

Company Registration No. 1378621 (England and Wales)

**D.I.P.T. LIMITED**  
**ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2002**



**A81**  
**COMPANIES HOUSE**

**0209**  
**07/10/03**

# **D.I.P.T. LIMITED**

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# D.I.P.T. LIMITED

## DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2002

The directors present their report and financial statements for the year ended 31 December 2002.

### Principal activities and review of the business

The principal activity of the company continued to be the sale, hire and servicing of industrial power tools and equipment.

Both the level of business and the year end financial position were satisfactory and the directors expect that the present level of activity will be sustained for the foreseeable future.

### Results and dividends

The results for the year are set out on page 4.

An interim dividend of £6,300 was paid during the year and it was proposed that no further dividends should be paid in the year.

### Directors

The following directors have held office since 1 January 2002:

|               |                         |
|---------------|-------------------------|
| R.B. Sanders  |                         |
| C. K. Sanders | (Appointed 1 July 2003) |
| S. D. Lovatt  |                         |
| N. P. Rooney  |                         |

### Directors' interests

The directors' beneficial and non beneficial interests in the shares of the company were as stated below:

|              | Ordinary shares of £ 1 each |                |
|--------------|-----------------------------|----------------|
|              | 31 December 2002            | 1 January 2002 |
| R.B. Sanders | 125,000                     | 125,000        |
| S. D. Lovatt | -                           | -              |
| N. P. Rooney | -                           | -              |

|              | 'A' Ordinary share of £ 1 each |                |
|--------------|--------------------------------|----------------|
|              | 31 December 2002               | 1 January 2002 |
| R.B. Sanders | -                              | -              |
| S. D. Lovatt | -                              | -              |
| N. P. Rooney | -                              | -              |

### Charitable contributions

The company made charitable donations totalling £6,670 during the year.

### Auditors

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Clear & Lane be reappointed as auditors of the company will be put to the Annual General Meeting.

# **D.I.P.T. LIMITED**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2002**

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### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



S. D. Lovatt

**Director**

24 September 2003

# **D.I.P.T. LIMITED**

## **INDEPENDENT AUDITORS' REPORT TO D.I.P.T. LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985**

We have examined the abbreviated accounts set out on pages 4 to 15 , together with the financial statements of the company for the year ended 31 December 2002 prepared under section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we are required to state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditors**

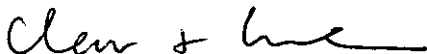
The directors are responsible for preparing the abbreviated accounts in accordance with section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

### **Basis of audit opinion**

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

### **Opinion**

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages 4 to 15 are properly prepared in accordance with that provision.



### **Clear & Lane**

Chartered Accountants

**Registered Auditor**

340 Melton Road

Leicester

LE4 7SL

24 September 2003

## D.I.P.T. LIMITED

### ABBREVIATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2002

|                                                      | Notes     | 2002<br>£   | 2001<br>£   |
|------------------------------------------------------|-----------|-------------|-------------|
| <b>Gross profit</b>                                  |           | 1,903,182   | 2,073,902   |
| Distribution costs                                   |           | (403,677)   | (570,902)   |
| Administrative expenses                              |           | (1,362,023) | (1,362,533) |
| Other operating income                               |           | 915         | 1,176       |
| <b>Operating profit</b>                              | <b>2</b>  | 138,397     | 141,643     |
| Other interest receivable and similar income         |           | 571         | 5,375       |
| Interest payable and similar charges                 | <b>3</b>  | (6,093)     | (1,659)     |
| <b>Profit on ordinary activities before taxation</b> |           | 132,875     | 145,359     |
| Tax on profit on ordinary activities                 | <b>4</b>  | (38,096)    | (49,830)    |
| <b>Profit on ordinary activities after taxation</b>  |           | 94,779      | 95,529      |
| Dividends                                            | <b>5</b>  | (6,300)     | -           |
| <b>Retained profit for the year</b>                  | <b>13</b> | 88,479      | 95,529      |

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There is no difference between the profit before tax and the profit for the year stated above, and their historical cost equivalents.

There are no recognised gains and losses other than those passing through the profit and loss account.

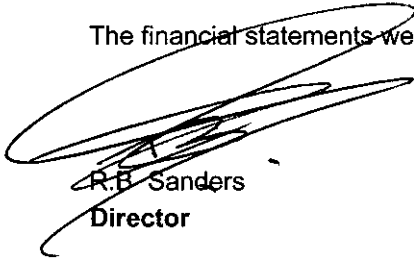
# D.I.P.T. LIMITED

## ABBREVIATED BALANCE SHEET AS AT 31 DECEMBER 2002

|                                                                | Notes | 2002<br>£          | £                | 2001<br>£          | £                |
|----------------------------------------------------------------|-------|--------------------|------------------|--------------------|------------------|
| <b>Fixed assets</b>                                            |       |                    |                  |                    |                  |
| Tangible assets                                                | 6     |                    | 1,293,527        |                    | 1,284,973        |
| <b>Current assets</b>                                          |       |                    |                  |                    |                  |
| Stocks                                                         | 7     | 1,185,506          |                  | 1,126,696          |                  |
| Debtors                                                        | 8     | 1,470,723          |                  | 1,459,017          |                  |
| Cash at bank and in hand                                       |       | 27,138             |                  | 33,845             |                  |
|                                                                |       | <u>2,683,367</u>   |                  | <u>2,619,558</u>   |                  |
| <b>Creditors: amounts falling due within one year</b>          | 9     | <u>(1,158,147)</u> |                  | <u>(1,169,362)</u> |                  |
| <b>Net current assets</b>                                      |       |                    | 1,525,220        |                    | 1,450,196        |
| <b>Total assets less current liabilities</b>                   |       |                    | <u>2,818,747</u> |                    | <u>2,735,169</u> |
| <b>Creditors: amounts falling due after more than one year</b> | 10    |                    | <u>(3,770)</u>   |                    | <u>(8,671)</u>   |
|                                                                |       |                    | <u>2,814,977</u> |                    | <u>2,726,498</u> |
| <b>Capital and reserves</b>                                    |       |                    |                  |                    |                  |
| Called up share capital                                        | 12    |                    | 125,000          |                    | 125,000          |
| Profit and loss account                                        | 13    |                    | 2,689,977        |                    | 2,601,498        |
| <b>Shareholders' funds - equity interests</b>                  | 14    |                    | <u>2,814,977</u> |                    | <u>2,726,498</u> |

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

The financial statements were approved by the Board on 24 September 2003

  
R.B. Sanders  
Director

  
S. D. Lovatt  
Director

# D.I.P.T. LIMITED

## CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2002

|                                                                                      | 2002<br>£     | 2001<br>£        |
|--------------------------------------------------------------------------------------|---------------|------------------|
| <b>Net cash inflow/(outflow) from operating activities</b>                           | 233,180       | (136,130)        |
| <b>Returns on investments and servicing of finance</b>                               |               |                  |
| Interest received                                                                    | 571           | 5,375            |
| Interest paid                                                                        | (6,093)       | (1,659)          |
|                                                                                      | <hr/>         | <hr/>            |
| <b>Net cash (outflow)/inflow for returns on investments and servicing of finance</b> | (5,522)       | 3,716            |
| <b>Taxation</b>                                                                      | (52,143)      | (5,370)          |
| <b>Capital expenditure</b>                                                           |               |                  |
| Payments to acquire tangible assets                                                  | (213,516)     | (193,293)        |
| Receipts from sales of tangible assets                                               | 67,604        | 25,317           |
|                                                                                      | <hr/>         | <hr/>            |
| <b>Net cash outflow for capital expenditure</b>                                      | (145,912)     | (167,976)        |
| <b>Equity dividends paid</b>                                                         | (6,300)       | -                |
|                                                                                      | <hr/>         | <hr/>            |
| <b>Net cash inflow/(outflow) before management of liquid resources and financing</b> | 23,303        | (305,760)        |
| <b>Financing</b>                                                                     |               |                  |
| Hire purchase advance                                                                | -             | 13,572           |
| Hire purchase repayment                                                              | (4,901)       | (377)            |
|                                                                                      | <hr/>         | <hr/>            |
| <b>Net cash (outflow)/inflow from financing</b>                                      | (4,901)       | 13,195           |
|                                                                                      | <hr/>         | <hr/>            |
| <b>Increase/(decrease) in cash in the year</b>                                       | <u>18,402</u> | <u>(292,565)</u> |

# D.I.P.T. LIMITED

## NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2002

|   |                                                                                           |          |           |
|---|-------------------------------------------------------------------------------------------|----------|-----------|
| 1 | Reconciliation of operating profit to net cash inflow/(outflow) from operating activities | 2002     | 2001      |
|   |                                                                                           | £        | £         |
|   | Operating profit                                                                          | 138,397  | 141,643   |
|   | Depreciation of tangible assets                                                           | 159,878  | 155,720   |
|   | (Profit)/loss on disposal of tangible assets                                              | (22,522) | 25,340    |
|   | (Increase) in stocks                                                                      | (58,810) | (123,347) |
|   | (Increase)/decrease in debtors                                                            | (11,706) | 37,615    |
|   | Increase/(decrease) in creditors within one year                                          | 27,943   | (373,101) |
|   | Net cash inflow/(outflow) from operating activities                                       | 233,180  | (136,130) |

|   |                          |                  |               |                        |                  |
|---|--------------------------|------------------|---------------|------------------------|------------------|
| 2 | Analysis of net debt     | 1 January 2002   | Cash flow     | Other non-cash changes | 31 December 2002 |
|   |                          | £                | £             | £                      | £                |
|   | Net cash:                |                  |               |                        |                  |
|   | Cash at bank and in hand | 33,845           | (6,707)       | -                      | 27,138           |
|   | Bank overdrafts          | (197,614)        | 25,109        | -                      | (172,505)        |
|   |                          | <u>(163,769)</u> | <u>18,402</u> |                        | <u>(145,367)</u> |
|   | Debt:                    |                  |               |                        |                  |
|   | Finance leases           | (13,195)         | 4,901         | -                      | (8,294)          |
|   | Net debt                 | <u>(176,964)</u> | <u>23,303</u> | <u>-</u>               | <u>(153,661)</u> |

|   |                                                                            |           |           |
|---|----------------------------------------------------------------------------|-----------|-----------|
| 3 | Reconciliation of net cash flow to movement in net debt                    | 2002      | 2001      |
|   |                                                                            | £         | £         |
|   | Increase/(decrease) in cash in the year                                    | 18,402    | (292,565) |
|   | Cash outflow/(inflow) from decrease/(increase) in debt and lease financing | 4,901     | (13,195)  |
|   | Movement in net debt in the year                                           | 23,303    | (305,760) |
|   | Opening net (debt)/funds                                                   | (176,964) | 128,796   |
|   | Closing net debt                                                           | (153,661) | (176,964) |

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

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### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

|                        |                                 |
|------------------------|---------------------------------|
| Freehold buildings     | 2%                              |
| Leasehold improvements | Over remaining period of lease. |
| Plant & machinery      | 15% to 30%                      |
| Fixtures & fittings    | 15%                             |
| Motor vehicles         | 25% and 33%                     |

#### 1.4 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.5 Stock

Stock is valued at the lower of cost and net realisable value on a basis consistent with previous years. Provision has been made, where necessary, for obsolescent, slow moving and defective stock.

#### 1.6 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

#### 1.7 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

|          |                                                                                                                             |             |             |
|----------|-----------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| <b>2</b> | <b>Operating profit</b>                                                                                                     | <b>2002</b> | <b>2001</b> |
|          |                                                                                                                             | <b>£</b>    | <b>£</b>    |
|          | Operating profit is stated after charging:                                                                                  |             |             |
|          | Depreciation of tangible assets                                                                                             | 159,878     | 155,720     |
|          | (Profit)/loss on disposal of fixed assets                                                                                   | (22,522)    | 25,340      |
|          | Operating lease rentals - plant and machinery                                                                               | 175,828     | 169,182     |
|          | Operating lease rentals - land and buildings                                                                                | 88,735      | 82,751      |
|          | Auditors' remuneration                                                                                                      | 6,000       | 6,000       |
|          | Non-audit remuneration                                                                                                      | 6,000       | 6,570       |
|          |                                                                                                                             | <hr/>       | <hr/>       |
| <b>3</b> | <b>Interest payable</b>                                                                                                     | <b>2002</b> | <b>2001</b> |
|          |                                                                                                                             | <b>£</b>    | <b>£</b>    |
|          | On bank loans and overdraft                                                                                                 | 4,656       | 518         |
|          | Interest on overdue tax                                                                                                     | 885         | 949         |
|          | Hire purchase interest                                                                                                      | 552         | 192         |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          |                                                                                                                             | 6,093       | 1,659       |
|          |                                                                                                                             | <hr/>       | <hr/>       |
| <b>4</b> | <b>Taxation</b>                                                                                                             | <b>2002</b> | <b>2001</b> |
|          |                                                                                                                             | <b>£</b>    | <b>£</b>    |
|          | <b>Domestic current year tax</b>                                                                                            |             |             |
|          | U.K. corporation tax                                                                                                        | 37,223      | 49,830      |
|          | Adjustment for prior years                                                                                                  | 873         | -           |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          | <b>Current tax charge</b>                                                                                                   | 38,096      | 49,830      |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          | <b>Factors affecting the tax charge for the year</b>                                                                        |             |             |
|          | Profit on ordinary activities before taxation                                                                               | 132,875     | 145,359     |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          | Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 19.25 % (2001 : 20.00 %) | 25,578      | 29,072      |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          | Effects of:                                                                                                                 |             |             |
|          | Non deductible expenses                                                                                                     | 7,067       | 7,973       |
|          | Depreciation add back                                                                                                       | 30,776      | 31,144      |
|          | Capital allowances                                                                                                          | (21,863)    | (22,352)    |
|          | Adjustments to previous periods                                                                                             | 873         | -           |
|          | Chargeable disposals                                                                                                        | (4,335)     | 3,993       |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          |                                                                                                                             | 12,518      | 20,758      |
|          |                                                                                                                             | <hr/>       | <hr/>       |
|          | <b>Current tax charge</b>                                                                                                   | 38,096      | 49,830      |
|          |                                                                                                                             | <hr/>       | <hr/>       |

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

|                                |                           |                                  |                              |                                |                       |              |
|--------------------------------|---------------------------|----------------------------------|------------------------------|--------------------------------|-----------------------|--------------|
| <b>5 Dividends</b>             |                           |                                  |                              |                                | <b>2002</b>           | <b>2001</b>  |
|                                |                           |                                  |                              |                                | <b>£</b>              | <b>£</b>     |
| Ordinary interim paid          |                           |                                  |                              |                                | 6,300                 | -            |
|                                |                           |                                  |                              |                                |                       |              |
| <b>6 Tangible fixed assets</b> |                           |                                  |                              |                                |                       |              |
|                                | <b>Freehold buildings</b> | <b>Leasehold improve - ments</b> | <b>Plant &amp; machinery</b> | <b>Fixtures &amp; fittings</b> | <b>Motor vehicles</b> | <b>Total</b> |
|                                | <b>£</b>                  | <b>£</b>                         | <b>£</b>                     | <b>£</b>                       | <b>£</b>              | <b>£</b>     |
| <b>Cost</b>                    |                           |                                  |                              |                                |                       |              |
| At 1 January 2002              | 1,071,755                 | 125,903                          | 1,098,264                    | 501,685                        | 47,444                | 2,845,051    |
| Additions                      | 3,475                     | 5,470                            | 136,098                      | 17,403                         | 51,070                | 213,516      |
| Disposals                      | -                         | -                                | (88,450)                     | -                              | (47,444)              | (135,894)    |
|                                |                           |                                  |                              |                                |                       |              |
| At 31 December 2002            | 1,075,230                 | 131,373                          | 1,145,912                    | 519,088                        | 51,070                | 2,922,673    |
|                                |                           |                                  |                              |                                |                       |              |
| <b>Depreciation</b>            |                           |                                  |                              |                                |                       |              |
| At 1 January 2002              | 76,369                    | 69,547                           | 964,980                      | 434,573                        | 14,611                | 1,560,080    |
| On disposals                   | -                         | -                                | (76,201)                     | -                              | (14,611)              | (90,812)     |
| Charge for the year            | 15,698                    | 14,797                           | 83,191                       | 33,424                         | 12,768                | 159,878      |
|                                |                           |                                  |                              |                                |                       |              |
| At 31 December 2002            | 92,067                    | 84,344                           | 971,970                      | 467,997                        | 12,768                | 1,629,146    |
|                                |                           |                                  |                              |                                |                       |              |
| <b>Net book value</b>          |                           |                                  |                              |                                |                       |              |
| At 31 December 2002            | 983,163                   | 47,029                           | 173,942                      | 51,091                         | 38,302                | 1,293,527    |
|                                |                           |                                  |                              |                                |                       |              |
| At 31 December 2001            | 995,386                   | 56,357                           | 133,255                      | 67,112                         | 32,863                | 1,284,973    |
|                                |                           |                                  |                              |                                |                       |              |
| <b>7 Stocks</b>                |                           |                                  |                              |                                | <b>2002</b>           | <b>2001</b>  |
|                                |                           |                                  |                              |                                | <b>£</b>              | <b>£</b>     |
| Goods for resale               |                           |                                  |                              |                                | 1,185,506             | 1,126,696    |
|                                |                           |                                  |                              |                                |                       |              |
| <b>8 Debtors</b>               |                           |                                  |                              |                                | <b>2002</b>           | <b>2001</b>  |
|                                |                           |                                  |                              |                                | <b>£</b>              | <b>£</b>     |
| Trade debtors                  |                           |                                  |                              |                                | 1,250,075             | 1,313,944    |
| Other debtors                  |                           |                                  |                              |                                | 92,731                | 39,778       |
| Prepayments and accrued income |                           |                                  |                              |                                | 127,917               | 105,295      |
|                                |                           |                                  |                              |                                |                       |              |
|                                |                           |                                  |                              |                                | 1,470,723             | 1,459,017    |

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

| 9 Creditors: amounts falling due within one year         | 2002<br>£        | 2001<br>£        |
|----------------------------------------------------------|------------------|------------------|
| Bank overdraft - note (a) below                          | 172,505          | 197,614          |
| Net obligations under hire purchase contracts - note (b) | 4,524            | 4,524            |
| Trade creditors                                          | 743,690          | 675,795          |
| Corporation tax                                          | 35,781           | 49,830           |
| Other taxes and social security costs                    | 131,028          | 118,554          |
| Director's current account                               | -                | 6,093            |
| Other creditors                                          | 47,433           | 48,508           |
| Accruals and deferred income                             | 23,186           | 68,444           |
|                                                          | <u>1,158,147</u> | <u>1,169,362</u> |

(a) The bank overdraft is secured by a debenture over the company's assets.

| 10 Creditors: amounts falling due after more than one year | 2002<br>£      | 2001<br>£      |
|------------------------------------------------------------|----------------|----------------|
| Net obligations under hire purchase contracts - note (b)   | <u>3,770</u>   | <u>8,671</u>   |
| <b>Net obligations under hire purchase contracts</b>       |                |                |
| Net advance                                                | 14,682         | 14,682         |
| Capital repayments                                         | <u>(6,388)</u> | <u>(1,487)</u> |
|                                                            | 8,294          | 13,195         |
| Included in liabilities falling due within one year        | <u>(4,524)</u> | <u>(4,524)</u> |
|                                                            | <u>3,770</u>   | <u>8,671</u>   |

(b) Obligations under hire purchase contracts are at normal commercial rates of interests and are secured on the assets concerned. All hire purchase contracts are repayable within 5 years.

### 11 Pension costs

#### Defined contribution

|                                                   | 2002<br>£     | 2001<br>£     |
|---------------------------------------------------|---------------|---------------|
| Contributions payable by the company for the year | <u>22,748</u> | <u>21,579</u> |

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

|                                                              |             |                                          |
|--------------------------------------------------------------|-------------|------------------------------------------|
| <b>12 Share capital</b>                                      | <b>2002</b> | <b>2001</b>                              |
|                                                              | <b>£</b>    | <b>£</b>                                 |
| <b>Authorised</b>                                            |             |                                          |
| 200,000 Ordinary shares of £ 1 each                          | 200,000     | 200,000                                  |
|                                                              |             |                                          |
| <b>Allotted, called up and fully paid</b>                    |             |                                          |
| 124,999 Ordinary shares of £ 1 each                          | 124,999     | 125,000                                  |
| 1 'A' Ordinary share of £ 1 each                             | 1           | -                                        |
|                                                              | 125,000     | 125,000                                  |
| <b>13 Statement of movements on profit and loss account</b>  |             |                                          |
|                                                              |             | <b>Profit and<br/>loss account<br/>£</b> |
| Balance at 1 January 2002                                    |             | 2,601,498                                |
| Retained profit for the year                                 |             | 88,479                                   |
|                                                              |             |                                          |
| Balance at 31 December 2002                                  |             | 2,689,977                                |
| <b>14 Reconciliation of movements in shareholders' funds</b> | <b>2002</b> | <b>2001</b>                              |
|                                                              | <b>£</b>    | <b>£</b>                                 |
| Profit for the financial year                                | 94,779      | 95,529                                   |
| Dividends                                                    | (6,300)     | -                                        |
|                                                              |             |                                          |
| Net addition to shareholders' funds                          | 88,479      | 95,529                                   |
| Opening shareholders' funds                                  | 2,726,498   | 2,630,969                                |
|                                                              |             |                                          |
| Closing shareholders' funds                                  | 2,814,977   | 2,726,498                                |

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

### 15 Financial commitments

At 31 December 2002 the company had annual commitments under non-cancellable operating leases as follows:

|                            | Land and buildings |               | Plant and machinery |                |
|----------------------------|--------------------|---------------|---------------------|----------------|
|                            | 2002               | 2001          | 2002                | 2001           |
|                            | £                  | £             | £                   | £              |
| Expiry date:               |                    |               |                     |                |
| Within one year            | 51,000             | 20,000        | 8,788               | 29,397         |
| Between two and five years | -                  | 33,000        | 169,877             | 102,589        |
| In over five years         | 34,000             | 34,000        | -                   | -              |
|                            | <u>85,000</u>      | <u>87,000</u> | <u>178,665</u>      | <u>131,986</u> |

### 16 Directors' emoluments

|                                                         | 2002           | 2001           |
|---------------------------------------------------------|----------------|----------------|
|                                                         | £              | £              |
| Emoluments for qualifying services                      | 145,404        | 161,998        |
| Company pension contributions to money purchase schemes | 2,995          | 2,240          |
|                                                         | <u>148,399</u> | <u>164,238</u> |

The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 2 (2001 - 2 ).

# D.I.P.T. LIMITED

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

### 17 Employees

#### Number of employees

The average monthly number of employees (including directors) during the year was:

|                        | 2002<br>Number | 2001<br>Number |
|------------------------|----------------|----------------|
| Production             | 4              | 4              |
| Selling & distribution | 47             | 45             |
| Administration         | 12             | 12             |
|                        | <u>63</u>      | <u>61</u>      |

#### Employment costs

|                                                              | £                | £                |
|--------------------------------------------------------------|------------------|------------------|
| Wages and salaries (including employer's national insurance) | 1,191,986        | 1,185,178        |
| Other pension costs                                          | 22,748           | 21,579           |
|                                                              | <u>1,214,734</u> | <u>1,206,757</u> |

### 18 Control

The company is under the control of Mr R. B. Sanders.

## D.I.P.T. LIMITED

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2002

#### 19 Directors' transactions

Other debtors included the following outstanding loans to directors and their associates:-

|                         | 2002<br>£     | 2001<br>£     |
|-------------------------|---------------|---------------|
| Mr R. B. Sanders        | 27,476        | -             |
| Mr and Mrs N. P. Rooney | 50,000        | 10,000        |
| Mr C. K. Sanders        | -             | 5,000         |
| Mr S. D. Lovatt         | 5,000         | 5,000         |
|                         | <u>82,476</u> | <u>20,000</u> |

Mr R. B. Sanders, Mr S. D. Lovatt and Mr N. P. Rooney are directors of the company and Mrs Rooney is an employee of the company. The maximum amount outstanding during the year from R. B. Sanders was £112,617. The year end balances for the other directors represent the maximum amount outstanding during the year. The loan to Mr R. B. Sanders was repaid in April 2003. Mr N. P. Rooney repaid £20,000 in February 2003 and a further £20,000 in May 2003 of his outstanding loan.

The company paid rent of £32,000 in the year to the D.I.P.T. Retirement Fund. Mr R. B. Sander's spouse is a member of the D.I.P.T. Retirement Scheme.