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Oil & Colour Chemists' Association



OCCA

Annual Report of the Council

2002

Membership

Statistics up to 31 December 2002

Section	Professional	Ordinary	Student	Honorary	**31/12/2002**	31/12/2001
Bristol	13	43	15	1	**72**	75
Hull	9	12	12	1	**34**	36
London	66	111	35	2	**214**	240
Manchester	67	132	39	3	**241**	264
Midlands	31	52	21	3	**107**	113
Trent Valley Branch	17	8	10	–	**35**	39
Newcastle	16	41	41	–	**98**	105
Scottish	13	24	25	–	**62**	68
Thames Valley	21	40	7	1	**69**	76
West Riding	32	69	160	2	**263**	256
Irish Branch	5	19	1	–	**25**	27
General Overseas	40	151	130	1	**322**	332
Pakistan Branch	1	24	2	–	**27**	36
Nigerian Branch	–	41	–	–	**41**	41
Singapore	15	156	–	–	**171**	164
Selangor & Kuala Lumpur	1	112	–	–	**113**	110
Canadian Division						
Ontario	33	115	66	1	**215**	205
South African Division						
Cape	18	73	5	–	**96**	104
KwaZulu-Natal	36	97	3	1	**137**	129
Northern	16	118	10	–	**144**	141
Zimbabwe Branch	3	19	14	–	**36**	36
Total 31/12/2002	453	1457	596	16	**2522**	
Total 31/12/2001	489	1,521	572	15	2,597	
Net increase/(decrease)	(36)	(64)	24	1	(75)	

51.47% Total membership outside UK and Ireland

55.45% Full members outside UK and Ireland

Professional Membership Statistics up to 31 December 2002

	Fellow	Associate	Licentiate	Total
31/12/2001	155	281	64	500
31/12/2002	155	256	57	468
Net increase/(decrease)	–	(25	(7)	(32)

Oil & Colour Chemists' Association
Annual Report of the Council 2002

To be presented at the Forty First Annual General Meeting of the Incorporated Association to be held on Friday 6th June 2003 in the Knavesmire Stand, York Racecourse, York, United Kingdom at 16.00 hours.

Introduction

2002 was a year of great achievement for the Association within which the following were the highlights:

- The Association's flagship technical event, SURFEX, was transferred successfully from Harrogate to Manchester.
- Surface Coatings International, launched in 2001 as a two-part publication was enhanced during 2002.
- The developing relationship with the Society of Dyers and Colourists (SDC), although not leading to a merger, provided the Association with an opportunity to re-evaluate its objectives, reaffirming the importance of its members.
- The position of the Association as the leading international professional body in the coatings sector became more clearly recognised.
- Support for members was improved through the development of internet products.
- The generosity of the late Gordon Holbrow ensured that the Association will be able to continue to develop innovative projects for the benefit of members and the surface coatings community.

The considerable achievement of the year was somewhat tinged by the loss of senior and respected members (a full list will be found on page 2 of the Report). Amongst those listed, particular mention should be made of John Taylor, a major contributor to the Association's technical / publications' activities and my predecessor Robert Hamblin, without whose many years of selfless dedication the Association would not have been able to achieve so much.

Without the financial input from the SURFEX exhibition, the Association would be unable to sustain the comprehensive range of activities and provide for a professional secretariat to administer and implement policy. The decision to move SURFEX from Harrogate to Manchester, although taken with some regret, was necessary to ensure continuing viability of the exhibition. The move was managed during a period in which there was considerable uncertainty in the industry and during a period of economic decline. The move was a success and has provided a springboard for the future development of the exhibition and its associated events. The challenge for SURFEX Limited, who have responsibility for the organisation of the exhibition, is to ensure that not only does the exhibition further expand, but, more importantly, achieve a significant increase in visitors. There is evidence that some exhibitors no longer value exhibitions as part of their marketing strategy and the challenge for SURFEX Limited is to ensure that SURFEX continues to grow and remains relevant to the needs of the industry. SURFEX is a team effort. The Directors of SURFEX Limited, under Managing Director, Fred Morpeth, together with the Association staff and contractors, are to be congratulated on what they have achieved.

During 2002, the Publications Committee consolidated the considerable achievement of splitting the Journal into its two components. Coatings Transactions, in particular, has increasingly become recognised as a high quality technical journal which is evidenced by increased support from authors and subscribers. During the year, Stan Ray, stood down as consultant editor and was replaced by Ian Holme (Past President of SDC). Many thanks to Stan for his sterling contributions over so many years. Council has recognised that additional resources are required to develop Coatings Journal and it has agreed with the recommendations of the Publications Committee that additional, and continuing, resources are applied to the "members" Journal.

Discussions with the SDC had occupied much staff and officer resource during the year. The relationship with the SDC and its individual members caused the Association to examine closely the needs of its members. Much has been achieved from the relationship and the success of the Colour and Coatings Groups in Scotland and the East Midlands and with other joint activities between OCCA and SDC, have proved invaluable. However, by year end it had become apparent that, because of fundamental differences in philosophy between OCCA and the SDC, in the particular role of members and secretariats, a joint working party set up to consider a merger proposal recommended to the Councils of OCCA and SDC that the current discussions concerning a merger should be terminated. This recommendation was accepted by the Councils of both bodies early in 2003. This is not the end of the relationship. OCCA and the SDC have agreed to continue to cooperate at all levels where it can be demonstrated that there are worthwhile benefits to members. The Joint Committee remains in operation to provide a formal contact between both organisations. Thanks go particularly to John Davison and to Roy Seddon (President – SDC) who ensured "a soft landing" for discussions, providing for a future reopening of merger discussions.

The Association does not pay lip service to the claim to be an international membership body, based in the UK, and has expended a considerable resource ensuring that OCCA members outside the UK benefit from their membership in the same way as those members in the UK. With approaching 55% of full members outside the UK there will be increasing attention to the needs of these members by establishing means by which they are able to play a full, and effective, role in the regulation and governance of the Association. This process of involvement has been made easier as a result of the Association's standing in the international surface coating's community. OCCA holds the secretariat of Coatings Societies International (CSI), the international umbrella organisation for coatings organisations and has developed strong bilateral links with all the member organisations. However, the relationship with our American colleagues, the Federation of Societies for Coatings Technology (FSCT) is of special importance to both organisations and is highly valued. During the year under review OCCA and FSCT have participated in joint discussions concerning technical meetings, publications and exhibitions and are committed to working closely together each year.

Electronic and, in particular, internet services are of particular importance to OCCA with its widely spread

membership base. During 2002 the Association has continued to invest in the development of its web sites www.occa.org.uk and www.surfex.net. Much of the internet content is now developed from internet databases. This has provided significant benefits, in particular, to the Bulletin of Section activities, which are now entirely database driven, enabling Section information to be updated in real time and for the Bulletin, when printed, to be as accurate as possible.

Gordon Holbrow, who had been a member for more than fifty years, died in August 2002. Gordon could well be categorised as one of the OCCA members who rarely attended meetings, never being an active Committee Member and yet really valued his membership. His decision, unannounced until after his death, was to leave almost all of his estate to the Association, the largest individual legacy the Association has ever received. This is a demonstration of the high regard in which OCCA members hold their Association. Gordon's legacy will provide the Association with a financial cushion to enable it to develop innovative projects for its members and the industry.

Following the conclusion of the current round of discussions with the SDC, the Association, through its Policy Advisory Committee and Council embarked on a re-evaluation of where the Association would be going in the first decade of the 21st century. The Association has the resources to continue to provide the current range of activities for the indefinite future, provided that SURFEX Limited continues to underpin these resources. However additional resources are required to expand activities and provide more benefits for the wider surface coatings community. Council has charged SURFEX Limited with providing additional financial resources and SURFEX Limited, in response, has identified SURFEX, through additional exhibition components, together with the provision of facilitator arrangements, whereby services are marketed to companies, as potential sources of income. Council recognises also that the future of the secretariat will be subject to change well before the end of the decade.

Membership bodies such as OCCA, irrespective of the sector or discipline in which they exist, must be driven by the needs, interests and ambitions of the members. Quite simply, membership bodies are about members. Any membership body which forgets this basic tenet is likely to wither away. This is not the case with OCCA. Members and the secretariat have a common interest driven by policies, fully debated and agreed by Council, to drive forward the Association. This successful formula has been demonstrated during 2002. As General Secretary of the Association I have a special and privileged position. With the support of Yvonne, Barbara, Anjana and Siti, Priory House provides resources to members to enable them to enjoy their membership. However, without the support of Council, Honorary Officers and members, little could be achieved. Many thanks to all and in particular to John Davison.

The year 2002 has been a full one for John's presidency. The year has seen many meetings for John, representing the Association at home and overseas. The public ambassador for the Association, invariably accompanied by Judith, John's visits are long remembered after they have left! In particular, John enjoys his membership and enjoying ones membership is very fundamental to what a membership-based organisation is all about.

Chris Pacey-Day FTSC
General Secretary

AGM

The Fortieth Annual General Meeting was held on Thursday 27th June 2002 in the Seminar Centre, G-Mex, Manchester, UK.

D L Foulger was elected President Designate and the following members were elected as Vice Presidents:

M Bingham, B F Gilliam, P Jordens, R Lewis, N H Seymour, R Stanfield and S Walton.

The Honorary Officers of the Association were elected as follows:

Honorary Secretary	L J Brooke
Honorary Treasurer	J T Calderbank
Honorary Editor	P S Thukral
Honorary Registrar	A T Hopgood

At the closing date for nominations for Elective Council Members, three nominations had been received and accordingly the three successful candidates for Elective Council Members for the period 2002/2004 were: W Borrell, L Jennings and B Peters

The Minutes of the AGM were included within Issue A07 (September) 2002 of Surface Coatings International.

Council

Councils were saddened to learn of the deaths of the following members during the year: T A Banfield (London), K Cameron (Midlands), R S Everett (KwaZulu-Natal), P A J Gate (Northern), B S Gidvani (London), P L Gollop (London), R H Hamblin (Thames Valley), K V Hodgson (London), G L Holbrow (London), A Jenkins (Scottish), C R John (KwaZulu-Natal), J R Taylor (Bristol) and J H C Tooth (London).

During 2002, 54 members achieved, or had already achieved, more than fifty continuous years of membership:

J H Andrews, N Ashworth, N S Bharatia, J Bravey, L J Brooke, W H Campbell, H T Chellingsworth, K A Chippington, H J Clarke, N Cochrane, P F M Coverdale, G R Duckett, D E Eddowes, E G Elphinstone, C N Finlay, L A Fisher, I M Ghosh, T Graham, E Hagerup, M J Heavers, H A Hipwood, W D Holden, E J Howes, R E Howse, G H Hutchinson, H A Idle, S Kut, A R Lad, R H Leach, A B Lock, N C Locke, A McLean, P J McQuirk, H A Mitchell, W R Moon, R F Page, R J Pierce, M H Prigmore, S A Ray, D E Roe, W Rubin, R E Rustin, N H Seymour, F M Smith, D H Tate, J L Taylor, D I Thomas, A A White, T Whitfield, G L E Wild, T W Wilkinson, R J Woodbridge and S E Young. Council has since been saddened to learn of the death of M H Prigmore (Bristol) who died on 07/01/2003.

The service of all these members and their contribution to the development of the Association is acknowledged.

Members of the Association continued to make donations towards the Benevolent Fund. Income from the Fund was used to support members in financial hardship who were unable to meet their subscription payments and also provided members, with more than 40 years' continuous service, significantly reduced subscriptions. Members with more than 50 years' continuous service receive complimentary membership.

SURFEX Limited

The Directors of the Company, all members of the Association, were:

F J Morpeth (Managing), J W Davison (Chairman), N H Seymour, L J Brooke, J Hemmings, J S Jones, D Foulger and R R Wilkinson.

The principal activities of the company were exhibitions, advertising and publications.

The Company was also responsible for all special publications, including the UK Surface Coatings Handbook, and the publication of Surface Coatings International.

During the year the Company made regular reports to relevant Association Committees and was asked by the Association to advise on the commercial aspects of the Association's activities.

Trust Funds

Grants of £10,000 (2001 £15,810) were made from the Ellinger-Gardonyi Award Fund in support of new projects and to provide continuing support for ongoing projects.

Grants from the Fund: enabled the purchase of software; provided computer training; enabled lecturers to present papers at Association technical meetings; enabled the Student Membership Scheme to be maintained; supported student members; and, funded the administration of Continuing Professional Development.

Responsibility for the administration of all the Trust Funds rests with the trustees of the Ellinger-Gardonyi Trust and the Awards Committee.

Membership

Membership of the Association showed a decrease during the year and, at year end, reached 2,522, compared with 2597 in 2001, a decrease of 75.

Membership outside the UK and Ireland, as a percentage of total membership, increased to 51.47%.

Professional members also showed a decline at year end, reaching 453, compared with 489 in 2001. Concerted campaigns continue to be mounted in an effort to increase membership.

Reports of Officers

President

My second year as President got off to a spectacular start with the Association AGM being held in conjunction with the most memorable OCCA Exhibition I have ever attended. SURFEX 2002, held at the GMex Centre in Manchester, was the culmination of much thought and work by the SURFEX Board, the Association's Secretariat and the Manchester Section. The very brave decision to move SURFEX from Harrogate to Manchester has been amply vindicated and all involved are to be congratulated. SURFEX's position as a premier international venue and forum for the coating industry has been assured and the Association's reputation has been enhanced by the success of the move. This was confirmed more than once by the many overseas guests we met during the Exhibition.

The item that occupied most of my time and thoughts during the year was the proposed merger with the Society of Dyers and Colourists. The subject was discussed thoroughly with the Association and with the representatives of the SDC in our joint committee meetings. These meetings showed the basic soundness of the proposed merger and provided a number of positive results; some of which are already in operation and others that can be built upon in the coming years. However it was unanimously decided by both organisations that now was not the time for merger but that it could take place in the future. The joint committee took the view that the proposed merger should be regularly revisited and to ensure the continuing close association with the SDC joint committee meetings should be held at least biannually to review the proposal and joint projects already in place. I congratulate all those involved in these difficult and sensitive discussions for the friendly and constructive manner in which they were conducted.

The invitation to visit and participate in the joint Australia/New Zealand AGM and Conference in Hobart gave us the opportunity to visit our sections in Singapore and Kuala Lumpur. These two sections showed their vitality and enthusiasm for promoting OCCA in the area; they need our continuing support to further enhance OCCA's presence in this economically vibrant area of the World. Within hours of leaving the Equator we were as close to the Antarctic as I have yet been. We arrived in Hobart at the beginning of their Spring and were relieved to find the weather mild and sunny with no icebergs in the bay!! I attended a number of meetings and discovered we have common problems to which we are all looking for solutions.

In early September we were the guests of FATIPEC in Dresden. Their conference was overshadowed by the terrible flooding that had occurred only weeks before our arrival. Again, during our discussions we found much common ground with respect to how we manage the future of our respective organisations.

At the end of October we were the guests of the Americans and attended the Exhibition and Conference in New Orleans. They have responded to industry requests and have made the very difficult decision to make their exhibition a biennial event.

During November I attended a very informative, well presented and very well attended Students Showcase held in the Colour Chemistry Department of the University of Leeds. This event involved presentations by students from Herriot Watt, Derby and Leeds and their contents showed what is happening in the leading edge of Colour Science. It is my view that this concept should be encouraged and expanded.

In January the Midland Section invited me to give the Alan Eades Memorial Lecture. It was an honour to be asked and meet Mike's widow, who literally showed me the way home after the lecture!!

I would like to thank all the Section Chairmen for inviting Judith and myself to their respective Ladies Nights, we very much enjoyed their company: I hope we can maintain these important events in OCCA's calendar.

I would also like to thank OCCA for the opportunity of meeting so many wonderful people over the two years of my Presidency and for the unforgettable memories they gave us. The spirit of friendship and common endeavour we found wherever we went has lead to a realisation that as an organisation we need to enhance our contacts abroad, both within OCCA and with kindred organisations. The significance of all these contacts was crystallised in New Orleans during the Coatings Societies International Meeting. It became apparent to me that we have an international body that can become very significant as a forum in which member organisations can see their future enhanced and assured by the combined strength of the world's leading societies for scientific advancement and understanding in the Surface Coatings Industry. From the knowledge gained during the SDC negotiations we may be able to think in terms of a more international association to ensure our future in the global village.

Finally I would like to thank all the staff at Priory House and the committee members, both of OCCA and our

fraternal partners overseas for their help and kindness – they have provided Judith and myself with memories we will never forget and as a consequence we will never forget them. I also wish David "a happy watch" and I know that he and Kathleen will be excellent ambassadors for the organisation.

John Davison FTSC

Honorary Editor

Looking back at the year 2002, it is gratifying to be able to report good continued progress both operationally and strategically in line with the agreed policy set up by the Publications Committee. We have successfully maintained the focus on producing both journals within the planned frequency.

Part B

Part B (Coatings Transactions) journal has made another step up improvement in that the year has seen increased numbers of International papers and those directly submitted rather than the conference papers. Dr S G Lawrence's (Chairman, Part B Advisory Board) policy has been to broaden the range of subject matters to cover areas outside the traditional paint and ink technology. The general Secretary and his team at Priory House have already made it possible for the Part B to be available both as printed and internet publications, with individual papers from Part B being available as PDF downloads to members and subscribers as part of their subscription. The overseas members paying a reduced membership subscription and not receiving the printed journal will now have access to Internet publication.

Part A

Due to continued poor Advertising revenue and increased costs associated with the production of a multicolour journal, economic difficulties have been encountered. This led to in depth discussions in a number of Publications Committee Meetings which have clearly highlighted the importance and the demand for the Part B journal to the members. As a result an increased budget for Part A has been approved by the Council to enable us to press ahead with the production of the journal to the present frequency and the quality of contents required by the membership at large.

Special Publications

Two new high quality publications have been issued. "The Organic and Inorganic Chemistry of Pigments" by Dr R M Christie and "Practical Organic Coatings Analysis" by Mr W Ledger.

Two years into our new format of publishing two journals we stand in good shape. We look ahead with confidence to building on the solid foundation we have been laying for the past two years. The production of the journals has demanded considerable amount of hard work and energy from members of both Advisory Boards, Publications Committee and the Priory House staff at the headquarters together with our production team at My Word!. It is the combined commitment and determination at all levels that has continued to develop the journals from strength to strength. I am grateful for their enthusiasm and support during the year and feel confident of future direction and our ability to enhance the prestige of our publications in the long term.

Prem Thukral FTSC

Chairman, Advisory Board Part A: Coatings Journal

In recent years OCCA has seen its house journal 'Surface Coatings International' undergo radical change. Indeed from an old fashioned, mixed composition members journal we have seen the evolution of a focussed Transactions element and a more commercially and technological-based Coatings Journal.

The latter was revamped in its presentation and approach and has received broad acceptance by the membership, albeit improvements can still be made. A major element in this transition was to keep overall expenditure on both art A and Part B cost neutral to the Association as a whole, and this has been achieved.

Nevertheless if Surface Coatings International is to maintain its momentum and continue to provide an excellent medium through which to distribute news and articles to members, then change through new ideas and fresh energy must be injected into its management. I am pleased to report that Kevin O'Hara has agreed to assume the Chair of the Part A, Editorial Board and together with his new team will ensure impetus for improvement and focus is maintained on our flagship journal.

Jim Hemmings FTSC

Chairman, Advisory Board Part B: Coatings Transactions

Compared to the previous two years when the concept of "Coatings Transactions" was first developed and then launched at the start of 2001, this last year (2002) has been on the surface at least much more mundane. It has been a matter "simply" of getting the journal published on time, while maintaining a high scientific quality of papers and continuing with the publication format.

To achieve this has taken lots of hard work and dedication by the referees, the Honorary Technical editor, the staff at Priory House and at My Word! My thanks to them for all their efforts. Special thanks to Stan Ray, our consultant editor retired during the course of the year, for all his work assisting in the launch of this journal and in ensuring a high standard of English and presentation. In his place we welcome Ian Holme who has brought with him a broad knowledge of our industry and academia and a dedication to ensuring that the papers are readable, logically presented and able to be followed also by readers whose main interest may not be in the topic covered by the paper.

As foreseen in our strategy for the first years of the journal we published four issues of part B, totalling 332 (334) pages. 7 (7) reviews, 33 (31) original papers, 2 (0) communications, 1 (0) Discourse together with a literature search in each issue and the author and subject index for 2002 in the final issue. Figures for the previous year are in brackets. Compared to 2001 the topics covered were not only those traditionally associated with the surface coatings industry and their raw materials but included thin films and one more general reflective paper which we published as a Discourse.

For a variety of needs, authors need to see their papers in print as soon as possible and in order to meet this requirement, over the next months, we will looking at the whole of the publication process from the receipt of the paper, the assignment of a referee right up until it goes off to the printers. This together with the increasing diversity of topics means that we need inter alia to increase the number of referees and here the first steps have already been taken.

Feed back from the market place is positive. The format is considered easy to read and the breadth and quality of the papers appreciated. Also it is pleasing to report that we have received an increasingly large number of directly submitted papers.

As with every learned Society and industry in general we need to keep costs under control and the Association is actively pursuing web delivery of papers. For Part B this has the added advantage of increasing the exposure of our journal to both industry and academia making it a more well known and a preferred publication vehicle with hopefully the generation of additional income.

Simon Lawrence FTSC

Chairman, Technical Policy Committee

As 2002 was a SURFEX year, the main task of the Technical Policy Committee was to ensure that a high quality and successful technical programme was arranged around the exhibition in Manchester. Whilst our main objective was achieved and high quality events were organised and provided by the PRA, ERMA, FSCT and ourselves, the popularity of the events, as measured by delegate attendance, was mixed. This experience is mirrored by the sections, where it remains difficult to predict which symposia topics will attract a good audience. One of our key challenges this year is to try to gain a better understanding of the reasons for these varied outcomes and to put in place changes to address them. Subject matter is obviously important, but other issues such as cost, location, time and duration also play a role. The slow decline in the number of personnel employed by the coatings industry, at least in the UK, can partly account for this trend but it cannot be the only reason as some events are very popular. The committee would welcome any ideas members may have.

The main objective for the committee this year is to organise a successful two day SURCON conference in October at the G-Mex Centre in Manchester. Planning is now well advanced. The topic this year will be on inks (usually a popular subject) and issues that arise from their use throughout the supply chain. Please watch the OCCA website for further information.

Once again, I would like to thank the sections who have organised and run symposia this year for their contributions to the organisation and also thank Priory House staff for their efficient support in making the events successful.

Jeff Kelsey FTSC

Honorary Standards Officer

This year has been a relatively quiet year for standards work. The completion of the revisions of the Internal Regulations of CEN, and the introduction of substantial revisions to British Standard No. 0 have aligned more closely international, European, and British standardisation procedures. In addition, internal changes within BSI have brought an alternative professionalism to the standards industry, which was overdue, but not necessarily in the interests of the industries the Association serves.

The tendency within the graphic arts industry towards standardisation was continued, with a number of high quality technical and numerical standards being published. The paint industry did not fare so well, with a number of projects coming to their natural end, or stalled.

The Association continues to provide experts to Technical Committees within the industries we serve, and gives high quality advice and assistance to the standards making process. During the year, Dr Roy Miller, a Fellow of the Association, retired from the Chair of one of the main European Standards Committees producing standards for paints for non-metallic substrates, after many years of distinguished service.

Current information on Association standards activities is published through the Association's list server standards@occalists.org. More critical analysis is published monthly in Surface Coatings International Part A on the "Standards Review" page.

To those who contributed to the advancement of the Association through their standards work, many thanks. To those that didn't, but would like to, Priory House would like to hear from you.

Peter Munn FTSC

Membership Services Committee

Overview

The Committee has been well supported by its members, meeting 11th July 2002 and 5th February 2003, with apologies for absence for the various meetings being kept to a minimum.

A Joint meeting with the SDC Membership Activation Panel (MAP) on matters of mutual interest has also been held.

Much progress has been made at the above meetings, the details of which are outlined below.

Membership Summary as of 31/12/2002

Professional	Ordinary	Student	Honorary	Total
453	1457	596	16	2522

There was an overall decrease of 75 members compared with 2001.Ordinary membership decreased by 64 and Professional membership decreased by 36. Student membership was up a heartening 24. Significantly 55% of full members are now from outside the UK and Ireland, with membership of the General Overseas Section now standing at 322.

Student Membership

Student membership at 31/12/2002 represents about 23.6% of the total membership of the Association. However, the committee are concerned with the relatively low transition to full membership.

Continuing Professional Development

The CPD record cards were issued to members and Sections are encouraging their use by issue Certificates of Attendance for Symposia and Technical Meetings.

All UK Sections have been issued with spare cards to help encourage their use and the CPD form is to be made available via the OCCA web site.

The SDC continues to use the single CPD system of the two organisations.

OCCA Online

The full specification of OCCA on line is documented in the minutes of both the Membership Services Committee meetings and Council who approved the project. Development is ongoing.

The Newcastle Section has agreed to fund the initial development.

Joint OCCA / SDC Regional Activities

The West Riding Student Show Case was actively promoted by OCCA and SDC.

London Section has reported that they will find it difficult to continue joint meetings.

It is envisaged that the Colour & Coating Groups that have been successfully established in the East Midlands and Scotland will continue. These groups provide a one stop solution to CPD and social / technical networking for technical personnel. Although they are not a legal entity, they provide an umbrella under which OCCA and SDC can combine their activities within a geographical region. Both OCCA and SDC report to their respective Councils.

Regional Boundaries

There are 11 regions of OCCA within the UK & Ireland. It is the Association's policy that, wherever a group of members wanted to come together to organise meetings, the Association would support them, irrespective of their size.

Contact details of the 11 regions and the 6 SDC regions are to be exchanged.

"Corporate" Membership

Discussions on how to attract more companies to actively support OCCA are ongoing.

Membership of the Committee

The issue of the committee membership has been fully discussed and members from as many Sections as possible are being actively sought.

David Foulger FTSC

Appendix I

Council and its Committees

The Council

Four meetings of the Council took place during the calendar year.

Committees of Council as at 31 December 2002

The Committees of Council met as set forth below

Policy Advisory Committee	2
Finance Committee	2
Membership Sub-Committee	2
Awards Committee	1
Technical Policy Committee	2
Publications Committee	2
Membership Services Committee	2

Policy Advisory Committee

Committee: J W Davison (President) Chairman; D Foulger (President Designate); L J Brooke (Honorary Secretary): J Calderbank (Honorary Treasurer): J Kelsey (Chairman, Technical Policy Committee); F J Morpeth (Managing Director, SURFEX Limited); B F Gilliam (Representative, UK Sections); R J Lewis (Representative UK Sections); P Jordens (Representative, South African Division); M Miller (Representative, Members Overseas); W Borrell (Alternative Representative, Members Overseas).

Publications Committee

Committee: P S Thukral (Honorary Editor) Chairman; J W Davison (President); D Foulger (President Designate); L J Brooke (Honorary Secretary); J T Calderbank (Honorary Treasurer); J Hemmings (SURFEX Limited and Chairman, Editorial Advisory Board Part A); S G Lawrence (Chairman, Editorial Advisory Board Part B); J Guthrie (Chairman, Special Publications Advisory Board); I Holme; L Lin; W S Loh; S Pugh; K Smith; M Symes; Honorary Publications Secretaries from each Section of the Association; Special Publications Advisory Board; Surface Coatings International Editorial Advisory Board Part A; Surface Coatings International Advisory Board Part B.

Technical Policy Committee

Committee: J Kelsey (Chairman); J W Davison (President); D L Foulger (President Designate); A T Hopgood (Honorary Registrar); P W Munn (Honorary Standards Officer); R Chapple; J Hemmings; S G Lawrence; L Lin; D Sheppard (deceased); R F Stanfield; P Jordens (Corresponding Member); M Miller (Corresponding Member); P S Thukral (Honorary Editor)

Honorary Registrar's Advisory Board

Committee: A T Hopgood (Honorary Registrar); Chairman; L J Brooke (Honorary Secretary); D L Foulger (Chairman, Membership Services Committee)

Membership Sub-Committee

Committee: A T Hopgood (Honorary Registrar) Chairman; D H Clement, B F Gilliam; G H Hutchinson; S G Lawrence; P W Munn; F B Redman; R L Staples; P S Thukral; G R M Russell (Corresponding Member, South African Division); B M Porteous (Corresponding Member, Ontario Section); R Akam (Corresponding Member Singapore Section); M Symes (Corresponding Member, SLF)

Membership Services Committee

Committee: D L Foulger (Chairman); J W Davison (President); A T Hopgood (Honorary Registrar); K O'Hara (Bristol Section); A Smith (Hull Section); B F Gilliam (London Section); J S Jones (Manchester Section); R L Staples (Midlands Section); S Walton (Newcastle Section); A Paterson (Scottish Section); R L Stephens (Thames Valley Section); C Pearce (West Riding Section); Trent Valley Branch Representative; W Borrell (Overseas Sections); D H Clement; R J Lewis; S L Pugh; G A Howarth (Corresponding Member, General Overseas); G R M Russell (Corresponding Member, South African Division); M Miller (Corresponding Member, Canadian Division); S Y Wong (Corresponding Member, Singapore Section)

Awards Committee

Committee: L J Brooke (Honorary Secretary) Chairman; J W Davison (President); D L Foulger (President Designate); P S Thukral (Honorary Editor); A T Hopgood (Honorary Registrar); J Kelsey (Chairman, Technical Policy Committee); F B Redman (Ellinger-Gardonyi); D W N Clayton; A C Jolly; P W Munn; R Wilkinson; E Payne (deceased)

Finance Committee

J T Calderbank (Honorary Treasurer) Chairman; J W Davison (President); D L Foulger (President Designate); L J Brooke (Honorary Secretary); N H Seymour (Vice

President); F J Morpeth (Managing Director, SURFEX Limited); Honorary Treasurers of all UK Sections; H J Schöne (Honorary Treasurer, South African Division) Corresponding Member

Appendix II

Representatives on other bodies (31 December 2002)

The Society of Dyers & Colourists' Colour Index Pigments Committee: S G Lawrence

The Society of Dyers & Colourists' The Review of Progress in Coloration Committee: A G Abel

The Colour Group (Great Britain): J W Davison

British Standards Institution

STI/1 Pigments: I Christie, J G Balfour and P R Stanton

STI/3 Paints Media and Related Products: G H Hutchinson

STI/10 Test Methods for Paints: J G Balfour, J Bury and D Mills

STI/11 Glossary of Paint Terms: B A Canterford

STI/14 Colour Measurement & Schedules: P Wall

STI/27 Paint Systems for Metallic Substrates: P W Munn and D J Mills

STI/27/2 Organic Finishes for Architectural Galvanised Steel: P W Munn

STI/28 Paint Systems for Non-Metallic Substrates: J G Balfour

STI/28/1 Exterior Wood Coating Systems: K Morris

CII/4 Solvents and Allied Products: G H Hutchinson

CII/51 Aliphatic Organic Chemicals: G H Hutchinson

CII/56 Aromatic Organic Chemicals: G H Hutchinson

CII/6 Glycerol: W A Ledger

CIL/15/3 Varnishes: D R Pettifor

ACE/44 Aircraft Finishes: A Teague

PKM/25 Temporary Prevention of Corrosion: M P Hood

PAI/43 Graphic Technology: J W Davison

Appendix III

Report of the Council in accordance with the Companies Act 1985 and additional information required by the Charities Act 1993

1 The Council presents herewith the audited accounts of the Association for the year ended 31 December 2002.

2 Legal Status

The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

3 Results

The results for the year and appropriation thereof are set out in the Consolidated Statement of Financial Activities on page 10.

4 Principal Activities and Objectives

The Association has continued in its work for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of a Journal and other material; conferences and symposia; and, arranging exhibitions.

5 Change in Fixed Assets

The movements in fixed assets during the year are set out in the table on page 14.

6 The Council

The following were members of Council at 31 December 2002:
M H Bingham, ATSC
W Borrell, AMCT,MRSC,ATSC (elected 27/6/2002)
S Boucher (elected 27/6/2002)
L J Brooke, ATSC
J A Bury, GRSC,CChem,ATSC
J Calderbank, ATSC
D Clement, FTSC
J W Davison, PhD,FRSC,CChem,FIOP,FTSC
D L Foulger, BA,CChem,MRSC,FTSC
G Fowkes, ATSC
B F Gilliam, FTSC
B Gregory, MA,MSc,GRSC (elected 27/6/2002)
J P N Haxell, BSc,PhD
A T Hopgood, FTSC
G H Hutchinson, CChem,MRSC,AFInstPet,FTSC
L Jennings, LRSC
J S Jones, FTSC
P Jordens, MSc,FTSC (elected 27/6/2002)
J R Kelsey, BSc,ATSC
R J Lewis, BA,ATSC
G B Lowe, PhD,CChem,FRSC,FIM
E R Miller, BSc,PhD,GRSC,FTSC
M J Miller, BSc,FTSC
F J Morpeth, CChem,FRSC,FTSC
P W Munn, BSc CChem,MRSC,FTSC
M Nixon, LRSC,FTSC,MIIRSM
A Paterson
B Peters, MICorr,ATSC (elected 27/6/2002)
L Pyett, ATSC
H J Schöne, FTSC
N H Seymour, FTSC
J C Shaw (elected 27/6/2002)
A Smith BSc,ATSC
R Stanfield, FTSC
R L Staples, ACTC, FTSC
G Stead BSc,FTSC
R L Stephens (elected 27/6/2002)
N Thorpe
P S Thukral, PhD,CChem,FRSC,FIM,FTSC
P Upton
S Walton
R R Wilkinson, FTSC
S Y Wong, BSc,ATSC (elected 27/6/2002)
S A Yusuf, BSc (elected 19/8/2002)

The following were members of Council at 1 January 2002 and served until 27 June 2002, when their service on Council terminated.
R Akam, CChem,MRSC,FTSC
P Edge BSc
I M Idris, PhD
L Morpeth

The following were members of Council at 1 January 2002 and served until 27 June 2002, when their service on Council terminated.
R Akam, CChem,MRSC,FTSC
P Edge BSc
I M Idris, PhD
L Morpeth
K J O'Hara, LRSC,FTSC
P Richards, BSc,GRSC,ATSC
R Saunders
B Seaman, ATSC
D Sheppard (deceased)
D Simpson, BSc,ATSC

Council members do not receive any remuneration from the Association.

All positions held are honorary.

7 Organisation

The Association is organised as follows: The Council of Management, whose members are directly or indirectly (through regional Sections) elected to serve for varying periods, are effectively the Directors and Trustees. They are unpaid. The Council is responsible for the appointment of a General Secretary, who is a paid employee and who is responsible for the day-to-day operation of the company and advises on policy, in the capacity of its Chief Executive. The Council is accountable to the membership, who in turn comprise individuals connected with the coatings and allied industries.

8 Registered Auditors

In accordance with Section 384 of the Companies Act 1985, a resolution will be proposed at the Annual General Meeting to reappoint Kemp Taylor & Partners Registered Auditors.

9 Investment Policy

The Association's Powers of Investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served.

10 Risk Management

The Council recognises the following risks in the operation of the Association

- Economic and surface coatings industry factors could result in a reduction of demand for the Association's services and products.
- Consolidation and technological advance both in the United Kingdom and abroad may result in a reduction in the number of members thereby reducing overall income and making unviable the Association's core charitable activities.

In order to manage and minimise those risks the Council review the position at regular meetings; liaison and communication by principally the Association's officers coupled with a strong branch network aids in maintaining the momentum of the Association.

Council considers that the risks are currently managed and under control.

11 Reserves Policy

In considering the Reserves Policy, the Association takes account of the following factors

- Every two years the Association incurs an excess of expenditure over income as a result of the timing of the SURFEX exhibition. The Association maintains a level of staffing and overhead which is required to stage the exhibition which invariably results in a deficit in the non-exhibition year. This accounts for £100,000 of reserves.
- The cash flow deficit of the organisation of the exhibition adds a further £100,000 to the reserve requirement.
- The value of the Association's freehold property is some £97,000 and is retained.
- General economic conditions and consolidation in the surface coatings industry is causing some concern as to the future profitability of SURFEX. Accordingly the Association feels it prudent to reserve a further £100,000 to allow for operating costs for one year in the event of an economic slowdown.
- The Association's net expenditure on charitable objectives which are largely committed some months ahead amounts to approximately £100,000. It is felt prudent to maintain this amount to enable reorganisation to take place within a twelve month time scale.
- Capital is required for several special projects including grant aid for students; improved archiving for publications; establishment of scholarship funds. These projects and others are likely to absorb up to a further £100,000.

12 Responsibilities of Members of Council

Company and Charity Law require Members of Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Council are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis.

The trustees have overall responsibility for ensuring that the Charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985 and the Statement of Recommended Practice – Accounting by Charities. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

13 Registered Office

The Registered Office of the Association is situated at Priory House, 967 Harrow Road, Wembley HA0 2SF, United Kingdom

By Order of the Council

CHRISTOPHER PACEY-DAY

General Secretary

30th April 2003

C Pacey-Day

Independent Auditors' Report to the Members of the Oil & Colour Chemists' Association

We have audited the financial statements of The Oil and Colour Chemists' Association for the year ended 31st December 2002 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein.

This report is solely to the Association's Members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company or the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Trustees and Auditors

The Members of Council responsibilities for preparing their Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statements of Responsibilities of Members of Council. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you, if, in our opinion, the Annual Report of the Council is not consistent with the financial statements, if the Charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and transactions with the charitable company is not disclosed.

We are not required to consider whether the statement in the Annual Report concerning the major risks to which the Charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the Charity's risk management and control procedures.

We read other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Charity's affairs as at 31st December 2002 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KEMP TAYLOR & PARTNERS
Registered Auditor
Chartered Accountants

The Oval
14 West Walk
Leicester LE1 7NA

30th April 2003

Oil & Colour Chemists' Association
Annual Report of the Council 2002

Consolidated Statement of Financial Activities for the year ended 31 December 2002

2001 Total		Note	Unrestricted Funds	Restricted Funds	2002 Total
£			£	£	£
	INCOME AND EXPENDITURE				
	Incoming resources				
	In furtherance of charitable objectives				
69,640	Membership subscriptions		65,136	–	65,136
157,802	Publications	2	170,986	–	170,986
27,982	Conferences and Symposia		24,065	–	24,065
3,500	Donations and grant repayment		6,687	–	6,687
27,411	**Investment income**		23,907	2,384	26,291
	Other activities to generate funds				
–	Trading income – SURFEX	2	563,769	–	563,769
68,438	Section activities		62,013	–	62,013
354,773	**Total incoming resources**		916,564	2,384	918,948
	Costs of generating funds				
61,706	Trading costs – SURFEX	2	363,626	–	363,626
63,019	Section activities		62,141	–	62,141
124,725	**Total costs of generating funds**		425,767	–	425,767
49,865	**Net incoming resources available for charitable application**		490,797	2,384	493,181
	Charitable expenditure				
	Costs of activities in furtherance of charitable objectives				
27,306	Membership		22,569	5,284	27,853
61,477	Conferences and Symposia		72,998	–	72,998
185,346	Publications	2	209,529	–	209,529
15,310	Ellinger-Gardonyi Fund		10,500	–	10,500
51,971	Support costs		40,311	–	40,311
38,232	Management and administration		35,660	–	35,660
379,642	**Total charitable expenditure**		391,567	5,284	396,851
504,367	**Total resources expended**		817,334	(2,900)	814,434
(149,594)	**Net (outgoing)/incoming resources before tax**	3	99,230	(2,900)	96,330
–	Tax on net (outgoing)/incoming resources	5	–	–	–
(149,594)	**Net (outgoing)/incoming resources after tax**		99,230	(2,900)	96,330
(694)	Loss on revaluation of investments		(9,663)	–	(9,663)
(150,288)	**Net movement in Funds**		89,567	(2,900)	86,667
773,952	Fund balances brought forward at 1 January 2002		561,066	62,598	623,664
623,664	Fund balances carried forward at 31 December 2002		650,633	59,698	710,331

Statement of Total Recognised Gains and Losses for the year ended 31 December 2002

2001		2002
£		£
(149,594)	Net (outgoing)/incoming resources for the year	96,330
(694)	Unrealised loss on revaluation of investments	(9,663)
(150,288)	Total (outgoing)/incoming resources recognised since last financial statements	86,667

There were no acquisitions and no discontinued operations in the year.
The annexed notes form part of these accounts.

Oil & Colour Chemists' Association

Consolidated and Charity Balance Sheets at 31 December 2002

Group 2001 £	Parent Company 2001 £		Note	Group 2002 £	Group 2002 £	Parent Company 2002 £	Parent Company 2002 £
		Fixed Assets					
96,859	96,859	Tangible Assets	7		97,324		97,324
56,888	56,988	Investments	8		49,597		49,697
153,747	153,847				146,921		147,021
		Current Assets					
4,833	4,833	Stocks	9	2,950		2,950	
337,771	119,325	Debtors	10	97,764		39,453	
537,736	537,236	Cash at bank and in hand	11	606,671		599,348	
880,340	661,394			707,385		641,751	
		Creditors					
410,423	102,833	Amounts falling due within one year	12	143,975		73,784	
469,917	558,561	**Net Current Assets**			563,410		567,967
623,664	712,408	**Net Assets**			710,331		714,988
		Funds					
		Unrestricted Funds:					
523,755	612,499	Accumulated Fund	13		622,914		627,571
35,116	35,116	Revaluation Reserve	13		25,453		25,453
2,195	2,195	Designated Fund	14		2,266		2,266
62,598	62,598	**Restricted Funds**	15		59,698		59,698
623,664	712,408				710,331		714,988

The Financial Statements have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies.

Approved by Council
On 30th April 2003

J W DAVISON President

J CALDERBANK Honorary Treasurer

C PACEY-DAY General Secretary

The annexed notes form part of these accounts.

Oil & Colour Chemists' Association

Notes to the Consolidated Accounts for the year ended 31 December 2002

1. Principal Accounting Policies

A summary of the more important accounting policies of the Oil & Colour Chemists' Association Group (the "Group"), which have been applied consistently, is set out below. The accounts have been drawn up in accordance with the Charities Statement of Recommended Practice.

(a) Basis of Preparation

The Financial Statements are prepared in accordance with the historical cost convention, except for the revaluation of fixed asset investments, and in accordance with applicable accounting standards. The financial statements present the results of the Charity and its wholly owned trading subsidiary Surfex Limited and of its Sections (Branches) including those overseas.

As permitted by Section 230 of the Companies Act 1985, the income and expenditure account for the Association (the parent company) is not presented.

(b) Tangible Fixed Assets

Tangible fixed assets are stated at their purchase price, together with any incidental expenses of acquisition.

Depreciation is calculated to write off the cost of the tangible fixed assets on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:

	%
Freehold buildings	2
Fixtures and fittings	10
Equipment	20
Capitalised repairs	3

Capitalised repairs, which relate to those maintenance works over £500, which are considered to improve the property, are included within Freehold land and buildings.

(c) Stocks

Stocks are stated at the lower of cost and net realisable value.

(d) Foreign Currencies

Trading transactions denominated in foreign currencies are translated into Sterling at the exchange rate ruling when the transaction was entered into. Monetary assets and liabilities denominated in foreign currencies are translated into Sterling at the exchange rate ruling at the balance sheet date. Exchange gains and losses are included in administrative income and expenses respectively. The exchange rates used at 31 December 2002 were SA Rand 13.84, Canadian $2.52, Singapore $2.79, American $1.60, Malaysian $6.12, Euro 1.54 and Pakistan Rupee 91.15 to the Pound Sterling.

(e) Investment Fixed Assets

Investment fixed assets are included in the consolidated accounts at market value. Income from investments is included in the income and expenditure account of the accounting period in which it arises.

(f) Pension Costs

The Group operates a pension scheme for the benefit of its executive employees. The scheme is funded by employer and employee contributions at discretionary rates, the company contributions being charged to the income and expenditure account on an accruals basis.

The funds of the scheme are administered by trustees, with the funds and assets being managed independently of the finances of the company.

2. SURFEX Limited

SURFEX Limited, the trading subsidiary of the Association, acts as the principal contractor to the Association for the provision of its publications. As this activity is in furtherance of the Charitable Objectives it is shown separately in the Consolidated Statement of Financial Activities.

The results of SURFEX Limited are as follows for the year ended 31 December 2002:

2001		2002
£		£
	Turnover	
157,802	Publications	170,986
–	Other activities	563,769
157,802		734,755
	Cost of Sales	
180,183	Publications	203,667
–	Other activities	248,654
61,706	Administration expenses	114,972
61,706		363,626
241,889	Total costs	567,293
(84,087)	Net (Loss)/profit for the year	167,462
–	Gift Aid	83,375
(84,087)	Retained (deficit)/profit for the year	84,087

In addition to publications costs provided by SURFEX Limited, the Association produces a Bulletin at a cost of £5,862 (2001 – £5,163).

There is no charge for taxation based on the profits for the year (2001 – nil). See also note 5.

3. Net (Outgoing)/Incoming Resources are Stated After Charging:

2001		2002
£		£
5,300	Auditors' remuneration	5,500
5,978	Depreciation of tangible fixed assets	6,705

4. Employee Information

(a) The average number of persons employed by the Group during the year is analysed below:

2001		2002
5	Full time	5

Employees are engaged both in charitable activities and in the administration of the Group.

(b) Employment costs of all employees included above are as follows:

2001		2002
£		£
116,232	Gross wages and salaries	119,647
11,838	Employer's national insurance and state pension contributions	12,226
7,731	Employer's pension contributions to the Employee pension schemes	13,296
135,801		145,169

(c) Remuneration of the Members of Council for the period was nil (2001 – nil).

5. Tax on Net Incoming/(Outgoing) Resources

Corporation Tax is payable by SURFEX Limited in the event that its profits are not paid to the Association by way of Gift Aid.

There is no tax payable in respect of the year 31 December 2002 as all remaining profits, after deduction of losses brought forward have been so gifted.

6. Ellinger-Gardonyi Fund

The Ellinger-Gardonyi Fund is an unrestricted fund and is a separately registered charity under the control of two trustees, both of whom are officers of the Association. The application of this fund is at the discretion of the trustees but who act in accordance with a budget set annually by Council.

The movement of the Fund during the year was as follows:

2001		2002
£		£
146,948	Balance at 1 January 2002	137,567
9,381	Net expenditure during the year	1,029
137,567	Balance at 31 December 2002	136,538

7. Tangible Fixed Assets

Group and Parent Company	Freehold land and buildings	Equipment, furniture and fittings	Computer equipment	Total
	£	£	£	£
Cost				
At 1 January 2002	129,274	29,476	18,118	176,868
Additions	–	4,374	2,796	7,170
Disposals	–	–	(8,069)	(8,069)
At 31 December 2002	129,274	33,850	12,845	175,969
Accumulated Depreciation				
At 1 January 2002	35,706	27,120	17,183	80,009
Charge for the year	2,807	2,436	1,462	6,705
Eliminated on disposals	–	–	(8,069)	(8,069)
At 31 December 2002	38,513	29,556	10,576	78,645
Net book value				
At 31 December 2002	90,761	4,294	2,269	97,324
At 31 December 2001	93,568	2,356	935	98,859

The Council is satisfied that the open market value of freehold land and buildings at 31 December 2002 does not vary significantly from the net book value stated above. Freehold land and buildings includes land of £40,000 (2000 £40,000) which is not depreciated.

8. Investments

Group 2001	Parent Company 2001		Group 2002	Parent Company 2002
£	£		£	£
56,888	56,888	Quoted Investments	49,597	49,597
–	100	Unquoted investments	–	100
56,888	56,988		49,597	49,697

(a) Quoted Investments

Investments listed on the London Stock Exchange.

	Equities	Gilts	Total
Market Value	£	£	£
At 1 January 2002	54,478	2,410	56,888
Acquisition of investments	2,372	–	2,372
Increase/(decrease) on revaluation	(9,997)	334	(9,663)
At 31 December 2002	46,853	2,744	49,597

(b) Unquoted Investments

Represents the Charity's 100% holding in SURFEX Limited.

2001		2002
£	Cost and net book value	£
100	At 1 January 2002 and at 31 December 2002	100

9. Stocks

These comprise:

Group and Parent Company 2001		Group and Parent Company 2002
£		£
4,833	Sundries	2,950

10. Debtors

Group 2001	Parent Company 2001		Group 2002	Parent Company 2002
£	£		£	£
193,077	–	Trade debtors	40,974	–
37,135	37,135	Other debtors	33,825	33,825
–	36,628	Amounts owed by subsidiary undertaking	–	–
107,559	45,562	Prepayments, accrued income and deferred expenses	22,965	5,628
337,771	119,325		97,764	39,453

All the above amounts are due within one year of the balance sheet date.

11. Cash at Bank and in Hand

Group 2001	Parent Company 2001		Group 2002	Parent Company 2002
£	£		£	£
490,592	490,592	Amounts on deposit	557,009	550,186
47,144	46,644	Current accounts and cash in hand	49,662	49,162
537,736	537,236		606,671	599,348

12. Creditors: Amounts Falling Due within One Year

Group 2001	Parent Company 2001		Group 2002	Parent Company 2002
£	£		£	£
43,688	3,166	Receipts in advance	67,557	8,789
–	–	Trade creditors	15,050	–
34,493	34,493	PAYE, social security and VAT	3,580	3,580
293,847	27,589	Accruals and deferred income	29,662	29,662
810	–	Taxation	810	–
37,585	37,585	Other creditors	27,316	27,316
–	–	Amount owed to subsidiary	–	4,437
410,423	102,833		143,975	73,784

13. Funds

	Balance at 1 January 2002	Net Incoming/ (Outgoing) Resources	Transfer to Centenary Fund	Balance at 31 December 2002
Group	£	£	£	£
Accumulated Fund	523,755	99,230	(71)	622,914
Revaluation Reserve	35,116	(9,663)	–	25,453
Parent Company				
Accumulated Fund	612,499	15,143	(71)	627,571

Revaluation Reserve as above

14. Designated Fund

The income funds of the Group include the following designated fund which has been set aside out of unrestricted funds by the trustees:

	Balance at 1 January 2002	Incoming Resources	Utilised	Balance at 31 December 2002
	£	£	£	£
Centenary Fund	2,195	71	–	2,266

The Centenary Fund was established in 1994. The Fund is used to finance major events and expenditure incurred in preparation for the petition for a Royal Charter.

15. Restricted Funds

The income funds of the Group include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes:

	Movement in Funds			
Fund	Balance at 1 January 2002	Incoming Resources	Expenditure and Transfers	Balance at 31 December 2002
	£	£	£	£
Benevolent	44,940	1,810	5,284	41,466
Kekwick Award	10,558	343	–	10,901
Jordan Award	1,436	47	–	1,483
Ethel Behrens Award	5,664	184	–	5,848
	62,598	2,384	5,284	59,698

All restricted funds belong to the parent company.

16. Analysis of Group Net Assets Between Funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fund balances at 31 December 2002 are represented by:			
Tangible fixed assets	97,324	–	97,324
Investments	49,597	–	49,597
Current assets	647,687	59,698	707,385
Current liabilities	(143,975)	–	(143,975)
Total net assets	650,633	59,698	710,331

17. Investment Income

Investment income includes income of £2,055 (2001 £2,044) from listed investments.

18. Trust Funds

The Ellinger-Gardonyi Award Fund has been incorporated in the Group's Statement of Financial Activities and Balance Sheet. The Ethel Behrens Fund is not registered with the Charity Commissioners; the Jordan Award Fund, Kekwick Award Fund and the Ellinger-Gardonyi Award Fund are registered.

19. Trustees' Expenses

Travel and other incidental expenses reimbursed to trustees during the year amounted to £8,777 (2001 £7,506).

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Founded 1918: incorporating the Paint and Varnish Society 1924
Incorporated January 1963 under the Companies Act, 1948
A company limited by guarantee.
Registered in England No. 745621
Registered Charity No. 259095