

THE MORAVIAN UNION (INCORPORATED)

(A company limited by guarantee)

Company Number: 00133708

Charity Number: 251211-3

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST AUGUST 2013


KNOX CROPPER
chartered accountants



THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST AUGUST 2013

The Board presents the report and financial statements of the Moravian Union (Incorporated) for the year ended 31st August 2013. These have been prepared in the format required by the Statement of Recommended Practice, 'Accounting and Reporting by Charities' issued by the Charity Commission in March 2005.

The report and statements also comply with the Companies Act 2006, the Charities Act 2011 and regulations made thereunder. The Moravian Union (Incorporated) was incorporated on 2nd February 1914. It is a company limited by guarantee, has no share capital and is a subsidiary of a registered charity. The guarantee of each member is limited to £1.

LEGAL AND ADMINISTRATIVE INFORMATION

The Moravian Union was incorporated on 2nd February 1914, following the resolution of Synod 1913 (Book of Order Section 33) as the holding body of the Moravian Church's property.

The Provincial Elders' (who are the Charity's Trustees and the Company's Directors) for the period ended 31st August 2012 and to date comprise:

Rev. P. J. Cooper
Rev. S. G. Groves
Rev. R.J. Hopcroft
Mrs G. Taylor

The principal officers at 31st August 2013 were:

Rev. R.J. Hopcroft
Mrs. L. Newens
Mr G. Salt
Miss L. Parsons

Company Secretary
Administrator
Accountant
Archivist

Registered Office: Moravian Church House
5-7 Muswell Hill
London N10 3TJ

Investment Advisors:	UBS Wealth Management (UK) Ltd. 1 Curzon Street, London W1J 5UB	Vestra Wealth LLP 14 Cornhill London EC3V 3NR
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Bankers : Barclays Bank plc
Muswell Hill
223 Muswell Hill Broadway
London N10 1DD

Solicitors : Cripps Harries Hall
Wallside House
12 Mt. Ephraim Road
Tunbridge Wells,
Kent TN1 1EG

Auditors : Knox Cropper
Chartered Accountants
8/9 Well Court
London EC4M 9DN

THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document:

The Charity is a company limited by guarantee, its governing instrument being its Memorandum and Articles.

Ultimate Parent

The Charitable Company exists to support the work of the British Province of the Unitas Fratrum operating as the Moravian Church – registered charity number 251211.

The Provincial Synod is the ultimate decision-making body. Synod normally meets once every two years. Its elected representatives, the Provincial Elders, act on behalf of Synod in the inter-synodal period.

The members of the Moravian Union are the members for the time being of the Provincial Elders' Committee (PEC) and other persons, not fewer than twelve in number, elected by the Provincial Synod (Book of Order Section 9.1.a).

By Resolution 20 of the Synod 1929, the standing order of Synod was amended so that persons from time to time appointed by it to be Investment Trustees were automatically also appointed as members of the Moravian Union. By Resolution 3 of the Synod of 1998 it was made part of the standing order that the members of the Finance Committee act also as Investment Trustees.

Group Structure and Relationships

The Moravian Union, a charitable company limited by guarantee is controlled by its parent, The Moravian Church. The Moravian Church comprises a number of other charitable organisations, including two schools and thirty congregations, one society, one fellowship and a choir house. The Trust Society for the Furtherance of the Gospel and Unitas Estates Limited, both dormant companies, were dissolved on 17th August 2010. Unitas Estates Limited was briefly re-instated for the purpose of transferring title to certain properties to the Moravian Union but has now been dissolved again.

Procedures for the Recruitment and Appointment of Trustees

The Book of Order, Section 3.1 states that the PEC consists of not fewer than 3 members. At present the full complement of the PEC is four. As part of its brief the PEC acts as the Board of Trustees (and Board of Directors) of the Moravian Union. Synod is the body with the power to appoint and remove members of the Board. Provincial Elders serve for a term of four years and may be appointed to serve a further two terms. Appointment is by election at the biennial Moravian Church Synod. Provincial Elders must be members of the Moravian Church.

The Chair and Officers are appointed by the membership of the PEC themselves from among their number. The Board convenes at least twelve times each year.

Synod also elects members to the various standing committees which offer advice and support to the PEC. These standing committees include at least one Provincial Elder as follows :

Finance	All Elders
Social Responsibility	Mrs G. Taylor
Renewal	Rev. S.G. Groves
Faith and Order	Rev. P. Cooper and Rev. S.G. Groves
Church Service Advisory Board	All Elders
Provincial Youth and Children	Mrs. G. Taylor

THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Procedures for the Induction and Training of Trustees

On appointment, each Provincial Elder signs a code of conduct and completes a register of interests. The latter is renewed biennially following each Synod. They are given a Trustee Handbook that includes the Memorandum and Articles of Association, risk register, policies and procedures on issues such as delegation of authority, recruitment, equal opportunities, investments, reserves, conflicts of interest and other guidance. It contains job descriptions for Trustees, officers and staff and a copy of Charity Commission leaflet CC3.

Organisational Management:

The British Province of the Moravian Church is the registered charity for the activities of the Moravian Church operated by the British Province in the UK and beyond. The Moravian Union is the asset-holding body of the Church.

The PEC act on behalf of Synod in the inter-synod period and is the ultimate decision-making body during that period. The PEC acts as the Moravian Union's Board of Trustees (and board of directors for the purpose of company law) and meets at least on a monthly basis. Responsibility for the day to day management of the charitable company's affairs is delegated to two members of the PEC, Rev. R.J. Hopcroft and Mrs. G. Taylor.

Risk Management

The PEC has reviewed during the year, an assessment of the risks to which the charity is exposed, particularly business, operational and financial risks, and the process of introducing procedures and a reporting regime to manage and reduce identified risks is ongoing. The PEC has agreed clear lines of delegation and authority to staff and have involved staff in recognition of risk in all their activities. During the current year the PEC has given further consideration to the risks arising from maintenance of the estates.

Volunteers

The Moravian Church has many committees covering its policy, education, congregational work etc. Without the many volunteers that serve on these committees, the Church would not be able to carry out the wide variety of work that our congregations have come to rely on. No value can be placed on the many hours worked by volunteers.

Pensions

Provided sufficient funds are available, Moravian Union provides discretionary pensions to ministers in service prior to 31st August 2010 under rules established by Synod. The assets used to fund these pensions are not held separately from other funds of Moravian Union. No provision is made in these accounts for any liability to pay pensions in future periods.

Other employees hold personal pension plans and contribute at rates chosen by themselves. The Moravian Union contributes 5.5% of pensionable salaries to each plan.

THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

OBJECTS AND ACTIVITIES

Principal Objects

The Moravian Union's general object is to assist in the administration of the affairs of the Moravian Church in its work for the Kingdom of God, in accordance with the will of Synod.

Activities

The Moravian Union holds the assets of the Moravian Church which consist principally of land, buildings and investments. The Moravian Union aims to maximize the return available from these assets for the benefit of the Moravian Church within the constraints imposed by the Church's Charitable work.

The Moravian Union is also responsible for administering the relationships between the Mrs E M Bates Trust and the London Association in Aid of Moravian Missions both of which are major benefactors of the Moravian Church.

Following the decision of Synod in 2002, the company has been involved in restructuring the Province and in compiling a register of all land and buildings owned by the Moravian Union.

The Moravian Union holds a number of restricted funds many of which are of some antiquity. The Moravian Union is involved in an ongoing programme to review its reporting and record keeping requirements in relation to a number of these funds and, where possible, obtaining Charity Commission consent to the merger of these funds with the charitable company.

Strategies

The Moravian Union is charged with administering the assets of the Moravian Church, title to which vests in the Moravian Union. Up until the 1st September 2007 title to some of these properties vested in the Moravian Union's 100% owned subsidiary company Unitas Estates Limited. However, from that date, Unitas Estates Limited ceased trading and its assets and liabilities were transferred to the parent, The Moravian Union, at book values.

To ensure the efficient administration of these assets, trading in listed investments is conducted through professional fund managers whilst the renting and maintenance of the Charity's land and buildings is conducted through the services of a Chartered Surveyor who controls the collection of rental income and overseas property maintenance. The performance of the investment portfolio is regularly monitored by the trustees.

The Moravian Church's estates are significant and title to much of these is long established. Title deeds to land and properties are frequently, by virtue of age, long and complex. Title to each property in Great Britain has now been registered with the Land Registry.

Principal Objectives for the Year Ended 31st August 2013

The trustees set the following objectives for the year under review:

- (i) Administer the charity's assets efficiently to maximise returns for the benefit of the Moravian Church subject to constraints imposed by the Church's charitable work.
- (ii) To continue to simplify the group's reporting and record keeping requirements by undertaking a comprehensive review of the charity's trust funds.

THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

ACHIEVEMENTS AND PERFORMANCE

(a) Operational Performance

The Charity has continued with the ongoing work of simplifying its record keeping and reporting requirements.

The trustees regard the performance of the investment portfolio as satisfactory given the constraints of the Charity's ethical investment stance and its income generation requirement.

(b) Fundraising Performance

The charitable company's major sources of income consist of :

- Voluntary income which includes income from the Mrs E M Bates Trust (a charity whose objects are to support the work of the Moravian Church).
- Income from Charitable activities which includes Congregation Assessments; and
- Investment Income

Other than collections from local congregations, fundraising activities in the recent past have been confined to collections to finance Summer Camps for young Church members and for mission funds when there is a specific cause.

(c) Grant - Making

The Moravian Union also holds a number of small funds for the benefit of specific congregations and schools. The income from these funds is paid over to the beneficiaries to fund new initiatives which they wish to undertake.

Since April 2003, the funds of the Trust Society for the Furtherance of the Gospel (TSFG) (now dissolved) have been held by the Moravian Union and applied in accordance with TSFG's objects, notably for the work of the Moravian Church in Jamaica, South Asia and Tanzania.

(d) Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing the charity's aims and objectives and in particular have considered how planned activities will contribute to the furtherance of the Charity's objects.

THE MORAVIAN UNION (INCORPORATED)

REPORT OF THE TRUSTEES (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

REVIEW OF FINANCIAL POSITION

The Moravian Union's role is to hold the assets of The British Province of the Moravian Church, the parent organisation, which is an unincorporated registered Charity and to manage these assets for the benefit of the Church.

The assets consist of real property and investments. The real property portfolio is managed with the assistance of a chartered surveyor. Investments are managed by the Moravian Union with the assistance of two professional fund managers.

The trustees are of the opinion that the financial performance for the year and financial position at the year end are satisfactory.

The Statement of Financial Activities on page 10 indicates that net expenditure for the current year amounted to £41,540 as compared to net income for the preceding year of £906,458.

The movement year on year arises because total incoming resources declined from £2,513,579 to £1,406,832 whilst the reduction in total resources expended was altogether more modest with total resources expended falling from £1,584,276 to £1,527,537.

The reduction in total incoming resources reflects reduced voluntary income down from £1,046,323 to £546,683 chiefly the result of a significant reduction in legacies in the current year. It also reflects the absence of profits on disposal of property in the current year and the absence of any gains arising from the transfer of properties from congregations with income from these sources totalling £689,848 last year.

The reduction in total resources expended of £56,739 reflects reduced grants to congregations and projects, reduced estate management and premises costs net of increased legal and professional fees, increased staff costs and increased broker's fees. Grants to the Moravian Church this year amounted to £205,000 in comparison to £200,000 last year.

This year gains on investments (realised and unrealised in aggregate) of £208,598 have arisen in comparison to gains of £85,100 last year.

These factors combined to give rise to an increase in the charitable company's total funds this year of £87,893 in comparison to £1,014,403 in the preceding year.

As a result of the year's operations, the general fund has fallen by £5,230, designated funds have fallen by £156,626 and restricted funds have increased by £249,749.

The Balance Sheet indicates that the company's net current assets, the principal measure of short to medium term solvency, amounted to £1,865,258 and this continues to imply a very satisfactory margin of solvency.

THE MORAVIAN UNION (INCORPORATED)**REPORT OF THE TRUSTEES (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****REVIEW OF FINANCIAL POSITION (Continued)**

Tangible fixed assets at net book value have increased by £450,621 with the cost of additions well exceeding the net book value of disposals and the annual depreciation charge. The principle additions consisted of the acquisition of one Manse and enhancement costs incurred on a number of estate properties.

Investment Policy and Objectives

Investment policy is determined in consultation with the Finance Committee, which make its recommendations to the PEC. The present investment objective is to achieve a balanced return in the investment portfolio. The investment portfolio is managed by professional fund managers and consists entirely of listed securities.

The movement in market value of investments this year, both realised and unrealised, amounts to a gain of £208,598. Given the Charity's ethical investment stance and its income requirements, the Trustees consider the portfolio's performance to be satisfactory.

FUTURE PLANS

During the forthcoming year the Trustees aim to continue to :

- (i) Administer the charity's assets efficiently to maximise returns for the benefit of the Moravian Church subject to constraints imposed by the Church's charitable work.
- (ii) Simplify the group's reporting and record keeping requirements by progressing a comprehensive review of the charity's trust funds.

RESERVES POLICY

The trustees recognise that the Charity requires reserves to allow it to continue its work in the event of unforeseen interruptions to its income streams. The trustees consider the Charitable company's reserve requirements at least annually and to be prudent are of the opinion that unrestricted reserves equivalent to at least one year's total expenditure should be held. At the current year end unrestricted reserves (excluding those earmarked for designated purposes) amounted to some £1.080m and this represented approximately 8 months total expenditure.

THE MORAVIAN UNION (INCORPORATED)**REPORT OF THE TRUSTEES (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****TANGIBLE FIXED ASSETS**

Movements in tangible fixed assets are set out in Note 9.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law and the law applicable to charities in England and Wales requires the Charity's Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of its incoming resources and application of resources, including its income and expenditure for that period. Under Company Law the Trustees must not approve the accounts unless they are satisfied that they show a true and fair view of the state of affairs of the company's affairs at the period end and of its surplus or deficit for the period. In preparing these financial statements, the Trustees are required to:-

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charitable Company will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that, in the case of each of the persons who are Trustees at the date of this report, the following applies :

- so far as each Trustee is aware there is no relevant audit information (information needed by the Company's auditors in connection with preparing their report) of which the Company's auditors are unaware; and
- each Trustee has taken all the steps necessary to make herself/himself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

On behalf of the Provincial Elders' Conference on 20th February 2014



***Rev. R.J. Hopcroft
Company Secretary***

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

THE MORAVIAN UNION (INCORPORATED)

FOR THE YEAR ENDED 31ST AUGUST 2013

We have audited the financial statements of The Moravian Union (Incorporated) for the year ended 31st August 2013 which comprise the Statement of Financial Activities, (including Income and Expenditure Account), Note of Historical Cost Surpluses and Deficits, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditor

As explained more fully in the Statement of Trustees' Responsibilities set out in the Report of the Trustees, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on Financial Statements

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31st August 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

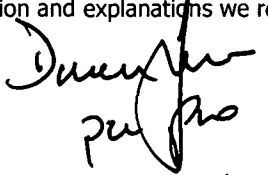
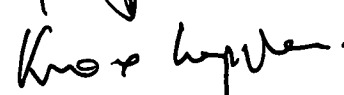
In our opinion the information given in the Report of the Trustees for the financial year to which the financial statements are prepared is consistent with the financial statements.

Matters on which we are Required to Report by Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit.

Duncan Jones, Senior Statutory Auditor
For and on behalf of
Knox Cropper (Statutory Auditor)
8/9 Well Court London EC4M 9DN

20 February 2014

THE MORAVIAN UNION (INCORPORATED)**STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)****FOR THE YEAR ENDED 31ST AUGUST 2013**

	Notes	Unrestricted Funds		Restricted Funds	Year Ended 31 st August 2013	Year Ended 31 st August 2012
		General	Designated			
		£	£	£	£	£
INCOMING RESOURCES						
Incoming Resources from Generated Funds						
Voluntary Income	2	454,162	-	92,521	546,683	1,046,323
Investment Income	3	582,097	55,472	76,003	713,572	646,663
		1,036,259	55,472	168,524	1,260,255	1,692,986
Incoming Resources from Charitable Activities	4	123,969	-	22,608	146,577	130,745
Other Incoming Resources	5	-	-	-	-	689,848
Total Incoming Resources		1,160,228	55,472	191,132	1,406,832	2,513,579
RESOURCES EXPENDED						
Costs of Generating Funds						
Investment Management Costs		(362,627)	(924)	(1,491)	(365,042)	(401,678)
Charitable activities		(793,717)	(223,095)	(108,848)	(1,125,660)	(1,144,761)
Governance costs		(36,835)	-	-	(36,835)	(37,837)
Total resources expended	6	(1,193,179)	(224,019)	(110,339)	(1,527,537)	(1,584,276)
Net (Outgoing)/Incoming Resources before Other Recognised Gains and (Losses)		(32,951)	(168,547)	80,793	(120,705)	929,303
Realised Gains/ (Losses) on Investment Assets	10	10,520	4,524	64,121	79,165	(22,845)
Net (expenditure)/income for the year	8	(22,431)	(164,023)	144,914	(41,540)	906,458
Unrealised Gains/(Losses) on Investment Assets	10	17,201	7,397	104,835	129,433	107,945
NET MOVEMENT IN FUNDS		(5,230)	(156,626)	249,749	87,893	1,014,403
Total Funds Brought Forward		1,085,316	3,718,064	4,285,154	9,088,534	8,074,131
Total Funds Carried Forward		£1,080,086	£3,561,438	£4,534,903	£9,176,427	£9,088,534

All recognised gains and losses are reflected through the Statement of Financial Activities. No separate Statement of Total Recognised Gains and Losses is presented. All activities reflected above represent continuing activities.

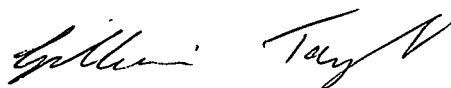
Note of Historical Costs Surpluses and Deficits

	2013 £	2012 £
Net (expenditure)/income for the Year	(41,540)	906,458
Investment gains recognised in prior periods and realised in the current period	146,728	796
Surplus on the historical cost accounting basis	£105,188	£907,254

THE MORAVIAN UNION (INCORPORATED)**BALANCE SHEET****AT 31ST AUGUST 2013**

	Notes	2013 £	2012 £
FIXED ASSETS			
Tangible Assets	9	3,128,276	2,677,656
Investments	10	4,182,893	3,625,856
Total fixed assets		<u>7,311,169</u>	<u>6,303,512</u>
CURRENT ASSETS			
Stock		27,818	16,615
Debtors	11	1,475,954	2,147,411
Investments	12	211,280	225,816
Cash and Bank	12	474,441	675,273
Total current assets		<u>2,189,493</u>	<u>3,065,115</u>
Creditors: Amounts falling due within one year	13	<u>(324,235)</u>	<u>(280,093)</u>
NET CURRENT ASSETS		1,865,258	2,785,022
NET ASSETS		<u><u>£9,176,427</u></u>	<u><u>£9,088,534</u></u>
The funds of the charity:			
Restricted Funds	15	4,534,903	4,285,154
Unrestricted Funds			
General		1,080,086	1,085,316
Designated	16	3,561,438	3,718,064
TOTAL CHARITY FUNDS		<u><u>£9,176,427</u></u>	<u><u>£9,088,534</u></u>

Approved by the Trustees on 20th February 2014
and signed on their behalf



G. Taylor
Director and Trustee



R.J. Hopcroft
Director and Trustee

Company Number: 00133708
Charity Number: 251211-3

THE MORAVIAN UNION (INCORPORATED)**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31ST AUGUST 2013****1. ACCOUNTING POLICIES****Basis of Preparation**

The financial reporting framework adopted in the preparation of the accounts is applicable law and United Kingdom Accounting Standards. The financial statements have been prepared under the historical cost convention, with the exception of investments which are disclosed at market value (as described below), and in accordance with the requirements of the Companies Act 2006 and relevant accounting standards.

The Moravian Union (Incorporated) is a registered charity No. 251211-3, so the financial statements are presented in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005. Accordingly, the presentation of income and expenditure in the financial statements has been adapted to reflect the special nature of the company's activities.

The following accounting policies, which are unchanged from the previous year, have been applied in preparing the financial statements.

Income Recognition

Income from grants and donations is generally recognised on receipt. However, income from the Mrs E M Bates Trust is accrued at the balance sheet date if the trustees are satisfied that the criteria of entitlement, certainty and measurement have been met on the basis of declarations and/or payments by the donating organisation after the year end. Investment income is recognised when received by the investment managers. Other income is recognised on an accruals basis. Income from congregation assessments is the amount due for the year.

Expenditure

Expenditure is charged on an accruals basis. Liabilities are recognised when a legal or constructive obligation to make a payment arises as a result of a past event. Grants are recognised when approved by the Board and notified to the beneficiary.

Charitable activities represent the direct costs of carrying out the charity's aims, together with allocated support costs which arose principally at Church House and are apportioned to the different expenditure heads on the basis of staff time.

Governance costs include the costs of administering the charity as a legal entity and include costs of trustees meetings, audit fees, other statutory costs together with support costs allocated to this head.

Tangible Fixed Assets

Freehold property is shown at cost less depreciation. Office furniture and equipment is capitalised only above the de-minimus limit of £250 per item or group of items and depreciated at rates of between 25% and 33% per annum. Certain properties used by congregations are not reflected on the balance sheet, although legal title may be vested in the Union, as they were acquired a number of years ago and no record of their cost is available.

Depreciation is not provided on freehold land. The cost of buildings less their estimated residual value is depreciated at 2% per annum on a straight line basis.

Stock

Stock which represents goods for resale is valued at the lower of cost or net realisable value.

THE MORAVIAN UNION (INCORPORATED)**NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****1. ACCOUNTING POLICIES (Continued)****Investments**

Investments are included at their market value at the balance sheet date. Gains and losses on disposals are calculated by reference to the market value at the beginning of the year or cost if acquired later.

Operating Leases

Payments for operating lease rentals are charged to the income and expenditure account as they fall due over the period of the lease.

Taxation

As a charity, the company enjoys the exemptions from corporation tax under the Taxes Act 2010. The company is not registered for Value Added Tax and expenditure includes irrecoverable VAT where incurred.

Funds

General unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees to further the generality of the Charity's objects.

Designated funds include sums already expended on properties and which are therefore not available for use pending sale of properties. In addition they include sums set aside by the Trustees to fund identified future projects.

Restricted funds represent unexpended balances of donations and legacies which can only be applied in accordance with restrictions imposed by the donor or legator.

Pensions

The Moravian Union pays discretionary pensions to retired ministers who were in service prior to 31st August 2010, under rules established by Synod, provided funds permit. These costs are charged when payments to ministers fall due.

The Moravian Union contributes at the rate of 5.5% of pensionable salaries to the private pension plans of a number of employees. As the charitable company's liability under these schemes is limited to paying contributions due to the schemes at the appropriate time, these costs are recognised in the accounts when the contributions fall due.

Cashflow Statement

The company has taken advantage of the exemption available for small companies under FRS1 and has not disclosed a cashflow statement.

2. VOLUNTARY INCOME

	Unrestricted Funds		Restricted Funds	Total 2013	Total 2012
	General	Designated			
	£	£	£	£	£
Mrs E M Bates Trust	399,865	-	-	399,865	397,664
Donations and Legacies	13,297	-	92,521	105,818	583,559
The London Mission in Aid of Moravian Mission	41,000	-	-	41,000	65,000
	£454,162	£ -	£92,521	£546,683	£1,046,323

The charity is the principal beneficiary of the income of the Mrs E M Bates Trust, an endowed charity established for the benefit of the Moravian Church. Donations and legacies consist of income from congregations, individuals, companies and church bodies.

THE MORAVIAN UNION (INCORPORATED)**NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****3. INVESTMENT INCOME**

	Unrestricted Funds		Restricted Funds	Total 2013	Total 2012
	General	Designated			
	£	£	£	£	£
Interest receivable	-	-	30,734	30,734	31,775
Dividends receivable	23,229	54,217	45,269	122,715	114,427
Rents receivable	558,868	1,255	-	560,123	500,461
	<u>£582,097</u>	<u>£55,472</u>	<u>£76,003</u>	<u>£713,572</u>	<u>£646,663</u>

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds		Restricted Funds	Total 2013	Total 2012
	General	Designated			
	£	£	£	£	£
Unity & Congregational Activities					
Congregation assessments	68,728	-	-	68,728	66,392
Unity Income	-	-	22,500	22,500	21,328
	<u>68,728</u>	<u>-</u>	<u>22,500</u>	<u>91,228</u>	<u>87,720</u>
Book Sales	20,910	-	108	21,018	24,097
Synod Income	-	-	-	-	1,070
Sundry Income	22,695	-	-	22,695	8,270
Youth and Children (Summer Camp) Income	8,746	-	-	8,746	6,435
Manse Reimbursement	2,890	-	-	2,890	3,153
	<u>£123,969</u>	<u>£-</u>	<u>£22,608</u>	<u>£146,577</u>	<u>£130,745</u>

5. OTHER INCOMING RESOURCES

	2013	2012
	£	£
Transfer of Assets from Moravian Church and related organisations	-	116,815
Profits on disposal of properties	-	573,033
	<u>£ -</u>	<u>£689,848</u>

Some properties used by congregations have previously been recorded as assets in Moravian Church's accounts, although title to these properties rests with the Moravian Union. To regularise the position, the trustees have decided to transfer these assets to The Moravian Union. The net book value of the assets transferred are reflected as Other Incoming Resources in the SOFA. (This transfer will have no impact on The Moravian Church's Consolidated Accounts).

THE MORAVIAN UNION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

6. TOTAL RESOURCES EXPENDED

	Costs of Generating Funds (Inv. Mgt)	Charitable Activities Ministry & Congregations		Governance	Support Costs	Total 2013	Total 2012
	£	Domestic £	Overseas £	£	£	£	£
Grants to Congregations and Projects	-	232,969	169,135	-	-	402,104	449,505
Estate Management Costs	348,004	-	-	-	-	348,004	392,503
Burial Ground Costs	1,491	-	-	-	-	1,491	838
Pensions to former Ministers	-	224,348	-	-	-	224,348	226,510
Staff Costs	-	84,353	26,489	11,205	-	122,047	107,635
Archive Staff Costs	-	37,915	-	-	-	37,915	35,396
Brokers Fees	12,398	-	-	-	-	12,398	4,250
Honoraria	-	1,750	-	-	-	1,750	2,000
Ministry	-	37,336	32,796	-	-	70,132	83,731
Youth and Children	-	2,692	-	-	-	2,692	8,329
Audit	-	-	-	16,800	-	16,800	18,880
Bank Charges	-	1,620	-	-	-	1,620	1,824
Depreciation	-	-	-	-	67,439	67,439	63,895
Cost of Books Sold	-	21,752	-	-	-	21,752	14,792
Subscriptions & Licences	-	14,314	-	-	-	14,314	15,773
Messenger	-	21,746	-	-	-	21,746	20,299
Stationery and Postage	-	-	-	-	7,378	7,378	8,005
Premises (Cleaning, repairs, security, light, power and utilities)	2,516	-	-	-	22,639	25,155	36,919
Legal & Professional	-	50,294	-	-	20,525	70,819	49,001
Lease Costs	-	-	-	-	5,252	5,252	446
Computer Software Maintenance & Licences	-	-	-	-	14,992	14,992	4,881
Communications	-	-	-	-	3,791	3,791	3,170
Insurance	-	-	-	-	4,861	4,861	7,473
Other Office Costs	633	27,809	-	-	-	28,442	28,221
Advertising	-	-	-	-	295	295	-
Interest	-	-	-	-	-	-	-
	365,042	758,898	228,420	28,005	147,172	1,527,537	1,584,276
Apportioned Support Costs (Based on staff time)	-	114,794	23,548	8,830	(147,172)	-	-
Total 2013	£365,042	£873,692	£251,968	£36,835	£ -	£1,527,537	-
Total 2012	£401,678	£813,731	£331,030	£37,837	-	-	£1,584,276

All grants are made to charitable institutions and are to help fund the ministry and congregations.

THE MORAVIAN UNION (INCORPORATED)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST AUGUST 2013

7. EMPLOYEE INFORMATION

	2013	2012
	£	£
Salaries – Archives	30,724	28,892
Salaries – Administrative	102,814	94,831
Social Security Costs – Archives	3,195	3,026
Social Security Costs – Administrative	10,426	9,761
Pension Costs – Archives	1,592	1,862
Pension Costs - Administrative	8,809	3,043
Staff Costs	157,560	141,415
Other Costs - Archives	2,402	1,616
	<u>£159,962</u>	<u>£143,031</u>

For the purposes of the disclosures in note 6, these costs are analysed as follows:-

Staff Costs	122,047	107,635
Archive Staff Costs	37,915	35,396
	<u>£159,962</u>	<u>£143,031</u>

No employee earned £60,000 or more during the period. The average number of staff was 4 (2012: 4).

Trustees

The Trustees are not remunerated for their services.

An amount of £15,372 (2012: £19,284) was reimbursed to 4 (2012: 4) members of the Committee of Management in respect of travel expenses incurred during the period.

8. NET INCOME FOR THE YEAR

	2013	2012
	£	£
Net income for the year is stated after charging:		
Auditors remuneration		
For audit		
- current year	15,000	15,000
- prior year under provision	-	3,880
For other services	4,000	4,000
- current year	4,000	4,000
Depreciation	67,439	63,895
Operating lease expenditure	<u>5,252</u>	<u>886</u>

THE MORAVIAN UNION (INCORPORATED)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST AUGUST 2013

9. **TANGIBLE FIXED ASSETS**

	Freehold Property £	Fixtures, Fittings & Equipment £	Total £
Cost			
At 1st September 2012	3,146,943	32,385	3,179,328
Additions	514,393	3,693	518,086
Disposals	-	(13,099)	(13,099)
At 31st August 2013	<u>3,661,336</u>	<u>22,979</u>	<u>3,684,315</u>
Depreciation			
At 1st September 2012	474,729	26,943	501,672
Depreciation for the Period	65,096	2,343	67,439
Eliminated on Disposal	-	(13,072)	(13,072)
At 31st August 2013	<u>539,825</u>	<u>16,214</u>	<u>556,039</u>
Net Book Value			
At 31st August 2013	<u>3,121,511</u>	<u>6,765</u>	<u>3,128,276</u>
At 31st August 2012	<u>2,672,214</u>	<u>5,442</u>	<u>2,677,656</u>

The Moravian Union is custodian trustee of other properties occupied by congregations, which are not reflected in these accounts.

THE MORAVIAN UNION (INCORPORATED)**NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****10. OTHER INVESTMENTS****Listed Investments at Market Value**

	2013	2012
	£	£
At 1 st September 2012	3,625,856	3,528,774
Additions	1,447,795	1,088,949
Disposal Proceeds	(1,099,356)	(1,076,967)
Realised Gains/(Losses)	79,165	(22,845)
Unrealised Gains/(Losses)	129,433	107,945
At 31 st August 2013	<u>£4,182,893</u>	<u>£3,625,856</u>
Listed Investments at Cost - At 31 st August	<u>£3,806,326</u>	<u>£3,231,994</u>

Quoted securities are listed on a recognised stock exchange in the UK.

The following holdings represented more than 5% of the total portfolio at 31st August 2013.

	Market Value
	£
IShares S&P 500 SHS GBP	255,406
IShares GBP Corp SHS	248,990
The Charities Property Fund	<u>508,187</u>

11. DEBTORS

	2013	2012
	£	£
Due from congregations, schools and other loans	89,008	115,033
Due from parent organisation	734,380	1,498,024
Other Debtors	76,591	94,840
Prepayments and accrued income	241,382	242,689
Agents Balances	308,941	165,543
Rent Due	25,652	31,282
	<u>£1,475,954</u>	<u>£2,147,411</u>

Included above are debtors amounting to £64,270 (2012: £80,033) receivable after more than one year representing loans to Ockbrook School and three congregations.

Loans to congregations and other related parties carry interest at 2% above bank base rate.

THE MORAVIAN UNION (INCORPORATED)**NOTES TO THE FINANCIAL STATEMENTS (Continued)****FOR THE YEAR ENDED 31ST AUGUST 2013****12. BANK AND CASH**

	2013	2012
	£	£
<i>Deposits</i>		
Euro Account	36,387	33,815
UBS	161,252	143,317
VESTRA	13,641	48,684
	<u>£211,280</u>	<u>£225,816</u>
<i>Cash at bank and in hand</i>		
Current Account	473,510	674,273
Cash in hand	931	1,000
	<u>£474,441</u>	<u>£675,273</u>

13. CREDITORS : Amounts falling due within one year

	2012	2012
	£	£
Bank Loans and Overdrafts	5,099	852
Congregations, schools and related organisations	85,835	85,266
Social Security and other taxes	1,896	17,711
Other Creditors	52,743	56,112
Accruals and Deferred Income	166,123	106,333
Rent received in advance	12,539	13,819
	<u>£324,235</u>	<u>£280,093</u>

14. ANALYSIS OF NET ASSETS BETWEEN THE FUND BALANCES

	General	Designated	Restricted	Total as at 31st August 2013
	£	£	£	£
Fixed Assets	6,765	3,121,511	-	£3,128,276
Cash and Investments	153,067	180,644	4,534,903	£4,868,614
Other Net Assets	920,254	259,283	-	£1,179,537
	<u>£1,080,086</u>	<u>£3,561,438</u>	<u>£4,534,903</u>	<u>£9,176,427</u>
Unrealised Gains included above	<u>£17,201</u>	<u>£7,397</u>	<u>£104,835</u>	<u>£129,433</u>

THE MORAVIAN UNION (INCORPORATED)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST AUGUST 2013

15. RESTRICTED FUNDS

	Opening Balances	Incoming Resources	Resources Expended	Realised Inv. (Losses)	Unrealised Inv. Gains	Closing Balances
	£	£	£	£	£	£
Evangelical	65,661	1,723	(11,772)	995	1,626	58,233
Ministers Emoluments	2,370,843	33,213	(13,959)	41,979	68,635	2,500,711
Education	299,158	23,371	(17,518)	4,531	7,408	316,950
Overseas	589,456	109,166	(51,375)	4,586	7,498	659,331
Property	909,820	21,348	(15,520)	11,268	18,423	945,339
Relief of Poverty	2,365	63	(43)	43	70	2,498
Other	47,851	2,248	(152)	719	1,175	51,841
	<u>£4,285,154</u>	<u>£191,132</u>	<u>(£110,339)</u>	<u>£64,121</u>	<u>£104,835</u>	<u>£4,534,903</u>

Each broad category consists of numerous individual funds which address a wide variety of issues. They are represented by a proportion of the Charity's fixed assets, cash, investments and other assets.

16. DESIGNATED FUNDS

Designated Funds have been set up for the following broad categories of purposes.

	Opening Balance	Incoming Resources	Resources Expended	Realised Inv. (Losses)	Unrealised Inv. Gains	Closing Balances
	£	£	£	£	£	£
Ministers Emoluments	32,058	51,782	(223,736)	567	928	(138,401)
Overseas	20,230	-	-	-	-	20,230
Property	2,672,214	-	-	-	-	2,672,214
Property Development	892,042	3,673	(280)	3,930	6,425	905,790
Other	1,520	17	(3)	27	44	1,605
Mission Renewal	100,000	-	-	-	-	100,000
	<u>£3,718,064</u>	<u>£55,472</u>	<u>(224,019)</u>	<u>4,524</u>	<u>7,397</u>	<u>3,561,438</u>

Each category consists of numerous designated funds which are represented by a proportion of the Charity's fixed assets, cash and investments and which relate to a variety of purposes identified by the trustees.

THE MORAVIAN UNION (INCORPORATED)
NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST AUGUST 2013

18. PENSION COSTS

Provided sufficient funds are available, the Moravian Union provides discretionary pensions to retired ministers in service prior to 31st August 2010 under rules established by Synod. The assets used to pay these pensions are not held separately from other funds of the Charitable Company. No provision is made in these accounts for any liability to pay pensions in future periods. Amounts payable in pensions are charged in the year of payment.

Other employees hold personal pension plans and contribute at rates chosen by themselves. The Moravian Union contributes 5.5% of pensionable salaries to each plan. The employer's contribution in the year was £10,401 (2012: £4,905).

19. FUTURE FINANCIAL COMMITMENTS**Operating Leases**

At 31st August 2013 the company was committed to making the following payments under non-cancellable operating leases in the year to 31st August 2014 in respect of office equipment.

	2013	2012
	£	£
Operating Leases which expire within		
Less than one year	-	891
Two to five years	6,336	-
	<u>£6,336</u>	<u>£891</u>

20. CONTINGENT LIABILITIES

At the Balance Sheet date there were no contingent liabilities (2012: NIL).

THE MORAVIAN UNION (INCORPORATED)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31ST AUGUST 2013

21. RELATED ORGANISATIONS

The Moravian Union (Incorporated), as part of the British Province of the Moravian Church, is related to the following organisations :

Moravian Church
Fulneck School
Ockbrook School
Congregations in Great Britain and Northern Ireland

One of the Trustees of the Moravian Union is also a trustee of the Mrs E M Bates Trust. Two of the Moravian Union's Trustees are also Trustees of the London Association in Aid of Moravian Missions.

The company received/(paid) the following amounts (to)/ from related parties during the period :

	2013	2012
	£	£
Assessments received from Fulneck School	5,590	5,800
Assessments received from Ockbrook School	5,590	5,800
Interest on loan to Ockbrook School	1,338	2,011
Interest on loans to Congregations	904	1,057
Assessments received from Congregations	56,328	54,792
Mrs E M Bates Trust	399,865	397,664
Grant to Moravian Church	(205,000)	(200,000)
The London Mission in Aid of Moravian Missions	<u>41,000</u>	<u>65,000</u>

At 31st August 2013, the following balances were outstanding

	2013	2012
	£	£
Due from Mrs E M Bates Trust	204,861	212,512
Due from Moravian Church	734,380	1,498,024
Due from Ockbrook School	34,714	48,179
Due from Congregations	36,294	46,854
Due to Congregations	(85,835)	(85,266)
Due from Fulneck Choir House	<u>18,000</u>	<u>20,000</u>

22. ULTIMATE PARENT ORGANISATION

The Ultimate Parent is The British Province of the Unitas Fratrum operating as The Moravian Church, registered charity number 251211.