

Registered Number 01051321

BENNETT SECRETARIAL SERVICES LIMITED

Abbreviated Accounts

31 August 2012

BENNETT SECRETARIAL SERVICES LIMITED

Registered Number 01051321

Balance Sheet as at 31 August 2012

	Notes	2012	2011
		£	£
Fixed assets			
Tangible	2	111,732	113,349
Total fixed assets		111,732	113,349
Current assets			
Debtors		291,154	391,304
Cash at bank and in hand		14,463	44,736
Total current assets		305,617	436,040
Creditors: amounts falling due within one year		(342,369)	(507,044)
Net current assets		(36,752)	(71,004)
Total assets less current liabilities		74,980	42,345
Creditors: amounts falling due after one year		(37,619)	(45,253)
Total net Assets (liabilities)		37,361	(2,908)
Capital and reserves			
Called up share capital		3,646	3,646
Revaluation reserve		88,315	88,315
Profit and loss account		(54,600)	(94,869)
Shareholders funds		37,361	(2,908)

- a. For the year ending 31 August 2012 the company was entitled to exemption under section 477(2) of the Companies Act 2006.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- c. The directors acknowledge their responsibility for:
 - i. ensuring the company keeps accounting records which comply with Section 386; and
 - ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.
- d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 20 November 2012

And signed on their behalf by:

R Bennett, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the abbreviated accounts

For the year ending 31 August 2012

1 Accounting policies

The financial statements are prepared under the historical cost convention modified to include the revaluation of freehold land and buildings and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Motor Vehicles	25.00% Reducing balance
Leasehold land and buildings	0.00% Over the life of the lease
Office machinery	15.00% Reducing balance
Computer equipment	25.00% Straight line
Fixtures and fittings	15.00% Reducing balance

2 Tangible fixed assets

Cost	£
At 31 August 2011	248,177
additions	
disposals	
revaluations	
transfers	
At 31 August 2012	<u>248,177</u>
Depreciation	
At 31 August 2011	134,828
Charge for year	1,617
on disposals	
At 31 August 2012	<u>136,445</u>
Net Book Value	
At 31 August 2011	113,349
At 31 August 2012	<u>111,732</u>