

THE DAVID LEWIS ASSOCIATION



ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST JULY 2012

UNAUDITED

CHARITY NO. 233392

COMPANY NO. 123782

THE DAVID LEWIS ASSOCIATION

GOVERNORS' REPORT FOR THE YEAR ENDED 31ST JULY 2012

We have pleasure in presenting the governors' Annual Review for the year 2011 - 2012:

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS GOVERNORS AND ADVISERS

The organisation is a charitable company limited by guarantee (registered in England and Wales, No 123782) incorporated on 15th August 1912 and having registered as a charity (number 223392) on 9th October 1963

The company currently operates under a Memorandum of Association establishing the objects and powers of the company, dated 22nd April 1959, and is governed by its Articles of Association

Registered Office: 151 Dale Street
Liverpool L2 2AH

Governors:

During the year the Governors were as follows

Mark P Brunel-Cohen
Robert J Singleton
Christopher M Owen
Peter S Ralphs
Edward S Brunel-Cohen
Neil A Morton
Maria McEvoy
Liverpool Charity and Voluntary Services

The charity's corporate Governor, Liverpool Charity and Voluntary Services (LCVS), is incorporated under the Companies Act as a company limited by guarantee without share capital as company number 181759, a registered charity, number 223485, and a charitable Trust Corporation. During the year the Trustees, who are also its Directors, were Sue Newton (Chairman), Professor Phillip Love (Vice Chairman) (resigned 15th December 2011), Roger Morris (Honorary Treasurer), Heather Akehurst, Perminder Bal, Mark Blundell (resigned 24th July 2012), Charles Feeny, William Fulton, Andrew Lovelady, Christine Reeves, Hilary Russell, and Adeyinka Olushonde

Company Secretary: Liverpool Charity and Voluntary Services

Bankers: Lloyds TSB
Charlotte Row
53 Great Charlotte Street
Liverpool L1 1QY

Legal Advisers: DWF Solicitors
5 Castle Street
Liverpool L2 4XE

Independent Examiner: Robert Aitken
Baker Tilly Tax and Accounting Limited
No 1 Old Hall Street,
Liverpool, L3 9SX

Investment Managers: Rathbone Investment Management Limited
Port of Liverpool Building
Pier Head
Liverpool L3 1NW

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational, Management and Delegation:

General meetings of the members of the Association are held to deal with all statutory formalities as required by Companies Acts, Charity Law and provisions as detailed in the charitable company's Memorandum and Articles of Association

The Governors, in their power, have delegated the management of the investments and the administration of the charity, including administration of grant-making and accountancy, to the Corporate Governor LCVS. The Governors meet at regular intervals during the year to review the financial position and to approve proposed grants

Recruitment and Appointment of New Governors:

The Governors are also its Directors under Company Law and Trustees under Charity Law. New Governors are appointed and accepted at the discretion of the existing Governors. Responsibility for the induction and training of new trustees rests with the continuing Governors.

Risk Management:

The main risks to which the charity is exposed as identified by the Governors have been considered and steps are being taken to mitigate those risks.

Related Parties:

During the year the charitable company's corporate Governor, Liverpool Charity and Voluntary Services, received £433 (2011: £433) for the provision of administration services and preparation of annual accounts. They also received £867 (2011: £867) in respect of grant making administration costs. These were authorised by the Governors in accordance with the Trust Deed.

OBJECTIVES AND ACTIVITIES

The objects of the charitable company are 'to relieve poverty or distress by providing at the David Lewis Hotel or elsewhere in the City of Liverpool, hotel accommodation, meals and refreshments either gratuitously or at low charges for the benefit of persons of restricted means, residing in or visiting Liverpool or the neighbourhood thereof'.

In particular, this need was previously met by the operation of a youth club until May 2007 when it disposed of its freehold premises. As a consequence of this, the Association became a grant-making body making its first grant awards in February 2008. These awards are made 'to provide life-changing adventure opportunities or experiences to disadvantaged young people under 25 years of age'.

Public Benefit:

A small amount of funding is available to help disadvantaged, individual young people aged 14 – 25 in Liverpool have a life changing experience. Grants, typically from £500 to £5,000, are available for disadvantaged young people, nominated by a local voluntary or community group (VCO), who must

- Show exceptional potential or be embarking on a personal challenge,
- Live in Liverpool, and
- Demonstrate the need for financial assistance

Grants may also be given to help with medical bills or adaptations where

- The treatment undertaken will enable the young person to take a more active role in the life of the community or enable them to take up a personal challenge, or
- The adaptation will enable the young person to fulfil their potential

The Trustees have given consideration to the public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE

The grants are administered by LCVS, the Corporate Governor, which receives and assesses applications prior to final decisions being taken at full meetings of the Governors

During the year the Association made 7 grants totalling £11,000 (2010 2 totalling £2,424) ranging from £500 to £3,000. Grants have enabled young people to fulfil their potential in a number of ways including

- Support was given to a young woman, who was a Special Olympic swimmer, towards the costs of dance lessons and also the costs of participating as a swimmer in various competitions both nationally and internationally
- An award was given to a young man in support of the cost of participating in the Advanced Apprenticeship in Sporting Excellence offered by Bolton College, this is combined with boxing coaching from International level coaches
- A young woman, with carer's responsibilities, received a grant to purchase a laptop to enable her to pursue her studies and particularly her interest in graphic design
- The Fund agreed to support a young, female, volunteer who was seeking to train as a sign language interpreter

The Trustees have decided that grants should only be made for purposes that have a 'life changing' impact for those disadvantaged young people

FINANCIAL REVIEW

Income totalling £17,639 was received in the year of which £15,139 was investment income (2011 £15,803). New grants of £11,000 (2011 £2,424) were made to charitable organisations on behalf of individuals. Fixed asset investments had a market value of £407,227 (2011 £419,592). At the year end the Charity's net assets decreased from £437,829 to £429,498.

Reserves Policy:

The Governors have agreed to retain the capital, for the time being, and to invest it to produce income to make grants. They are managing the reserves to balance the needs of current and future beneficiaries. It is not anticipated that the needs of beneficiaries will diminish over time.

Investment Policy and Powers:

The Governors have the power to invest monies not immediately required for the charitable company's purposes in or upon such investments, securities or property as may be thought fit subject nevertheless to such conditions (if any) as may for the time being be imposed or required by law and subject also as provided by the detailed rules contained within the Memorandum of Association.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

PLANS FOR FUTURE PERIODS

The objectives of the trust remain unchanged for the future, the intention is to continue managing the funds on a consistent basis and distributing income as grants to charities

Signed and approved on behalf of the Governors



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Mark P Brunel-Cohen

Date: 7th December 2012

THE DAVID LEWIS ASSOCIATION STATEMENT OF GOVERNORS' RESPONSIBILITIES

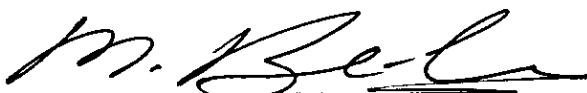
The governors (who are also directors of The David Lewis Association for the purposes of company law) are responsible for preparing the Governors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the governors are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Governors


Mark P Brunel-Cohen

C/O LCVS
151 Dale Street
Liverpool L2 2AH

Date 7th December 2012

THE DAVID LEWIS ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st JULY 2012

INCOME AND EXPENDITURE	Notes	Income Funds £	Capital Funds £	Totals 2012 £	Totals 2011 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		2,500	-	2,500	-
Investment income		15,139	-	15,139	15,803
Total incoming resources		17,639	-	17,639	15,803
RESOURCES EXPENDED					
Charitable activities	3	12,972	-	12,972	1,748
Governance costs	4	633	-	633	618
Total resources expended		13,605	-	13,605	2,366
NET INCOME FOR THE YEAR		4,034	-	4,034	13,437
Other recognised gains and losses					
Net unrealised (losses)/gains on investment assets	6	-	(12,365)	(12,365)	28,486
		4,034	(12,365)	(8,331)	41,923
Fund balances brought forward at 1 st August 2011		18,237	419,592	437,829	395,906
FUND BALANCES CARRIED FORWARD AT 31ST JULY 2012		£22,271	£407,227	£429,498	£437,829

The notes on pages 8 to 11 form part of these accounts. All of the above amounts relate to continuing activities of the company.

THE DAVID LEWIS ASSOCIATION
BALANCE SHEET AS AT 31st JULY 2012

Registered Company
number: 00123782

	Notes	31 st July 2012 £	31 st July 2011 £
FIXED ASSETS			
Fixed asset investments	6	407,227	419,592
CURRENT ASSETS			
Cash at bank and in hand		23,765	19,809
CURRENT LIABILITIES			
Creditors amounts falling due within one year	7	(1,494)	(1,572)
NET CURRENT ASSETS		22,271	18,237
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£429,498</u> =====	<u>£437,829</u> =====
FUNDS			
		£	£
UNRESTRICTED FUNDS			
Income funds		22,271	18,237
Capital funds		407,227	419,592
		<u>£429,498</u> =====	<u>£437,829</u> =====

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

For the period covered by these accounts the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

The governors, who are the directors of the company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

Approved by the Board on 7th December 2012

Governor

M. Brunel-Cohen

MARK P BRUNEL-COHEN

Governor

A S.

EDWARD S BRUNEL-COHEN

1 LIMITED LIABILITY

The Charity is a company limited by guarantee Each member's liability is limited to £1

2 ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost accounting rules, except for fixed asset investments which are stated at market value, and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005)

Fund Accounting

All funds are unrestricted Income funds are donations and other incoming resources received or generated and are available for use or retention at the discretion of the Governors, in accordance with the charity's objectives Capital funds represent reserves set aside by the Governors to generate investment income

Incoming Resources

Investment income comprises dividends and bank interest received and is recognised when credited to the bank account

Resources Expended

Charitable activities comprise services supplied and activities undertaken which are identifiable wholly or mainly in support of the charity's objectives Governance costs relate to compliance with constitutional and statutory requirements and specifically include all costs incurred by the organisation to assist the trustees with fulfilment of their roles Where appropriate, expenditure is apportioned on a reasonable and consistent basis

Grants

Applications for funds are received throughout the year and considered at meetings of the Governors Each application is reviewed on its own merits and awards considered in light of funding available Grants are recognised at the time the award is approved

Fixed Asset Investments

Fixed asset investments are stated in the balance sheet at market value Any unrealised and realised gains and losses are dealt with through movements on the appropriate funds Investments are valued at mid-market price at the close of business on the valuation date

Other Accruals & Prepayments

Amounts are stated at the amounts becoming due or receivable

Taxation

The income and gains of the funds are exempt from taxation as they are applied for charitable purposes only

Going Concern

At the year end the charitable company holds fixed asset investments with a market value in excess of £400,000 which produce an income of approximately £15,000 The only fixed commitments amount to approximately £1,600 per annum, as a grant making charity awards are only made to the extent that liquid funds are available and therefore, on this basis, the Governors consider the charitable company to be a going concern

3 CHARITABLE ACTIVITIES

	2012	2011
	£	£
Grants Made	11,000	2,424
Grants Returned	(-)	(2,645)
	-----	-----
	11,000	(221)
Grant Making Administration – LCVS	867	867
Staff Costs	1,105	1,061
Miscellaneous	-	41
	-----	-----
	£12,972	£1,748
	=====	=====

During the year the following grants where made

	2012
	£
Grants of £1,000 and over	
DaDaFEST	3,000
Golden Gloves ABC	2,500
Holly Lodge Girls College	1,296
Liverpool Elite	1,500
Merseyside Society for Deaf People	2,204

	10,500
Other Grants	500

Total Grants	£11,000
	=====

Grants are given to 'sponsoring' organisations for the benefit of the individual rather than the individual directly

4 GOVERNANCE COSTS

	2012	2011
	£	£
Independent Examination Fee	186	171
Administration - LCVS	433	433
Companies House Filing Fees	14	14
	-----	-----
	£633	£618
	=====	=====

No out-of-pocket expenses were paid to any Governor during the year (2011 Nil)

5 NET INCOMING RESOURCES FOR THE YEAR

Are stated after charging

	2012	2011
Independent examiner's remuneration	£186	£171
	=====	=====
Analysis of staff costs		
• Social Security	-	-
• Pension Contributions (see note 9)	1,105	1,061
	-----	-----
	£1,105	£1,061
	=====	=====

The Governors, being also the Directors of the company, are not remunerated for their services

6 FIXED ASSETS INVESTMENTS

	2012	2011
	£	£
Quoted Investments		
Market value at 1 st August 2011	419,592	391,106
Unrealised (losses)/gains on investments	(12,365)	28,486
	-----	-----
Market Value at 31st July 2012	£407,227	£419,592
	=====	=====
Historical Cost at 31st July 2012	£439,000	£439,000
	=====	=====

The Association holds 100% of its fixed assets investments in a Charity Commission approved pooling scheme, the Settlers' Trust Fund (STF), administered by Liverpool Charity and Voluntary Services and managed by Rathbone Investment Management Ltd. At 31st July 2012, the assets of the STF fund had a total market value of £19,131,146 (2011 £19,847,171) of which £407,227 (2011 £419,592) is an asset of the Association

All investments are held primarily to provide an investment return

7 CREDITORS

	2012	2011
	£	£
Administration – LCVS	1,300	1,300
Accrued expenses	194	272
	-----	-----
	£1,494	£1,572
	=====	=====

8 UNRESTRICTED FUNDS

Income Funds Investment income and donations received used to finance the charitable company's general activities as outlined in the Governors' Report

Capital Funds These represent funds that are held to provide income for the ongoing activities of the charitable company

9 OPERATING LEASE AND OTHER FINANCIAL COMMITMENTS

There were no financial commitments under non-cancellable operating leases (2011 £NIL)

The Association is obliged to make ongoing monthly payments of approximately £96 (2011 £90) per month to Merseyside Pension Fund

10 RELATED PARTY TRANSACTIONS

Charitable Activities include £867 (2011 £867) payable to LCVS to cover grant making administration costs

Governance Costs these include £433 (2011 £433) payable to LCVS in respect of accountancy and trust administration

Creditors these include £1,300 (2011 £1,300) owing to LCVS at the year end

LCVS is related to the charitable company by virtue of being the corporate Governor

INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF THE DAVID LEWIS ASSOCIATION

I report on the accounts of the Association for the year ended 31st July 2012 which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name **ROB AITKEN**

Relevant professional qualification or body Chartered Accountant

ON BEHALF OF BAKER TILLY TAX AND ACCOUNTING LIMITED

Chartered Accountants

No 1 Old Hall Street

Liverpool L3 9SX

Dated

8/1/2013