomas J Horne Memorial Trust	5,000
Toyota Motor Manufacturing UK Ltd	1,000
Westfield Health	2,180
Zurich Community Trust UK Ltd	2,000
	110,620

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

5. Voluntary income - restricted funds

	2015 £
BBC Children In Need	9,862
Boots	10,000
Elise Pilkington Charitable Trust	1,080
Erewash Borough Council	2,000
Erewash CCG	18,200
Greggs Foundation	1,080
Leeds Building Society Charitable Foundation	1,000
Santander Foundation	5,000
The ACT Foundation	2,500
The Derbyshire Community Foundation	1,080
The Dowager Countess Eleanor Peel Trust	10,000
The D'Oyly Carte Charitable Trust	3,000
The Helen Jean Cope Charity	2,400
The Holbeck Charitable Trust	1,000
The Percy Bilton Charity	5,041
The Sir Jules Thorn Charitable Trust	1,250
The Sobell Foundation	10,000
Toyota Motor Manufacturing UK Ltd	1,000
Westfield Health	2,180
Zurich Community Trust UK Ltd	2,000
Department of Health	236,432
	326,105

6. Fundraising income

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Hospice lottery income	339,387	-	339,387	300,961
Shop sales	833,101	-	833,101	827,251
Catering income	76,169	-	76,169	54,243
	1,248,657	-	1,248,657	1,182,455

TREETOPS HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

7. Investment income

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Bank interest	16,444	-	16,444	18,475

8. Incoming resources from charitable activities

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Erewash CCG	248,031	-	248,031	-
Derby City CCG	432,896	-	432,896	707,984
Hardwick CCG	15,850	-	15,850	-
Nottingham County Teaching CCG	186,679	-	186,679	182,389
	883,456	-	883,456	890,373
Other income				
Education	5,530	-	5,530	28,905
Meals and refreshments	24,995	-	24,995	23,618
Trustee membership fees	410	-	410	420
NHS pension rebate	8,500	-	8,500	8,500
Miscellaneous	7,584	-	7,584	7,752
	930,475	-	930,475	959,568

9. Costs of generating voluntary income

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Direct costs - other	71,359	-	71,359	64,417
Direct costs - staff	149,826	-	149,826	126,872
	221,185	-	221,185	191,289

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

10. Cost of generating funds

	Direct staff costs 2015 £	Direct other costs 2015 £	Support costs 2015	Total funds 2015 £	Total funds 2014 £
Hospice lottery	61,989	171,031	-	233,020	205,567
Shops	428,105	243,469	-	671,574	651,286
Catering	-	27,153	-	27,153	20,579
Total	490,094	441,653	-	931,747	877,432

Direct costs are those associated with providing the activity, for example, lottery prizes and shop cost of sales. Other costs include depreciation, admin costs and other indirect costs.

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

11. Cost of charitable activities

	Direct staff costs 2015 £	Direct other costs 2015 £	Support costs 2015 £	Total funds 2015 £	Total funds 2014 £
Daycare provision	306,463	148,676	51,688	506,827	483,486
Bereavement support	123,505	25,817	17,065	166,387	147,977
Complementary therapy	19,030	27,902	5,265	52,197	46,239
Hospice at home	819,122	81,447	101,930	1,002,499	921,664
Training	2,991	11,931	5,976	20,898	20,570
Clinical information & support centre	48,860	2,845	1,647	53,352	-
	<u>1,319,971</u>	<u>298,618</u>	<u>183,571</u>	<u>1,802,160</u>	<u>1,619,936</u>

Support costs outlined below have been allocated to charitable activities in proportion to the direct costs attributed to each activity.

The relevant proportions are daycare provision 28% (2014: 30%), bereavement support 9% (2014: 8%), complementary therapy 3% (2014: 3%), hospice at home 56% (2014: 57%), training 1% (2014: 2%) and clinical information and support centre 3% (2014: 0%).

Restricted expenditure totalling £80,918 is included in the total expenditure of £1,802,160.

Support costs

	2015 £	2014 £
Administration	108,609	92,451
Marketing	74,962	62,704
	<u>183,571</u>	<u>155,155</u>

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

12. Governance costs

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Direct costs - other	9,484	-	9,484	14,025
Direct costs - staff	10,216	-	10,216	10,016
	<u>19,700</u>	<u>-</u>	<u>19,700</u>	<u>24,041</u>

Other governance costs represent Trust audit fees, legal costs and health & safety audit costs. Staff costs represent company secretarial and chief executive governance costs.

13. Net incoming resources

This is stated after charging:

	2015 £	2014 £
Auditors' remuneration	9,015	8,755
Auditors' remuneration - non-audit	350	-
Depreciation of tangible fixed assets: - owned by the charitable group	<u>111,137</u>	<u>99,327</u>

14. Staff costs

	2015 £	2014 £
<i>Treetops Hospice Trust - group</i>		
Wages and salaries	1,740,266	1,585,968
Social security costs	116,355	105,945
Other pension costs	113,486	88,632
	<u>1,970,107</u>	<u>1,780,545</u>
Treetops Retail Limited	(428,105)	(390,970)
Treetops Funding Limited	(61,989)	(60,446)
	<u>1,480,013</u>	<u>1,329,129</u>

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

Staff costs (continued)

Treetops Hospice Trust - company

	2015	2014
	£	£
Wages and salaries	1,304,471	1,177,192
Social security costs	89,988	81,707
Other pension costs	85,554	70,245
	<u>1,480,013</u>	<u>1,329,144</u>

The average monthly number of employees during the year was as follows:

	2015	2014
	No.	No.
Direct charitable	44	39
Fundraising and publicity	29	28
Management and administration	5	4
	<u>78</u>	<u>71</u>

The number of higher paid employees was:

	2015	2014
	No.	No.
In the band £ 60,001 - £ 70,000	<u>1</u>	<u>0</u>

No Trustees were paid any remuneration during the year and no expenses were paid to Trustees during the year.

Treetops Hospice Trust makes payments on behalf of employees into individuals' defined contributions pension schemes. The assets of these schemes are held separately from those of the charity in independently administered funds. The pension cost charge in the statement of financial activities represents contributions payable by the charity to the funds and amounts to £113,486 (2014: £88,632). At the year end, contributions of £13,891 (2014: £5,342) were outstanding.

TREETOPS HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

15. Tangible fixed asset

<i>Group</i>	Freehold property £	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
Cost					
At 1 April 2014	2,037,861	14,195	286,336	32,895	2,371,287
Additions	385,492	67,305	56,998	18,812	528,607
At 31 March 2015	2,423,353	81,500	343,334	51,707	2,899,894
Depreciation					
At 1 April 2014	185,738	14,195	200,859	28,937	429,729
Charge for the year	44,300	1,164	58,457	7,216	111,137
At 31 March 2015	230,038	15,359	259,316	36,153	540,866
Net book value					
At 31 March 2015	2,193,315	66,141	84,018	15,554	2,359,028
At 31 March 2014	1,852,123	-	85,477	3,958	1,941,558

TREETOPS HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

15. Tangible fixed asset (continued)

<i>Company</i>	Freehold property £	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
Cost					
At 1 April 2014	2,037,861	-	156,170	32,895	2,226,926
Additions	385,492	44,031	55,247	18,812	503,582
At 31 March 2015	2,423,353	44,031	211,417	51,707	2,730,508
Depreciation					
At 1 April 2014	185,738	-	123,904	28,937	338,579
Charge for the year	44,300	-	35,277	7,216	86,793
At 31 March 2015	230,038	-	159,181	36,153	425,372
Net book value					
At 31 March 2015	2,193,315	44,031	52,236	15,554	2,305,136
At 31 March 2014	1,852,123	-	32,266	3,958	1,888,347

The Trustees are of the opinion that the open market value of the freehold property is in excess of its carrying value. It is not considered practical to quantify this excess.

The costs of the freehold property comprise of the buildings and grounds known as Treetops Hospice Trust.

	2015 £	2014 £
Original costs	246,882	246,882
Improvements to freehold property	1,255,605	1,255,605
Sandiacre premises	155,321	155,321
New build costs	765,545	380,053
Total	2,423,353	2,037,861

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

16. Fixed asset investments

<i>Company</i>	Shares in group undertakings
<i>Market value</i>	£
At 1 April 2014 and 31 March 2015	11,000

The investments represent the entire ordinary issued share capital in Treetops Retail Limited and Treetops Funding Limited which are registered in England and Wales.

17. Debtors

	Group		Company	
	2015	2014	2015	2014
	£	£	£	£
Trade debtors	25,120	68,638	23,029	67,556
Amounts owed by group undertakings	-	-	86,875	80,788
Other debtors	4,964	9,151	-	-
Prepayments and accrued income	38,375	38,052	13,406	5,458
	68,459	115,841	123,310	153,802

**18. Creditors:
Amounts falling due within one year**

	Group		Company	
	2015	2014	2015	2014
	£	£	£	£
Trade creditors	55,232	108,786	42,501	96,403
Other taxation and social security	35,218	32,194	35,218	32,194
Other creditors	63,793	48,778	13,891	5,272
Accruals and deferred income	85,761	29,182	74,506	15,366
	240,004	218,940	166,116	149,235

TREETOPS HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

19. Statement of funds

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried Forward £
Designated funds					
New build	200,000	-	-	(200,000)	-
Fixed assets	1,567,215	-	-	791,813	2,359,028
	<u>1,767,215</u>	<u>-</u>	<u>-</u>	<u>591,813</u>	<u>2,359,028</u>
General funds					
General funds	851,541	2,997,203	(2,893,874)	22,113	976,983
Total Unrestricted funds	<u>2,618,756</u>	<u>2,997,203</u>	<u>(2,893,874)</u>	<u>613,926</u>	<u>3,336,011</u>
Restricted funds					
Grounds fund	52,290	-	(8,153)	-	44,137
Children's bereavement project	1,302	9,862	(9,839)	-	1,325
Pre-bereavement project	-	18,200	(4,466)	-	13,734
Hospice at Home	-	24,250	(24,250)	-	-
Daycare	-	24,861	(24,861)	-	-
Clinical support centre	374,343	248,932	(9,349)	(613,926)	-
	<u>427,935</u>	<u>326,105</u>	<u>(80,918)</u>	<u>(613,926)</u>	<u>59,196</u>
Total of funds	<u>3,046,691</u>	<u>3,323,308</u>	<u>(2,974,792)</u>	<u>-</u>	<u>3,395,207</u>
Summary of funds					
	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Carried Forward £
Designated funds	1,767,215	-	-	591,813	2,359,028
General funds	851,541	2,997,203	(2,893,874)	22,113	976,983
	<u>2,618,756</u>	<u>2,997,203</u>	<u>(2,893,874)</u>	<u>613,926</u>	<u>3,336,011</u>
Restricted funds	427,935	326,105	(80,918)	(613,926)	59,196
	<u>3,046,691</u>	<u>3,323,308</u>	<u>(2,974,792)</u>	<u>-</u>	<u>3,395,207</u>

TREETOPS HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

19. Statement of funds (continued)

Transfers

In the prior year the Trustees had transferred £200,000 to a designated fund to be set aside for the new build costs. The new build is now complete, therefore the fund has been reclassified to the designated fixed asset fund. The designated fund of £2,359,028, represents the net book value of the group's unrestricted fixed assets.

Restricted funds

The purpose of the restricted funds are as detailed on the previous page.

20. Analysis of net assets between funds

	Unrestricted funds 2015 £	Restricted funds 2015 £	Total funds 2015 £	Total funds 2014 £
Tangible fixed assets	2,359,028	-	2,359,028	1,941,558
Current assets	1,216,987	59,196	1,276,183	1,324,073
Creditors due within one year	(240,004)	-	(240,004)	(218,940)
	<u>3,336,011</u>	<u>59,196</u>	<u>3,395,207</u>	<u>3,046,691</u>

21. Net cash flow from operations

	2015 £	2014 £
Net incoming resources before revaluations	348,516	351,613
Returns on investments and servicing of finance	(16,444)	(18,475)
Depreciation of tangible fixed assets	111,137	99,327
(Increase)/decrease in stocks	(1,325)	326
Decrease/(increase) in debtors	47,382	(10,791)
Increase in creditors	21,064	46,276
Net cash inflow from operations	<u>510,330</u>	<u>468,276</u>

22. Analysis of cash flows for headings netted in cash flow statement

	2015 £	2014 £
Returns on investments and servicing of finance		
Interest received	<u>16,444</u>	<u>18,475</u>

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015**

22. Analysis of cash flows for headings netted in cash flow statement (continued)

	2015 £	2014 £
<i>Capital expenditure and financial investment</i>		
Purchase of tangible fixed assets	<u>(528,607)</u>	<u>(386,328)</u>

23. Analysis of changes in net funds

	1 April 2014 £	Cash flow £	Other non-cash changes £	31 March 2015 £
Cash at bank and in hand:	1,207,025	(1,833)	-	1,205,192
<i>Net funds</i>	<u>1,207,025</u>	<u>(1,833)</u>	<u>-</u>	<u>1,205,192</u>

24. Capital commitments

At 31 March 2015 the group and company had capital commitments as follows:

	<u>Group</u>		<u>Company</u>	
	2015 £	2014 £	2015 £	2014 £
Contracted for but not provided in these financial statements	<u>42,817</u>	<u>440,000</u>	<u>42,817</u>	<u>440,000</u>

25. Operating lease commitments

At 31 March 2015 the group had annual commitments under non-cancellable operating leases as follows:

	2015 £	2014 £
<i>Group</i>		
<i>Expiry date:</i>		
Within 1 year	17,470	19,970
Between 2 and 5 years	70,900	69,400
After more than 5 years	<u>29,000</u>	<u>29,000</u>

TREETOPS HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS
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26. Taxation

As a charity, Treetops Hospice Trust is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

27. Related party transactions

There were no related party transactions during the year (2014: None).

28. Controlling party

The company is controlled by its members. No individual member has overall control.