

TREETOPS HOSPICE TRUST
(LIMITED BY GUARANTEE)

REPORT OF THE TRUSTEES
AND
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2002

Company Registration Number 1801708



TREETOPS HOSPICE TRUST GROUP

TRUSTEES

F Anderson
Mrs J Anderson
W Baxendale-Baines
J Caddick
C Cheetham (Chairman - Fundraising)
N Cheetham
J Eagle
Mrs R Eycott
M Fox
Dr. H Godridge
J Griffiths (Retired 15/01/02)
J Heath (Chairman - Executive)
M Henry
S Jones
G Saville (Chairman - Board of Trustees)
J Shields (Treasurer)
A Taylor
P Thomson
R Webster
Mrs B Wilson

SECRETARY

R Thomas

REGISTERED OFFICE

Treetops Hospice
Derby Road
Risley
Draycott
Derbyshire
DE72 3SS

REGISTERED NUMBER

1801708 (England & Wales)

REGISTERED CHARITY NUMBER

519540

AUDITORS

Johnson Murkett and Hurst
Chartered Accountants
Rawdon House
Rawdon Terrace
Ashby de la Zouch
Leicestershire
LE65 2GN

ANNUAL REPORT AND CONSOLIDATED ACCOUNTS

31 MARCH 2002

Pages	1 - 2	Report of the Trustees
	3	Report of the Auditors
	4	Consolidated Balance Sheet
	5	Consolidated Statement of Financial Activities
	6 - 13	Notes to the Accounts

The following pages do not form part of the statutory accounts:

14	Operational Income and Expenditure Account
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TREETOPS HOSPICE TRUST GROUP

REPORT OF THE TRUSTEES

The Trustees present their annual report with the accounts of the Trust for the year ended 31 March 2002.

PRINCIPAL ACTIVITY

The principal activities of the Trust in the year under review were the provision of nursing and other facilities for the terminally ill and the raising of funds for that purpose.

The Trust's subsidiary company, Treetops Funding Limited, manages a lottery and charity shops to raise funds for the hospice.

CHARITABLE STATUS

The Trust is a registered charity.

CHAIRMAN'S' REPORT

In accordance with The Statement of Recommended Practice for Charities, the Chairman, Mr G Saville, has prepared a report detailing the performance of the Trust for the year ended 31 March 2002. A copy is attached to these accounts.

TRUSTEES

None of the other trustees have any interest in the shares of any other group company, including rights to subscribe for shares.

TRUSTEES' RESPONSIBILITIES

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the group and of the surplus or deficit for that period. In preparing those accounts, the Trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- * prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TREETOPS HOSPICE TRUST GROUP

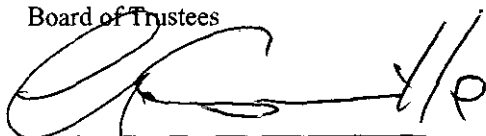
REPORT OF THE TRUSTEES

AUDITORS

Messrs Johnson, Murkett and Hurst offer themselves for re-election as Auditors at the next Annual General Meeting.

In preparing the above report, the Trustees have taken advantage of special exemptions applicable to small companies provided by Part VII of the Companies Act 1985.

Signed on behalf of the
Board of Trustees

A handwritten signature in black ink, appearing to be 'G Saville', written over a horizontal line.

G Saville
Chairman

A handwritten signature in black ink, appearing to be 'J Shields', written over a horizontal line.

J Shields
Treasurer

Approved by the Board on:

29 July 2002

TREETOPS HOSPICE TRUST GROUP**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS****YEAR ENDED 31 MARCH 2002**

We have audited the financial statements on pages 4 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 6 to 7.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE AUDITORS

As described on page 1, the company's trustees are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

It is our responsibility to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees remuneration and transactions with the company is not disclosed.

We read the trustees report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF AUDIT OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of the affairs of the charity and group as at 31 March 2002 and of the group's incoming resources and resources expended, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Johnson, Murkett and Hurst
Chartered Accountants and Registered Auditors

Date:

30 September 2002

Ashby de la Zouch
Leicestershire

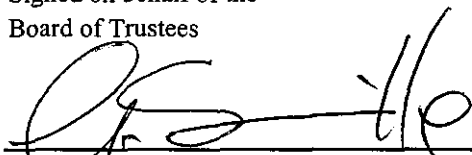
TREETOPS HOSPICE TRUST GROUP**CONSOLIDATED BALANCE SHEET AS AT 31 MARCH 2002**

		Group		Trust	
	<u>Notes</u>	<u>2002</u>	<u>2001</u>	<u>2002</u>	<u>2001</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
FIXED ASSETS					
Tangible assets	10	371,624	358,839	370,777	357,710
Investments	11	-	-	10,000	10,000
		<u>371,624</u>	<u>358,839</u>	<u>380,777</u>	<u>367,710</u>
CURRENT ASSETS					
Stocks		1,664	5,480	842	-
Debtors	12	10,752	8,282	4,017	3,242
Cash in Bank and in Hand		146,667	127,611	124,476	105,889
		<u>159,083</u>	<u>141,373</u>	<u>129,335</u>	<u>109,131</u>
CREDITORS: Amounts falling due within one year	13	<u>55,153</u>	<u>56,767</u>	<u>42,509</u>	<u>41,360</u>
NET CURRENT ASSETS		<u>103,930</u>	<u>84,606</u>	<u>86,826</u>	<u>67,771</u>
NET ASSETS		<u>475,554</u>	<u>443,445</u>	<u>467,603</u>	<u>435,481</u>
CAPITAL FUNDS					
Restricted Funds	16	25,655	10,677	25,655	10,677
Unrestricted Funds	17	449,899	432,768	441,948	424,804
		<u>475,554</u>	<u>443,445</u>	<u>467,603</u>	<u>435,481</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

The financial statements on pages 4 to 13 were approved by the trustees on 29 July 2002.

Signed on behalf of the
Board of Trustees


G Saville
Chairman

Date: 29/7/02


J Shields
Treasurer

Date: 29/7/02

The notes on pages 6 to 13 form part of these accounts.

TREETOPS HOSPICE TRUST GROUP**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**FOR THE YEAR ENDED 31 MARCH 2002**

		<u>Restricted</u> <u>Funds</u>	<u>Unrestricted</u> <u>Funds</u>	<u>Total</u>	<u>Total</u>
	<u>Notes</u>	<u>2002</u> <u>£</u>	<u>2002</u> <u>£</u>	<u>2002</u> <u>£</u>	<u>2001</u> <u>£</u>
INCOMING RESOURCES					
Donations and Gifts	8,16	16,152	48,862	65,014	44,182
Legacies and bequests	8	-	26,310	26,310	32,009
Charitable Trusts and Industry	8	-	5,019	5,019	16,455
Incoming resources from operating activities:					
<i>Activities in furtherance of the charity's objects</i>					
Contracts for Services	9	-	134,297	134,297	129,845
<i>Activities for generating funds</i>					
Events and General Activities	8	-	99,848	99,848	97,298
Lottery Income	3	-	153,924	153,924	164,262
Shop Sales	3	-	85,380	85,380	70,270
Investment Income		-	8,665	8,665	7,498
		<u>16,152</u>	<u>562,305</u>	<u>578,457</u>	<u>561,819</u>
RESOURCES EXPENDED					
Cost of generating funds					
Fund raising costs	4	-	236,692	236,692	218,696
Charitable expenditure					
Costs of activities in furtherance of the charity's objects:					
Daycare		1,174	255,095	256,269	258,913
Management and Administration		-	53,387	53,387	40,243
		<u>1,174</u>	<u>308,482</u>	<u>309,656</u>	<u>299,156</u>
TOTAL RESOURCES EXPENDED		<u>1,174</u>	<u>545,174</u>	<u>546,348</u>	<u>517,852</u>
NET INCOMING RESOURCES / NET INCOME					
FOR THE YEAR		14,978	17,131	32,109	43,967
FUND BALANCES					
As at 31 March 2001		<u>10,677</u>	<u>432,768</u>	<u>443,445</u>	<u>399,478</u>
FUND BALANCES					
As at 31 March 2002	16,17	<u>25,655</u>	<u>449,899</u>	<u>475,554</u>	<u>443,445</u>

CONTINUING OPERATIONS

None of the Trust's activities were acquired or discontinued during the above two financial years.

TOTAL RECOGNISED GAINS AND LOSSES

The Trust has no recognised gains or losses other than the surplus or deficit for the above two financial years.

TREETOPS HOSPICE TRUST GROUP**NOTES TO THE CONSOLIDATED ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2002****1. ACCOUNTING POLICIES****a) Basis of Accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards and the Charities Accounting Statement of Recommended Practice (SORP). "Accounting and Reporting by Charities" published in October 2000.

The statement of financial activities (SOFA) and the balance sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The charity has availed itself of paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. No separate SOFA has been presented for the charity alone as permitted by Section 230 of the companies Act 1985 and paragraph 304 of the SORP.

b) Company status

The Hospice is limited by guarantee and every member undertakes to contribute such an amount, not exceeding one pound, as may be required in the event of the charity being wound-up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the company.

c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

d) Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, these are not included until the date of receipt.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity when this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

TREETOPS HOSPICE TRUST GROUP

NOTES TO THE CONSOLIDATED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2002

e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources. Premises overheads have been allocated on a floor area basis and other overheads have been allocated on the basis of a head count.

Fund raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support cost are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

f) Tangible Fixed Assets

Depreciation is provided on tangible fixed assets at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold Property	- 2% reducing balance
Fixtures and Fittings	- 15% reducing balance
Office Equipment	- 15% reducing balance
Motor Vehicles	- 25% reducing balance
Freehold Buildings	- equal annual instalments over estimated life

g) Stock

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value. Items donated for resale are not included in the financial statements until they are sold.

h) Pension Costs

Contributions in respect of the Hospice's defined contribution pension schemes are charged to the SOFA for the year in which they are payable to the scheme.

i) Operating Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against the surplus as incurred.

TREETOPS HOSPICE TRUST GROUP**NOTES TO THE CONSOLIDATED ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2002****2. MOVEMENT IN TOTAL FUNDS FOR THE YEAR**

This is stated after charging:-

	Group		Trust	
	<u>2002</u>	<u>2001</u>	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Depreciation	11,085	10,887	10,803	10,511
Auditors' Remuneration	4,783	4,708	2,756	2,740
Operating Lease	2,045	2,045	-	-

3. NET INCOME FROM TRADING ACTIVITIES OF SUBSIDIARY

The charity has a wholly owned subsidiary, which was incorporated in the UK, Treetops Funding Limited. The company gifts its taxable profits to Treetops Hospice Trust under the Gift Aid provisions. A summary of the trading results is shown below. Audited accounts have been filed with the Registrar of Companies.

Profit and Loss Account

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Lottery receipts	153,924	164,262
Shop sales	85,380	70,270
	<u>239,304</u>	<u>234,532</u>
Prizes	(72,202)	(72,201)
Cost of shop sales	(8,509)	(2,773)
	<u>158,593</u>	<u>159,558</u>
Administration	(78,829)	(82,818)
	<u>79,764</u>	<u>76,740</u>
Other Income	210	205
Interest received	13	19
	<u>79,987</u>	<u>76,964</u>

4. COST OF GENERATING FUNDS

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Lottery Prizes	72,202	72,201
Shop Cost of Sales	8,509	2,773
Subsidiary's Administration	78,829	82,818
Event Costs	14,750	13,805
Fund Raising Costs	62,402	47,099
	<u>236,692</u>	<u>218,696</u>

5. STAFF COSTS AND TRUSTEES REMUNERATION

Year to 31 March 2002	Staff Costs	Other	Depreciation	Total
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Direct Charitable Expenditure	190,720	60,510	5,039	256,269
Other:-				
Fund Raising and Publicity	52,164	24,988	-	77,152
Management and Administration	41,211	6,412	5,764	53,387
	<u>284,095</u>	<u>91,910</u>	<u>10,803</u>	<u>386,808</u>
Year to 31 March 2001	<u>263,941</u>	<u>88,740</u>	<u>10,511</u>	<u>363,192</u>

TREETOPS HOSPICE TRUST GROUP
NOTES TO THE CONSOLIDATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2002

5. STAFF COSTS AND TRUSTEES REMUNERATION (CONTINUED)

No employee earned more than £50,000 per annum (2001 - nil).

The trustees were not paid during the year.

6. STAFF NUMBERS	<u>2002</u>	<u>2001</u>
The average number of employees was:-		
Direct Charitable Expenditure	35	33
Fund Raising and Publicity	3	3
Management and Administration	2	2
	<u>40</u>	<u>38</u>

7. TAXATION

The Trust is not subject to corporation tax due to its charitable status.

**8. DONATIONS, BEQUESTS, SPONSORSHIPS AND
FUNDRAISING ACTIVITIES**

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Donations and Sponsorships	48,862	30,078
Legacies and bequests	26,310	32,009
Income From Charitable Trusts and Industry	5,019	16,455
	<u>80,191</u>	<u>78,542</u>
Other Fundraising Activities	<u>99,848</u>	<u>97,298</u>

Income from Charitable Trusts and Industry has not been analysed by category.

Other Fundraising Activities comprise the following:

General Purposes:	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Support Group Donations From Organised Events	12,236	11,543
Income From Other Clubs and Organisations	9,395	15,614
Xmas Appeal	18,137	14,436
Car Boot Sales	6,973	4,925
Tree of Lights	4,666	3,999
Trustee Events	3,030	5,844
Friends of Treetops	1,120	1,570
Little Pins	13,681	13,130
Hospice Events	20,751	20,395
Miscellaneous	9,859	5,842
	<u>99,848</u>	<u>97,298</u>

TREETOPS HOSPICE TRUST GROUP**NOTES TO THE CONSOLIDATED ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2002****9. CONTRACTS**

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Greater Derby P.C.T.	133,039	128,615
Derbyshire County Council: Social Services	1,258	1,230
	<u>134,297</u>	<u>129,845</u>

10. TANGIBLE ASSETS - GROUP

	<u>Fixtures and Fittings</u>	<u>Office Equipment</u>	<u>Leasehold & Freehold Property</u>	<u>Motor Vehicle</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost					
Beginning of Year	47,793	20,160	343,918	12,163	424,034
Additions	2,184	6,303	17,548	-	26,035
Disposals	-	-	-	-	-
Disposals	-	-	-	(12,163)	(12,163)
End of Year	<u>49,977</u>	<u>26,463</u>	<u>361,466</u>	<u>-</u>	<u>437,906</u>
Depreciation					
Beginning of Year	33,007	10,750	11,440	9,998	65,195
Charge for Year	2,659	2,356	6,070	-	11,085
On disposals	-	-	-	(9,998)	(9,998)
End of Year	<u>35,666</u>	<u>13,106</u>	<u>17,510</u>	<u>-</u>	<u>66,282</u>
Written Down Values					
End of Year	<u>14,311</u>	<u>13,357</u>	<u>343,956</u>	<u>-</u>	<u>371,624</u>
Beginning of Year	<u>14,786</u>	<u>9,410</u>	<u>332,478</u>	<u>2,165</u>	<u>358,839</u>

TANGIBLE ASSETS - TRUST

	<u>Fixtures and Fittings</u>	<u>Office Equipment</u>	<u>Leasehold & Freehold Property</u>	<u>Motor Vehicle</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost					
Beginning of Year	44,193	20,160	343,918	12,163	420,434
Additions	2,184	6,303	17,548	-	26,035
Disposals	-	-	-	(12,163)	(12,163)
Disposals	-	-	-	-	-
End of Year	<u>46,377</u>	<u>26,463</u>	<u>361,466</u>	<u>-</u>	<u>434,306</u>
Depreciation					
Beginning of Year	30,536	10,750	11,440	9,998	62,724
Charge for Year	2,377	2,356	6,070	-	10,803
On disposals	-	-	-	(9,998)	(9,998)
End of Year	<u>32,913</u>	<u>13,106</u>	<u>17,510</u>	<u>-</u>	<u>63,529</u>
Written Down Values					
End of Year	<u>13,464</u>	<u>13,357</u>	<u>343,956</u>	<u>-</u>	<u>370,777</u>
Beginning of Year	<u>13,657</u>	<u>9,410</u>	<u>332,478</u>	<u>2,165</u>	<u>357,710</u>

TREETOPS HOSPICE TRUST GROUP**NOTES TO THE CONSOLIDATED ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2002****10. TANGIBLE ASSETS - TRUST (cont.)**

The Trustees are of the opinion that the market value of the Freehold property is in excess of it's carrying value. However, it is considered impractical to quantify this excess.

The Freehold and Leasehold Property comprises the building and grounds known as "Treetops Hospice"

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Initial Costs	260,964	260,964
Subsequent Improvements to Freehold Property	96,660	79,207
Leasehold Property	3,842	3,747
	<u>361,466</u>	<u>343,918</u>

The net book value at 31 March 2002 represents fixed assets used for:

	<u>Fixtures and Fittings</u>	<u>Office Equipment</u>	<u>Leasehold & Freehold Property</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Direct charitable purposes:				
Day-care	10,142	-	182,339	192,481
Other purposes:				
Fund Raising and Publicity	847	-	-	847
Management and Administration of the Charity	3,322	13,357	161,617	178,296
	<u>14,311</u>	<u>13,357</u>	<u>343,956</u>	<u>371,624</u>

11. INVESTMENTS

	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>
Wholly owned subsidiary	<u>10,000</u>	<u>10,000</u>

12. DEBTORS

	<u>Group</u>		<u>Trust</u>	
	<u>2002</u>	<u>2001</u>	<u>2002</u>	<u>2001</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Service Debtors	326	1,158	399	1,158
Treetops Funding Limited	-	-	-	-
Other Debtors (e.g. prepayments)	10,426	7,124	3,618	2,084
	<u>10,752</u>	<u>8,282</u>	<u>4,017</u>	<u>3,242</u>

TREETOPS HOSPICE TRUST GROUP
NOTES TO THE CONSOLIDATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2002

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Trust	
	<u>2002</u>	<u>2001</u>	<u>2002</u>	<u>2001</u>
	£	£	£	£
Bank Overdraft	206	76	-	-
Trade Creditors	11,499	18,037	5,712	6,752
PAYE and NIC	4,480	4,837	4,480	4,837
Pension	856	696	856	696
Accruals	12,281	8,914	6,461	4,075
Lottery Receipts in advance	25,831	24,207	-	-
Loan from Subsidiary	-	-	25,000	25,000
	<u>55,153</u>	<u>56,767</u>	<u>42,509</u>	<u>41,360</u>

14. COMMITMENTS

The Trust had the following commitments at the year end:

a) Lease Commitment

The Trust has a commitment on the Long Eaton shop which is due to expire on 24th June 2003. Under the terms of the lease, the Trust is liable for annual rental payments of £3,750. The commitment to the lease is guaranteed by two trustees.

b) Pension Commitments

Under arrangements in existence at the year end the Trust is liable for annual pension contributions of £20,458.

c) Operating Lease

The Trust has a commitment under a contract hire of a vehicle, which expires on 18 June 2003. Under the terms of the contract the Trust is liable for annual payments of £2,454.

15. TRUSTEES AND CONNECTED PERSONS

During the year there were no contracts between the trustees and connected persons, nor did any trustee or connected person receive any remuneration or expenses either directly or indirectly

16. RESTRICTED FUNDS

	Windows Appeal	Carers Group	Total
Balance at 1 April 2001	9,503	1,174	10,677
Donations	16,152	-	16,152
	<u>25,655</u>	<u>1,174</u>	<u>26,829</u>
Expenditure	-	(1,174)	(1,174)
Balance at 31 March 2002	<u>25,655</u>	<u>-</u>	<u>25,655</u>
Represented By:-			
Cash at Bank and in Hand	8,202	-	8,202
Fixed Assets	17,453	-	17,453
	<u>25,655</u>	<u>-</u>	<u>25,655</u>

TREETOPS HOSPICE TRUST GROUP
NOTES TO THE CONSOLIDATED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2002

17. UNRESTRICTED FUNDS	Total		
Balance at 1 April 2001			432,768
Movements in funds			17,131
Balance at 31 March 2002			<u>449,899</u>
18 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS			
	General Fund	Restricted Funds	Total
Tangible fixed assets	354,171	17,453	371,624
Cash at bank and in hand	138,465	8,202	146,667
Other net current assets	(42,737)	-	(42,737)
	<u>449,899</u>	<u>25,655</u>	<u>475,554</u>

OPERATIONAL INCOME AND EXPENDITURE ACCOUNT**FOR THE YEAR ENDED 31 MARCH 2002**

	2002		2001	
	£	£	£	£
INCOME		394,336		381,653
Other Income				
Interest Income		<u>8,442</u>		<u>7,274</u>
		402,778		388,927
Less Event Costs		<u>14,750</u>		<u>13,805</u>
		388,028		375,122
Less Expenses				
Wages and Salaries	250,972		239,730	
Staff Pension Costs	16,108		11,592	
Consultancy Fees	1,071		2,568	
Telephone	1,461		1,662	
Light and Heat	4,417		4,465	
Insurance	2,192		1,679	
Repairs and Renewals	9,426		10,152	
Rent	1,611		1,885	
Rates and Water	6,799		6,724	
Advertising and Public Relations	3,997		1,760	
Newsletter	10,238		4,823	
Sundry Expenses	2,415		2,297	
Meals and Refreshments	4,216		4,580	
Auditor's Remuneration	2,756		2,740	
Printing, Postage and Stationery	3,826		4,560	
Bank Charges	46		50	
Medical Supplies and Treatment	924		925	
Hospice Staff Training and Travel	5,548		4,764	
Patient Transport	11,721		13,708	
Hospice at Home Costs and Travel	5,754		6,931	
Fundraising Office Costs and Travel	11,467		4,723	
Loss on Disposal of Fixed Assets	515		-	
New Services Costs	2,338		-	
Carers Group Costs	139		-	
Bad Debts	124		-	
Depreciation	<u>10,803</u>	<u>370,884</u>	<u>10,511</u>	<u>342,829</u>
Net Surplus for the Year		<u>17,144</u>		<u>32,293</u>