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Oil & Colour Chemists' Association

OCCA

Annual Report of the Council 2000

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Membership

Statistics up to 31 December 2000

Section	Professional	Ordinary	Student	Honorary	**31/12/2000**	31/12/1999
Bristol	21	48	17	1	**87**	86
Hull	10	22	10	1	**43**	49
London	73	153	32	2	**260**	263
Manchester	70	177	42	2	**291**	294
Midlands	35	62	22	1	**120**	120
Trent Valley Branch	17	12	14	-	**43**	45
Newcastle	15	53	46	-	**114**	127
Scottish	13	30	30	-	**73**	76
Thames Valley	24	49	7	2	**82**	86
West Riding	32	79	127	2	**240**	253
Irish Branch	5	26	1	-	**32**	31
General Overseas	39	151	53	1	**244**	249
Pakistan Branch	2	42	1	-	**45**	37
Nigerian Branch	-	41	-	-	**41**	42
Singapore	15	204	1	-	**220**	250
Selangor & Kuala Lumpur	1	115	-	-	**116**	107
Canadian Division						
Ontario	35	83	79	1	**198**	152
Quebec Branch	2	26	-	-	**28**	34
South African Division						
Cape	20	73	14	-	**107**	126
KwaZulu-Natal	27	80	1	1	**109**	137
Northern	15	97	11	-	**123**	157
Zimbabwe Branch	3	19	14	-	**36**	33
Total 31/12/2000	474	1,644	532	14	**2664**	
Total 31/12/1999	466	1,777	499	12	2754	
Net increase/(decrease)	8	(133)	33	2	(90)	

48.01% Total Membership outside UK and Ireland

51.4% Full Members outside UK and Ireland

Professional Membership Statistics up to 31 December 2000

	Fellow	Associate	Licentiate	Total
1999	153	255	67	475**
2000	151	270	65	486*
Net increase/(decrease)	(2)	15	(2)	11

* Includes 12 Honorary Members
** Includes 18 Honorary Members

Oil & Colour Chemists' Association
Annual Report of the Council 2000

To be presented at the Thirty-ninth Annual General Meeting of the Incorporated Association to be held on Friday 8 June 2001 at the Stage West Hotel, Mississauga, Ontario, Canada at 10.30 hours.

General

The introduction to the Annual Report of the Council for 1999 contained the following statement "Professional bodies such as the Association must be ever vigilant that the cyclical nature of their activities do not become a routine but remain the underlying basis on which the organisation should develop. The surface coatings community does not owe the Association a living and membership of the Association does not provide a "licence to practice". Members and corporate supports must recognise the benefits of membership and of participation in the Association's professional activities for the Association to prosper and develop.".

During 2000, the Association has paid considerable attention to this statement and, as a result, put in place policies which will secure the future of the Association and its successful development. As a result, the year has been one of great change. Considerable resources have been expended to alter radically Surface Coatings International. The Publications Committee have implemented a new policy for the Journal which, from January 2001, will see it split into two components, a Members Journal and Coatings Transactions. These changes have been implemented for various reasons including: the need to reestablish the Journal as the leading scientific publication for the coatings community; to address the challenge for advertising revenue from commercial journals; and, to streamline the publication of the Journal. The success of this policy will feature in the 2001 Annual Report. However the contribution by Officers, Members and staff can be acknowledged in this Report.

SURFEX 2000, in Harrogate, was the biggest and best attended exhibition since the inception of SURFEX. However, it confirmed the assessment of SURFEX Limited that SURFEX had outgrown Harrogate and that the move to Manchester for 2002 is the correct policy. Much planning activity has taken place during the year for the relaunch of SURFEX, culminating in a highly successful opening of the sales campaign on 1 December 2000, with almost £350,000 of bookings being taken in a single day.

Similarly, Coatings for Africa, the Association's principal activity in Southern Africa, has been subject to a policy review. The congress, including an exhibition and technical meetings, has been held in Cape Town, Durban and Johannesburg. The South African Division has now decided that the disparate requirements of each component can best be met by separation with the result that in future years the exhibition will be held at venues most suitable for exhibitions and the technical meetings and social activities organised at different locations, reflecting the desire of the membership within Southern Africa to return to the successful formulae of the Biennial Conference.

The Association recognises the pressures on its membership. These pressures are both external, resulting from structural changes within the coatings community, limiting membership growth and incoming resources and internally, with the demands on Members' time to spend on association activities being under extreme pressure. The Association is a membership based educational charity and must develop a structure which will enable its Members to benefit from their membership and for the Association, through its trading activities, to provide the resources to undertake these charitable objectives.

During the year, the Association signed a Memorandum of Understanding with the Society of Dyers and Colourists (SDC). The SDC is a long established, chartered, professional body with an international reputation for the quality of its activities. Although the focus of the Society's technical base is different to that of the Association, it is clear that there is much commonality and underlying strengths and weaknesses are common to both organisations. OCCA and the SDC are going through a phase in which we are getting to know each other, identifying projects in which both organisations can work together to achieve their charitable activities and secure their future success. The Association welcomes the relationship with the Society.

Previous Annual Reports referred to the Association as an international body, based in the UK. This is not a statement it is a reality and, uniquely amongst the Association's international sister organisations, OCCA has approximately 50% of its membership outside its home base. This is both a significant achievement and a great challenge to the Association, particularly as it is committed to providing equivalent benefits to all Members, irrespective of their geographic location. The Association must address this challenge and put in place systems which will enable all Members to benefit equally. Members based outside the UK recognise that they must provide sufficient incoming resources to enable these benefits to be provided.

All these policies, which have been agreed during the year under review, have only been agreed after thorough and extensive communication and consultation between Council, Honorary Officers, the Secretariat and Members. Communications are central to the Association and the Association is recognised by sister organisations for its communication and decision making skills. However, there is always room for improvement and one project undertaken during the year has been to establish sophisticated electronic communication services for Sections and Committees. The benefits of these services will be apparent during 2001.

The Association is not a large professional body and the resources at its disposal are limited. However, it has a high reputation within the surface coatings community and is admired for its energy, innovation and success. This has not been easily achieved, but is the result of the partnership between Council, Honorary Officers, Members and the Secretariat. During the year, the Association has benefited from a stable staff team of Yvonne Waterman, Barbara Knight, Anjana Patel and Siti Khan in support of the General Secretary, Officers and Council. The Contribution of staff and Members is recognised and acknowledged.

Chris Pacey-Day ATSC
General Secretary

AGM

The Thirty-eighth Annual General Meeting was held on Friday 9 June 2000 at the "House of Commons", Granada Studios, Manchester, United Kingdom.

J W Davison was elected President Designate and the following Members were elected as Vice Presidents:
W Borrell, P Edge, P Haxell, L Jennings, M Miller, L Morpeth, R Wilkinson.

The Honorary Officers of the Association were elected as follows:

Honorary Secretary	L J Brooke
Honorary Treasurer	N H Seymour
Honorary Editor	P S Thukral
Honorary Registrar	A T Hopgood

Following a ballot, the three successful candidates for Elective Council Members for the period 2000/2002 were:
J Calderbank, D Sheppard and D Simpson.

The Minutes of the AGM were included within the August 2000 issue of Surface Coatings International.

Council

Council were saddened to learn of the deaths of the following Members during the year. G F Caffery (London), I C J Dury (Thames Valley), J J Froggatt (London), L L Hagemann (Cape), W F McDonnell (Manchester), W M Morgans (London), E Schmid (General Overseas) and E P Wright (Northern).

During 2000 45 Members achieved, or had already achieved, over fifty continuous years of membership:

J H Andrews, H Archer, T A Banfield, N S Bharatia, L J Brooke, A E G Brown, W H Campbell, H T Chellingsworth, K A Chippington, H J Clarke, N Cochrane, P F M Coverdale, G R Duckett, D E Eddowes, I M Ghosh, B S Gidvani, L A Hill, G L Holbrow, E J Howes, R E Howse, G H Hutchinson, H A Idle, S Kut, R H Leach, A B Lock, N C Locke, W F McDonnell, A McLean, P J McQuirk, H A Mitchell, W R Moon, M H Prigmore, S A Ray, D E Roe, E Schmid, N H Seymour, D H Tate, J L Taylor, J R Taylor, A A White, T Whifield, G L E Wild, T W Wilkinson, R J Woodbridge and S E Young.

The service of all these Members and their contribution to the development of the Association is acknowledged.

Members of the Association continued to make donations towards the Benevolent Fund. Income from the Fund was used to support Members in financial hardship who were unable to meet their subscription payments and also provided Members with over 40 years' continuous service significantly reduced subscriptions. Members with over 50 years' continuous service receive complimentary membership.

SURFEX Limited

The Directors of the Company, all Members of the Association, were:

F J Morpeth (Managing), K J O'Hara (Chairman), N H Seymour, L J Brooke, J Hemmings and D Foulger (from July 1999). In addition, R R Wilkinson and D Sheppard attended meetings of the Directors, and G Campbell-Hall was a corresponding member of the Board.

The principal activities of the company were Coatings for Africa 2000 and SURFEX 2000.

The Company was also responsible for all special publications, including the UK Surface Coatings Handbook 2001, and the publication of Surface Coatings International.

During the year the Company made regular reports to relevant Association Committees and was asked by the Association to advise on the commercial aspects of the Association's activities.

Trust Funds

Grants of £9,899 (1999 £14,988) were made from the Ellinger-Gardonyi Award Fund in support of a number of new projects and to provide continuing support for ongoing projects.

Grants from the Fund: enabled the purchase of software; provided computer training; enabled lecturers to present papers at Association technical meetings; enabled the Student Membership Scheme to be maintained; enabled the development of the CD- ROM version of the UK Surface Coatings Handbook; and, supported Student Members. Repayment of £6,000 was made to the Fund by SURFEX Limited in respect of publication costs for Reviews, Monographs and the development of recruitment literature.

Responsibility for the administration of all the Trust Funds rests with the trustees of the Ellinger-Gardonyi Trust and the Awards Committee.

Membership

Membership of the Association showed a decrease during the year and, at year end, reached 2,664, compared with 2754 in 1999, a decrease of 90.

Membership outside the UK and Ireland, as a percentage of total membership, remained at 48.01%.

Professional Members increased to 486, despite resignations and deaths during the year, as a result of concerted campaigns by Sections.

Reports of Officers

President

The final year of my term as President has been no less busy, no less interesting and no less challenging than the first!

The year 2000/2001 has been an important one for OCCA and a number of initiatives helping to set the policy and future direction of the Association have been implemented. These include the major change in our journal, Surface Coatings International, moving of SURFEX away from Harrogate, and establishing closer ties with the Society of Dyers and Colourists.

The 2000 AGM took place on 9th June and was hosted by the Manchester Section, who used the occasion to mark the 75th Anniversary of their formation. The series of events which took place at the Granada Studios started off with a reception and buffet lunch on the impressive Baker Street set and was followed by the Association's AGM held on the House of Commons set. Guests then had the opportunity of a most interesting tour around the studios. The day was rounded off in the evening at a dinner dance in the relaxing surroundings of the Starlight Suite. I think everyone who attended felt that it was a very well organised and enjoyable event and I would like to express my thanks to those in the Manchester Section who worked so hard to make the event the success it was.

SURFEX Week at Harrogate closely followed the AGM later in June. It was the most successful one to date, attracting 12% more exhibitors than before and close to 3000 visitors during the 2 day exhibition. SURFEX Week provides the President an opportunity of meeting overseas chairmen in the UK and I was most pleased that Paul Edge, Chairman of the South African Division, Mike Miller, Chairman of the Canadian Division, Richard Akam, Chairman of the Singapore Section and Wassim Khan, Chairman of the Pakistan Branch, were able to attend. There was also strong representation from our global sister organisations within Coatings Societies International (CSI). These included the US organisation, FSCT with their President Gerry Gough and Executive Vice President Bob Zeigler; Ian Ahon, President of Surface Coatings Association of Australia; Kerry Dalzell, President of Surface Coatings Association of New Zealand, Antti Takala, President of the Federation of Scandinavian Paint and Varnish Technicians and Past President Amletto Poluzzi who represented FATIPEC. Since OCCA currently holds the Secretariat for CSI it was an opportunity to hold a CSI committee meeting during the week. The SURFEX Exhibition is most important for OCCA as it helps the Association to fund many of its other activities. It is a measure of the success of SURFEX that over the years it has grown to the extent that we now need to move to a larger venue. Hence, G-Mex, Manchester in 2002.

The opportunity of maintaining and nurturing the links with the other organisations in CSI presents itself during their events and I had the privilege of representing OCCA at the FATIPEC Conference in Helsinki in May last year, at the SCAA conference in Melbourne in September and the FSCT in Chicago in October.

In January 2001 we took the bold step of splitting our prestigious journal, Surface Coatings International into 2 parts; Parts 'A' and 'B', each with its own Editorial Advisory Board.

Part 'A' is issued ten times a year and concentrate on articles of a more technological and practical nature; contain Section Reports, Industry News and news of members whilst; Part 'B' is the Transactions of the Oil and Colour Chemists' Association, publishing scientific articles four times a year

I am firmly of the opinion that this change offers a significant improvement in the quality and range of articles of a scientific and technical nature to our members in particular as well as the industry in general.

In June 2000, during SURFEX Week, Peter Lockett, the President of the Society of Dyers and Colourists (SDC) and I took the important step of signing a Memorandum of Understanding between our two organisations. With this agreement in place we are able to work together to mutually strengthen our respective organisations. Working parties have been set up develop closer links in a number of areas, including Education and Qualifications, Continuous Professional Development (CPD), Symposia and Exhibitions and Publications. I am pleased to be able to report that the co operation is going well and I am confident that in the current climate of larger global companies, developing closer links with a like minded member based association such as the SDC is the way forward.

As I mentioned above, the 2000 AGM took place in Manchester. This year the AGM will, for the first time, take place outside the UK, a tangible recognition of the international nature of OCCA as it is today. The Canadian Division will be the hosts and I do hope that many of you not based in Canada are able to attend. During this AGM the Presidency will pass to John Davison and I would like to take this opportunity of wishing him every success during his term of office.

Finally, I would like to express my thanks to the General Secretary, Chris Pacey Day, the Assistant General Secretary, Yvonne Waterman and all the staff at Priory House for their support during the past 2 years. I would also like to add my thanks to the Honorary Officers and other volunteers from the Association without whom we could not survive.

Kevin O'Hara FTSC

Honorary Secretary

Apart from attending Council and other committees, the main task for the Honorary Secretary is to chair the Awards Committee, which met on April 5th 2000. This Committee sits and makes nominations for approval by Council. Names for vice Presidents for 2000–2002 were suggested.

Honorary membership was suggested for P Munn (Hull Section) for his work as the champion of the Association's standards activities and L A Fisher (KwaZulu-Natal) for work, particularly in South Africa, for the Association since joining in 1952. He is also well known within the coatings industry as a lecturer and writer.

Nominations for Commendation Awards included B F Gilliam (London), E Payne (Manchester) and R Stott (Manchester).

It was reported that, for the third year running, no applications had been received for the Jordan Award, despite publicity being given in Surface Coatings International Part A: Coatings Journal and on the internet site. It was, therefore, agreed to undertake a survey of papers published in Surface Coatings International during 1999 by Members, under the age of 35. Three Student Showcase papers were selected as meeting the criteria required and Members of the Committee should review the papers. As a result, the Award was agreed for R Pierce for his paper entitled "How ball milling of carbon affects the physical properties of a biosensor ink" published in April 1999 issue of Surface Coatings International.

It was agreed that the Stern Award be given to G A Howarth ATSC, the author of papers entitled "Oxazolidines and tetramethylxylenedisocyanate based polyurethanes in legislation-compliant anticorrosion coatings" and "The synergy between water-borne epoxy and high solids polyurethane legislation compliant coatings" published in Surface Coatings International in the January 1999 and September 1999 issues respectively.

The Ellinger-Gardonyi Medal had been given to P A Lucas for his paper "A Novel Water- Borne Epoxy Resin for Zero VOC Two Component Coatings" presented at Coatings for Africa 2000.

Les Brooke ATSC

Honorary Treasurer

The cyclical nature of the Group's activities means that, in effect, the Group operates under a two-year budget cycle in which a significant surplus is achieved in the second (SURFEX) year of the cycle and a deficit in the first year. For the two-year cycle 1999/2000, the deficit and surplus balance, approximately. This is in contrast to previous cycles during the 1990's in which a net surplus was achieved during each cycle.

Although it has always been my goal to achieve a surplus in each year of the cycle, this objective is increasingly difficult to achieve without radical changes in the nature of the Association and which would not, I believe, be acceptable to the Association.

SURFEX Limited has put into place a price structure for SURFEX 2002 which should, provided all exhibition space is sold, produce a surplus for the period 2001/2002.

The financial results for 2000 reflect the pressure on Sections worldwide from falling attendance at technical and social events and the Association can no longer look to the Sections to contribute significant incoming resources. Income from conferences and symposia was disappointing. It is quite clear that these events are not price sensitive and a proper registration fee must be charged for the excellent technical activities.

I see great potential for increased revenue from publications (advertising and corporate subscriptions). In 2001 Members in the UK will receive excellent value for money from 14 issues of the two parts of Surface Coatings International and the UK Surface Coatings Handbook and consideration should be given to Members providing great financial support through increased subscriptions for these publications.

In conclusion, may I thank Section Treasurers, the Secretariat and our auditors for their help and assistance during the year.

Norman Seymour FTSC

Honorary Editor

Last year's report gave some information on the major change involving the split up of the Journal in two parts. I had pointed out that a special Working Party was formed and the working party had concluded that the split up of the Journal in two parts would significantly improve the situation for our readers. It had been decided to re-launch SCI as a stand alone "Transactions" (containing only the technical/scientific papers and a "Members' Journal" (containing more detailed commercial news/technological articles, together with the Association news etc) with effect from January 2001.

I am pleased to report now that a number of initiatives/actions identified by the working party were implemented in good time to ensure that the first issue of the new Journals could be successfully launched in January, as planned.

The short to mid term future for the above publications is seen to be an exciting development in that we can now hope to resolve more successfully difficulties in meeting the needs of diverse readership, from both the industrial and the academic areas. We have been able to build on the success of the Advisory Board of the old publication. Both the Journals now have their own Editorial Boards, consisting of appropriate members. These Boards, chaired by S G Lawrence (Transactions) and J Hemmings (Members' Journal). The overall management of both Journals will remain with the Publications Committee, chaired by the Honorary Editor.

For the long term, the aim will be to enhance the prestige of the Journals, particularly for the Transactions to the point of becoming highly regarded in the international arena at equal level with the more established scientific journals serving the academic community.

Finally, I would like to record my heartfelt thanks to the past members of Publications and Advisory Board Committees, the working party under the chairmanship of S G Lawrence and the Priory House staff at the head-quarters, together with our production team at My Word! for their patience, perseverance and hard work, all of which maintained the momentum for successfully bringing the principal publications of the Association to such an exciting stage. We can now certainly look forward to many new achievements for our membership at large.

I wish the readers many more years of happy reading of the two part new publications and look forward to their comments, contributions and, of course, criticisms to help us shape the future of these publications.

Prem Thukral FTSC

Technical Policy Committee

This year has seen some notable events, in particular a very good SURFEX and its concurrent conferences. The year has also been marked by the publication of the Journal and Transactions which have set new standards in the coverage of technical and scientific subjects of concern to the Association and its Members. A third important event was the signing of the Memorandum of Understanding between the Association and the Society of Dyers and Colourists, which has lead to increased contact and cooperation between the two institutions. The overall policy of the Committee is still to determine the best strategy in these changing and challenging times to best service the technical requirement of the membership. The programme of technical meetings and symposia was again of a high standard and the Section of Programme Officers are to be congratulated on their efforts. However, the number of delegates attending such meetings varied and in general could have been expected to be higher, given the quality of the speakers and their papers.

The challenge for the immediate future is a successful SURCON 2001, the provision of a new programme of Section lectures and, above all, an increase in attendance at those lectures. Perhaps, on a person note, I may comment that in all my years in OCCA there has never been a meeting at which I have failed to learn something new. The time and effort put in by the Section Programme Officers, the organising committee for the SURCON and SURFEX Conferences and the Symposia committees, both at home and abroad, is considerable, as is the time and expense of the companies whose staff provide not only mental but nutritional stimulation. I make a plea for more support from the membership and their companies and institutions to support these very worthwhile efforts by their attendance – you will not be disappointed!!

This year is my last as Chairman of the committee and I would like to thank the Members and the secretariat for their support. I can assure the incoming Chairman that such help and guidance will be readily forthcoming. I look forward to the continuing progress of the Committee as an ex-officio Member.

John W Davison FTSC

Honorary Standards Officer

Activity on the standards front continues to run at a high level, with a considerable volume of changes both within the Association, and within the standards-making industry. During the course of the year, news of standards was published to Members through the "Bulletin"; 11 of the 12 issues published contained a "Standards" column. We are grateful for the editorial support which was given to us during the year.

Much standards development is, however, time constrained, and even the rapid publication cycle for the "Bulletin" needed to be speeded up. In the latter part of the year, experiments were carried out using e-mail and the Internet. From January 2001, advanced news of standards is now published to Members through the Association's web-site only, shortening publication times from 15 days to a matter of minutes.

However, a need has been identified for more detailed scrutiny of published standards, and recording published documents in which Association members played an active role. This is being addressed through the introduction of a "Standards" column in the JOCCA Coatings Journal, where standards are reviewed post-publication, and items of a more general nature highlighted.

Of course, without the efforts of the Association's Committee representatives (and overseas correspondents), there would be nothing to report, and thanks are expressed to them. It is, however, easy to forget that they are volunteers. Now may be a good time to widen the Association's activities in the standards-making sphere, and provide for continuity in the service the Association provides to its members and the community. The introduction of Continuous Professional Development (CPD) presents an opportunity for existing Committee member to mentor, train, and develop a new generation of Association representatives.

2001 will be an exciting year!

Peter Munn FTSC

Membership Services Committee

The Committee met twice during the year with an average of eight members plus staff in attendance. Membership of the Committee has been increased to include all Sections, including those from overseas.

Association membership has decreased slightly during the year, particularly in the South African Division, due to re-organisation and head-counting and also some losses in the UK.

A number of Student Members has continued to grow, approximately thirty, mainly from Canada. Controls have been put in place to check the validity of Student Members, especially those who appear to have completed their full-time education and are then difficult to trace. Other new regulations have been put into place regarding some fees being charged for the second and subsequent years as a Student and an upper age limit of twenty-eight years of age, either of which may result in a drop in numbers over the next few years. All Sections are being encouraged to make more contact with their Student Members, in order to encourage them to transfer to full Members in due course. The programme of some Sections are already being geared to attracting the Student Member.

There has been a continuing growth in the use of the internet services and software is now available for the establishment of list servers for a range of Association activities.

A preliminary survey of the Members from the General Overseas Section, currently at two hundred and forty-four, has been undertaken to ascertain their views on membership of OCCA and the findings of this were due to be publicised early in 2001.

Concern has continued to be raised about the low numbers of attendees at meetings and seminars arranged for most of the UK Sections and Branches and this has lead to a continuing discussion on ways of co-operation from the stronger Sections through joint events etc. This is an ongoing matter which has been taken forward to the OCCA Council.

During the year, it was decided to produce a new promotional presentation aimed at Companies, explaining the benefits to them of their employees being Members of OCCA. This concise document is nearing completion.

Following the signing of the Memorandum of Understanding with the Society of Dyers and Colourists in June, the Committee has begun to look at ways of closer contact

between the two bodies, both nationally and at the local level. Sections have been encouraged to make contact with regional offices of the SDC to explore mutually acceptable events etc.

Finally, the Committee has taken the opportunity to comment on publications etc. including the leaflet of combined programme of events for the UK based membership.

Don Clement FTSC

Education and Training Committee

This the second year of existence for Education and Training as a full rather than sub committee of Council and the year has seen much progress. One meeting of the committee was held at The Naval Club in London but new technology has been extensively utilized so that in addition many virtual meetings have taken place electronically. As OCCA is primarily a learned society, Council view the activities of the Education and Training Committee of great importance.

The Continuing Professional Development (CPD) presentation after viewing by Policy Advisory Committee and approval by Council was given at various OCCA venues and modified accordingly as appropriate to the audience. The presentation was shown at:

Salford Manchester OCCA Symposium
Durham Newcastle Students Seminar
West Riding Student Showcase.

At the latter venue the Society of Colourists and Dyers had a number of senior representatives including the past president in attendance. They commented very favourably on the presentation and have started to adopt a similar scheme themselves. It is planned that the presentation will be shown at other similar events over the coming year. In addition, many individuals present at these events have requested electronic copies of the presentation and the question and answer session after has always been lively. Priory House have once again lent very strong and able support and the committee's thanks goes to them.

Many of the questions raised at these events have been concerned with the counting of and recording time spent in Education/Training/CPD activities. A record card is being designed at Priory House that will address many of the issues raised. It has been the view of Council that all the normal technical meetings and symposia would count as CPD but that our sister organizations such as the PRA, BCF and the SDC will deliver much of the material in the form of formal training courses. Others such as I. Corr and the BTTG may also provide courses. The role of OCCA will be to verify the content. A reciprocal arrangement will probably apply with the SDC.

Our liaison with the SDC has continued to expand. It is hoped that each organization can mutually benefit from the others strengths. A key area is Education and Training. Meetings have taken place with various officers of the SDC specifically on the topics of education, training, CPD and qualifications. Full sets of past exam papers for the C. Col ASDC qualification have been viewed and there is certainly a high standard equivalent to an honours degree. OCCA will be able to get a Royal Charter but our standards will also have to be similarly high. Some of the papers set will be applicable to OCCA members but other papers that are more applicable to OCCA will have to be set with appropriate courses beforehand. These will be delivered by our sister organizations. Verifiable CPD will be part of this ongoing push to get chartered status.

Despite the achievements of the past year there is still a long way to go and there is much planned in the year ahead. Recorded CPD on OCCA cards will commence and the CPD road show at seminars and technical meetings will continue. A record is being kept of all universities and colleges that provide courses specific to the industries OCCA represents. This will in time be published in the member's journal. CPD updates will also be published periodically in this journal. Collaboration with the SDC especially in the area of Education and Training will continue apace.

Graham Howarth ATSC

Appendix I

Council and its Committees

The Council

Four meetings of the Council took place during the calendar year.

Committees of Council as at 31 December 2000

The Committees of Council met as set forth below

Policy Advisory Committee	2
Finance Committee	1
Membership Sub-Committee	2
Awards Committee	1
Technical Policy Committee	1
Publications Committee	1
Membership Services Committee	2
Education & Training Committee	1

Policy Advisory Committee

Committee: K J O'Hara (President) Chairman; J W Davison (President Designate and Chairman, Technical Policy Committee); L J Brooke (Honorary Secretary); N H Seymour (Honorary Treasurer); P Haxell (Vice President); F J Morpeth (Managing Director, SURFEX Limited); J Kelsey (Representative, UK Sections); P Edge (Representative, South African Division); M Miller (Representative, Members Overseas); L Morpeth (Alternate Representative, South African Division); W Borrell (Alternative Representative, Members Overseas).

Publications Committee

Committee: P S Thukral (Honorary Editor) Chairman; L J Brooke (Honorary Secretary); N H Seymour (Honorary Treasurer); J Hemmings (SURFEX Limited); A C Jolly; L Lin; K Smith; S A Ray; W S Loh; M Symes; in addition to representatives from each Section of the Association

Surface Coatings International Advisory Board : P Thukral (Honorary Editor) Chairman; R Christie; J W Davison; J Guthrie; A T Hopgood; G H Hutchinson; J Kelsey; S G Lawrence; W E Smith; M Symes (Honorary Editor, Scandinavia); W S Loh (Regional Editor, South East Asia)

Special Publications Advisory Board

Committee: J Guthrie (Chairman); P S Thukral (Honorary Editor); A T Hopgood ; L Lin; J Hemmings (SURFEX Limited); J W Davison (Chairman, Technical Policy Committee) ex-officio

Technical Policy Committee

Committee: J W Davison (Chairman); A T Hopgood (Honorary Registrar); P W Munn (Honorary Standards Officer); J Kelsey; J G Balfour; J Hemmings; G A Howarth; S G Lawrence; L Lin; D Sheppard; P Edge (Corresponding Member); M Miller (Corresponding Member); P Thukral (Honorary Editor) ex-officio

Honorary Registrar's Advisory Board

Committee: A T Hopgood (Honorary Registrar); Chairman; L J Brooke (Honorary Secretary); D H Clement (Chairman, Membership Services Committee)

Membership Sub-Committee

Committee: A T Hopgood (Honorary Registrar) Chairman; D H Clement (Chairman, Membership Services Committee); B F Gilliam; G H Hutchinson; S G Lawrence; F B Redman; R L Staples; P S Thukral; G R M Russell (Corresponding Member, South African Division); B M Porteous (Corresponding Member, Ontario Section); R Akam (Corresponding Member Singapore); M Symes (Corresponding Member, SLF)

Membership Services Committee

Committee: D H Clement (Chairman); R J Lewis (Vice Chairman); G A Howarth (Chairman, Education & Training Committee); W Borrell (Overseas Sections); W Ledger (Bristol Section); A Smith (Hull Section); R L Staples (Midlands Section); D Foulger (Newcastle Section); R L Stephens (Thames Valley Section); J T Bowden (Trent Valley Branch); B F Gilliam (London Section); S Pugh (West Riding Section); Scottish Section Representative; G R M Russell Corresponding Member, South African Division); M Miller (Corresponding Member, Canadian Division); R Akam (Corresponding Member, Singapore Section); A T Hopgood (Honorary Registrar) ex- officio

Education & Training Committee

G A Howarth (Chairman); P W Munn; A Abaza (British Coatings Federation); D H Clement (Chairman, Membership Services Committee); J W Davison (Chairman, Technical Policy Committee); R Stott; R D Jones; M Miller (Corresponding Member); L Fisher (Corresponding Member); G R M Russell (Corresponding Member); A T Hopgood (Honorary Registrar) ex- officio

Awards Committee

Committee: L J Brooke (Honorary Secretary) Chairman; P Thukral (Honorary Editor); A T Hopgood (Honorary Registrar); J W Davison (Chairman, Technical Policy Committee); F B Redman (Ellinger-Gardonyi); D W N Clayton; E Payne; A C Jolly

Finance Committee

N H Seymour (Honorary Treasurer) Chairman; L J Brooke (Honorary Secretary); F J Morpeth (Managing Director, SURFEX Limited); and, Honorary Treasurers of London Section, Manchester Section, Newcastle Section and South African Division (Corresponding Member).

Appendix II

Representatives on other bodies (31 December 2000)

The Society of Dyers & Colourists'

Colour Index Pigments Committee: S G Lawrence

The Review of Progress in Coloration Committee: A G Abel

The Colour Group (Great Britain): J W Davison

British Standards Institution

STI/1 Pigments: I Christie, J G Balfour and P R Stanton

STI/3 Paints Media and Related Products: G H Hutchinson and B S Gidvani

STI/10 Test Methods for Paints: M Gamon, J G Balfour and J Bury

STI/11 Glossary of Paint Terms: B A Canterford

STI/14 Colour Measurement & Schedules: P Wall

STI/21 Surface Preparation of Steel: G A Howarth

STI/27 Paint Systems for Metallic Substrates: P W Munn & D J Mills

STI/27/2 Organic Finishes for Architectural Galvanised Steel: P W Munn

STI/28 Paint Systems for Non-Metallic Substrates: J G Balfour

STI/28/1 Exterior Wood Coating Systems: K Morris

CIC/4 Solvents and Allied Products: G H Hutchinson

CIC/51 Aliphatic Organic Chemicals: G H Hutchinson

CIC/56 Aromatic Organic Chemicals: G H Hutchinson

CIC/6 Glycerol: W A Ledger

CIL/15/3 Varnishes: D R Pettifor

ACE/44 Aircraft Finishes: A Teague

PKM/25 Temporary Prevention of Corrosion: M P Hood

PAI/43 Graphic Technology: J W Davison

Appendix III

Report of the Council in accordance with the Companies Act 1985 and additional information required by the Charities Act 1993.

1 The Council presents herewith the audited accounts of the Association for the year ended 31 December 2000.

2 Legal Status

The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

3 Results

The results for the year and appropriation thereof are set out in the Consolidated Statement of Financial Activities on page 9.

4 Principal Activities and Objectives

The Association has continued in its work for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of a Journal and other material; conferences and symposia; and, arranging exhibitions.

5 Change in fixed assets

The movements in fixed assets during the year is set out in the table on page 13.

6 The Council

The following were Members of Council at 31 December 2000:
R Akam, CChem,MRSC,FTSC (elected 09/06/2000)
M H Bingham, ATSC
W Borrell, AMCT,LRSC,ATSC
L J Brooke, ATSC
J A Bury, GRSC,CChem,ATSC
J Calderbank ATSC, (elected 09/06/2000)
D Clement, FTSC
J W Davison, PhD,FRSC,CChem,FIOP,FTSC
P Edge BSc (elected 09/06/2000)
D L Foulger, BA,CChem,MRSC,FTSC

B F Gilliam, FTSC
D T Grady, BSc,ATSC
J Harte, TEC
J P N Haxell, BSc,PhD
A T Hopgood, FTSC
G A Howarth, MSc,CChem,FRSC,ATSC
G H Hutchinson, CChem,MRSC,AFInstPet,FTSC
I M Idris, PhD
L Jennings, LRSC
R D Jones
J R Kelsey, BSc,ATSC
M Langdon, ATSC
R J Lewis, BA,ATSC
E R Miller, BSc,PhD,GRSC,FTSC (elected 09/06/2000)
M J Miller, BSc,FTSC
F J Morpeth, CChem,FRSC,FTSC
L Morpeth
K J O'Hara, LRSC,FTSC
B Peters, ATSC
L Pyett, ATSC (elected 09/06/2000)
P Richards, BSc,GRSC,ATSC
H Sarhan, LTSC
R Saunders
B Seaman, ATSC (elected 09/06/2000)
N H Seymour, FTSC
D Sheppard (elected 09/06/2000)
D Simpson, BSc, ATSC (elected 09/06/2000)
D Smith (elected 09/06/2000)
R Stanfield, FTSC
R L Staples, ACTC, FTSC
P S Thukral, PhD,CChem,FRSC,FIM,FTSC
P Upton (elected 09/06/2000)
S Walton
R R Wilkinson, FTSC
D Woolven

The following were Members of Council at 1 January 2000 and served until 9 June 2000, when their service on Council terminated.
G D Campbell-Hall
M S Chapman, BSc,ATSC
E Clegg, BSc,FTSC
P Jordens, MSc,ATSC
L Lee LTSC (elected 25/06/99)
E J Payne, FTSC
G R M Russell, BSc,FTSC
H J Schöne, FTSC
R Stott, CCol, ASDC,ATSC

Council Members do not receive any remuneration from the Association.

All positions held are honorary.

7 Organisation

The Association is organised as follows: The Council of Management, whose members are directly or indirectly (through regional Sections) elected to serve for varying periods, are effectively the Directors and Trustees. They are unpaid. The Council is responsible for the appointment of a General Secretary, who is a paid employee and who is responsible for the day-to-day operation of the company, in the capacity of its Chief Executive. The Council is accountable to the membership, who in turn comprise individuals connected with the coatings and allied industries.

8 Registered Auditors

In accordance with Section 384 of the Companies Act 1985, a resolution will be proposed at the Annual General Meeting to reappoint Kemp Taylor & Partners Registered Auditors.

9 Investment Policy

The Association's Powers of Investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served.

10 Risk Management

The Association undertakes regular reviews of the sources of its income and the requirements for outgoings to maintain its charitable activities. The Association recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It recognises also the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, including the establishment of more formal arrangements with other relevant organisations.

11 Reserves Policy

It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'deficit year', gives it adequate cover such that if the 'surplus year' were to fail due to economic slowdown then its activities could be continued for the foreseable future.

The Association relies heavily upon its wholly-owned subsidiary, SURFEX Limited, to generate sufficient funds every two years from its exhibition activities. This is a 'surplus year'. The year in which SURFEX Limited does not hold an exhibition is the 'deficit year'.

12 Registered Office

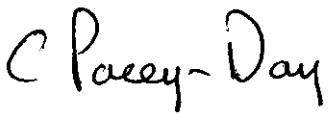
The Registered Office of the Association is situated at Priory House, 967 Harrow Road, Wembley, HA0 2SF, United Kingdom.

By Order of the Council

CHRISTOPHER PACEY-DAY

General Secretary

1 May 2001



Report of the Auditors to the Members of Oil & Colour Chemists' Association

We have audited the financial statements on pages 9 to 16 which have been prepared under the historical cost convention, as modified by the revaluation of fixed asset investments, and the accounting policies set out on page 11.

Respective responsibilities of Members of Council and Auditors

As described below the Members of Council are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board.

An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Members of Council in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Association and its group at 31 December 2000 and of its incoming and outgoing resources for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Lionel House
35 Millstone Lane
Leicester LE1 5JN

KEMP TAYLOR & PARTNERS
Chartered Accountants
Registered Auditor

1st May 2001

Responsibilities of Members of Council

Company law requires Members of Council to prepare consolidated financial statements for each financial year which give a true and fair view of the state of affairs of the Association and its group and of the incoming and outgoing resources of the Association and its group for that period. In preparing those financial statements the Council is required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis.

The Council is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and its group and enable them to ensure that the financial statements comply with the Companies Act 1985. The Council is also responsible for safeguarding the assets of the Association and its group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Oil & Colour Chemists' Association
Annual Report of the Council 2000

Consolidated Statement of Financial Activities for the year ended 31 December 2000

1999 Total		Note	Unrestricted Funds	Restricted Funds	2000 Total
£			£	£	£
	INCOME AND EXPENDITURE				
	Incoming Resources				
	Charitable activities				
93,749	Membership subscriptions		86,096	–	86,096
42,962	Conferences and Symposia		67,315	–	67,315
22,239	**Investment income**		28,365	3,462	31,827
–	**Other activities to generate funds**		–	–	–
212,568	Surfex income	2	726,353	–	726,353
44,375	Section activities		46,273	–	46,273
415,893	**Total incoming resources**		954,402	3,462	957,864
	Costs of generating funds				
278,964	Surfex expenses	2	619,528	–	619,528
34,304	Section activities		51,467	–	51,467
313,268	**Total costs of generating funds**		670,995	–	670,995
102,625	**Net incoming resources available for charitable application**		283,407	3,462	286,869
	Charitable expenditure				
	Costs of activities				
22,283	Memberships		29,296	5,120	34,416
58,715	Conferences and Symposia		82,340	–	82,340
10,438	Bulletin		10,571	–	10,571
48,185	Support costs		49,885	–	49,885
37,648	Management and administration		37,944	–	37,944
177,269	**Total charitable expenditure**		210,036	5,120	215,156
490,537	**Total resources expended**		881,031	5,120	886,151
(74,644)	**Net (outgoing)/incoming resources before tax**	3	73,371	(1,658)	71,713
–	Tax on net (outgoing)/incoming resources	5	(12,244)	–	(12,244)
(74,644)	**Net (outgoing)/incoming resources after tax**		61,127	(1,658)	59,469
4,742	Profit/(loss) on revaluation of investments		(6,628)	–	(6,628)
(69,902)	**Net movement in Funds**		54,499	(1,658)	52,841
644,065	Fund balances brought forward at 1 January 2000		507,474	66,689	574,163
574,163	Fund balances carried forward at 31 December 2000		561,973	65,031	627,004

Statement of Total Recognised Gains and Losses for the year ended 31 December 2000

1999		2000
£		£
(74,644)	Net (outgoing) incoming resources for the year	59,469
4,742	Unrealised surplus/(deficit) on revaluation of investments	(6,628)
(69,902)	Total (outgoing) incoming resources recognised since last financial statements	52,841

There were no acquisitions and no discontinued operations in the year.
The annexed notes form part of these accounts.

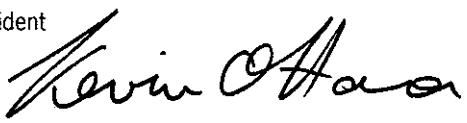
Oil & Colour Chemists' Association

Consolidated and Charity Balance Sheets at 31 December 2000

Group 1999 £	Parent Company 1999 £		Note	Group 2000 £	Group 2000 £	Parent Company 2000 £	Parent Company 2000 £
		Fixed Assets					
101,243	101,243	Tangible Assets	6		99,565		99,565
61,841	61,941	Investments	7		56,265		56,365
163,084	163,184				155,830		155,930
		Current Assets					
2,434	2,434	Stocks	8	3,306		3,306	
168,605	127,265	Debtors	9	131,491		56,229	
424,316	423,816	Cash at Bank and in Hand	10	522,502		522,002	
595,355	553,515			657,299		581,537	
		Creditors					
184,276	75,785	Amounts falling due within one year	11	186,125		105,806	
411,079	477,730	**Net Current Assets**			471,174		475,731
574,163	640,914	**Net Assets**			627,004		631,661
		Funds					
		Unrestricted Funds:					
462,936	529,687	Accumulated Fund	12		524,063		528,720
42,438	42,438	Revaluation Reserve	12		35,810		35,810
2,100	2,100	Designated Fund	13		2,100		2,100
66,689	66,689	**Restricted Funds**	14		65,031		65,031
574,163	640,914				627,004		631,661

Approved by Council
On 1st May 2001

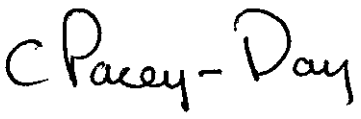
K J O'HARA President



N H SEYMOUR Honorary Treasurer



C PACEY-DAY General Secretary



The annexed notes form part of these accounts.

Oil & Colour Chemists' Association

Notes to the Consolidated Financial Statements for the year ended 31 December 2000

1. Principal Accounting Policies

A summary of the more important accounting policies of the Oil & Colour Chemists' Association Group ("the Group"), which have been applied consistently, is set out below.

(a) Basis of Preparation

The Financial Statements are prepared in accordance with the historical cost convention, except for the revaluation of fixed asset investments, and in accordance with applicable accounting standards. In preparing the Financial Statements the charity follows best practice as set out in the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP) issued in October 2000. The financial statements present the results of the charity and its wholly-owned trading subsidiary Surfex Limited and of its sections (branches) including those overseas.

As permitted by Section 230 of the Companies Act 1985, the income and expenditure account for the Association (the parent company) is not presented.

(b) Tangible Fixed Assets

Tangible fixed assets are stated at their purchase price, together with any incidental expenses of acquisition.

Depreciation is calculated to write off the cost of the tangible fixed assets on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:

	%
Freehold buildings	2.0
Fixtures and fittings	10.0
Equipment	20.0
Capitalised repairs	2.5

Capitalised repairs, which relate to those maintenance works over £500, which are considered to improve the property, are included within Freehold land and buildings.

(c) Stocks

Stocks are stated at the lower of cost and net realisable value.

(d) Foreign Currencies

Trading transactions denominated in foreign currencies are translated into Sterling at the exchange rate ruling when the transaction was entered into. Monetary assets and liabilities denominated in foreign currencies are translated into Sterling at the exchange rate ruling at the balance sheet date. Exchange gains and losses are included in administration expenses. Total exchange profit in the year amounted to £1,060 (1999 profit £1,069). The exchange rates used at 31 December 2000 were SA Rand 11.31, Canadian $2.24, Singapore $2.59, American $1.49, Malaysian $5.68, Euro 1.57 and Pakistan Rupee 86.8 to the pound Sterling.

(e) Investment Fixed Assets

Investment fixed assets are included in the consolidated accounts at market value. Income from investments is included in the income and expenditure account of the accounting period in which it arises.

(f) Pension Costs

The Group operates a pension scheme for the benefit of its executive employees. The scheme is funded by employer and employee contributions at discretionary rates, the company contributions being charged to the income and expenditure account on an accruals basis.

The funds of the scheme are administered by trustees, with the funds and assets being managed independently of the finances of the company.

2. Other activities to generate funds

1999 Income	1999 Costs		2000 Income	2000 Costs
£	£		£	£
194,656	225,155	Surfex Limited	686,760	563,635
17,912	53,809	Surfex South Africa	39,593	55,893
212,568	278,964		726,353	619,528

Surfex Limited

1999		2000
£		£
194,656	Turnover	686,760
225,155	Cost of sales	470,39
(30,499)	Gross (loss)/profit	216,368
(43,839)	Administration expenses	(93,243)
(74,338)	(Loss)/profit on ordinary activities before taxation	123,125
–	Taxation	(12,244)
(74,338)	(Loss)/profit on ordinary activities after taxation	110,881
–	Gift Aid	48,787
(74,338)	Retained (deficit)/profits	86,582

The principal activities of Surfex Limited, a company registered in England and Wales, are the organisation of exhibitions and the publication of technical material.

3. Net (outgoing)/incoming resources are stated after charging:

1999		2000
£		£
4,750	Auditors' remuneration	5,000
6,473	Depreciation of tangible fixed assets	6,332

4. Employee Information

(a) The average number of persons employed by the Group during the year is analysed below:

1999		2000
5	Full time	5

Employees are engaged both in charitable activities and in the administration of the company.

(b) Employment costs of all employees included above are as follows:

1999		2000
£		£
98,403	Gross wages and salaries	107,181
9,499	Employer's national insurance	10,473
6,066	Employer's pension contributions to the Employee pension schemes	7,454
113,968		125,108

(c) Remuneration of the Members of Council for the period was nil.

5. Tax on Net Incoming Resources

1999		2000
£		£
–	Corporation Tax @ 20%	12,244

The charge for Corporation Tax relates solely to SURFEX Limited. Surfex Limited had unrelieved Advance Corporation Tax brought forward. The tax charge for this year recovers that ACT. There is therefore no Corporation Tax to pay.

6. Tangible Fixed Assets

Group and Parent Company	Freehold land and buildings	Equipment, furniture and fittings	Computer equipment	Total
	£	£	£	£
Cost				
At 1 January 2000	124,746	29,627	16,898	171,271
Additions	3,032	–	1,622	4,654
Disposals	–	(450)	(1,879)	(2,329)
At 31 December 2000	127,778	29,177	16,641	173,596
Accumulated Depreciation				
At 1 January 2000	30,244	24,093	15,691	70,028
Charge for the year	2,656	1,837	1,839	6,332
Eliminated on disposals	–	(450)	(1,879)	(2,329)
At 31 December 2000	32,900	25,480	15,651	74,031
Net book value				
At 31 December 2000	94,878	3,697	990	99,565
At 31 December 1999	94,502	5,534	1,207	101,243

The Council is satisfied that the open market value of freehold land and buildings at 31 December 2000 does not vary significantly from the net book value stated above. Freehold land and buildings includes land of £40,000 (1999 £40,000) which is not depreciated.

7. Investments

Group 1999	Parent Company 1999		Group 2000	Parent Company 2000
£	£		£	£
61,841	61,841	Quoted (a)	56,265	56,265
–	100	Unquoted (b)	–	100
61,841	61,941		56,265	56,365

(a) Quoted Investments

Investments listed on the London Stock Exchange.

Market Value	Equities	Gilts	Total
	£	£	£
At 1 January 2000	59,597	2,244	61,841
Acquisition of investments	1,052	–	1,052
Increase/(decrease) on revaluation	(6,684)	56	(6,628)
At 31 December 2000	53,965	2,300	56,265

(b) Unquoted Investments

Represents the Charity's 100% holding in SURFEX Limited.

1999		2000
£	Cost and net book value	£
100	At 1 January 2000 and at 31 December 2000	100

8. Stocks

These comprise:

Group and Parent Company 1999		Group and Parent Company 2000
£		£
2,434	Sundries	3,306

9. Debtors

Group 1999	Parent Company 1999		Group 2000	Parent Company 2000
£	£		£	£
46,391	–	Trade debtors	57,538	–
24,934	24,934	Other debtors	38,100	37,902
–	93,894	Amounts owed by subsidiary undertaking	–	10,444
12,442	–	ACT recoverable	–	–
84,838	8,437	Prepayments and accrued income	35,853	7,883
168,605	127,265		131,491	56,229

All the above amounts are due within one year of the balance sheet date.

10. Cash at Bank and in Hand

Group 1999	Parent Company 1999		Group 2000	Parent Company 2000
£	£		£	£
406,995	406,995	Amounts on deposit	445,842	445,842
17,321	16,921	Current accounts and cash in hand	76,660	76,160
424,316	423,916		522,502	522,002

11. Creditors: Amounts Falling Due within One Year

Group 1999	Parent Company 1999		Group 2000	Parent Company 2000
£	£		£	£
62,798	15,521	Receipts in advance	66,091	22,215
9,776	–	Trade creditors	19,994	–
5,397	5,397	PAYE, social security and VAT	7,993	7,993
92,962	41,524	Accruals and deferred income	62,705	47,066
–	–	Taxation	810	–
13,343	13,343	Other creditors	28,532	28,532
184,276	75,785		186,125	105,806

12. Funds

	Balance at 1 January 2000	Net Incoming/ (Outgoing) Resources	Transfer to Centenary Fund	Balance at 31 December 2000
Group	£	£	£	£
Accumulated Fund	462,936	61,127	–	524,063
Revaluation Reserve	42,438	(6,628)	–	35,810
Parent Company				
Accumulated Fund	529,687	(967)	–	528,720

Revaluation reserve as above

13. Designated Fund

The income funds of the Group include the following designated fund which has been set aside out of unrestricted funds by the trustees:

	Balance at 1 January 2000	New Designations	Utilised	Balance at 31 December 2000
	£	£	£	£
Centenary Fund	2,100	–	–	2,100

The Centenary Fund was established in 1994. The Fund is used to finance major events and expenditure incurred in preparation for the petition for a Royal Charter.

14. Restricted Funds

The income funds of the Group include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes.

		Movement in Funds		
	Balance at 1 January 2000	Incoming Resources	Expenditure and Transfers	Balance at 31 December 2000
Fund	£	£	£	£
Benevolent	50,296	2,913	5,120	48,089
Kekwick Award	9,622	481	–	10,103
Jordan Award	1,351	68	–	1,419
Ethel Behrens Award	5,420	–	–	5,420
	66,689	3,462	5,120	65,031

All restricted funds belong to the parent company.

15. Analysis of Group Net Assets Between Funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fund balances at 31 December 2000 are represented by:			
Tangible fixed assets	99,565	–	99,565
Investments	56,265	–	56,265
Current assets	592,268	65,031	657,299
Current liabilities	(186,125)	–	(186,125)
Total net assets	561,973	65,031	627,004

16. Investment Income

Investment income includes income of £1,873 (1999 £1,947) from listed investments.

17. Ellinger-Gardonyi Award Fund

A donation of £9,899 (1999 £14,988) was made from the Ellinger-Gardonyi Award Fund. Page 16.

18. Trust Funds

The Ellinger-Gardonyi Award Fund has not been incorporated in the Group's Statement of Financial Activities and Balance Sheet, but will be from 1st January 2001. The Ethel Behrens Fund is not registered with the Charity Commissioners. The Jordan Award Fund, Kekwick Award Fund and the Ellinger-Gardonyi Award Fund are registered.

19. Trustees' Expenses

Travel and other incidental expenses reimbursed to trustees during the year amounted to £10,564 (1999 £10,481).

Ellinger-Gardonyi Award Fund

Statement of Financial Activities for the year ended 31 December 2000

1999		Note	2000	
£			£	£
	INCOME AND EXPENDITURE			
	Incoming Resources			
7,222	Investment income		7,059	
2,000	Grant repayment	1	6,000	
9,222	Total incoming resources			13,059
	Resources Expended			
14,988	Direct Charitable Expenditure	2	9,899	
500	Administration		500	
15,488	Total resources expended			10,399
(6,266)	Net outgoing resources			2,660
150,554	Accumulated fund brought forward			144,288
144,288				146,948

Balance Sheet at 31 December 2000

1999		2000	
£		£	£
	Current Assets		
2,610	Debtors	14,478	
148,200	Cash	142,869	
150,810		157,347	
	Current Liabilities		
6,522	Creditors: Amounts falling due within one year	10,399	
144,288	Net assets		146,948
144,288	Accumulated fund		146,948

Notes to the accounts for the year ended 31 December 2000

(1) Grant repayment
Repayments were made in respect of the publication costs of reviews, monographs and the development of recruitment literature.

(2) Direct Charitable Expenditure comprises

1999		2000
£		£
–	Software	256
315	Computer training	2,411
1,873	Presentations at Association technical meetings	–
801	Recruitment literature	–
246	Monographs	80
1,400	Reviews	–
7,353	Student membership scheme	5,637
1,000	New Materials Gallery – Science Museum	–
2,000	Surface Coatings Handbook Development	1,500
–	Medals	15
14,988		9,899