

FYLING HALL SCHOOL TRUST LIMITED
REPORT AND FINANCIAL STATEMENTS

For the year ended
31st August 2013



Company No 01377607
Registered Charity No 507857

FYLING HALL SCHOOL TRUST LIMITED

Directors' Report

For the year ended 31 August 2013

The Board of Directors present their annual report for the year ended 31 August 2013 under the Companies Act 2006 and the Charities Act 2011, together with the audited financial statements for the year, and confirm that the latter comply with the requirements of the Companies Act 2006, Charities Act 2011, the Company's Memorandum & Articles of Association and the Charities SORP 2005

REFERENCE & ADMINISTRATIVE INFORMATION

Fyling Hall School was founded in 1923 Fyling Hall School Trust Limited was incorporated in 1978 and is a charitable company, charity registration number 507857, company registration number 01377607, with the liability of its members limited to £1 each by guarantee The Registered Office and principal address of the company is at Robin Hood's Bay, North Yorkshire, YO22 4QD

DIRECTORS

The present Directors of the Company, who are also the Charity Trustees and the School Governors, and also any ex-Directors who served during the year as indicated are

Dr J Rutherford (Chair)
Mr M K Swales
Miss B Easton
Mr P N Burley
Mr M D Bayes
Rev P Davies
Mr N Duffield
Mr R Fox
Mrs H Fox
Mr J Jeakins
Mrs A Arnold

COMPANY SECRETARY

Captain E Gaffney

KEY EXECUTIVES AND PROFESSIONAL ADVISORS

The Head	Mr P Griffin
Bankers	HSBC plc, 4 Baxtergate, Whitby, North Yorkshire YO21 1BD
Solicitors	Pinkney Grunwells, Lion Chambers, 2 Golden Lion Bank, Whitby, North Yorkshire YO21 3BS
Auditor	O'Reilly, Kiln Hill, Market Place, Hawes, North Yorkshire DL8 3RA
Insurance Brokers	A S Green & Co, 54 Westborough, Scarborough, North Yorkshire YO11 1TU

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The company is governed by its Memorandum and Articles of Association, which was last amended on 24 November 1994

Governing Body

The Directors, who are also required under the Articles to serve as members of the Company are elected at a Directors Meeting on the basis of nominations received from existing members. Members are encouraged to seek out prospective members with the required skills and experience to increase the strength of the existing Board. At the annual General Meeting, one third of the members of the Governing Body, or if this number is not a multiple of three, then the number nearest to but not exceeding one third, shall retire from office and be eligible for re-election.

The members retiring by rotation are Mr P Burley and Rev P Davies

Trustee-Training

Prospective Directors are appraised of the School's history and of the commitment that would be required. On appointment a new Director is given copies of relevant documents including a copy of the Memorandum and Articles of Association, The Essential Trustee: What you need to know, handbooks-both governors and staff, risk assessments, accounts etc. All Directors are encouraged to attend relevant courses, and as a member of AGBIS trustees attend their seminars.

Organisational Management

A Board Meeting is held each term with additional meeting if required to determine the general policy of the Company and review its overall management and control, for which they are legally responsible. The Board has the following committees: Academic, Finance & General Purposes, Premises & Development, Health and Safety, Complaints and Disciplinary, and Appeals. All committees meet at least annually with the exception of the last two, who will meet as necessary. Finance & General Purposes and Health and Safety normally meet at least once a term. The day to day running of the school is delegated to the Head and Bursar and supported by the Senior Management Team. The principal committees and those sitting on the same are: Finance & General Purposes – Mr P N Burley (Chair), Miss B Easton and Dr J Rutherford, Health and Safety – Mr J Jeakins (Chair), Academic – Rev P Davies (Chair), Mr M Bayes, Dr J Rutherford, Mrs H Fox and Mr J Jeakins.

Risk Management

At a Board Meeting including the Head, normally held in May each year, the formal risk assessments are reviewed. The Board and Head continually keep the School's activities under review, particularly with regard to any major risks that may arise from time to time, and to monitor the effectiveness of systems of control and other viable means, including insurance cover where appropriate, by which those risks already identified can best be mitigated.

OBJECTS, AIMS, OBJECTIVES AND PRINCIPAL ACTIVITIES

The objects of the Company, in accordance with its Memorandum and Articles of Association, are to promote and provide for the advancement of education and in connection therewith to conduct, carry on, acquire and develop in the United Kingdom any boarding or day college or colleges, school or schools for the education of students and children of either sex or both sexes.

In setting our objectives and planning our activities the Directors have given careful consideration to the Charity Commission's general guidance on public benefit.

Strategic Aim and Intended Effect

The school's strategic aim to reach its annual objective is the attainment of the highest academic levels whilst maintaining non-selection and a modest fee level. This aim together with extra-curricular programmes enables development of other interests and prepares students for further education with a solid foundation in life.

Objectives for the Year

The Board's main objective continued to be to ensure that every student reaches their potential and that the overall standards achieved by the School improve, on a year on year basis. Our strategy for achieving this is to have a high ratio of committed staff to students, and to ensure staff receive continuous professional development.

Principal Activity

The Company's principal activity continues to be to operate a non-selective, co-educational boarding and day school for students between the ages of 4 to 18.

Grant-making

As fees are relatively modest, grant making has to be constrained. Nevertheless, scholarships reduced annual income by £245K. Applications, from whatever source are considered by the Head and approved or otherwise by the Board. There are no specific funds, and all awards reduce annual income.

Volunteers

The Parent Teacher Association raises funds for the School. During the year there was a significant amount of voluntary service. The Board takes this opportunity to say how much we appreciate their continuing and valuable support.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Operational performance of the School

The School had a number of individual successes at 'A' Level and GCSE. Overall the public examination results were very pleasing for a non-selective school with one pupil securing a place to read engineering at Cambridge, another medicine at Bristol and one reading maths at Warwick. We had 45% of students achieving A*- B at A level and 100% A*- E at GCSE. The Board recognises the continued commitment of staff and students to reach their individual potential.

Fundraising Performance

The School has no target for fundraising. As has been mentioned above, the Parent Teacher Association does raise funds for the School. The Board keeps under review the School's ability and need for fund raising. The school acknowledges the generosity of parents and friends in the past, which has enabled the school to develop.

Investment Performance

Investments are with major UK clearing banks. The returns were in line with the base rate.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The Directors are pleased to report Net Income of £12k for the year. This was in line with the expected outcome for the year. The Net Income for the year has resulted in free reserves of £1,084k. The level of reserves are reviewed annually and are presently calculated on the basis of one term's expenditure. The Company's principal funding source is that of school fees, it does not have any Advance Fee Payments (Composition) Schemes.

Investment Policy and Objectives

There are no restrictions on the Company's absolute powers of investment. The Board's policy continues to be, that as reserves are for working capital and short-term contingencies they should be held on deposit with not less than 80% to be with the major UK clearing banks. The returns are to be in line with the base rate.

FUTURE PLANS

Our key objective remains the same as reported above for this year

The Board is and will continue to keep the financial position of the School under review with the aim to provide funds for its long-term development

The Board's short to medium term plans are for continued upgrading of facilities and more accommodation and classrooms

AUDITORS

In accordance with Section 43 of the Charities Act 1993, a resolution proposing the reappointment O'Reilly, Chartered Accountants as auditors to the Company will be put to the annual general meeting

Approved by the Board of Directors at its meeting on 22nd November 2013
and signed on its behalf by -

Dr J Rutherford



Chair

FYLING HALL SCHOOL TRUST LIMITED

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period

In preparing these financial statements the Directors are required to

- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Statement of disclosure to auditor

- so far as the directors are aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF FYLING HALL SCHOOL TRUST LIMITED

We have audited the financial statements of Fyling Hall School Trust Limited for the year ended 31 August 2013 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
FYLING HALL SCHOOL TRUST LIMITED (Continued)**

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements,
- the charitable company has not kept adequate accounting records,
- the financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit



22/11/2013

Mr Gary Ritzema (Senior Statutory Auditor)
for and on behalf of O'Reilly, Chartered Accountants

Kiln Hill
Market Place
Hawes
North Yorkshire
DL8 3RA

O'Reilly, Chartered Accountants is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

FYLING HALL SCHOOL TRUST LIMITED

Statement of Financial Activities

2013

2012

	Notes	Unrestricted Funds <u>£000</u>	Restricted Funds <u>£000</u>	Total Funds <u>£000</u>	Total Funds <u>£000</u>
Incoming Resources:					
Income from Charitable Activities					
School Fees Receivable		1,975	-	1,975	1,995
Income from generated funds					
Grants and Donations		4	-	4	5
Activities for generating funds					
Rents, Lettings & Other Income		29	-	29	18
Investment Income		6	-	6	9
		2,014	-	2,014	2,027
Resources Expended					
Charitable Activities:					
School Operating Costs	4	1,969	10	1,979	1,936
Governance Costs		23	-	23	21
Total Resources Expended		1,992	10	2,002	1,957
Net Incoming/(Expended) Resources/Net Movement in Funds for the year/Net income(expenditure) for year		22	(10)	12	70
Funds b/f 1 September 2012		1,276	20	1,296	1,226
Funds c/f 31 August 2013		1,298	10	1,308	1,296

Continuing operations

None of the Company's activities were acquired or discontinued during the above two financial years

Total recognised gains and losses

There were no recognised gains or losses other than the loss or profit for the above two financial years

The notes on pages 11 to 15 form part of these accounts

FYLING HALL SCHOOL TRUST LIMITED

Balance Sheet as at 31 August 2013

	<u>Notes</u>	<u>2013</u>	<u>2012</u>
		<u>£000</u>	<u>£000</u>
Fixed Assets			
Tangible assets			
School land, buildings and equipment	5	224	282
Investment assets	6	<u>258</u>	<u>361</u>
		<u>482</u>	<u>643</u>
Current Assets			
Stock		5	5
Debtors	7	91	123
Cash		<u>1,182</u>	<u>780</u>
		1,278	908
Current Liabilities			
Creditors Due within one year	8	<u>452</u>	<u>255</u>
Net Current Assets		<u>826</u>	<u>653</u>
Total Assets Less Current Liabilities – Net Assets		<u>1,308</u>	<u>1,296</u>
 Unrestricted Funds		 1,298	 1,276
Restricted Funds		<u>10</u>	<u>20</u>
Total Funds		<u>1,308</u>	<u>1,296</u>

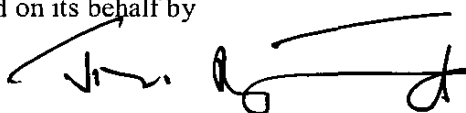
For the year ending 31st August 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board on
and signed on its behalf by

22nd November 2013



Dr J Rutherford, Chair

Company Number 01377607

The notes on pages 11 to 15 form part of these accounts

FYLING HALL SCHOOL TRUST LIMITED

Notes to the Accounts

For the year ended 31 August 2013

1 Accounting Policies

a) Basis of Preparation

The accounts are prepared under the Companies Act 2006, on the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting and Reporting by charities the Charities SORP 2005, as modified by the Financial Reporting Standard for Smaller Entities

b) Tangible Fixed Assets

Depreciation is provided on all tangible fixed assets retained for use by the school at rates calculated to spread each asset's cost, less its estimated residual value evenly over its expected useful economic life, which for each class of assets is initially assessed as averaging

Leasehold buildings	- over the term of the lease
Motor vehicles	- 25% per annum reducing balance
Equipment, fixtures, fittings	- 10% per annum reducing balance
Astro-Turf Pitch	- over the term of the lease

Items costing less than £5,000 are written off as an expense as acquired

c) Fees

Fees consist of charges billed for the school year ending 31 August, less bursaries and allowances. Fees received for education to be provided in future years are carried forward as deferred income.

d) Direct and Overhead Expenditure

Expenditure is summarised under functional headings either on a direct cost basis or, for overhead costs, apportioned according to management estimates of staff time spent. The irrecoverable element of VAT is included with the item of expense to which it relates.

e) Teaching Material

Supplies of games equipment, books, stationery and sundry materials are written off to the General Revenue Account as soon as the expenditure on procuring them is incurred.

FYLING HALL SCHOOL TRUST LIMITED

Notes to the Accounts

For the year ended 31 August 2013

f) Pension Schemes

The school contributes to the Teachers Pension Defined Benefits Scheme at rates set by the Scheme Actuary and advised to the School by the scheme administrator. The scheme is a multi-employer pension scheme and it is not possible to identify the assets and liabilities of the Scheme which are attributable to the Charity. In accordance with FRS17, the Scheme is accounted for as a defined contribution Scheme and contributions are accounted for when advised as due by the Scheme Administrator.

g) Cash Flow Statement

The Company qualifies as a small company and as such is exempt from the requirements to prepare a cash flow statement under FRS1 (revised) Cash Flow Statement.

1) Operating Leases

Rentals due under operating leases are charged to the Income and Expenditure Account on a straight line basis over the term of the lease.

j) Funds

Unrestricted funds are those where the donor has placed no restrictions upon specific spending of the funds received. Restricted funds are those funds where the income is received for a specific purpose, as set out by the donor.

Restricted funds have arisen due to government grants and fund raising activities to enable the school to lay an astro-turf pitch.

FYLING HALL SCHOOL TRUST LIMITED

Notes to the Accounts

For the year ended 31 August 2013

2 Staff Costs

	<u>2013</u>	<u>2012</u>
	<u>£000</u>	<u>£000</u>
Salaries	1,065	1,053
Social Security Costs	72	78
Pension Contributions	86	85
	<u>1,223</u>	<u>1,216</u>
	<u>2013</u>	<u>2012</u>
	<u>No</u>	<u>No</u>
The average number of employees in the year was		
Teaching (full-time equivalents)	24	23
Domestic	22	22
Administrative	2	2
	<u>48</u>	<u>47</u>
Total number of higher paid employees in each £10,000 band of emoluments from £60,000 upwards	<u>Nil</u>	<u>Nil</u>

3 Transactions with related parties

The Directors of the Company are also trustees and governors. They are unpaid and thus have been excluded from the average number of employees. Expenses of £1,758 were reimbursed to Directors (2012 £1,299). There is a block policy for professional indemnity insurance in respect of all employees, including the trustees. As the cost of the policy is based on the payroll amount and the trustees are unpaid, no amount has been allocated to the trustees.

4 (a) Expenditure – Analysis of Total Resources Expended

	<u>Staff Costs</u>	<u>Other</u>	<u>Depreciation</u>	<u>Total</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
<u>Charitable Activities</u>				
School Operating Costs				
Teaching Costs	904	161	11	1,076
Welfare Costs	161	109	-	270
Premises	86	246	172	504
Support costs for schooling	62	67	-	129
	<u>1,213</u>	<u>583</u>	<u>183</u>	<u>1,979</u>
Governance Costs	10	13	-	23
	<u>1,223</u>	<u>596</u>	<u>183</u>	<u>2,002</u>

FYLING HALL SCHOOL TRUST LIMITED

Notes to the Accounts

For the year ended 31 August 2013

4

(b)Expenditure – Other Disclosures

</

FYLING HALL SCHOOL TRUST LIMITED

Notes to the Accounts

For the year ended 31 August 2013

8	<u>Creditors due within one year</u>	<u>2013</u> <u>£000</u>	<u>2012</u> <u>£000</u>
	Trade Creditors	58	8
	Other Taxes & Social Security	22	25
	Accruals and Deferred Income	<u>372</u>	<u>222</u>
		<u>452</u>	<u>255</u>

9 Operating Lease Commitments

At 31 August 2013 the Company was committed to making the following annual payments in respect of operating leases

	<u>Land and</u> <u>Buildings</u> <u>£000</u>
Leases which expire	
In two to five years	42

10 Teachers Pension Scheme

The Company participates in a multi employer defined benefits pension scheme, the Teachers Pension Scheme (England and Wales) ('the scheme') for its teaching staff. As a result it is not possible or appropriate to identify the assets and liabilities of the scheme which are attributable to the Company.

In accordance with the Teachers Pension (Amendment) Regulations based on the latest actuarial valuation of the scheme issued in March 2003, the scheme has been attributed with notional assets equal to the actuarial value of the scheme liabilities as at 31st March 2001.

Following this valuation the standard contribution rate was revised from 14.35% to 19.5% from 1st April 2003, 6% to be paid by the teachers and the remaining 13.5% borne by the company (currently teachers 6.4% and the Company 14.1%).

The superannuation charge represents contributions payable to the fund of £86k (2012: £85k).

There is also a Stakeholder Pension Scheme in place, but to date no employee has elected to join the scheme.

FYLING HALL SCHOOL TRUST LIMITED**Income and Expenditure Account For the year ended 31st August 2013**

	<u>2013</u>	<u>2012</u>
	<u>£000</u>	<u>£000</u>
Fees and Charges	1,939	1,961
Extras	36	34
	<u>1,975</u>	<u>1,995</u>
Salaries	1,223	1,216
Property Repairs	73	85
Rent	50	50
Cleaning Materials	5	5
Power	76	74
Rates and Water	23	22
Insurance	21	22
School Books	22	13
Other Repairs & Renewals (inc IT)	20	34
Staff Meetings & Courses	11	7
Food	96	96
Laundry	11	9
Transport	72	72
Horses	13	8
Bank Charges	2	2
Telephone	5	5
Post & Stationery	5	7
Advertising	18	14
Audit	6	6
Payroll	7	7
Accountancy	2	2
Sundries	19	13
Swimming	2	3
Legal & Professional	3	2
Commission	30	30
Depreciation	183	127
Loss on disposal of fixed asset	1	-
Provision re fees	-	18
Bad Debts	3	8
	<u>2,002</u>	<u>1,957</u>
Profit/(Loss) on trading income	(27)	38
Interest Receivable	6	9
Sports Hall Income	4	3
Other Income	29	20
	<u>39</u>	<u>32</u>
Surplus for the year	<u>12</u>	<u>70</u>